

A decorative graphic consisting of several white-outlined hexagons of varying sizes, some overlapping, set against a background that transitions from green at the top to blue at the bottom.

# **Back to School 2020:**

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## STRONGER TOGETHER

REOPENING AND SAFETY PLAN



As of July 31, 2020

All plans subject to change based  
on local and state directives.



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# Letter from the Head of School

Dear San Domenico Community Members,

This reopening plan, *Back to School 2020: Stronger Together*, is the result of your SD faculty, staff, and COVID-19 Response Teams having been engaged in deep scenario planning and professional development since we transitioned to distance learning in March, 2020. In the following pages you will read about our School's commitment to you and our expectations of our community members in the months to come. As we have learned with this pandemic, it is a quickly-evolving and unprecedented time. We will continue to revise and refine this plan and our policies according to the most current guidance from state and local authorities.



The COVID-19 pandemic requires fluidity and responsiveness as never before. Although some of the details may change, we are guided by the following overarching principles:

- **We will support** the safety and well-being of students, faculty, and staff.
- **We will provide** exceptional programming and academic excellence at all school levels.
- **We will communicate** clearly, transparently, and regularly with our community.
- **We will be flexible and adaptive** based on circumstances and guidance from the Marin County Office of Education (MCOE) and Marin County Public Health (MPH).
- **We will ground all decision making** in our four core values of study, reflection, community, and service.

With our HyFlex program model, we are ready for a strong and inspiring back to school season, whether on campus or in distance learning mode, and anywhere in between. While we plan and hope for a full return to campus as soon as safely possible, we will not be returning to the SD experience as we knew it prior to the arrival of COVID-19. Much has changed, and we will continue to be responsive going forward. It is up to each of us to take responsibility for our own role in doing all we can to preserve the health and well-being of everyone at San Domenico as we find ways to thrive in spite of challenging and emerging circumstances. We have been adapting and growing since our School was founded in 1850, and we know, together, we can come through this time stronger than ever.

A handwritten signature in black ink that reads "Cecily Stock". The signature is fluid and cursive, with a long horizontal line extending from the end.

Cecily Stock, '77, M.A., J.D.  
Head of School

# Welcome Back and Orientation

## Dates and Calendar

With the latest local and state health and education directives, we plan to start formal classes as follows:

**Monday, August 17 through  
Friday, August 21:**

### OPENING WEEK

Student Orientations

(HyFlex: a mix of online and small group, in-person meetings)

**Monday, August 24:**

### FORMAL CLASSES BEGIN

in Distance Learning mode

## Holidays

To make best use of student learning time, and to safeguard the health of the community, we have made some changes to the annual holiday calendar. Our purpose in these adjustments include:

- **To minimize the number of Monday holidays;** as these will be critical days for our students to receive an overview of their learning plans for the week;
- **To maximize the length of the December Holiday break,** reducing students on campus during a possible confluence of what is typically “flu season,” with the added COVID-19 concerns;
- To allow students and families who travel to have **time to return home and self-quarantine** before coming back to campus;
- **To end the School year one week early** to allow for a longer 2021 Summer Vacation.

To accomplish these goals, we have shifted several of the holidays and breaks, such as Labor day in September and Presidents Day in February, along with the rest of the February break, and have added these days to the December break. The holidays and key dates for the 2020-21 School year will be as follows:

**September 28:**

Yom Kippur

**November 25 -**

**November 27:**

Thanksgiving break

**December 21 -**

**January 19:**

Winter Holiday Break

**March 31 - April 2:**

Spring Break

**May 27:**

K-12 Last Day of Class

5<sup>th</sup> Grade Recognition  
Ceremony

8<sup>th</sup> Grade Recognition  
Ceremony

Upper School Awards  
Ceremony and  
Community Reflection

**May 28:**

Upper School  
Graduation

# Expert Guidance

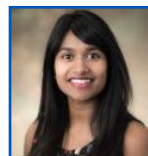
With the health and safety of our community of utmost importance, our COVID-19 Response Teams are meeting regularly and working with experts in the following organizations:

- **Marin County Office of Education (MCOE)**
- **Marin County Public Health (MPH)**
- **National Association of Independent Schools (NAIS)**
- **California Association of Independent Schools (CAIS)**
- **The Association of Boarding Schools (TABS)**
- **Space planning consultant, Michael Tauber Architecture**
- **HVAC consultants, Lefler Engineering and Ongaro & Sons HVAC Division**
- **California School Nurses Association**
- **National Association of School Nurses**

We have also consulted with several experienced local physicians including current and past San Domenico parents who have graciously shared their considerable expertise with our team:



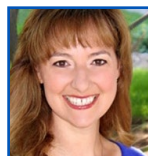
**Jay Fairborn, M.D.**  
**Family Medicine Specialty**  
Adult and Family  
Medicine Department  
Kaiser Permanente



**Sunitha Kaiser, M.D. MSc.**  
**Associate Professor of Pediatrics,  
Epidemiology & Biostatistics**  
University of California, San Francisco  
Member of the UCSF CARES COVID-19 Taskforce



**Kellen Glinder, M.D.**  
**Pediatrician**  
Private Medical  
San Francisco Bay Area  
Silicon Valley, Los Angeles



**Shawndra Parise, M.D.**  
**Family Medicine Specialty**  
Adult and Family Medicine Department  
Kaiser Permanente



**Scott Kaiser, M.D.**  
**Pediatric Orthopedic Surgeon**  
Kaiser Permanente,  
Oakland Medical Center



**John Taylor, M.D.**  
**Chief, Dept of Critical Care Medicine**  
Kaiser East Bay Hospitals  
**Associate Professor**  
Dept. Anesthesia and Perioperative Medicine  
University of California, San Francisco

# Expert Guidance

(cont'd)

In addition, we have been on daily and weekly webinars and conference calls with local, regional, and national education and infectious disease experts to keep abreast of the latest research.

Select resources include the following *(click through to read more)*:

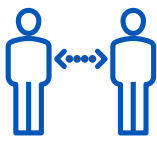
1. [Centers for Disease Control and Prevention: Schools and Childcare Programs](#)
2. [Marin Public Health Guided Return to Site-Based Classroom Instruction](#)
3. [NAIS COVID-19: Resources for Independent Schools](#)
4. [TABS: COVID-19 Guidance for School](#)
5. [Harvard: Risk Reduction Strategies for Reopening Schools](#)
6. [Harvard: Healthy Buildings Recommendations for School Openings](#)
7. [American Academy of Pediatrics: COVID-19 Guidance for School Re-entry](#)



8. [Children's Hospital, Colorado: Risk Based Approach to Reopening Schools](#)
9. [McKinsey & Company: Safely Back to School](#)
10. [CA Dept of Education: Guidebook for Safe Reopening of Schools](#)
11. [NPR: 9 Ways Schools will Look Different When, and If, They Will Reopen](#)
12. [University Hospitals: Healthy Restart Playbook](#)
13. [Department of Education, South Carolina: Guidance and Recommendation for 2020-21 School Year](#)
14. [TABS: Independent School Reopen Plan](#)

# Health and Safety

When our students, faculty, and staff return to campus, new safety protocols and campus modifications will help us mitigate risk.



All classrooms, instructional spaces, common areas and furniture will be reconfigured to maintain **physical distancing of at least six (6) feet.**

Additional **touchless water refill stations** will be available across campus.



**Plexiglass shields** will be in areas where there is frequent face-to-face interaction.



**Students will share materials and supplies as little as possible.**



**Cohort size and movement** will be **structured** and **monitored** closely.



Students will **not use lockers.**



Creation of **additional classroom spaces located outside** with shade structures where possible. In all school levels we are working to limit the mixing of children and adults when appropriate and keeping class groups as separate and distinct as possible.

See *Teaching and Learning* section for more details on the cohort experience.



All desks placed for **social distancing**



**Traffic flow will be marked** one way through campus common areas.

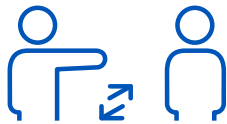


**30 new handwashing stations**



# Health and Safety

## Social Distancing and Face Coverings



**All community members will be required to wear a face covering and observe social distancing protocols** in accordance with CDC and Marin County Public Health recommendation, **whenever possible.**

**SD will provide one mask to each student** at the beginning of the academic year, and **back up supplies will be on hand for emergencies**; families must provide masks for ongoing daily use.



Personal masks may be of any color or design, as long as any words or images are school appropriate, compliant with students handbooks, and the fit covers both the mouth and nose; **minimum of 2-ply fabric and no bandanas.**

We recognize that requirements for facial coverings may be challenging, especially for younger children. We will provide **“face covering breaks”** when appropriate and safe.

## Facilities Cleaning, Disinfecting, and Airflow

**All community members** - students, faculty, and staff - **will be asked to do their part to keep surfaces clean.**

All disinfectants are registered with the U.S. Environmental Protection Agency.



**Each day and evening, additional maintenance staff will follow recommended cleaning and sanitizing protocols** in line with current guidance from health authorities.



**Special attention will be given** to classroom surfaces, bathrooms, water filling stations, door handles, shared objects, tabletops, door handles, and high traffic areas.



When and wherever possible, **windows and doors will be left open** to reduce handling and increase air flow.

**New, highest quality HVAC filters have been installed throughout campus and will be replaced every three months.** We are **also adding air filtration/purification/circulation systems** in some classrooms and common areas to improve air quality and flow.



## Health and Safety Training for our Community



All faculty and staff will be required to complete **health and safety training** on matters such as physical distancing protocols, wearing and care of face coverings, hand hygiene and personal care protocols, community care standards, signs and symptoms of COVID-19, and illness reporting requirements.



Health and safety signage and visual cues will be installed across campus to remind us to observe safe practices at all times. **When students arrive on campus they will also receive training in safety practices and protocols.**

## Health Screening and Tracking

As with all parts of this plan, in the case of illness, collaboration will help to reduce potential exposure and spread of COVID-19.



To track health, attendance, and campus visits, San Domenico will be implementing **SchoolPass, a new visitor management system**, to prompt daily health screenings for all students, employees, and essential workers. The School will then use the most up-to-date guidance from Marin Public Health to guide the screening process and requirements for coming to campus each day.

**Screening** may include questions such as the following:

- Have you been in **close contact with someone with a positive COVID test?**
- Do you or anyone you live with have a **temperature 100.4 or greater?**
- Are you experiencing any of the following;



- Cough
- Fever
- Chills
- Muscle ache

- Loss of smell
- Loss of taste
- Vomiting
- Diarrhea



- Record your **temperature**
- Have you been **fever-free and free of respiratory symptoms for 72 hours** without the use of symptom-reducing medications?

Community members who show any signs or symptoms of illness that could be passed on to others will not be allowed to campus and will then have to adhere to follow-up procedures before returning to campus. If students are not well enough to attend classes, distance learning will be available.

## Testing

Testing recommendations have been changing regularly and therefore, School guidelines are still being developed. At the minimum, the School will follow current requirements from Marin Public Health and Marin County Office of Education.

We will share more information on testing as applicable.



### On Campus Isolation and Quarantine

The School's newly expanded infirmary will accommodate students, faculty, and/or staff who require medical care for a wide range of symptoms during the school day. Distinct entrances and waiting areas will be used for those who may be exhibiting COVID-19 (or other contagious illness) symptoms and those who are in need of general first aid or other services.

Day students exhibiting symptoms of possible contagious illness will be isolated in a discreet location in the infirmary until they are picked up by their parent/guardian.

Boarding students and resident faculty who show signs of contagious illness will be quarantined and cared for in the infirmary staffed by a healthcare professional. The Infirmary will be fully equipped with sleeping rooms, bathrooms/showers, kitchen, daytime waiting room, and separate sleeping room for an adult supervisor.

## Pre-Existing Conditions

Families who have particular concern for the health of their children due to preexisting conditions should contact Health Services as soon as possible, so we can work with your family to address your concerns and provide support.

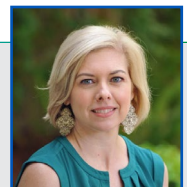
### CONTACTS

#### Carrie Robley

**Assistant Head of School for Student Life  
and COVID-19 Lead**

[crobley@sandomenico.org](mailto:crobley@sandomenico.org)

415.258.1990 x 1105



#### Toni Scott M.S.N., R.N. SD Director of Health Services

[tscott@sandomenico.org](mailto:tscott@sandomenico.org)

415.258.1950



#### General Health Services

[nurse@sandomenico.org](mailto:nurse@sandomenico.org)

# COVID-19 Exposure Scenarios

(As outlined by Marin Public Health and Marin County Office of Education)

**SCENARIO 1: Student/Employee exhibits COVID-19 symptoms**, answers yes to health screening question **or has a temp of 100.4 or above**

## Actions:

- Send home if on campus
- Health Services to contact Public Health for testing
- Cohort remains open
- If Boarding Student, will be treated and monitored in isolation room

## Communication:

- No community communication at this time

**SCENARIO 3: Student/Employee tests positive for COVID-19**

## Actions:

**For student:** Report information to Carrie Robley, Assistant Head for Student Life and COVID-19 Liaison at [crobley@sandomenico.org](mailto:crobley@sandomenico.org). 415.258.1990 x1105

**For employee:** Report to Carrie Robley and Human Resources

**Families of student and/or employee:** Quarantine and contact healthcare provider/Public Health for testing

**Cohort/Office Area/Building:** CLOSED for 14 days from last exposure (last time person on campus)

**Communications:** Phone calls and emails to affected families/ employees

**SCENARIO 2: A family member or someone in close contact with a student or employee tests positive for COVID-19**

## Actions:

- Report information to Carrie Robley, Assistant Head for Student Life and COVID-19 Liaison at [crobley@sandomenico.org](mailto:crobley@sandomenico.org) 415.258.1990 x1105
- Send student/employee home (if on campus) Health Services will contact Public Health for testing
- Student families/Employees to contact own healthcare provider
- Cohort remains open (affected employee or student - and all family members - to self-quarantine)

**Communication:** To affected families/employees

- Cohort remains open (Affected employee or student - and all family members - to self-quarantine)

**SCENARIO 4: A student or employee tests negative for COVID-19 after ANY of the reasons in scenarios 1, 2 or 3:**

## Actions:

- Student or employee may return to cohort three days after symptoms resolve; however must continue isolation if in contact with COVID-19 positive family member
- Cohort remains open

**Communication:** To affected families/employees

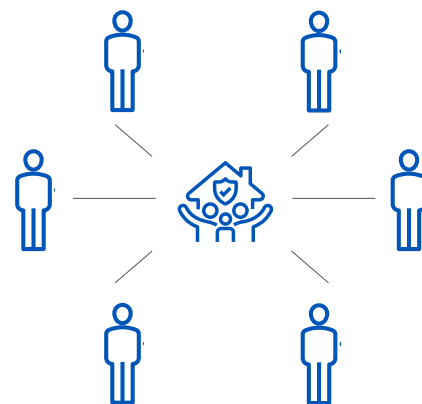
In terms of **communications around possible and/or confirmed exposure**, please know that as soon as the School receives notice of a possible exposure, the process of tracking and tracing will begin AND it takes time to work with Marin Public Health to assess data and identify the persons involved. We will communicate as recommended and as soon as possible while still following privacy laws.

**Once a positive case is reported**, our Health Services department and support team will work in collaboration with Marin Public Health and Marin Health and Human Services to conduct testing, contact tracing, follow up, and evaluation. Employees must also work with our Human Resources Department.

# Shared Responsibility

**A**cross all school levels, while on campus, San Domenico supervises students attentively, tracks daily attendance, and upholds a range of behavioral expectations that contribute to health and safety. We also expect all students, parents, staff, and faculty to partner with us, both on and off campus, to do your part in support of our collective health and safety.

As part of this partnership, we are asking all employees, students and families to commit to this **Healthy Community Commitment** representing an understanding of our shared responsibility and acknowledgment of the behaviors needed to promote safety, trust, respect, belonging, and inclusion for all.



## Healthy Community Commitment

**(Note: Students, parents, and guardians will be asked to read and sign this Healthy Community Commitment. You will receive a follow-up email.)**

Our HyFlex model encompasses four scenarios to **allow for the flexibility needed to quickly pivot and adapt** as the guidance for schools changes.

**During the COVID-19 pandemic, San Domenico School remains committed to providing students with an exceptional educational experience.** As part of the educational program for the 2020-21 school year, the School plans to offer on-campus, in-person instruction. We recognize that community transmission of COVID-19 continues, and we all play a role in slowing its spread. We must take precautions in order to return to campus and also must be ready to make further adjustments and changes to our plans in response to the circumstances.

To prepare to invite students back to our campus, we carefully considered relevant guidance and best practices for reopening the school, and we are adopting various measures to help maintain a healthy and safe environment. It is only with your partnership and support that our efforts can be effective. **We ask that all parents and guardians carefully review this Back to School 2020: Stronger Together plan and discuss the School's policies with their child(ren) before school begins.** We will update the *Back to School 2020: Stronger Together Plan* throughout the year, and we will alert you as we do so. Please make sure to refer to the school's website for the latest version. Parents and guardians should also be familiar with the requirements of Marin County and the state, which are available here <https://coronavirus.marinhhs.org/> and here <https://covid19.ca.gov/>.

## The Pledge

As a valued member of the San Domenico community, I understand it is my duty to not only protect myself, but also those around me, including those who may be more vulnerable, in order to reduce the spread of COVID-19. I will do my part by acting in a responsible manner at school and away from school, understanding that making my own health and safety a top priority protects us all. I agree to abide by all behaviors, policies, procedures, and orders related to COVID-19 implemented by the state, county, and school.

## Healthy Community Commitment (*con't*)

### FOR AT LEAST TWO WEEKS BEFORE RETURNING TO CAMPUS I/MY FAMILY WILL:

- **Self-quarantine as a family** to the best of our ability so as to limit potential exposure to COVID-19 by staying at home as much as possible. We will avoid group gatherings, refrain from travel outside of our local area, and strictly follow all local and state regulations and public health orders related to preventing the spread of COVID-19.

### ON CAMPUS I/MY FAMILY WILL:

- Wear an appropriate **face covering at all times** unless otherwise directed.
- Practice **good personal hygiene** consistent with public health protocols, such as frequent hand washing for twenty seconds, appropriately covering coughs and sneezes, use of hand sanitizers before and after leaving campus buildings, and wiping down surfaces myself when arriving at and upon leaving a communal or community space.
- **Follow directional signs** on pathways and in buildings.
- Whenever feasible, **maintain a distance of six feet between myself and any other person**, with the understanding that I do not have to maintain six feet distance from my immediate family members, or, if a boarding student, my roommate within my own room.
- **Follow on-campus traffic flow.**
- **Respond cooperatively and respectfully to reminders** that I follow these protocols.

### OFF CAMPUS/AT HOME, I/ MY FAMILY WILL:

- **Avoid large gatherings and environments** in which people are not observing recommended behaviors, such as wearing masks and practicing physical distancing.
- **Use the School's designated web-based tool, SchoolPass**, to accurately report the results of personal daily health checks, including temperature-taking.
- **Remain at home** (or in my dormitory room) and notify an appropriate adult **if I experience COVID-19 symptoms**.
- **Follow instructions if I or my student tests positive for COVID-19** and is required to isolate, or if I learn that I have come into close contact with someone who has tested positive for COVID-19 and am required to quarantine.
- **Participate in Marin Public Health's contact tracing** program as requested and share complete information with contact tracers about others who may be exposed.
- **Seek testing for COVID-19**, as directed by the School or Marin Public Health.
- **Strongly consider** having all students in our household receive a **seasonal flu vaccination this fall**.
- **I/we understand that failure to adhere** to this Healthy Community Commitment may put other members of our school community at considerable risk, and that those who do not honor these commitments may be asked to leave campus and complete the semester remotely.

*Please watch for a follow-up email on this Healthy Community Commitment*



# Residential Life

As has been the case since the pandemic began, Boarding Students and Resident Faculty will continue to live in the dorms, their on-campus home. **Significant protocols will continue to be in place to protect the boarding community as well as the broader SD community.**

Boarding students on campus will be supported while attending classes with our via Hybrid Flex (HyFlex) program.

The campus will remain a closed community until we resume day-student, in-person instruction.

All students who fly into the Bay Area will complete a 14-day quarantine period before joining the community. Boarding families will receive detailed information on move-in protocols and daily life rules and procedures.



**For updated information on Residential Life during this time, please visit**  
[sandomenico.org/Boarding](https://sandomenico.org/Boarding)

**RESIDENTIAL LIFE**  
**Contact Information:**  
**Director of Residential Life:**  
**Kali Baird**  
[kbaird@sandomenico.org](mailto:kbaird@sandomenico.org)  
415.258.1900 x1223

# Teaching and Learning

The focus of our teaching and learning planning has been driven by this essential question: *How can we ensure a rich student experience and robust instructional continuity, both inside and outside of the classroom, while adhering strictly to current health and safety guidelines?*

To answer this question, while also maintaining health and safety as our north star, we established the following as key goals:

- **To enable as many students as possible** to be on campus five days a week;
- **To keep students in small enough groups** that they can maintain six (6) feet of distance from each other and from their teachers at all times;
- **To ensure consistency of instruction** and a predictable learning experience, regardless of which learning scenario we are in.
- **To enable students to take their full slate of classes** over the course of the school year for the following reasons:
  - **Holding classes consistently** throughout the academic year provides the greatest opportunities for engagement, reinforcement, and frequent practice necessary for deep learning and retention;
  - **This schedule also supports students** in fully preparing for high-stakes end-of-year exams such as Advanced Placement and high school placement exams;
  - **If students become ill and miss a few weeks of class**, they will not have missed an entire course, particularly important in light of this current health crisis;
- **To provide opportunities** for safe social interactions and collaboration for all of our students and faculty;
- **To comply with the health and safety requirements**, student movement is going to be much more controlled. While there will be social opportunities, all students will experience less freedom of movement.



## Key Terms

### Synchronous:

**Class instruction happens in real time**, either in person in the classroom or as a live class via Zoom.

### Asynchronous:

Class interactions happen **via Learning Management System (Canvas, 6-12 or Launchpad, K-5) without real-time interaction**. Students engage in class materials and complete work at their own pace, within a given timeframe, often using discussion boards to drive peer-to-peer engagement.

### Total Learning Time (TLT):

**The sum of total class minutes (synchronous and asynchronous) in a week plus the total minutes during a week in which students would have been expected to complete their homework** during a regular school year. TLT varies with each grade level as developmentally appropriate. TLT represents a shift in how we are approaching course work. Students experience TLT as their learning goals and activities for the week, as opposed to 'in class' work and 'out of class' work. This creates a more comprehensive and predictable student experience.



# Teaching and Learning

## Program Adjustments

To achieve the above-listed goals we have made the following adjustments for the 20-21 School year:

- **All class sections will be broken into smaller cohorts of students**, generally between 10 and 14, always seated with six (6) feet of distance in the classroom;
- **We will maintain small cohorts** by splitting classes and alternating the groups between synchronous and asynchronous learning;
- **Asynchronous learning spaces** on campus will be staffed with Teaching Assistants (TAs);
- **Students will take turns** between being with their teachers or being with a TA. While they are with their teachers, they will be learning synchronously. When they are with the TAs, they will be learning asynchronously;
- **We have created new Hyflex schedules** and learning scenarios for this school year that will allow for students to learn on campus or at home and to shift back and forth between the two as needed;
- **We have redesigned our Learning Hubs (K-5) and Canvas Modules (6-12)**, to create a consistent learning experience for all students;
- **Total Learning Time** (TLT) to help maintain a sense of predictability for students and their families. Students will have a designated Total Learning Time per week in their classes. Whether a student is engaged synchronously or asynchronously, the TLT will be the same.

### Contact Information:



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**Assistant Head for Academics  
& Director of Upper School**  
[kreeser@sandomenico.org](mailto:kreeser@sandomenico.org)

**LeaAnne Parlette,**  
**Director of Lower and  
Middle School**

[lparlette@sandomenico.org](mailto:lparlette@sandomenico.org)



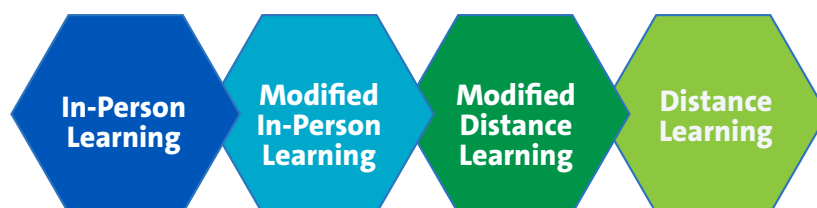
# Teaching and Learning

With our HyFlex program model, we will be ready to provide meaningful, rigorous, and consistent excellence in education across the many scenarios we may face in the coming academic year, whether on campus, in full distance learning mode, or somewhere in the middle. **While County and State directives will impact the mode under which we will be engaging in teaching and learning, our unique campus and resources as an independent school provide us with additional flexibility and resilience in programming.**

**Our faculty has been energized by professional development (read more at [www.sandomenico.org/PD](http://www.sandomenico.org/PD)) that reinforced tools to optimize student engagement in these unique times.** Differentiated instruction, intentional use of learning time (including synchronous and asynchronous learning), student voice and choice, all of these will ensure that in such an uncertain global environment, our students will have a consistent learning experience.

## HyFlex Learning Scenarios

Our HyFlex model encompasses four scenarios to allow for the flexibility needed to quickly pivot and adapt as the guidance for schools changes.



**In-Person Learning:** All instruction is held in person each day, while still following state and county guidelines.

**Modified In-Person Learning:** All students are invited to learn on campus each day, but remote learning is available for those unable to come to campus for health and/or other concerns.

**Modified Distance Learning:** There are reduced numbers of students on campus to accommodate stricter social distancing requirements.

**Distance Learning:** All students are learning from home, including boarding students who will remain at their on-campus home.

# Teaching and Learning

## Technology



### Access

To provide maximum flexibility and equitable access, **SD will provide school-issued iPads to all students day and boarding, local and international, Kindergarten - 12<sup>th</sup> grade.** This 1:1 program is designed to address the unique challenges of the times and eliminate the need for younger students to utilize home devices. All students will travel with the devices daily although they will use them only when needed. Should we find ourselves in HyFlex Learning for extended periods of time, these devices will allow even our youngest learners a way to seamlessly access their teachers and stay connected with classmates in a developmentally appropriate way.



### Training and Support

**Technology support will be extended to all students and families** while in remote mode to ensure all necessary resources are adequately accessible. Zoom web conferencing will be used to accommodate any students who cannot join us on campus. In grades K-5, teachers will use Zoom for children to connect during synchronous learning times. The only portion that will be recorded for our youngest learners is when the teacher delivers the mini-lesson. Recordings for older students will be available for two weeks.

More information on **distribution of the iPads and training will be forthcoming.**

## Enhancements

- **Wi-Fi infrastructure** will be enhanced to support additional learning spaces, as well as the added traffic of the 1:1 program.
- **New Zoom and Swivl Cameras** will facilitate a HyFlex learning environment in grades 6-12. Students will have access to the Zoom recordings via the Canvas Learning Management System.

### Contact Information:



**Jason Clarke,**  
**Director of Information**  
**Technology**  
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# Teaching and Learning

## Learning Management Systems

For the 2020-21 school year, students will notice some significant differences in how teachers are using our learning management systems. To provide consistent excellence in educational experience, courses have been designed with comparable blueprints and we will use the following platforms to reduce friction in the learning process and create a more streamlined workflow for students and teachers.

### Grades K-5

Families with children in grades K-5 will access everything they need from the **HyFlex Learning Launchpad**. This includes the daily schedule, Zoom meeting links, connections to Seesaw, ways for students to engage, etc. Families will notice a consistent approach and design across all grade levels.

### Grades 6-12

All students 6-12 will use the **Canvas learning management system**. All courses have been redesigned for the fall. Students and families will experience a uniform approach for more consistency and leverage of features and functionality. Each week, students will begin a new module in Canvas that will walk them step-by-step through all of the course material and new course structures will allow for greater opportunities for student choice and accommodate the needs of all learners.

## International Distance Learning



This year, we are adding an important position to lead the implementation of our Hyflex Learning Program. Natasha McKeown, our new Director of International Scholars and HyFlex Learning Program, will concentrate on our international student educational experience in this time of distance learning and will work closely with our teachers and students to support the overall HyFlex learning experience for all of our Upper School students. Natasha will also teach two College Prep English Language (CPLE) classes to our international students (CPLE 1 & 2), one section of Ninth Grade Global Studies, and continue to serve as the Social Studies Department Chair.

**Students learning in a different time zone** will have the opportunity to engage in both synchronous and asynchronous learning.

**In addition to their distance learning classes**, on-campus boarding students will take in-person course(s) each semester taught by an on-campus resident faculty member.

**Parents will receive regular updates** on their students' progress and level of engagement from the Director of International Scholars.

**International parents will also have frequent opportunities to check in with administrators**, and receive training to utilize the parent features of Canvas, which will allow them to see their student's gradebook, teacher feedback and student progress.

**Natasha McKeown,**  
**Director of International Scholars and HyFlex Learning Program**  
[nmckeown@sandomenico.org](mailto:nmckeown@sandomenico.org)

# Teaching and Learning

## Lower School

Recognizing that childcare issues are most challenging for families of our youngest students, we will endeavor to file a waiver to enable at least our K-5 students to come to school each day as soon as is allowed by Marin Public Health. Should we find ourselves able to welcome students to campus, families will still have the option to have their children continue to participate via distance learning.

During the In-Person Learning Scenario, **students will spend the majority of their day in their classroom cohorts**, to mitigate risk by reducing contact between groups of students and the use of typically shared spaces.

**On campus cohort groups will be between 9-16 students in size.** The method for grouping students is the same as each school year in which gender, numbers, learning and social needs are taken into consideration. In addition, the classroom size dictates the number of students in a cohort because desks are placed to adhere to appropriate distancing guidelines.

Specialists will work with students in their classroom cohorts.

The Lower School schedules will largely resemble those of years past, accommodating changes to outdoor recess schedules and hygiene and movement breaks. The schedule allows for easier pivoting between in-person and remote learning.

### Notable features of the Lower School schedules include:

- In all learning scenarios, students will have **240 minutes of Total Learning Time each day**;
- **Classroom instruction will happen in the typical manner** while adhering to appropriate distancing guidelines;
- **During prolonged absences**, students will be able to connect to their class remotely for select lessons and activities;
- **Large gatherings** such as our weekly assembly will happen over Zoom;
- **Students will bring their lunch to school** and will eat outside in designated cohort-specific locations and in assigned classroom spaces when weather does not permit eating outside.



# Teaching and Learning

## Lower School (Grades K-2) 2020-21 HyFlex Schedule

### 2020/2021 LS Schedule - Bell Schedule (K-2)

Times/Days	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am - 8:30am	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)
8:30am - 9:00am	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting
9:00am - 10:00am	60 mins	60 mins	60 mins	60 mins	60 mins
10:00am - 10:30am	Recess				
10:30am - 11:30am	60 mins	60 mins	60 mins	60 mins	60 mins
11:30am - 12:00pm	Recess				
12:00pm - 12:30pm	Lunch				
12:30pm - 12:45pm	Quiet Time				
12:45pm - 1:45pm	60 mins	60 mins	60 mins	60 mins	60 mins
1:45pm - 2:00pm	Recess				
2:00pm - 2:55pm	55 mins	55 mins	55 mins	55 mins	55 mins
2:55pm - 3:05pm	Closing Meeting	Closing Meeting	Closing Meeting	Closing Meeting	Closing Meeting

# Teaching and Learning

## Lower School (Grades 3-5) 2020-21 HyFlex Schedule

### 2020/2021 LS Schedule - Bell Schedule (3-5)

Times/Days	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am - 8:30am	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)	Daily Check-In Routine (Hygiene, Morning Routines)
8:30am - 9:00am	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting
9:00am - 10:00am	60 mins	60 mins	60 mins	60 mins	60 mins
10:00am - 11:00am	60 mins	60 mins	60 mins	60 mins	60 mins
11:00am - 11:30am	Recess				
11:30am - 12:00pm	Lunch				
12:00pm - 12:15pm	Quiet Time				
12:15pm - 1:15pm	60 mins	60 mins	60 mins	60 mins	60 mins
1:15pm - 1:45pm	Recess				
1:45pm - 2:45pm	60 mins	60 mins	60 mins	60 mins	60 mins
2:45pm - 3:05pm	Closing Meeting	Closing Meeting	Closing Meeting	Closing Meeting	Closing Meeting



# Teaching and Learning

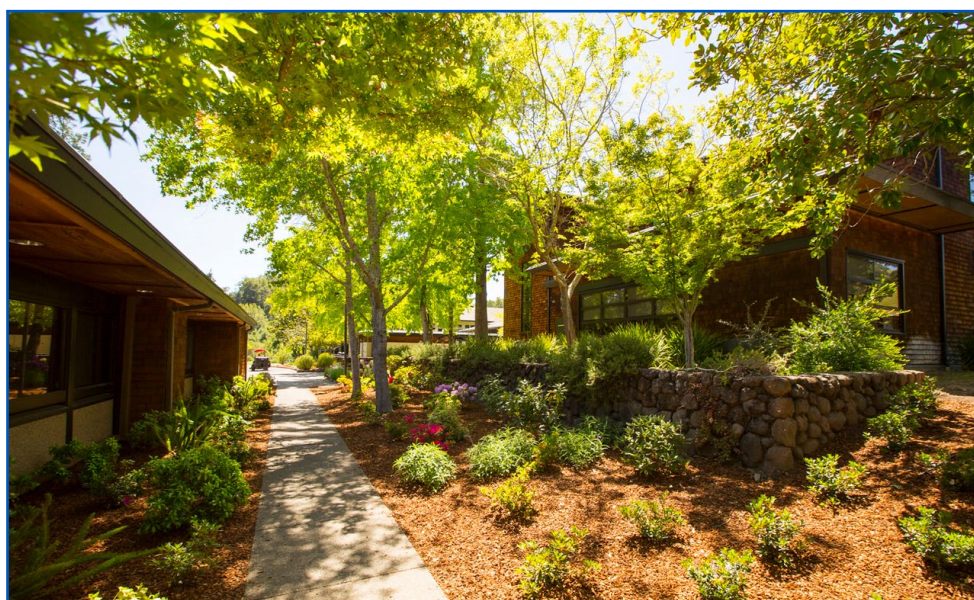
## Middle School

**Students in Grades 6-8 will experience a new five day schedule that allows us to toggle easily between the four HyFlex Teaching and Learning Scenarios, as needed.** The longer blocks of class time help reduce the number of individuals who students and adults have contact with each day. They also provide teachers with the ability to go into greater depth with material, and complete laboratories, projects, or collaborative work.

**We have grouped students in Grades 6-8 into cohorts of 10-12** that have as much common class time together as possible to reduce interaction with others. Cohorts are also the students' advisories. When possible, students will not be changing classrooms, and instead, teachers will be moving to each cohort. For PE and other classes where space allows, two cohorts (up to 24 students) will be taught together, always with 6 feet of spacing between students and between students and teacher.

### Notable features of the Middle School schedule include:

- In all learning scenarios, **Total Learning Time for Grades 6-8 is 4-6 hours per week per class.**
- **Specialists will work with students** in their home classroom to minimize student movement throughout the middle school;
- **Advisory will be by cohort** and will meet daily with an even more robust program than in previous years;
- **Morning Meeting** will be by students' Advisory cohort;
- We will have a **weekly Middle School assembly over Zoom**;
- **Students will bring their lunch to school** and will eat outside in designated cohort-specific locations and in assigned classroom spaces when weather does not permit eating outside.



# Teaching and Learning

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## Middle School 2020-21 HyFlex Schedule

	Monday		Tuesday	Wednesday	Thursday	Friday
8:00-8:15	ARRIVAL/HYGIENE CHECK	8:00-8:15	ARRIVAL/HYGIENE	ARRIVAL/HYGIENE	ARRIVAL/HYGIENE	ARRIVAL/HYGIENE
8:15-8:30	ADVISORY Meeting	8:15-8:30	ADVISORY Meeting	ADVISORY Meeting	ADVISORY Meeting	ADVISORY Meeting
8:30-9:10	A	8:30-9:30	A	A	A	A
9:15-9:55	B					
9:55-10:15	BREAK/HYGIENE	9:30-10:30	B	B	B	B
10:15-10:55	C					
11:00-11:40	D	10:30-10:50	BREAK/HYGIENE	BREAK/HYGIENE	BREAK/HYGIENE	BREAK/HYGIENE
11:40-12:20	Lunch	10:55-11:55	C	C	C	C
12:20-1:00	E	11:55-12:05				
1:00-2:30	Clubs/Activities/ Orientation Activities/Bonding Activities/ Technology Support/All School Assemblies	12:10-12:40	Lunch	Lunch	Lunch	Lunch
		12:40-1:40	D	D	D	D
		1:40-2:40	E	E	E	E
2:30-3:10	FLEX/Office Hours	2:40-3:10	FLEX/8th Grade Guidance/Advisory	FLEX/Zoomtopia!/Special Assemblies	FLEX/8th Grade Guidance/Advisory	FLEX/Office Hours
3:10	Departure	3:10	Departure	Departure	Departure	Departure

# Teaching and Learning

## Upper School

Because Upper School students take a wider range of courses and have academic variables that do not exist in K-8, Marin Public Health has approved larger cohorts for high schools. Therefore, Upper School cohorts will be 100 students. However, **students will be in small classes; generally between 10 and 15**, always with 6 feet of distance between students and between students and teachers. Many classes will be 10 students or less. When students are not in class, they will be in designated cohort homerooms of 35 students or less, also with 6 feet of distance between them. Students will return to their cohort homeroom when they are not actively working with teachers in classes.

**Four versions of the Upper School schedules** have been created to help us maintain a consistently excellent standard of learning while being able to nimbly adjust to changing learning circumstances, with the highest priority being the health and safety of our community.

### Notable features of the Upper School schedule include:

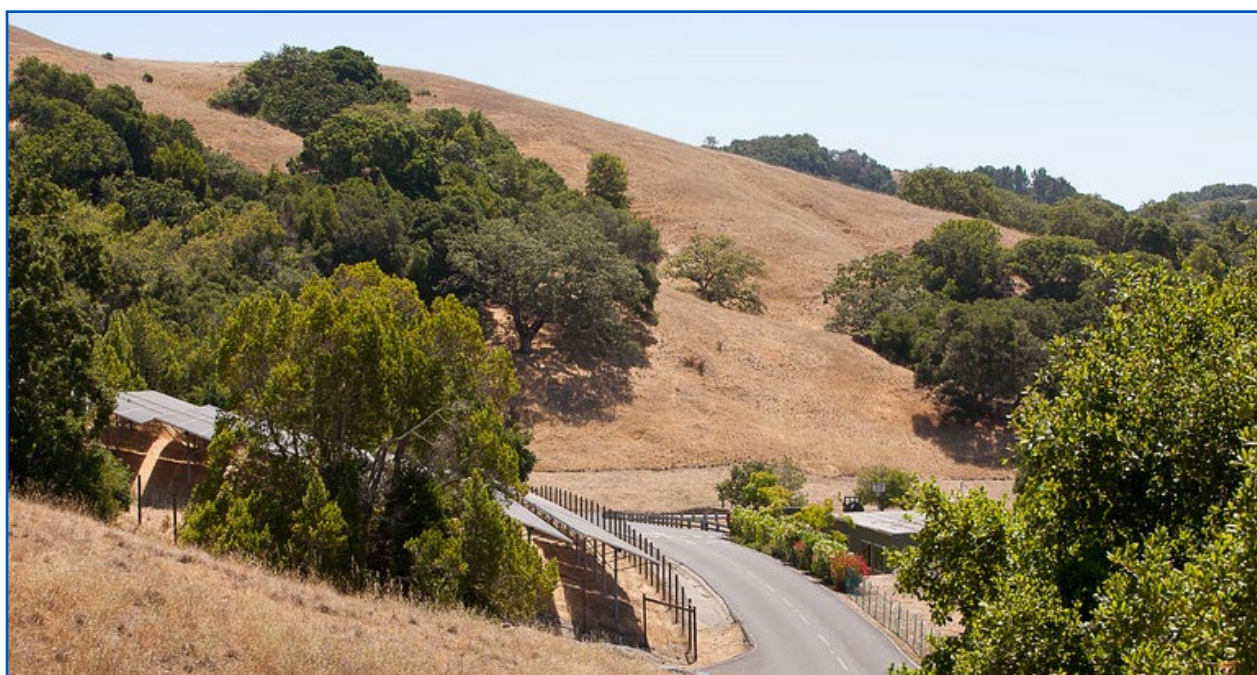
- **Total Learning Time (TLT) will vary slightly by grade level.** TLT for 9<sup>th</sup> Grade will be 5-6 hours per week, per class; TLT for 10<sup>th</sup> Grade will be 6-7 hours per week, per class; TLT for 11 and 12<sup>th</sup> Grade will be 7-8 per week, per class. AP classes may have more required learning time. If so, teachers will let students know the amount of time required for each AP class;
- **HyFlex Mondays:** On HyFlex Mondays, all classes are virtual and on-campus attendance is optional for students who are in good academic standing. Students choosing to come to campus will have a supervised study hall during which time they will attend classes virtually. Students at home will also be participating in classes virtually. HyFlex Monday is applicable across all learning scenarios, except when we are in the All In-Person Learning scenario. In the afternoon on HyFlex Mondays, students will have time to individually pursue their online coursework and meet with specialists;
- **Clubs:** Clubs will meet virtually on Fridays unless we are operating in the All In-Person Learning scenario;
- **Mentoring:** Mentoring will take place on Wednesday afternoons. If we are operating in the All Distance Learning scenario, mentoring will happen virtually. If we are on campus, mentoring will happen in person and also via zoom for students not physically on campus;
- **Community Gatherings:** Large gatherings such as assemblies and class meetings will happen via Zoom, even when we are on campus;
- **Office Hours:** Office hours will generally be held virtually once a week on Wednesdays. However, when we are in the All Distance Learning scenario, office hours occur on Tuesday, Wednesday and Thursday afternoons to allow for more frequent opportunities for students and teachers to check in;
- **Students Learning in Different Time Zones:** Students can access all course materials and resources, as well as recordings of regular daytime classes, anytime through Canvas. In addition, we have added two additional blocks to our schedule, an early morning O block (7:30-8:30am) and an afternoon Z block (3:00-7:30pm). When there are five or more students in a class who are unable to attend regular daytime classes, small classes just for international students have been formally scheduled during the O and Z blocks. Teachers and students can also schedule one-on-one meetings during these times;



# Teaching and Learning

## Notable features of the Upper School schedule *(cont'd)*:

- **Prolonged Absences:** If a student experiences prolonged absences, they will be able to connect to their classes remotely for all live lessons, watch recordings of classes missed, and access all course materials and instructions for class work through Canvas;
- **Lunch:** Day students will bring their lunch to school and will eat outside in designated cohort-specific locations and in assigned classroom spaces when weather does not permit eating outside. Boarding students will have lunch provided for them;
- **Breaks:** Students will receive frequent, staggered breaks throughout the morning. These breaks are built into the 90-minute class periods and will provide students the opportunity to go outside, remove their masks, socialize at a distance, and relax;
- **Specialists:** Specialists will work with students individually and in small groups when cohort guidelines allow. This can happen throughout the week, most specifically during the Monday afternoon open time;
- **Student Movement and Use of Outdoor Space:** Student movement between classes will be closely supervised and staggered. Students and staff will also be given specific pathways to follow as they negotiate their way through indoor and outdoor spaces. In addition, there will be dedicated outdoor zones for student cohorts;
- **Electives:** Electives will be held in person when safety guidelines can be followed. Otherwise, elective classes will be held virtually.



# Teaching and Learning

## Upper School 2020-21 HyFlex Schedules

### All In-Person Learning

- All instruction and gatherings are held in person each day following state and CDC guidelines.
- Classes are 90 minutes long (45 minutes on Mondays).

Monday	Tuesday	Wednesday	Thursday	Friday
Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)
A Block (8:30-9:15)	A Block (8:30-10:00)	E Block (8:30-10:00)	A Block (8:30-10:00)	E Block (8:30-10:00)
B Block (9:15-10:00)				
C Block (10:00-10:45)	B Block (10:00-11:30)	F Block (10:00-11:30)	B Block (10:00-11:30)	F Block (10:00-11:30)
D Block (10:45-11:30)				
E Block (11:30-12:15)	C Block (11:30-1:00)	G Block (11:30-1:00)	C Block (11:30-1:00)	G Block (11:30-1:00)
F Block (12:15-1:00)				
Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)
G Block (1:45-2:30)	D Block (1:45-3:15)	Mentoring Assembly Office Hours (1:45-3:15)	D Block (1:45-3:15)	Clubs (1:45-3:15)
Study Hall (2:30-3:00)				
Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)

# Teaching and Learning

## Upper School 2020-21 US HyFlex Schedules

### Modified In-Person Learning

- **HyFlex Monday:** All classes are virtual and on-campus attendance is optional for students who are in good academic standing. Students choosing to come to campus will have a supervised study hall during which time they will attend classes virtually. Students at home will also be participating in classes virtually.
- **Classes are 90 minutes long** (30 minutes on Hyflex Mondays).

HyFlex Monday	Tuesday	Wednesday	Thursday	Friday
A Block (8:30-9:00)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival Hygiene (8:00-8:30am)
B Block (9:10-9:40)	A Block (8:30-10:00)	E Block (8:30-10:00)	A Block (8:30-10:00)	E Block (8:30-10:00)
C Block 9:50-10:20				
D Block 10:30-11:00	B Block (10:00-11:30)	F Block (10:00-11:30)	B Block (10:00-11:30)	F Block (10:00-11:30)
E Block 11:10-11:40				
F Block 11:50-12:20	C Block (11:30-1:00)	G Block (11:30-1:00)	C Block (11:30-1:00)	G Block (11:30-1:00)
G Block 12:30-1:00				
Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)
Student and Teacher Individual Work Time  (1:45-3:15)	D Block (1:45-3:15)	Mentoring Assembly Office Hours  (1:45-3:15)	D Block (1:45-3:15)	Clubs  (1:45-3:15)
Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)

**Z Block (3:00-7:30pm):** Classes for international Distance Learners and some virtual courses will be scheduled during this time.

# Teaching and Learning

## Upper School 2020-21 US HyFlex Schedules

### Modified Distance Learning

There are **reduced numbers of students on campus** to accommodate greater restrictions.

- **HyFlex Monday:** All classes are virtual and on-campus attendance is optional for students who are in good academic standing. Students choosing to come to campus will have a supervised study hall during which time they will attend classes virtually. Students at home will also be participating in classes virtually.
- **Classes are 90 minutes long** (30 minutes on Hyflex Mondays).

<b>HyFlex Monday</b>	<b><u>Tuesday</u> Juniors and Seniors</b>	<b><u>Wednesday</u> Juniors and Seniors</b>	<b><u>Thursday</u> Freshmen and Sophomores</b>	<b><u>Friday</u> Freshmen and Sophomores</b>
A Block (8:30-9:00)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival and Hygiene (8:00-8:30am)	Staggered Arrival Hygiene (8:00-8:30am)
B Block (9:10-9:40)	A Block (8:30-10:00)	E Block (8:30-10:00)	A Block (8:30-10:00)	E Block (8:30-10:00)
C Block 9:50-10:20				
D Block 10:30-11:00	B Block (10:00-11:30)	F Block (10:00-11:30)	B Block (10:00-11:30)	F Block (10:00-11:30)
E Block 11:10-11:40				
F Block 11:50-12:20	C Block (11:30-1:00)	G Block (11:30-1:00)	C Block (11:30-1:00)	G Block (11:30-1:00)
G Block 12:30-1:00				
Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)	Lunch (1:00-1:45)
Student and Teacher Individual Work Time (1:45-3:15)	D Block (1:45-3:15)	Mentoring Assembly Office Hours (1:45-3:15)	D Block (1:45-3:15)	Clubs (1:45-3:15)
Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)	Staggered Departure (3:15-3:30)



# Teaching and Learning

## Upper School 2020-21 US HyFlex Schedules

### All Distance Learning

- All students are learning from home.
- All classes held **via Zoom and Canvas**.
- **Classes shift to 60 minutes in this model**, (30 minutes on Hyflex Mondays).

Monday	Tuesday	Wednesday	Thursday	Friday
A Block (8:30-9:00)				
B Block (9:10-9:40)	A Block (8:30-9:30)	E Block (8:30-9:30)	A Block (8:30-9:30)	E Block (8:30-9:30)
C Block (9:50-10:20)	Break	Break	Break	Break
D Block (10:30-11:00)	B Block (10:00-11:00)	F Block (10:00-11:00)	B Block (10:00-11:00)	F Block (10:00-11:00)
E Block (11:10-11:40)	Break	Break	Break	Break
F Block (11:50-12:20)	C Block (11:30-12:30)	G Block (11:30-12:30)	C Block (11:30-12:30)	G Block (11:30-12:30)
Lunch (12:30-1:15)	Lunch (12:30-1:15)	Lunch (12:30-1:15)	Lunch (12:30-1:15)	Lunch (12:30-1:15)
G Block (1:15-1:55)	D Block (1:15-2:15)	Assembly/Mentoring (1:15-2:15)	D Block (1:15-2:15)	Class Meetings/Clubs (1:15-2:15)
Teacher Work Time (1:55-3:30)	Office Hours (2:15-3:30)	Office Hours (2:15-3:30)	Office Hours (2:15-3:30)	

**Z Block (3:00-7:30pm):** Classes for international Distance Learners and some virtual courses will be scheduled during this time.

# Social-Emotional Wellness

With our commitment to educating the whole child, Social and Emotional Learning (SEL) is an integral part of teaching and learning and a core part of our program. **As we resume school, we recognize the complex and varying ways in which our community members are experiencing this pandemic, including a range of emotions related to stress, anxiety, trauma, loss, and isolation.** We will continue to assess our SEL program, approaches and support structures to enhance our students' well-being.

## Support Resources

Through program features such as Lower School Responsive Classroom, Middle School Advisory Program, and our Upper School Mentoring Program, we will continue to promote supportive adult-student relationships to ensure that every student has a caring adult in the community who checks in with them regularly and to whom they can reach out as needed. Now more than ever, we strive for all students to feel a sense of belonging and connection to our SD community.

## Contact

Families are encouraged to reach out to our Student Support and Wellness team with any concerns related to their child's mental health or learning support needs.



**Lisa Richter, LCSW**  
**Lower School**  
**Counselor**  
415.258.1990  
x1411



**Christina Klein '03, MFT, PPS**  
**Middle School**  
**Counselor**  
415.258.1990 x1504



**Kathleen Laughlin, MFT**  
**Upper School**  
**Director of**  
**Counseling**  
415.258.1990 x1606

### CONTACTS

For a full directory of  
Student Support staff, visit:  
[www.sandomenico.org/StudentSupport](http://www.sandomenico.org/StudentSupport)

# Social-Emotional Wellness

## Diversity, Equity, and Inclusion

Creating an inclusive, equitable community is integral to social and emotional wellness, as highlighted by our school's Social Vision Statement: *"We are a community of belonging where students, staff and families are dedicated to the inclusion and respect for all."*

**The DEI Committee was active through the summer and met collaboratively with Upper School student representatives in DEI to continue the evolution of programming to address the effects of systemic racism and specifically, its effects within our community.** For our teachers, we are facilitating professional development, "Anti-Racism Classrooms by Design" in the fall term, beginning in August.

Additionally, we have set in motion professional development for each school level in support of the ongoing evaluation of our curriculum and teaching to better support our diverse community.

## DEI Resources

We highly encourage community members who have ideas or concerns related to diversity, equity and inclusion at SD to please contact us at [dei@sandomenico.org](mailto:dei@sandomenico.org).

Your counselors, teachers, school-level directors, and Head of School are also here for you and available to hear your concerns and help address them.



### DEI SUPPORT

For more information on upcoming, recent and past DEI work at SD, please contact:

**Director of Diversity, Equity,  
and Inclusion**

**Kali Baird**

[kbaird@sandomenico.org](mailto:kbaird@sandomenico.org)

415.258.1900 x1223

[www.sandomenico.org/DEI](http://www.sandomenico.org/DEI)

## Athletics

Athletics and physical education are a critical part of school life at SD and we plan to maintain the experience to the fullest extent possible in all scenarios during this school year. Under the latest CIF guidelines, all CIF sports in the coming year will be split into two seasons, Fall and Spring. Some seasons will overlap slightly, and some start and end dates will present a conflict for athletes who might compete in more than one sport. All dates are subject to change.

<b>Sport (Fall of 2020)</b>	<b>Season Start Date</b>	<b>NCS Championship</b>	<b>State Finals</b>
Cross Country	Dec 14	March 20	March 27
Volleyball G	Dec 14	March 12/13	March 20
<b>Sport (Spring of 2021)</b>			
Badminton	Feb 22	May 22	May 29
Soccer	Feb 22	May 28/29	June 5
Swimming	March 8	May 29	June 4/5
Tennis Boys & Girls	March 8	May 28/29	June 5
Baseball Boys	March 15	June 18/19	June 26
Basketball	March 15	June 11/12	June 18/19
Golf Boys & Girls	March 15	May 31	June 23
Lacrosse Girls	March 15	June 10	June 10
Track and Field	March 15	June 18/19	June 25/26
Mountain Biking	TBD	TBD	TBD
Sailing	TBD	TBD	TBD

## Physical Education, Recess, and Use of Outdoor Spaces

We will offer an intramural program where possible, following Marin Public Health guidelines. This will support our students to get outdoors, experience the physical and emotional benefits of exercise, work with our stellar coaches, and enjoy the interpersonal growth that comes with our athletic program and philosophy.

- The use of outdoor space for instructional purposes will be maximized, shared, and coordinated to ensure students remain in their cohorts.
- Recess and time spent outside is critical for the mental, physical, and emotional health of children. Especially in a year when students may be more limited to particular classrooms, we will prioritize recess and time outdoors.
- Recess times in the Lower and Middle Schools will be staggered to reduce large groups on the playground at once and to limit mixing between cohorts. Grade levels will be assigned a designated area of the playground which will rotate throughout the year to offer variety. Students will be asked to wash their hands before and after playing outside.
- Additional spaces will be made available to students in all divisions to encourage time outside. The Lower School blacktop, Chase Field, Kesterson Field, and the courtyard behind the fourth grade classrooms will all be used by children in different school levels for socially distanced outside time.
- Use of shared equipment will be limited in favor of physical activities that require less contact with surfaces. Shared equipment will be cleaned between uses.



## Clubs

Clubs for Middle and Upper School students are an integral part of the SD experience. These co-curricular offerings will continue under all learning scenarios, though the format may vary as health directives shift.

## Visual and Performing Arts

The arts are a critical means of expression, particularly valuable during this unstable time in the world. While the mode of instruction will vary depending on the health directives in place at any given time throughout the coming months, we will provide a rich array of opportunities for our artists to continue learning, growing, and creating. For example, some of our performing arts faculty attended a one week professional development workshop that focused on teaching classes in acting, singing and dance on Zoom; lighting and set design with a laptop; transferring a live show to a Zoom or radio play format; and anti-racist and inclusivity work in the world of theatre.

Whether virtual or in person, students will participate in visual, digital, music, and performing arts classes and performances including school plays, gallery showings, and concerts. Faculty are finalizing details for the Virtuoso Program, and auditions for the Middle and Upper School musicals will begin this fall.

## Meals

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Under current community health guidelines, gathering indoors for large community meals is not recommended. Cooper Dining Hall will therefore not be used as it has been in the past; it is also being re-purposed for instructional use as needed to maintain social distancing.

For at least the first two months of school, all day students will bring their own snacks, lunch, and refillable water bottle to school. A portion of the tuition related to lunch will be refunded or credited to the students' account. Students and employees will take snacks and lunchtime meals in the classroom and/or designated outdoor spaces.

## Visitors to Campus, Group Events and Gatherings

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While SD has long cherished parent, guardian, and alumni involvement on campus, visitors to campus will be limited at this time for health and safety reasons.

For the first semester, visitors to campus will be limited to pick up and drop off only. We will continue to have security at the front gate on a 24-hour basis and all visits must be by appointment only and follow all health and safety protocols.

We will have no large group gatherings or events on campus during the fall. While it saddens us to make this decision, our first priority must be to mitigate risk in the interest of health and safety of students and employees on campus. This means that parent/guardian activities, such as Back to School Night, teacher conferences, parent education events, and school level coffees, will happen virtually for the near term.

## After School Programs

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Due to cohort requirements, our mixed-grade EXTra may not be able to operate for the first semester. We do hope to offer essential after-school care and ask that if your family situation requires this service, please contact Kristian Noden, Associate Director of Lower School at [knoden@sandomenico.org](mailto:knoden@sandomenico.org).

## Overnight and Field Trips

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For health and safety purposes as well as logistics in light of these unpredictable times, San Domenico has made the decision to postpone overnight trips during the pandemic, at least for the first semester.

## Transportation

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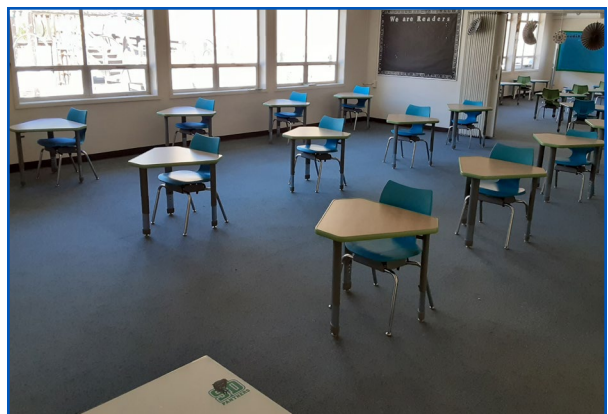
At this time we are planning to maintain SD bus transportation, including adding a Tiburon bus stop. That said, Marin Public Health/MCOE has not yet released formal guidance on school bus density, and we will follow their recommendations. We do know that capacity for each bus will be reduced, and families who can drive their children to school will be encouraged to do so. We will provide more information as public health recommendations are determined and shared. First Student, SD's bus partner, will follow all regulation safety protocols for disinfecting buses.



# Investments in Safety, Program & Community

## San Domenico has invested over \$2.0M in safety measures to mitigate risk in light of COVID-19.

- **Indexed Tuition Relief for our Families:** In order to assist families who have been financially impacted by COVID-19 due to job loss/income decreases, our Indexed Tuition committee has granted 29 additional indexed tuition awards (including over \$200,000 to current families) and will continue to review requests as long as necessary to help our families remain a part of our community.
- **Hired consultants** in space planning and ventilation systems to assess safety needs on campus.
- **Added of 3+ buses** to add a new stop in Tiburon and to reduce overall density of passengers.
- **Securing four additional modular classrooms**, along with tents, shade structures, and outdoor furniture to create additional classroom spaces on campus, and outdoor living space for boarding students.
- **Installed Plexiglass shields** and “touchless” water refill stations, faucets, soap and paper towel dispensers.
- **Added 30 free-standing handwashing stations** located throughout campus.
- **Upgraded HVAC systems** (i.e. HEPA filters) as well as air filtration/purification/circulation systems where needed in classrooms and common areas to improve air quality and flow.
- **Creation and renovation of a larger infirmary space** to accommodate both regular needs and separate quarantine/isolation space.
- **Hired additional cleaning staff**, equipment and training.
- **Increased wireless coverage** in the key outdoor areas and added additional wireless access points added to instructional rooms.
- **Acquired 30 new Swivl Camera packages** to elevate the Hyflex learning environment. The camera spot lights the teacher and has a 360 range of motion.
- **Microphones and speakers** allow students to hear one another better, whether in the classroom or distance learning.
- **SchoolPass software** for wellness tracking, visitor management, and student dismissal.
- **Purchased six months of cleaning supplies** (+ current inventory) and Essential Protective Equipment including extra masks, face shields, hand sanitizer, thermometers, and gloves.
- **SD cloth masks** for all students and employees provided at the beginning of the school year.





# Investments in Professional Development

## Teachers

- [Designing, Building & Teaching for Hybrid Learning](#)
- [PBL Works Online Conference](#)
- [Digital Learning for the K-8 Classroom](#)
- [21<sup>st</sup> Century Teaching and Learning](#)
- [Seesaw virtual conference](#)
- [YouCubed Digital Math](#)
- [SEPUP Summer Academy, Science Education for Public](#)

### [Understanding Program](#)

- [Broadway Teachers Workshop](#)
- [Art and Design for Experienced Teachers- AP®](#)  
Summer Institute with College Board Professional Development for World Language, EAL/ESL Teachers | ISS
- [Deep Dive for Art and Music Educators](#): Exploring a multitude of pedagogical approaches and instructional practices for hybrid learning in K-12 groups
- [International Schools Services: Making a World of Difference](#)



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## Administrators

- [Leading Schools Harvard Business School](#)
- [Supporting Learning Difference in Distance Learning](#)
- [Summer Leadership Seminar-Student Balance](#)
- [Academic Leadership Training](#)
- [Steady in the Storm: Protecting Student Mental Health in Hybrid Learning Environments](#)

**iSS** INTERNATIONAL  
SCHOOLS SERVICES

**BROADWAY TEACHING GROUP**

Once we are given the go ahead to begin the return to on-campus learning, we will follow up with detailed instructions. When this happens, one of the most important aspects of our reopening plan will be for each SD family to maintain a similar level of vigilance regarding health and safety in their own households, just as we are requiring of children and teachers while in school. **Any effort that we put into maintaining social distancing and cohort groups on campus will not be effective unless students and their families exercise a similar level of caution in the evenings and on the weekends.** The more that we can safeguard the individual health of each member of our community, the greater chance we have for an “in-person” school experience this year.

Given all of these new protocols and routines and the unpredictability of the times, we understand that there will be both excitement and apprehension as the start of school nears. It is important to talk to your child about how they are feeling about returning to school. **Please reassure your children that their SD teachers and staff are here for them whether back on campus or in distance learning mode.** We will continue to keep you informed as new information becomes available.



## ADDITIONAL RESOURCES

- For more information on our responsiveness to the pandemic, please visit: [www.sandomenico.org/COVID19Response](http://www.sandomenico.org/COVID19Response).
- For more information on Distance Learning, please visit: [www.sandomenico.org/DistanceLearning](http://www.sandomenico.org/DistanceLearning).
- For updated information on back to school, please visit [www.sandomenico.org/BacktoSchool2020](http://www.sandomenico.org/BacktoSchool2020).



# COVID-19 Response Teams

## COVID-19 Response Teams

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Thank you to the many individuals who have contributed to our back to school planning in the time of COVID-19.

### Strategic Financial Response Team

**Cecily Stock** '77, M.A., J.D., Head of School

**Pablo Bizjack**, Board Treasurer, Finance Committee Chair, dad to Jillian (10<sup>th</sup>) and Parker '20

**Richie Goldman**, Board Chair, dad to Ava (11<sup>th</sup>)

**Anna Heidinger**, Director of Advancement

**Jennie Nash**, Director of Admissions and Enrollment Management

**Kimberly Pinkson**, Director of Marketing and Communications

**Liz Revenko** '87, Trustee, Finance Committee Member

**Gregory Rivers**, Trustee, Finance Committee Member, dad to Braelyn (4<sup>th</sup>) and Abigail (2<sup>nd</sup>)

**Glenn Snyder**, Former SD Board Chair, dad to Grey '20

**David Wise**, Chief Financial Officer

### COVID-19 Response Team Committee on Reopening School

**Kali Baird**, Director of Residential Life and Director of Diversity, Equity, and Inclusion

**Claire Bukata**, Associate Director of Middle School & Math Department Co-Chair

**Shari Byrnes**, Administrative Assistant to Director of Lower and Middle School

**John Campbell**, Construction Project Manager

**Mark Churchill**, Athletic Director

**Jason Clarke**, Director of Information Technology

**Jennifer Cronan Flinn**, Director of Design, Engineering, and Educational Technology

**Rob DeNunzio**, Director of Music and Music Conservatory

**Shelley Flint**, Director of Sustainability

**Tracy Froehlich**, Director of Human Resources

**Anna Heidinger**, Director of Advancement

**Christina Klein M.F.T.** '03, Middle School Counselor

**Kathy Laughlin M.F.T.**, Director of Counseling

**Natasha McKeown** '87, Director of International Scholars and HyFlex Learning & Social Studies Department Chair

**Molly Morris**, Executive Assistant to the Head of School

**Jimena Motta**, Administrative Assistant to Asst. HOS for Student Life

**Jennie Nash**, Director of Admissions and Enrollment Management

**Kristian Noden**, Associate Director of Lower School



# COVID-19 Response Teams

## COVID-19 Response Teams: COVID-19 Response Committee on Reopening School *(cont'd)*

**Jose Padilla**, Director of Facilities

**LeaAnne Parlette**, Lower and Middle School Director

**Kimberly Pinkson**, Director of Marketing and Communications

**Kate Reeser**, Assistant Head of School for Academics & Director of Upper School

**Lisa Richter L.C.S.W.**, Lower School Counselor

**Carrie Robley**, Assistant Head of School for Student Life

**Toni Scott M.S.N., R.N.**, Director of Health Services

**Erica Smith**, Director of Dance and Theatre Arts

**Cecily Stock '77**, M.A., J.D., Head of School

**Karlyn Strand**, Librarian

**Amanda Tredinnick MS '01**, Upper School Dean of Students

**David Wise**, Chief Financial Officer

