



Jackson Academy of Math & Music (JAMM)



Virtual Learning Expectations* 2020-2021

The following expectations are for virtual learning during the 2020-2021 school year. These expectations align with MHUSD requirements for opening the school year remotely. To ensure success during virtual learning, students and families must follow the information provided below.

Establishing a school routine

While in school, students follow a specific daily routine that provides structure and comfort during the school day. This allows students to thrive in this environment. When students are without a routine it can cause anxiety and challenging behavior can increase.

Since students will not be in a physical classroom to start the school year, it is important that families set up a daily school routine for their students to follow while at home. The routine should include a set wake up time, learning blocks, breaks, zoom meetings, and eating. There should be a specific time that students complete their assigned school work and scheduled breaks.

Creating a school environment

When families create a learning environment, students see that education is a priority in their house. This learning environment is where students can go to complete their daily assignments with limited distractions such as a television, cell phone, or loud music. Learning does not have to happen at a desk, but find a place that will allow for students to be productive. The goal is for students to make the most of their time to complete their daily assignments and the listed distractions above will limit student learning and productivity.

Attendance

Students should be signing on to their learning platforms on a daily basis, Monday through Friday. Teachers will be conducting daily check-ins with students through Zoom or other communication platforms. It is important that all students sign on and participate in daily learning. Teachers will be taking daily attendance during the first ten minutes of their first scheduled zoom meeting. A student will be marked tardy if they arrive at the zoom meeting after the first ten minutes. If a student is not present for the first scheduled zoom meeting, they will be marked absent. Parents are required to call or email the attendance clerk for verification of their student's absence.

Behavior

While participating in virtual learning, students will be expected to demonstrate digital citizenship when using their school-issued Chromebook. Digital citizenship refers to the responsible use of technology by anyone who uses computers, the Internet, and digital devices to engage with members of society. Cyberbullying by any student will not be tolerated while participating in

virtual learning. It is important that families know what level of digital presence their student has while using the school-issued Chromebook.

Curriculum

Teachers will be using a standards-based curriculum that follows the three guiding principles of JAMM: direct explicit instruction, multi-source curriculum, and the response principle. This means that teachers will be: conducting virtual lessons to directly teach content, using many modalities for students to learn the standards, and finally, students will be demonstrating their acquired knowledge in varied activities.

Communication

Teachers will establish continuous communication with students and families throughout virtual learning. This communication will be through email, phone calls, progress reports, video conferences when deemed appropriate by the teacher. It is important for students and parents to continually check for Google Classroom updates and email their teacher for clarification when needed. If an assignment is not understood, students or parents/guardians should email their teacher for support.

Aeries-Student Information

Throughout MHUSD, teachers use a student information system called **Aeries**. It allows teachers to take attendance, maintain gradebooks, and have up to date information on each individual student. It is important that parents/guardians log in to Aeries and check that their student's information is updated as teachers will use aeries to maintain constant communication with parents/guardians. Information to review is all emergency contact information (phone numbers & emails), health information, and mailing address. If information is incorrect, please change any information at the beginning of the school year. If you need to update your mailing address, a scanned copy of your address verification is needed to be emailed to weddingv@mhusd.org.

Discipline

At Jackson Academy of Math & Music, we implement and reinforce the PBIS model, which stands for Positive Behavioral Interventions and Supports. This three-tiered approach aims to help all students with an increase in academic performance, social-emotional development, reducing bullying behaviors on campus. While participating in virtual learning, teachers will be following the three basic rules of PBIS for our school:

-Show Respect

-Make Good Decisions

-Solve Your Problem

Throughout the year, teachers explicitly teach lessons about how these three rules operate in various locations on campus such as classroom, playground, cafeteria, and hallways. The expectations are reinforced and students are rewarded when teachers see the correct behavior exhibited. During virtual learning, teachers will be expecting students to follow the three school

rules and will explicitly teach how these relate to virtual learning experiences. Families can also put these three rules into practice during virtual learning while students are at home.

Grading

For the 2020-2021 school year, all JAMM teachers will be using the traditional grading system. For students in Kindergarten through Third grade, teachers will indicate progress towards individual learning standards. For grades 4-8, students will receive grades A-F to indicate their progress toward the learning standards. In grades 4-8, it is important that parents have access to the Aeries online portal. This is where teachers will be posting grades on each individual assignment and also show families what assignments have not been completed. Students and families are encouraged to check grades on a continual basis.

Instructional styles

Teachers will use two main methods of instruction delivery: synchronous and asynchronous teaching. Synchronous teaching is when a teacher is teaching a lesson live for students in real-time. In asynchronous teaching, teachers may film a video and post it for students to complete, offer self-guided modules or post notes for students to complete on their own time . Each method has positive attributes and teachers will use either method where they feel appropriate.

Instructional minutes

- K = 180 min
60 min live instruction
- Gr. 1-3 = 230 min
- Gr. 4-5 = 240 min
60-90 min of live instruction
- Gr. 6-8 = 270 min
180 min live instruction
- Live instruction = *a combination of direct, small, whole, and 1:1 teacher-led/facilitated instruction, Independent practice/learning assignments apply towards instructional minutes per day.*

Learning Packets

Every Friday, families will have an opportunity to pick up work for the upcoming week and drop off completed student work. Each teacher will have a cart/bin with their name on it, so parents can easily see where to pick up the packets. In the front of each bin/cart will be a hanging folder with copies of work for the upcoming week. Parents are to grab a packet and then place their student's completed work in the hanging folder with their student's name on it. Teachers will be communicating on a weekly basis with parents if there are any packets to pick up on Friday for

that week or not. It is important to note that not all teachers will be using packets to deliver their instructional content.

Learning Platform

All teachers will be using Google Classroom during virtual learning. Each teacher will create a classroom that either parents or students will be joining. This is where teachers will be posting announcements, daily/weekly assignments, videos, etc. It is important that students log into google classroom on a daily basis to check announcements, complete assignments, and ask clarifying questions if a concept is not understood. Using a google email address, parents are able to receive updates from google classroom to see how their student is progressing. Your student's Google Classroom code can be found on the class syllabus.

Learning Materials

Students are expected to maintain proper care of all school-issued learning materials. This includes all textbooks, classroom novels, Chrome book, and charger. Students are to contact their classroom teacher if something happens to any of school-issued materials including lost textbooks and damaged Chromebooks.

Teacher Office hours

Teachers will be hosting office hours on Zoom for students to log in and get support on an assignment and ask clarifying questions. It is important to check with your student's teacher for their office hour times.

Zoom meeting schedule

Teachers will be informing students and families about the zoom meeting schedule for synchronous learning and check-ins. It is expected that all students are able to participate in live Zoom meetings. If a student is unable to attend, they are to contact their teacher regarding their absence from the meeting and complete any lessons from the missed meeting.

*Virtual Learning Expectations are subject to change based on public health order updates in accordance with Morgan Hill Unified School District policies and procedures.