



HOLY INNOCENTS'
E P I S C O P A L S C H O O L

2020 - 2021 Lower School

Back-to-School Plan

The purpose of this Re-Entry plan is to provide information as to how Lower School faculty, staff, and students will return to the school in the fall. All information contained within this document will be adapted as the most up-to-date information is disseminated along the way from the school administration.

Safety Protocols

Temperature Checks

All families are asked to check temperatures prior to arriving at school to ensure that your child does not have an elevated temperature. If your child has a temperature over 100 please keep him or her at home.

We have installed a state-of-the-art thermal imaging system at the Lower School lobby. This system will automatically gauge the temperature of every student and adult entering the building. Any student or faculty member with a temperature exceeding 100 will not be able to attend for the day, or until he or she is fever-free (without medication) for 48 hours.

Masks

Face coverings will be required of anyone arriving on the HIES campus. To offer the most optimal protection, face coverings should cover a person's nose and mouth and fit securely around the ears or behind the head. Face coverings should be at least two-ply. Gaiter face-coverings are allowed. Masks should NOT have gaskets.

Masks may not feature any political message. Masks with graphics as long as they are child-appropriate, such as Disney or other child-appropriate characters, are allowed. Covers with the HIES logo are permitted and are available in the Campus Shop.

HIES has a limited supply of face coverings for those who do not have them. These masks should only be requested when students have forgotten or lost their masks.

Masks will be mandatory in hallways, common areas, and classrooms. Students will wear masks within the classroom whenever they participate in learning activities in which physical distance is not feasible. Students will have supervised mask breaks during the day.

Students may only remove them while eating lunch or snack. Students having lunch or snacks in the classroom will use desks dividers to create a small barrier.

Classrooms and Commons Areas

Every classroom will be stocked with sanitizing materials so that all desks can be wiped down before and after each class. Classroom configurations will be physically distanced as best as possible in an effort to remain within the recommendations provided by the health organizations.

HIES uses medical-grade, EPA-registered disinfectants that are approved for use against SARS-CoV-2 (the virus that causes COVID-19) and has enhanced cleaning, disinfection and ventilation practices in preparation for return to school.

HIES's HVAC system has also been updated to include a new filtration package that allows for the maximum amount of incoming fresh air supply and ventilation across campus.

A team of porters will clean and sanitize often-touched surface areas throughout the day.

Personal Hygiene

Hand sanitizer will be available in every classroom to promote an appropriately clean and disinfected environment for all students and faculty.

Students will be encouraged to use hand sanitizer and to wash their hands in bathrooms throughout the day.

Students will be encouraged to bring a small bottle of hand sanitizer in their backpacks.

Water Fountains

Water fountains will not be operable in the Lower School. All students are required to bring a large water bottle with their name on it each day.

Outdoor Spaces

The Lower School patio will be tented and available for classes to meet, and it will be available for students to use during lunch and breaks.

Lost and Found

Please label all uniforms, sweaters, and water bottles with your child's name and last name. The Lower School will discontinue lost and found until further notice. Items without names will not be stored and will be immediately donated.

Visitors

HIES would like to limit visitors to campus to only students, faculty, and staff until further notice. This means we will have to restrict our usual visitors for birthday parties, or any other activities until physical distancing requirements are relaxed or no longer necessary.

If a visit is necessary, visitors should arrive by appointment only. Call the school's main line at (404) 303-2150 to schedule a visit. Tutors will not be able to teach in the Lower School building until further notice.

Information Regarding COVID-19

For information about school-wide policies about student and faculty health regarding COVID-19, please see this [link](#).

Daily Schedule

Arrival Time

So that temperature checks can occur and so that we can monitor students the Lower School building will **open** at 7:45 am, student should not arrive on campus before 7:45.

Late Morning

No Thursday late morning start. Lower School will start every day at 7:45 am.

Late Arrivals

Please walk your child to the Lower School main door. Parents or guardians will not be required to enter the lobby. Signatures for late arrival will not be required at this time.

Appointments

Please email Mrs. Gafford at robin.gafford@hies.org as well as your homeroom teacher in advance with the pickup time. Your child will be waiting for you in the Lower School lobby.

Chapel

We will not gather for weekly chapels in the Holy Innocents' church sanctuary until health professionals give the okay to begin relaxing physical distancing requirements. Mother Melanie is already planning her joyful services remotely.

Lunch

Lower School lunch will begin at the usual time (11:00 am). However, it will be served at Parish Hall, and students will eat in their classrooms.

After School (BASE)

BASE will be available and will follow the same Lower School protocol. For questions related to After School, please email the Director of Auxiliary Programs, Jessica Vance, at Jessica.vance@hies.org.

Family Choice Remote Learning

All students who have opted for remote learning will be required to be on their computers or iPads wearing a school uniform every day.

Students in grades 1st - 3rd will receive a remote learning schedule with multiple Zoom meetings they are required to attend during the day with their assigned remote learning teacher and co-curricular teacher.

Mr. Dorsey will be the point person for remote students in 1st - 3rd grade. Please feel free to email Mr. Dorsey at jed.dorsey@hies.org if you have questions about your child's remote classroom.

Students in the 4th and 5th grades who have opted for remote learning will have a different platform that will allow them to be a part of the live lesson remotely while other students are at school and in class. They will follow the school schedule as any other student in the 4th or 5th grade. They will be allowed and encourage to eat lunch and have playground time off the screen.

Ms. Eliashev will be the point person for remote students in the 4th and 5th grades. Please feel free to email Ms. Eliashev at isabel.eliashev@hies.org if you have questions about your child's remote classroom.

Parents are expected to ensure that remote learning students are present and prepared for each class every day.

