

Return to School Plan

John Burroughs School

July 31, 2020

755 SOUTH PRICE ROAD | ST. LOUIS, MISSOURI | 63124
314/993-4040 | JBURROUGHS.ORG

Message from Andy Abbott

Learning Plans

Hybrid Learning (on Campus and at Home)

Remote Learning at Home

Physically Distanced Learning on Campus

Health & Safety

Basic Protocols

Safety and School Customs

Student Daily Life

Our Spaces

Cleaning Protocols

School Hours

Athletics

Upper School Athletics

Middle School PE

Technology

Health Protocols

When Should I Stay Home?

What Constitutes Exposure?

Will There Be Daily Health Screenings at JBS?

When Can I Come Back to School After an Illness or Suspected Exposure?

What Happens if Any Student or Staff Member Tests Positive for COVID-19?

July 31, 2020

Dear JBS Community,

Many thanks to all of you for your patience as we work through the details of the opening of school in the fall. While I understand that many people feel in limbo and have a desire for greater clarity with regard to the opening of school, as I shared on July 17, we also have to pay careful attention to the landscape, which is changing day by day.

And now we are at the end of July. The flattening of the curve of new cases has not happened as once expected. We do not know precisely what's ahead of us. The science continues to evolve, the data continues to build, the research continues apace. As partners with you as guardians of our community, the best we can do—what we must do—is prepare, and prepare to change, and prepare to change again for as long as COVID-19 is a threat to our health and safety.

Throughout the summer, members of the Administration, faculty and Board of Trustees have been developing, evaluating and revising specific plans and protocols that would allow us to return to school safely. We began our work by learning from schools around the globe that have already opened successfully, and we've had conversations with numerous other school leaders. We built a plan based on that information and had it vetted by dozens of doctors and healthcare professionals both inside and outside of the Burroughs community. With the protocols that we have developed, our level of confidence is very, very high—while it's never perfect—that we can create a situation in which there is minimal-to-no risk of spread of the virus on the Burroughs campus. To do so will take tremendous cooperation from our students, families, faculty and staff, but I genuinely believe we have the community to accomplish it.

HERE'S WHERE WE ARE ... TODAY.

At this writing, our plan is to open on Thursday, August 27, implementing a hybrid learning model if it is safe to do so.

Under that model, each grade level will be divided into two groups which will alternate between on-campus and at-home remote learning. Most faculty and staff will be on campus. No one else will be allowed in the buildings. Our cleaning protocols and equipment have been enhanced to ensure thorough sanitizing and ventilation of all spaces on an ongoing basis. Every morning, students, faculty and staff will be screened when they arrive. Their day will proceed as normally as possible but with important adjustments in the setup of classrooms and common spaces; how we organize

assembly, lunch and PE/athletics; and how we ensure safe free time. Those who are at home for the day will follow their regular schedule and join their classmates via Zoom. Any family, at any time, may choose to have their student learn completely from home, as classes will be “broadcast” via Zoom. We also will have to understand that there may be classes that meet at Burroughs via Zoom instructed by teachers who must stay home because they need to quarantine for medical or other reasons.

The details of our Return to School Plan are outlined on the following pages. And, of course, they will continue to develop as we continue to adjust to the public health landscape at Burroughs and in the greater St. Louis area.

We are well aware that most of our local public school districts have already made the decision to begin the school year virtually. And yesterday afternoon, the St. Louis County Health Department issued a recommendation that all schools open the school year virtually. These developments certainly make us less optimistic about our hope to begin the school year on campus, but we will continue to monitor the trends and will make the call based on the health situation in our area. No matter when we begin in-person learning—whether in August, September or October—we may be in a position to do so before some of our local public districts for several reasons:

- With only 650 students, and only half on campus at a time, we have much lower density than many of the districts.
- All of our buildings have been upgraded in the last decade and have appropriate ventilation, and our total square footage allows students to spread out safely.
- We do not have the transportation constraints that many of these districts have and the restrictions that buses require.
- As a middle and high school, all of our students are developmentally capable of following the safety protocols we will put in place.

We are just weeks away from the start of our 98th year. I know whatever lies ahead, our students—both new and returning—will make 2020-2021 a year full of energy and curiosity and kindness and leadership. And I deeply, deeply hope it will not be long before we can welcome back our parents and guardians to their rightful place on campus.

I have missed you all.

Andy Abbott

Learning Plans

Like everyone else around the country, our long-term goal is to return to in-person learning at school as soon as it is safe to do so.

At this writing, however, our most hopeful option is to begin the 2020-2021 school year with a hybrid scenario in which faculty are on campus and students split their time between campus and home. We have two other plans—remote learning at home and physically distanced learning on campus—that will allow us to smoothly pivot between models as the public health landscape changes at Burroughs and within the St. Louis community.

We know that teaching a hybrid class is more challenging for our faculty than teaching in person, and, for some, more challenging than teaching remotely. We know that some faculty will find it emotionally challenging to be on campus, and that it may be unsafe for others because of age or underlying health conditions.

And we also know that remote (aka distance) learning is harder than in-person learning for most students. Last spring, a survey about remote learning revealed that a significant majority of students found it harder to learn new concepts, concentrate on their studies and motivate themselves—largely because of less frequent interactions with their peers and with their teachers as well as lost nonverbal cues from their teachers. Teenagers need in-person social contact with friends and trusted adults; anxiety, depression and self-harm all increased during distance learning across the country, and our students were no different. And many teachers have acknowledged that while Zoom teaching was fine in the spring, they worry about building essential relationships with students at the beginning of the year.

HYBRID LEARNING (ON CAMPUS AND AT HOME)

Each grade level is divided in two, with approximately 50 percent of the student body participating in on-campus, in-person learning, while the other half participates in those same classes via Zoom at home. The two groups will be divided largely alphabetically (ensuring siblings are together) and will be on campus on alternate days. This scenario reduces classroom density to allow for greater social distancing during class. It also reduces overall campus density to allow for less crowded hallways and lunch periods and easier monitoring of students during free time.

Any family may choose to have their student learn completely from home, as classes will be “broadcast” over Zoom.

Students who are quarantined or home sick, but well enough to participate in classes, may take part by Zoom. They will also have access to recordings of instruction they missed so that they do not fall behind.

REMOTE LEARNING AT HOME

This is what we called distance learning in the spring. All students learn from home over Zoom—no on-campus learning or activities. We have polled students and parents and have spoken with all departments at length about our remote learning last spring. With the benefit of that experience, we have developed a new daily schedule and have increased the structure of the program. For instance,

- Middle school courses will meet synchronously (real-time interactions between teachers and their students over Zoom) 50 percent more often than they did last spring.
- All electives will meet.
- All teachers will post assignments on Canvas, our learning management system.
- Teachers will have regular office hours.
- Teachers will provide additional enrichment opportunities for students who are interested.
- Morning assembly will be livestreamed.

Under our revised remote learning plan, we will be able to do more frequent assessments, and we will be able to provide more clarity around online rules and customs (e.g., all cameras on, sitting at a table or desk, etc.).

PHYSICALLY DISTANCED LEARNING ON CAMPUS

All students learn on campus, alternating between being in their assigned classrooms with their teachers and Zooming into the class from nearby campus locations. This approach is designed to keep class sizes small to reduce density and allow for greater social distancing during class.

Any family may choose to have their student learn completely from home, as classes will be “broadcast” over Zoom.

Students who are quarantined or home sick, but well enough to participate in classes, may take part by Zoom. They will also have access to recordings of instruction they missed so that they do not fall behind.

Whichever scenario we implement, we are committed to recreating the Burroughs experience to the best of our abilities within the constraints of the current challenging circumstances, recognizing that hybrid and physically distanced learning require teaching simultaneously to students in-person and to students in remote locations. As always, faculty will do their very best to support all students.

Health & Safety

With any return to campus, safety is our first priority. We have already had cases of COVID in the student body, parent body, staff and faculty, and we understand that many people will be asymptomatic and still contagious. With that in mind, we've consulted with dozens of doctors and healthcare professionals, from inside and outside of the Burroughs community and both locally and nationally, to come up with safety procedures and protocols that will keep students and employees safe, even if someone does have COVID.

While we hope that all members of the community will practice similar protocols in their home and personal lives, we will insist that everyone follow these practices when they come to campus. We want everyone to **be safe** here and for there to be no spread of the virus on campus. We also want everyone to **feel safe** here, and to be able to focus on their work and their relationships without being constantly distracted by fear of contagion.

BASIC PROTOCOLS

Only students and employees are allowed in the buildings—parents/guardians, prospective families, college visitors, tutors, vendors and others may not enter. We will have no large indoor gatherings, such as assemblies or pep rallies. Many events are being re-imagined and/or moved online.

Students and employees are

- required to wear masks while they are on campus—inside and out.
 - ◇ Students who cannot wear a mask for health reasons must contact school nurse [Casie Tomlinson](#); employees must contact assistant business manager [Mary Bieker](#).
 - ◇ All students and employees will receive one proper reusable mask, but we will also have disposable masks available at the entrances, in classrooms and in the nurse's office in case people forget or have a mishap. Here is a link to the [CDC's guidance](#) on proper face coverings.
 - ◇ If possible, everyone should bring an extra cloth mask to school each day along with a bag to carry the extra mask. Used masks should be washed in hot water daily.
 - ◇ We will designate a location outside where students, faculty and staff can remove masks safely, far from others.
 - ◇ We recognize that they will have to remove their masks to eat and during rigorous outside activity.

- required to socially distance. The number of students on campus is limited to 50 percent to reduce density and allow for social distancing.
- screened daily. Anyone with symptoms will be required to leave school immediately. There is a safe and isolated waiting space if there is a delay in being picked up. We have a second nurse for the year to help with screening, logistics, etc.

SAFETY AND SCHOOL CUSTOMS

One of the hallmarks of Burroughs is the trust that we give to students. We understand that students learn by failing, and we want them to make mistakes. Each year, when we present the rules to the students, we share that we prefer to talk about the “customs”—the habits that they are not required to do (thanking teachers, inviting others into their conversations, holding the door for one another) but that make the community a better place. We try not to have a rigid set of rules because it creates an ‘us vs. them’ tone in the school and undermines the climate we hope to create.

But these are—as we have all heard repeated over and over—unprecedented times, and screening will not be enough. There will be some sacrifices that all of us will have to make to ensure the health and safety of those around us.

- We must change our mindset about coming to school when we’re not feeling well; instead, to protect each other, we must exercise an abundance of caution and stay home.
- Students who refuse to wear a mask or need to be repeatedly reminded to comply with social distancing guidelines will be asked to attend school via remote learning.
- Students and employees need to be prepared to correct one another about proper mask usage and social distancing, and to accept correction when it is given.
- Students will have to remain in designated areas when they are not in class to ensure social distancing and proper masking. Those spaces include the Commons, the library, outdoors in the quadrangle or meeting with a teacher.
- Because we will ask students to be masked when they are inside at all times, students may only consume food outside or in designated dining areas where they are distanced.
- Seniors will not be able to leave campus on days when they are doing in-person learning.

STUDENT DAILY LIFE

- Students enter the building through assigned (TBD) entry points where they are screened daily.
- Students disinfect their hands upon arrival and throughout the day.
- Student lockers are distributed throughout the school rather than sectioned off by grade so that classmates do not cluster near one another.
- Students attend assembly, which is livestreamed, in their first-period classrooms.
- Student desks are at least six feet apart, and students are assigned seats in their classrooms to facilitate contact tracing if needed.
- Students have more time (seven minutes) to move between classes, and they walk through one-way hallways and stairways.
- Use of restrooms is limited to two people at any given time.
- Students are supervised in communal spaces to ensure they adhere to masking and social distancing requirements.
- Lunch is outside whenever possible. On days when weather forces us indoors, students eat in designated areas, in groups no larger than 40 divided between the dining room, the Commons areas and the field house to allow for social distancing.
 - ◇ Boxed lunches are available from multiple assigned pick-up points to reduce crowding, and there is a designated pick-up spot for students who need allergen-free meals.
 - ◇ Students may pick up lunch on days they are learning remotely, or they may pick it up the day before.
- Fruit (wrapped when necessary) is available throughout the day in the Snack Shack. The junior-senior snack is available at stations in the Commons and STAR building.
- Our PE/athletics program has been adjusted. [LINK](#)

OUR SPACES

- Student classroom desks are at least six feet apart from one another and from their teacher. Doors and windows are open as long as possible, both to bring in fresh air and to reduce the number of people who need to touch door handles.
- Some classes have been moved out of the Brauer Building to further reduce the density in the most concentrated area. Non-traditional spaces are being used as classrooms, e.g., the Maker-space, the robotics lab, conference rooms, the library, the dance studio, outdoor spaces, etc.
- All classrooms are equipped with conferencing microphones so that students who are Zooming in will be able to hear teacher and student comments and questions.

- The number of students in the library is limited, and some spaces, like the engineering computer lab, are closed because they are too small.
- To lessen the density of students and support social distancing, sofas and benches have been replaced with chairs set at least six feet apart in the Commons, library and the lobby of Haertter Hall.
- The bookstore is open for students to purchase needed materials, but students are not able to enter the space.
- Outdoor spaces are used as much as possible. Wi-Fi has been boosted in the Quad and other locations so that teachers can Zoom when they choose to have class outside. We are investigating tents, gazebos and additional shading for some outdoor classroom spaces, but we know that we will have chairs available for lunch and for class outside. All large gatherings are held outside.
- Ventilation in all common and teaching spaces meets or exceeds safe levels. The system in each building has been upgraded since 2013. All of them bring in outside air, exchanging the air in all spaces, and filtering any recycled air. They are modern, sophisticated systems.
- Water-bottle-filling stations are installed throughout campus, and we encourage students and employees to bring their own water bottles.

CLEANING PROTOCOLS

- Every classroom is disinfected each evening, and surfaces are disinfected between class periods.
- Hand sanitizing stations are set up in every classroom, and additional stations are spaced throughout the campus. Students apply sanitizer whenever they enter a new classroom or office.
- Restrooms are cleaned and disinfected twice daily.

SCHOOL HOURS

- The buildings open at 7:30 am. The Brauer Building and STAR building are locked at 6 pm each evening. The Commons is locked at 6:30 pm; supervision is provided until 7 pm when all students must vacate.
- School buildings are not open on weekends or in the evenings except with adult supervision of organized activities.

Athletics

One of the many important reasons for students to return to school is so that they can engage in health and fitness. This may be the facet of the Burroughs curriculum that was most affected by our time in distance learning, and it is our hope that we can safely and successfully bring many of the benefits of our athletics program to our students during the 2020-2021 school year.

There has been much discussion in the news recently about youth sports and the concern that it is the cause of much spread of the virus. Doctors suggest that very little spread is actually taking place during practices or contests, but rather at events before and after those practices or contests—carpools, team parties and dinners, etc. With that guidance in mind, we are currently adapting our plans with the hope that we can get the benefits of our athletic program without the problems associated with them.

We know that we want to offer health and fitness after school and make team training possible in accordance with [County health guidelines](#).

UPPER SCHOOL ATHLETICS

Upper school athletics will be optional for the 2020-2021 school year.

SUMMER PRESEASON CONTACT

- The County has given very clear guidelines for health and safety with regard to youth sports. Students should be masked before and after practice, wash hands regularly, bring their own water bottles and be distanced whenever possible.
- The majority of our practices are outside, but students may go into the weight room or the field house in groups of 10 or fewer, masked and under the supervision of a coach. All are screened upon arrival in the Clayton Road arrival area.

FALL SEASON ATHLETICS

- Beginning on August 10, our high school athletes are invited to return to campus.
- We will follow all the County health guidelines.
- All students will be screened upon arrival.
- Students will come dressed and leave dressed to avoid the use of locker rooms until school starts.
- Only students participating on a team under the supervision of a coach will be allowed into the indoor athletic facilities until school starts.

- Students will be instructed to mask to and from their cars, and at all times until engaged in rigorous activity.
- All clothing is to be washed on a daily basis.
- We do not know if we will be able to hold any competitions this year. MSHSAA is deferring to the local County health guidelines, and will allow competition if permissible by the County for any school which is holding on campus courses. As of this writing, competition is restricted by the County.

LOCKER ROOM USE (COMMENCING WITH START OF SCHOOL)

In addition to the County guidelines, we will manage locker room use as follows:

- Teams will be allowed staged access to spaces.
- Coaches will be present at all times in locker rooms when the group is changing.
- Locker room floors and changing zones will be marked for social distancing.
- Students will remain masked at all times.
- We will allow a maximum of 16-18 people in locker rooms at one time.
- We will stage teams in the athletic center bleachers, with spaces marked for sitting a minimum of six feet apart, and coaches will be present.

MIDDLE SCHOOL PE

We have canceled the middle school voluntary interscholastic athletic program for the fall due to logistical challenges, but we will still have the opportunity to exercise and get fresh air in PE.

- Students will be split into groups and assigned coaches for each exercise unit.
- Access to locker rooms will be staged from the athletic center bleachers per the guidelines above.
- Students will be supervised from bell to bell, staged before and after changing clothes, and groups will return to the athletic center to wait for the bell after PE.
- For students not participating in the exercise program, the coaches' office will be used as a study area (with supervision, masking and six feet of social distancing at all times).

Technology

As the principals' July 22 letter to all 2020-2021 parents/guardians indicated, it is important that all students are equipped with everything they need in terms of technology to begin the fall semester successfully. Please let your child's principal know if you have difficulty obtaining any of the mentioned tools so they can help make arrangements.

COMPUTING CAPABILITIES

We are moving to a "bring your own device" policy this year. Every student must have a Chromebook or laptop to use on campus and at home. Students should have headphones that connect to their computer and include a microphone. (Over-the-ear headphones are preferable since they help block out distracting noises. An inexpensive model to consider is [Cyber Acoustics 3.5mm Stereo Headset](#).)

Students should arrive at school each day with their laptop or Chromebook fully charged.

No laptops are available in the library, but students are allowed to use their own devices when asked to by a teacher and in designated areas. When students are asked to use school computers, keyboards are sanitized before and after use. Students can print from their own devices on school printers.

A RELIABLE AND FAST INTERNET CONNECTION

Strong internet service is essential for Zoom classes.

Additionally, students need to be able to access their Burroughs Gmail and Canvas accounts.

A TEXAS INSTRUMENTS, TI-84 PLUS, GRAPHING CALCULATOR

Whether you purchase the calculator through MBS, our new online book service, or from some other source, please be sure your child labels both the calculator and cover with their first and last name, and brings the calculator to school on the first day.

IMPORTANT

It is vital that you report any positive COVID-19 test for you or a member of your household to the school—if a student, contact school nurse [Casie Tomlinson](#) (314.993.4045 ext. 209); if an employee, contact assistant business manager [Mary Bieker](#) (314.993.4045 ext. 247). Everyone must stay home if they are sick, and report normal absences and illnesses to the front desk (314.993.4040) as usual. However, positive or suspected cases of COVID-19 should be reported immediately to the school.

Health Protocols

WHEN SHOULD I STAY HOME?

Do not come to school if you have a known exposure (see CDC guidelines below) to a positive COVID-19 case within the past 14 days, a new respiratory illness and/or symptoms of COVID-19, are quarantining or are waiting for COVID-19 test results.

If any of these apply, please notify the school.

COVID-19 SYMPTOMS*

- Fever or chills (100.4°F or greater)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

*This list does not include all possible symptoms. The CDC [continues to provide updates](#) as it learns more about COVID-19.

WHAT CONSTITUTES EXPOSURE?

As of this writing (July 31, 2020), [current CDC guidelines](#) define exposure for an individual as having close contact (less than six feet for 15 minutes or more) with

- a person with COVID-19 who has symptoms (in the period from two days before symptom onset until they meet criteria for [discontinuing home isolation](#); can be laboratory-confirmed or a clinically compatible illness)
- a person who has tested positive for COVID-19 (laboratory-confirmed) but has not had any symptoms (in the two days before the date of specimen collection until they meet criteria for [discontinuing home isolation](#))

Even if you have no symptoms, if you have been exposed in close contact with someone who has tested positive for COVID-19, the CDC recommends:

- Stay home until 14 days after last exposure and maintain social distance (at least six feet) from others at all times.
- Self-monitor for symptoms.
 - ◇ Check temperature twice a day.
 - ◇ Watch for fever (100.4°F or greater), cough, shortness of breath, or other symptoms of COVID-19.
- Avoid contact with [people at higher risk for severe illness](#) from COVID-19.
- Follow [CDC guidance](#) if symptoms develop.

IMPORTANT

Students, faculty or staff who have had known close contact (less than six feet for 15 minutes or more) with a person who is confirmed to have a case of COVID-19 or who have been advised by the County Health Department to quarantine are not allowed to come to school.

WILL THERE BE DAILY HEALTH SCREENINGS AT JBS?

Families, faculty and staff will be given a link to an online screening tool to complete daily at home, and results will be automatically forwarded to the nurse's office. Any student, faculty or staff member who is sick or displays symptoms of COVID-19 must stay home to prevent the spread of illness. Anyone with a fever of 100.4°F or higher must stay home.

Before stepping out of their vehicles, everyone must properly mask and begin social distancing.

At pre-designated entrances (assignments TBD), everyone must undergo a daily (non-invasive) COVID-19 health screening and temperature check before being admitted to indoor spaces on campus.

WHEN CAN I COME BACK TO SCHOOL AFTER AN ILLNESS OR SUSPECTED EXPOSURE?

I THINK OR KNOW I HAD COVID-19 AND HAD SYMPTOMS.

You can be with others after (all must be true):

- At least 24 hours with no fever (without medication) and
- Symptoms have improved (e.g., cough, shortness of breath) and
- At least 10 days since symptoms first appeared.

If testing is available in your community, your healthcare provider may recommend that you undergo repeat testing for COVID-19 to end your isolation earlier than would be done according to the criteria above. If so, you can be around others after you receive two negative tests results in a row, from tests done at least 24 hours apart.

I TESTED POSITIVE BUT HAD NO SYMPTOMS.

If you continue to have no symptoms, you can be with others after:

- 10 days have passed since you had your positive test

If testing is available in your community, your healthcare provider may recommend that you undergo repeat testing for COVID-19 to end your isolation earlier than would be done according to the criteria above. If so, you can be around others after you receive two negative test results in a row, from tests done at least 24 hours apart.

If you develop symptoms after testing positive, follow the guidance above for "I think or know I had COVID, and I had symptoms."

I HAD COVID-19 OR I TESTED POSITIVE FOR COVID-19 AND I HAVE A WEAKENED IMMUNE SYSTEM DUE TO A HEALTH CONDITION OR MEDICATION.

If you have a [weakened immune system \(immunocompromised\)](#) due to a health condition or medication, you might need to stay home and isolate longer than 10 days. Talk to your healthcare provider for more information.

If testing is available in your community, your healthcare provider may recommend you undergo repeat testing for COVID-19. If your healthcare provider recommends testing, you can be with others after you receive two negative test results in a row, at least 24 hours apart.

I HAVE HAD CLOSE CONTACT (LESS THAN 6 FEET FOR MORE THAN 15 MINUTES) WITH A PERSON WITH COVID-19.

It is important to remember that anyone who has close contact with someone with COVID-19 should stay home for 14 days after exposure based on the time it takes to develop illness.

I AM NOT FEELING WELL (NON-COVID-19).**Remain home until:**

- You feel better and symptoms have improved
- No fever (less than 100.4° F) for 72 hours without using medication to lower fever

WHAT HAPPENS IF ANY STUDENT, FACULTY OR STAFF MEMBER TESTS POSITIVE FOR COVID-19?

1. IF A STUDENT, CONTACT SCHOOL NURSE [CASIE TOMLINSON](#) (314.993.4045 EXT. 209); IF AN EMPLOYEE, CONTACT ASSISTANT BUSINESS MANAGER [MARY BIEKER](#) (314.993.4045 EXT. 247).

During the school day

- Faculty and staff members who become sick with COVID-19 symptoms will be sent home immediately. Students who become ill at school will be sent to a safe and separate space in the nurse's office until they can be picked up. Parents/guardians/emergency contacts must remain outside the Clayton Road entrance for their child, and call Casie when they arrive. Any other family members at Burroughs will be sent home at that time. Anyone who is sent home due to symptoms of COVID-19 should follow up with their primary healthcare provider and must follow our [Guidelines](#) for returning to school.
- If a student needs to visit the nurse's office, but is not experiencing any COVID-19 symptoms, they will enter the office via the athletic training room door and will be assisted in an area that is separate from those students presenting with COVID-19 symptoms.

At home

Students, faculty and staff who become sick with COVID-19 symptoms at home or who have a positive COVID-19 test should stay home and notify Casie/Mary about their situation.

IMPORTANT

If a student, faculty or staff member tests positive for COVID-19 in St. Louis County, they must remain in quarantine until they are released by the St. Louis County Health Department.* It is important to note that this is ONLY for those who have tested positive, not for those who are in quarantine due to close contact.

*You must follow the directives of the county in which you are tested.

2. CONTACT TRACING & COMMUNICATING WITH THE JBS COMMUNITY

To protect student, faculty and staff privacy, no identifying information about a student or staff member who tests positive will be released to the community. However, the school will need to notify county health officials and will ask for cooperation from anyone who has tested positive in identifying those they may have come in close contact with (less than 6 feet for 15 minutes or more)

in order to complete contact tracing. The school will notify any students, faculty or staff identified as having been in close contact with the individual as part of the contact tracing process and provide information on next steps. Again, the individual will not be named.

Burroughs will communicate with families and staff about positive cases among students, faculty and staff, but will not disclose the names of those impacted. We will complete contact tracing, and take appropriate quarantining steps for the impacted student, faculty or staff member, per CDC guidelines.

3. CAMPUS IMPACT/SCHOOL CLOSING

- Working with health department officials, we will determine whether the school will need to close temporarily for cleaning and disinfection. Parents/guardians, faculty and staff will be notified accordingly.
- During any school closing, we will pivot to 100 percent remote learning until we can return to campus.
- During school closures, extracurricular activities, athletics and all events will be canceled.

IMPORTANT

It is vital that you report any positive COVID-19 test for you or a member of your household to the school—if a student, contact school nurse [Casie Tomlinson](#); if an employee, contact assistant business manager [Mary Bieker](#). Everyone must stay home if they are sick, and report normal absences and illnesses to the front desk (314.993.4040) as usual. However, positive or suspected cases of COVID-19 should be reported immediately to the school.