

**HARRISON CENTRAL SCHOOL DISTRICT  
HARRISON, NEW YORK**

**BOARD OF EDUCATION  
REGULAR BUSINESS MEETING**

**Louis M. Klein Middle School**

**July 29, 2020**

**7:00 PM**

**BOARD OF EDUCATION**

**Dennis DiLorenzo  
Kelly Kozak  
Noreen Lucey  
Kelly Mulvoy Mangan  
Placido Dino Puccio  
Robert C. Sullivan Jr.  
Lindy Wolverton**

**Louis N. Wool, Ed.D.  
Superintendent of Schools**

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**July 29, 2020**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
  - 1. July 14, 2020
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
  - 1. Update on Learning from Home
  - 2. Overview of Plan to Reopen Schools
- VI. Personnel Report**
- VII. Administrative Report**
  - 1. Acceptance of Gift from Dawn Behrens and YourCause, LLC (Trustee for New York Life)
  - 2. Acceptance of Gift from the Parsons Memorial School PTA
  - 3. Approval of CSE/CPSE Minutes
  - 4. Approval of CSE/CPSE Recommendations
  - 5. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
  - 1. 2019/20 Appropriation Transfers
  - 2. Treasurer's Report: June 2020
  - 3. Close Out Capital Projects
  - 4. 2020/21 School Lunch Budget Fund
  - 5. Approval to Close Inactive Special Purpose Accounts
  - 6. Contract for Special Education Services: Andrus Children Center
  - 7. Contract for Special Education Services: Summit School Nyack
  - 8. Contract Extensions
  - 9. Contract Extension: RFP #1920-06: Carpentry Services
  - 10. Contract Extension: RFP #2018-3: IT Support Services
  - 11. Bid Award: RFB #20/21-10: Landscaping Services
  - 12. Bid Award: RFB #20/21-01: Reconditioning & Storage of Athletic Department
  - 13. Bid Award: RFB #20/21-13: Projector Bulbs
  - 14. Bid Award: RFB #20/21-05: Painting Services
  - 15. Bid Award: RFB #20/21-14: Musical Instrument Repair & Sanitization

**NEXT MEETING OF THE BOARD OF EDUCATION**  
**Regular Business Meeting**  
**August 12, 2020**  
**7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT  
Harrison, New York**

**PERSONNEL REPORT**

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

**PERSONNEL AGENDA**  
**Recommendations for Board Action**  
**Regular Meeting of the Harrison Board of Education**  
**July 29, 2020**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

**I. CERTIFICATED PERSONNEL**

**A. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Anne Josephson, Psy.D.  
Assignment: Part-time School Psychologist (0.5 FTE)  
Location: Parsons Memorial Elementary School  
Effective date: September 1, 2020 - June 30, 2021
  
2. Name: Sarah Federici-Diaz  
Assignment: Regular Substitute  
Location: Purchase & Samuel J. Preston Elementary School  
Effective date: September 1, 2020 - January 25, 2021
  
3. Name: Jenna Grossman  
Assignment: Probationary Special Education Teacher  
Location: Purchase Elementary School  
Effective date: September 1, 2020  
Probationary period: September 1, 2020 - August 31, 2024\*
  
4. Name: Kathy Scerbo  
Assignment: Part-Time (0.8 FTE) Special Education Teacher  
Location: Districtwide  
Effective dates: July 1, 2020 - June 30, 2021

**B. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment for the 2020-21 school year in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Christine Prezioso  
Assignment: Per Diem Substitute Teacher (PNW BOCES Intern Program)  
Location: Harrison High School  
Effective dates: September 1, 2020 – June 30, 2021

**C. Summer School Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Summer School appointments for the 2019-20 school year.

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Linda Criniti	Math Enrichment 8	\$1,198 (1 section)
Andrea Courtney	Math Enrichment 7	\$1,198 (1 section)
Lorraine Adu-Krow	Special Education	\$3,593

**D. Request for Leave of Absence Without Pay**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

1. Employee Number: 4743  
Effective Dates: September 1, 2020 - November 1, 2020  
Leave Type: Personal Leave
2. Employee Number: 3958  
Effective Dates: July 27, 2020 - July 26, 2021  
Leave Type: Personal Leave
3. Employee Number: 4675  
Effective Dates: September 1, 2020 - September 17, 2020  
Leave Type: Family and Medical Leave

**E. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change the leave of absence for Employee ID #3662 from a Family and Medical Leave to a Child Care Leave.
2. Change the stipend received by Chelsea Cioffi from \$2,295 to \$1,198 for her assignment as Summer Science Enrichment Teacher (one section).
3. Change the stipend received by Dominique Ciaffone from \$5,000 to \$5,198 for her assignment as Instructional Specialist for the Purchase Elementary School.
4. Change the stipend received by Lauren Benjamin from \$5,000 to \$5,198 for her assignment as Instructional Specialist for the Samuel J. Preston Elementary School.
5. Change the stipend received by Jennifer Markarian from \$5,000 to \$5,198 for her assignment as Instructional Specialist for the District.

**II. NON-CERTIFICATED PERSONNEL**

**A. Resignation**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation.

1. Name: Kristen Larsen  
Assignment: Part Time Teacher Aide  
Location: Harrison Avenue Elementary School  
Effective date: July 22, 2020

2. Name: Giselle Brown de Bravo  
Assignment: Part Time School Monitor  
Location: Louis M. Klein Middle School  
Effective date: July 28, 2020

**B. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Jo-Anne Gaglione  
Assignment: Per Diem Clerical Substitute  
Location: Districtwide  
Effective dates: September 1, 2020 - June 30, 2021

**C. Extra Compensation Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointment in accordance with the CSEA Collective Bargaining Agreement, effective July 1, 2019 for the 2020-21 school year.

1. Adolf Flisser, Maintenance Mechanic assigned to District Office, shall receive a \$6,000 stipend over his annual base salary for additional duties performed as a licensed electrician.

**D. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following change of status.

1. Change the appointment of Carl Poretto as Probationary Head Custodian for the Harrison High School effective July 20, 2020, to Temporary Head Custodian effective July 20, 2020 - July 31, 2020. The Probationary appointment will resume August 1, 2020.

## ADMINISTRATIVE REPORT

### **1. ACCEPTANCE OF GIFT FROM DAWN BEHRENS AND YOURCAUSE, LLC (TRUSTEE FOR NEW YORK LIFE)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from YourCause, LLC a gift in the amount of \$80.00 (comprised of a \$40.00 donation from Dawn Behrens and a \$40.00 matching donation from YourCause, LLC) to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to Dawn Behrens and YourCause, LLC for their generosity.

### **2. ACCEPTANCE OF GIFT FROM THE PARSONS MEMORIAL SCHOOL PTA**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Parsons Memorial School PTA a check in the amount \$7,000.00 to offset the transportation costs of field trips for all elementary students in kindergarten through fifth grade, at the discretion of the school principal, and extends deep appreciation to the Parsons Memorial School PTA for their generosity.

### **3. APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900269, 3600074, 900297, 900240, 900244, 900185, 900174, 900254, 900298, 3900021.

### **4. APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900935, 80069, 900928.

### **5. CSE/CPSE ANNUAL REVIEWS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 900003, 900918, 3400002, 3800079, 3000111, 3400067, 900068, 3600058.

**FINANCE REPORT**

**1. 2019/20 APPROPRIATION TRANSFERS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

**2. TREASURER'S REPORT: JUNE 2020**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of June 2020.

**3. CLOSE OUT CAPITAL PROJECTS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education closes the following capital projects as of July 1, 2020 and transfers the remaining balances to the General Fund, as follows:

<u>Project # to Close</u>	<u>Description</u>	<u>Amount</u>
H1113	District-Wide Doors	\$ 1,804.00
H1701	HHS Music Storage Addition	\$ 66,989.19
H1801	HHS Roofing	\$ 18,355.10
H1802	HHS Track Replacement	\$ 17,013.45
H1902	PUR Portable Roof	<u>\$ 6,799.77</u>
	TOTAL	<u>\$ 110,961.51</u>

**Transfer to:**

H9901	Transfer to General Fund	<u>\$ 110,961.51</u>
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**4. 2020/21 SCHOOL LUNCH FUND BUDGET**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 School Lunch Fund budget as submitted.

**5. APPROVAL TO CLOSE INACTIVE SPECIAL PURPOSE ACCOUNTS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the closure of the following special purpose accounts and transferring the remaining balances to the General Fund due to inactivity in each of these accounts over the past several years as recommended by the guidelines established by the New York State Education Department.

Fieri Award	\$04
LMK 21 <sup>st</sup> Century Learning Center	<u>\$530.31</u>
	<u>\$530.35</u>



6. **CONTRACT FOR SPECIAL EDUCATION SERVICES: ANDRUS CHILDREN CENTER**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with Andrus Children Center for special education services provided to a resident student for the 2020/21 school year.

7. **CONTRACT FOR SPECIAL EDUCATION SERVICES: SUMMIT SCHOOL, NYACK**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Summit School for special education services provided to a resident student for the 2020/21 school year.

8. **CONTRACT EXTENSIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that the following contracts be extended for one year, July 1, 2020 through June 30, 2021. All contract terms, conditions and rates remain unchanged.

RFB #18/19-01: Driver's Ed with PAS Auto School

RFB #18/19-03: Floors- All Types with Milburn Flooring

RFB #18/19-13: Maintain & Service Food Service Equipment with Total Contract Consulting, Inc.

RFB #19/20-01: Trash & Recycling Collection/Bulk Carting with CRP Sanitation

RFB #1920-05: PA Systems, Clocks & Audio Systems with Open Systems Metro

RFB #19/20-08: Asbestos Lead and PCB Removal Environmental Maintenance Contractors

RFB #19/20-10: Fencing - New & Repairs with WBE Fence Co.

RFB #19/20-11: Service & Maintain Andover Electronic Control System with Energy Management of Facilities

RFB 19/20-12: Window Repair with Carpiniello Aluminum Products, Inc.

RFB #19/20-13: Elevator Maintenance and Service with Eagle Elevator Co.

RFB #19/20-19: Plumbing Service with Grotto Plumbing

RFB #19/20-26: HVAC: Installation, Repairs and Preventative Maintenance with Westrock Mechanical

9. **CONTRACT EXTENSION: RFP #1920-06: CARPENTRY SERVICES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the contract RFP #1920-06: Carpentry Services with JNF Contracting Corp to be extended for one year, July 1, 2020 through June 30, 2021. All contract terms, conditions and rates remain unchanged.

**10. CONTRACT EXTENSION: RFP#2018-3: IT SUPPORT SERVICES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that contract RFP #2018-3: IT Support Services, as amended for 2018-19, with Edu-Tek, Ltd., Mamaroneck, NY, be extended for one year, July 1, 2020 through June 30, 2021. The annual contract cost, including a 1.81% C.P.I. increase, is \$207,692.40. All other terms remain unchanged.

**11. BID AWARD: RFB #20/21-10: LANDSCAPING SUPPLIES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for landscaping supplies to the lowest responsive and responsible bidder, SiteOne Landscaping, Cleveland, OH @ an estimated total annual cost of \$39,390.

**12. BID AWARD: RFB #20/21-01: RECONDITIONING & STORAGE OF ATHLETIC EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for reconditioning & storage of athletic equipment to the lowest responsive and responsible bidder, Riddell, North Ridgeville, OH @ an estimated total annual cost of \$26,237.

**13. BID AWARD: RFB #20/21-13: PROJECTOR BULBS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for projector bulbs to the lowest responsive and responsible bidder, National Depot Repair, Inc., Rock Tavern, NY.

**14. BID AWARD: RFB #20/21-05: PAINTING SERVICES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for painting services to the lowest responsive and responsible bidder, A&J Construction of NY, Inc., West Nyack, NY.

**15. BID AWARD: RFB #20/21-14: MUSICAL INSTRUMENT REPAIR & SANITIZATION**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for musical instrument repair & sanitization to the lowest responsive and responsible bidder, Ardsley, Music, Scarsdale, NY.