CABRILLO HIGH SCHOOL

REQUEST FOR STUDENT BODY PURCHASE ORDER

DATE: ……

REQUESTOR: ……
(PRINT CLEARLY)

CHARGE TO: ……
(CLUB OR ORGANIZATION)

TO BE PURCHASED AT: ……
(FIRM)

……
STREET ADDRESS CITY STATE

Quantity	Description of Item	Cost @	Amount	
	Total cost of all items here →			

STUDENT OFFICER:_____
(SIGNATURE)

ADVISOR:_____
(SIGNATURE)

Authorized 3rd Party Signer_____
(Signature needed only if advisor is 'to be purchased at')