

Summer Newsletter

Summer 2020



Dr. Steve Koch
Principal

Kevin Koeppen
Vice Principal

Amy Langelund
Dean of Students (A-K)

Connie Kendall
Dean of Students (L-Z)

Sarah Schwartz
Student Services
Coordinator

Mark Gilbert
Athletic Director

School Counselors:

Missy Berg (A-Fi)
Sue Smits (Fl-La)
Anne Nemshick (Le-Re)
Daren Dusenske (Ri-Z)

Prairie Ridge
High School
6000 Dvorak Drive
Crystal Lake, IL 60012
T: (815) 479-0404

Attendance:
(815) 893-5600
www.d155.org/PR
twitter.com/PrairieRidgeHS

Athletics:
il.8to18.com/PrairieRidge

Principal's Welcome

What a strange, strange end of the school year. First and foremost, I hope this newsletter finds you and yours healthy and safe as we recover from the disruption that COVID-19 had upon our lives. Secondly, if you or a family member served (and/or continues to serve) on the front lines of the pandemic in any capacity, please accept my sincere personal Thank You as well as the thanks of the Prairie Ridge High School community. There are a lot of unsung heroes out there that deserve our gratitude.

As with any challenge, people rise to the occasion and, as time goes on, we are able to recognize the growth that results from the tough times. In this case, that would be not just the resilience displayed by students, staff, and families in adjusting to a new learning environment, but also their creativity and innovation as they developed new ways to do teaching and learning. Most of all, I was continually struck by evidence of the strong relationships between the school and the community that became so apparent once we were forcibly separated from one another. Despite the frustrations brought on by the transition to the 'new normal' (especially at first, as was to be expected) the majority of interactions with our students and families were positive and caring, understanding and supportive. We've got a great community here, and a great school, and that relationship strengthens both.

Looking ahead, the future -- as always! -- remains bright for PRHS. Though we pride ourselves on the many successes we enjoy each year in terms of academics, athletics, and activities, our primary focus remains to prepare our students to become active, informed, and happy members of modern society. Our student services are nationally accredited, and this past year we partnered with Harvard University to provide research-based social and emotional supports to all students. With all of the changes our community has encountered since mid-March in the wake of COVID-19, we are more committed than ever to establishing strong relationships with our students and community in order to maintain that sense of family that we value so strongly here at PRHS. All of our other successes build off of this foundation. Regardless of how the school year progresses, regardless of whether we are remote, hybrid, or back full time -- or some changing combination thereof -- our commitment to one another is the glue that will hold us together.

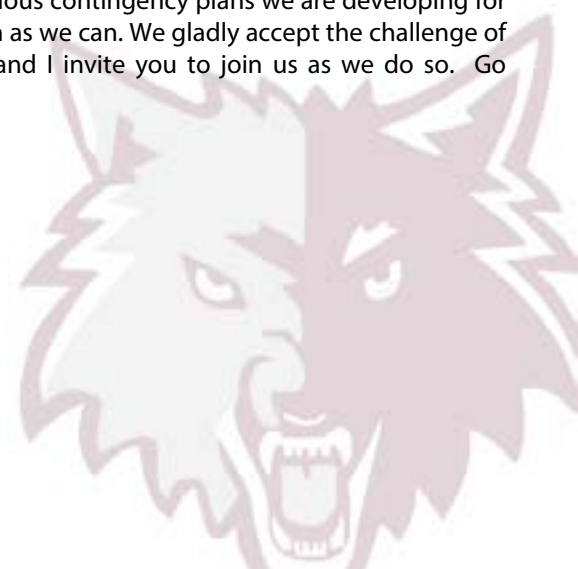
You can help us to maintain this standard of excellence once again in the 2020-2021 school year by getting involved. Parents: join our boosters, attend our events and look for opportunities to have your voice heard, such as through our Wolf-PAC (Parent Advisory Committee). Contact me directly at skoch@d155.org if you are interested in participating. Students: join clubs, participate in activities, and connect with as many people as possible here. Share and celebrate our amazing school via twitter using the school's handle @PrairieRidgeHS or my principal handle of @SKochPR, or on facebook. Our website also carries important information, and all parents receive a weekly Wolfbites email with timely announcements.

Of course, a degree of uncertainty is the only certain thing, these days. As of this newsletter, D155 continually reviews state and local guidance to inform the various contingency plans we are developing for the fall, and we will share information with our families as soon as we can. We gladly accept the challenge of continued excellence, however school might look in 20-21, and I invite you to join us as we do so. Go Wolves!

Steve Koch
Principal
Prairie Ridge High School



Dr. Steve Koch
Principal



COVID-19 Updates

Hand sanitizer is available in every one of our classrooms and hand sanitizer dispensers have been mounted strategically throughout the buildings near entrances and exits, restrooms, drinking fountains, cafeterias and gyms. Students and staff will be encouraged to increase hand washing and sanitizing upon entry to the building, after restroom use, before consumption of food, and after contact with high-touch surfaces.

18 thermal scanners are available throughout each building. You must conduct your own temperature check before entering the building daily. Place your forehead in close proximity (8-10cm) to the scanner until it is able to complete the scan and register a reading.

Students and staff will be required to self-screen for symptoms prior to entry to each building. If a student is experiencing a fever of 100.4° F or higher before entering the building, they should stay home. Students experiencing a fever or symptoms during the day will be sent to the school nurse.

Visitors will also be required to check their temperature at one of the thermal scanners at our entrances and wear a mask at all times while in the building.

Distribution Days

Whether you are brand new to PRHS or a veteran family, Distribution Day is different this year for ALL students. Additionally, Freshman Distribution will be different than for sophomores, juniors, and seniors. See below, pending your child's year in school:

Freshmen Class of 2024 or Transfer / New PRHS Students:

Welcome to PRHS! All information regarding Distribution Day is on the [Prairie Ridge Website](#).

We are excited for you to begin your journey as a Prairie Ridge High School Wolf. Freshmen families should use [this form](#) to register for a day and time, choosing between:

Tuesday, August 4th, 2-6 pm
Wednesday, August 5th, 2-6pm
Thursday, August 6th, 2-6 pm

First come, first served on the form. On your day/time, enter PRHS on Dvorak Drive off of Walkup Road, park in the main lot, and come to Door #2 (right by the main entrance to the building).

Please note for families: To adhere to safety and health guidelines, and to minimize the number of people in the building at any time, only one family member/parent/guardian will be allowed to accompany an incoming freshman. Also, masks are required for entry.

Unfortunately, our phenomenal PRHS Boosters will not be present on these days for PR merchandise purchasing! However, there's plenty of gear to be had, so use this link to browse online and get an early start on your school spirit.

As we do each year, an extra informational session for families new to PRHS will be available on Thursday, August 6th at 7:00 pm. A separate email will be sent to you in regards to this event.

Sophomores, Juniors, and Seniors:

Welcome back! All information regarding Distribution Day is on the [Prairie Ridge Website](#).

This year there will be no traditional visit to PR for distribution days. Instead, there will be drive-through service available at the following times:

Sophomores A-K Tuesday, August 4th, 2-3:30 pm
Sophomores L-Z, Tuesday, August 4th, 3:30-5 pm
Extra / make-up time 5-6 pm

Juniors A-K Wednesday, August 5th, 2-3:30 pm
Juniors L-Z, Wednesday, August 5th, 3:30-5 pm
Extra / make-up time 5-6 pm

Seniors A-K Thursday, August 6th, 2-3:30 pm
Seniors L-Z, Thursday, August 6th, 3:30-5 pm
Extra / make-up time 5-6 pm

If you are planning to have an off-campus release, whether for free period release (available to juniors and seniors) or 1st /9th hour study hall release (available to sophomores, juniors, and seniors), or lunch release (available to sophomores this year, too, as well as junior and seniors), you will process that at the auto shop. You will need the appropriate Release Form already filled out. Your ID will then be punched for any necessary release period permissions.

[Freshman release form](#)
[Sophomore release form](#)
[Junior/Senior release form](#)

All other traditional distribution day tasks, such as book pick up, will be done in PE classes the first few days of school. If you wish to make an appointment with your counselor prior to the start of school, you can email them to set up a time for a virtual conference between 11 a.m. - 1 p.m. August 4-6.

Student Services

Student Services encompasses much more than scheduling. Parents and students should feel free to stop in or call our office with any social-emotional needs as our department includes counselors, social workers, a psychologist, and a school nurse. In addition, students and parents have access to our College and Career Center to research various post-high school educational and career options. Student transcripts are also maintained by the Student Services Office. Students are assigned to counselors by last name. A list of assigned counselors is on page one of this newsletter.

Student Services on the Web

For a wealth of information about scholarships, post-high school options, ACT/SAT testing, college representative visits, and financial aid, please visit the Student Services website at <https://pr.d155.org/student-services>.

Counselor Summer Hours

School counselors will be available in the front foyer on August 4, 5, and 6. Freshmen can speak with their counselor during their assigned distribution day and time.

Sophomores, juniors, and seniors - if you wish to make an appointment with your counselor prior to the start of school, you can email them to setup a time between 11 a.m. - 1 p.m. August 4-6.

School Information

Freshman Chromebook Distribution

Chromebooks will be distributed to freshmen, Class of 2024, this summer during Distribution Days (August 4-6) as part of the district's one-to-one computing program. It is important that you come to Prairie Ridge High School to pick up your Chromebook.

Free or Reduced Lunches and/or Waiver of Fees

Applications should be completed and returned **before** Distribution Day. To apply, parents must complete a financial needs application certifying their eligibility based on family income. For fee waivers, parents must bring copies of the previous four weeks income including pay stubs for everyone in the household, child support, or filed 2019 tax form to the Student Services Office to complete the paperwork. Waiver forms will be available late July. If you have any questions regarding the direct certification process or about the forms, please call the Student Services Office at 815-479-0404, ext. 5110.

YEARBOOK INFORMATION!

The yearbook will be available to purchase only online at www.jostensyearbooks.com, or visit this direct link for Prairie Ridge High School.

The cost of the Yearbook is \$47.

Student IDs & Yearbook Pictures

ID pictures will not be taken at Distribution Days this year. Information regarding yearbook pictures will be sent out at a later date. Sophomores, juniors and seniors will receive IDs with last year/s yearbook photo and freshman will receive IDs with a photo provided by their former middle school. Students without an available photo will receive a blank ID until the yearbook pictures can be arranged.

Computer Access for Online Registration

Don't have a computer or access to a computer to update student information or make an online fee payment? No problem! Computers are available for parent use at Prairie Ridge during the summer. Stop in Monday through Thursday (7 a.m.-3 p.m.) or Fridays (7 a.m.-11 a.m.). You may also pay fees in the main office with cash or check **prior to the Distribution Days**.

Transportation

Buses will not run during Distribution Days and Freshman Orientation. Buses begin running on August 17, the first day of school. Bus route and stop information will be mailed to each student's home in August. A transportation department representative will be at registration to answer your bus-related questions.

School Procedures

ID Cards

Students are required to carry their ID cards at all times while at school. The ID is required for attendance purposes in various classes. Depending on the student's schedule, grade, and optional purchases, it may serve as the activity ticket, lunch release, lunch ticket, work release, and bus route identification. If an ID is forgotten, a temporary ID can be purchased daily for \$1. If your student's ID is damaged or lost, a \$5 fee will be assessed for replacement. Make sure you have your ID before you leave Distribution Day.

Student Handbook

The student handbook includes all school rules and regulations on academics, student conduct, attendance, transportation, athletics, and activities.

Parents and students must become familiar with the content of the student handbook, which is available on the school's website. All students will be held accountable for the information found in the handbook.

Student Attire & Dress

To enhance the educational atmosphere of our school, students must remove all outerwear (coats and jackets) and headgear such as hats and bandannas upon entering the building. These items are to be left in the student's locker during the school day. Other clothing deemed inappropriate at school includes loose-fitting pants that the student does not keep pulled up; t-shirts carrying an inappropriate message or advertising of alcohol, tobacco, or drugs; or tops/shorts/skirts/pants that are too revealing.

Driver's Education

State law requires that no student be permitted to take driver's education courses unless he/she has received a passing grade in at least eight credit-carrying courses during the previous two semesters of school. All students enrolled in Behind-the-Wheel driver's education must pay a \$150.00 fee due at registration plus the Secretary of State permit fee of \$20.00 due on the first day of class. Students will fill out the permit application on the first day of class.

School Lunches

Lunch Purchases

District 155 allows students to use their ID card to make cafeteria purchases. The cashless purchase program allows a student/parent to add money to the ID by clicking the "Food Service" link in Skyward Family Access. Your child may also add funds to his/her account by bringing cash/check to the main office during the regular school day. Money should be added to the account by 8 a.m. for usage during the lunch periods on that same day. No cash or checks will be allowed in the lunch line.

Lunch Release

Sophomores, juniors and seniors may leave campus during lunch hours. For students who does not have a signed lunch release form, can be found on the PR website. Look under "For Parents," Forms and Documents," and then "General," and it will be listed as the lunch release form

Freshmen: No freshmen are allowed to leave campus during lunch. If a student chooses to violate this rule, consequences may include a four-hour detention for the first offense and loss of future lunch release privileges.

Student Parking

Due to limited space, only juniors and seniors **with** a permit are allowed to park in the student lot. Permits can be purchased for \$150.00 with cash or check only. Permits are applied for during the spring semester of the previous school year. There is limited to no availability of permitted spots for purchase in the fall. Pre-approved emergency single day parking passes are available for \$5.00 per day. Emergency permits are for the **north lot only**. Please see the dean's secretary for details. As a reminder, parking is a privilege at Prairie Ridge. All guidelines on the parking agreement should be followed to maintain full use of your pass.

Sophomores: if you are interested in a parking pass, please contact your dean directly, either Mrs. Langelund (alangelund@d155.org) for last name A-K or Mrs. Kendall (ckendall@d155.org) for last name L-Z.

More Policies & Procedures

More information about policies and procedures is available in the student handbook and the board of education policies page. Both are available through links at www.d155.org.

School Nurse

There is a school nurse on duty each day. A student who becomes ill at any time during the day should obtain a pass from a teacher and go to the nurse's office. If the illness is of a nature which requires a student to be sent home, the nurse will issue a pass to leave school. A student may not go home due to illness without permission from the nurse. The nurse's office is not intended to be used as a location to rest or avoid classes. If you have any questions or concerns during the school year, please contact Sarah Folkening, school nurse, at 815-479-0404, ext. 5215 (phone), 815-459-8993 (fax), or sfolkening@d155.org. Additional information is available on the website. To visit the nurse's page, click on the "For Parents" quick link and choose the "[Health Services](#)" link.

Emergency Contact & Health Information

Emergency contact and health information may be updated by the parent/guardian at any time during the school year. This emergency information is important to your child's welfare in the event of an illness or injury occurring at school. Please take the time during online registration or at any time during the school year to review this information and make any necessary updates or corrections. The steps to enter or update information are:

1. Go to <https://pr.d155.org> and click on Skyward Family Access under quick links "For Parents" on the right column of the homepage. Enter login and password credentials.
2. Under "General Information" on the left side of the screen, click "Student Information."
3. Click "Request change(s) to my child's information" located on the right side of the screen, above the alert information box.
4. Click the appropriate button (request changes to: "Information, Contacts, or Health Information" on the right side.
5. Type in any changes and click "Save."

Vaccinations

Proof of a Tdap (combined tetanus, diphtheria, acellular pertussis) is required before students may register for the 2019-20 school year. The Td is not acceptable per Illinois Department of Public Health.

Seniors: all seniors must have proof of a Meningitis Vaccination after the age of 16 years. They will not be able to complete the registration process without this documentation. This documentation may be submitted to the main office during our posted summer hours.

More information about required vaccinations is available on the [school nurse's Web page](#).

Medical Forms

If your student requires medication at school, the enclosed medication authorization form (last page) must be on file in the nurse's office. You also may download this form on our website under "Important Forms and Documents." You must fill this form out each year, and it must be signed by both a parent/guardian and physician. This form is required for **both prescription and over-the-counter medications** including Tylenol, aspirin, Midol, antacids, etc. as well as asthma inhalers and Epi-pens. Students may carry inhalers and Epi-pens with them during school.

Attendance

Because irregular or poor attendance denies the student opportunities to maximize benefits from teachers and fellow students, the following policies have been adopted:

- A parent or guardian must call the school each day a student misses all or part of his/her school day.
- You may leave information on the automated voice mail system 24 hours a day or you may call the switchboard between 7 a.m. and 4 p.m.
- Written notes are not acceptable to excuse absences.
- **Failure to call the school within 24 hours of a student absence results in an unexcused absence or truancy.**
- Please see the student handbook or the website for complete attendance policies and procedures.

24-Hour Attendance Hotline: (815) 893-5600

Attendance Notifications

Prairie Ridge will use an automated calling system to alert parents when their student is considered absent/truant. The notification system also allows the school to communicate via text message. Parents and guardians who gave permission to be called and/or texted and provided a mobile phone number during online registration will receive attendance notifications. Parents and guardians can revoke this consent at any time by notifying Shannon Podzimek, director of communications, spodzimek@d155.org or by following the instructions in the automated phone call or text messages. Please ensure that your primary number stays up-to-date throughout the year so that we can provide you with pertinent information if necessary.

Freshman Information

Freshman Physicals & Immunizations

The Illinois Department of Human Services requires that all 9th grade students must have a physical examination by a licensed physician or nurse practitioner within one year prior to entry into high school. The physical and immunizations must be documented on the revised Illinois Department of Human Services form which was enclosed in the 8th grade packet distributed in January. Physicals recorded on the IHSA Athletic Physical form are not accepted by the Illinois Department of Human Services for entry into high school. You may download the DHS physical form by accessing the forms link at <https://pr.d155.org/>.

The student must also have received the minimum immunization requirements. Proof of a Tdap (combined tetanus, diphtheria, acellular pertussis) is required before students may register for the 2020-21 school year. Illinois state law also requires a Td booster every 10 years as a minimum immunization requirement. Please submit written proof of a current Td booster to the school nurse on Freshman Distribution Day August 8.

Incoming freshmen will not be allowed to complete registration without a current physical and compliant immunizations.

Senior Information

Meningitis Immunization

Every high school senior will be required to show proof of having a Meningitis Vaccination after the age of 16 years. These can be submitted to the main office during our summer hours, or brought directly to the Distribution Day. Seniors will not be able to complete the registration process without this documentation.

Senior Portraits

Information regarding senior portraits will be sent out at a later date.



Athletics

*****Further information about athletics will be sent out once decisions have been made by the IHSA.*****

Athletic Staff, Practices & Other Information

Information about athletic teams, registration, tryouts, and practices is available on the athletic website at <https://il.8to18.com/PrairieRidge>. You will also find game cancellation notices, schedule updates, driving directions, scores, rosters, news, and other announcements.

Athletic Department

Athletic Director:	Mark Gilbert
Assistant Athletic Director:	Chris Schremp (Dec.-June), Kristen McGowan (Aug.-Nov.)
Athletic Secretary:	Janie Piccolo
Athletic Trainer:	Anna Naranjo

Athletic Passes

Admission Price to Athletic Events

Admission prices to Fox Valley Conference and other athletic contests are \$5.00 for adults, \$3.00 for students with ID cards, and \$2.00 for children in 5th grade and younger. Football, volleyball, boys/girls basketball, and wrestling home events are free if a student has a PR activity ticket. Costs for IHSA tournament events may differ, and no passes can be accepted for such events.

Golden Age Passes

For those in the community who are over the age of 60, a Golden Age Pass is provided at no charge. Anyone wishing to obtain a Golden Age Pass for our activities should contact the principal's office. The pass may be used to gain admittance to all school-sponsored activities throughout the district for the holder and his/her spouse. Please note that these passes may not be used at IHSA tournament events.



Prairie Ridge High School 2020-2021

Administrators

Koch, Steve
Koeppen, Kevin
Schwartz, Sarah
Kendall, Connie
Langelund, Amy
Gilbert, Mark

Applied Arts

Peckhart, Bryan
Agolli, Stiljan
Jones, Erika
Karlblom, Steve
Lee, Charles
Low, Nicholas ***
Mundschenk, Brandon
O'Neill, Ryan

Custodians

Burlack, Helen (2)
Hanusa, Donna (2)
Harazin, Thomas (2)
Horvath, Andrew (2)
Kreston, Max (2)
Murillo, Diego (2)
Ries, Randy (2)
Sheffield, Dave (1)
Wagner, Jim (2)
Warren, Walter (2)
Wickam, Joe (1)

Driver Education

Schremp, Chris

English

Kautz, Rachel
Billimack, Vicki
Boldwyn, Bob
Fetzner, Jessica
Gallagher, Kristen
Hartnett, Michelle
Kennett, Timothy
Pham, Kristen
Powe, Kathleen
Saffert, Rod (T)
Stastny, William
Wadlington, Sonya

Security

Krieman, Anthony
Lunsford, Nelson

Fine Arts

Kautz, Rachel
Cummins, Aaron
Jensen, David***
Kuhne, Marykatheryne
Shutt, Judd (T)

Library

Bland, Amy

Maintenance

Detlaff, John
Pykett, Milton

Mathematics

Gilbert, Kathy
Boddy, Jean
Buck, Jamie
Kazlauskas, Sara
Kozlowski, Katie (T)
Orsi, Kelly
Patel, Rachna
Powell, Jonathan
Simak, Jeffery
Smith, Ryan
Zier, Erik

Nurse

Folkening, Sarah

PE/Health

Peckhart, Bryan
Loeding, Michelle
MacDonald, Kelly
Marchewka, Mike
McGowan, Kristen
Pecoraro, Glen

Police Liaison

Scott Torkelson

Science

Gilbert, Kathy
Brechtel, Sara
Brockland, Brenda
Burger, Brian
Glover, Kristin
Janshego, Wm. Eric
Otto, Stefanie
Palese, Erin
Passaglia, Amy
Seiler, Jake
Senese, Amanda
Senese, Matt
Stantesly, Jeanine

Social Science

Pellikan, John
Bluemlein, Alia
Dunker, Sarah
Petersen, Andrew
Seyring, Erik
Terhaar, Joe
Wadlington, Curt

Social Worker

Brown, Christina
Mattingly, Kelly
Stocker, Meghan

Special Education

Collins, Matt
Aeschilmann, Melissa
Brady, Dennis
Carroll, John
Corcoran, Sheri (social)
Elliott, Mary
Gonzalez, Abby
Harrison, Laura
Janshego, Wm. Eric
Keyser, Deb
Kurth, Kerrie
Libert, Haley (vision)
Love, Katharine (speech)
Mays, Michelle
Morris, Kimberly (nurse)
Roeder, Haley
Sanford, Kaitlin
Sayre, Michael (T)
Schwab, Jason
Shasteen, Melissa
Swett, Judy
Weyrauch, Jayme
Whelan, Sandy

Student Services

Schwartz, Sarah
Berg, Melissa
Dusenske, Daren
Nemshick, Anne
Smits, Susan

Support Staff

Barber, Diane
Barnard, Shannon
Broadus, Hannah
Brown, Jan
Brown, Sue
Campbell, Vickie
Compere, Henry

Cznarecki, James
Cznarecki, Katherine
Delke, Nicole
Dolan, Kristin
Elston, Chris
Friesen, Rae
Gasparov, Lalitha
Gilbert, Kathryn
Goldberg, Carrie
Gonzalez, Tina
Held, Toni
Housh, Arlin
Jacobson, Richard
Juarez-Mora, Anita
Jones, Randall
Kelly, Melissa
Knudsen, Lara
Kreher, Susan
Lubeley, Rachel
Malouf, Cindy
Matsie, Mick
McCracken, Dora
Meyer, Debra
Okonek, Andrea
Penn, Gail
Petty, Allison
Piccolo, Janie
Poulos, Jennifer
Proebsting, Susan
Reiche, Anita
Rine, Laurie
Rocks, Karen
Rossmiller, John
Taliaferro, Sherry
Treadwell, Karen
Vestergren, Helen
Weldon, Jill
Wilkinson, Kimberly

Technology Coordinator

Chamberlain, Amanda
Ordoqui, Kelly

World Language

Pellikan, John
Groat, Leah
Higgins, Jameson
Keaty, Valerie
Knaak, Barbara (T)
Lee, Kristin
Taege, Amy
Taege, Tim
Torralba, Rebecca (T)

School Calendar

Mon. - Tues.	August 10-11
Wed. - Fri.	August 12-14
Monday	August 17
Tuesday	August 18
Monday	September 7
Wednesday	September 9
Monday	October 12
Tuesday	November 3
Wed. - Fri.	Nov. 25-27
Tues. - Thurs.	Dec. 15-17
Thursday	December 17
Friday	December 18
Mon. - Fri.	Dec. 21, 2020 - Jan. 1, 2021
Monday	January 4, 2021
Friday	January 15
Monday	January 18
Monday	February 15
Mon. - Fri.	March 29 - April 2
Monday	April 5
TBD	April
Friday	April 23
Saturday	May 15
Wednesday	May 19
Thursday	May 26

Institute Days – No Classes
 Remote Learning Planning Days – No Classes
First Day of School - Blue Group (L-Z)
First Day of School - Red Group (A-K)
 Labor Day – No School
 Parents' Night/Open House - **Postponed**
 Columbus Day – No School
 Election Day – No School
 Thanksgiving Holiday – No School
 First Semester Final Exams**
 Last Day of School in 2020 - End of First Semester
 Institute Day - No Classes*
 Winter Break – No School
 Classes Resume - First Day of Second Semester Institute
 Day - No Classes
 Martin Luther King, Jr. Day – No School
 Presidents Day – No School
 Spring Break – No School
 Classes Resume
State Testing (Modified Schedule, no seniors in attendance)
 School Improvement Day - Early Release
 Graduation Ceremony - All Schools 10:00 a.m.
 Last Day of Exams (if no Emergency Days are used) Last
 Day of School (If all Emergency Days are used)

For the most up to date school calendar over the course of the semester, visit our website at d155.org

**In the event a snow day occurs on a first semester final examination day (December 15, 16, or 17) the exam make-up day will be Friday, December 18, 2020, and the Institute Day will move to Monday, January 4, 2021.

Class Schedules: All students will be expected to follow this daily schedule while learning at home and in-person.

**Daily Class Schedule
Hybrid Instruction**

Period	Time
1	7:25-8:05 a.m.
2	8:10-8:50 a.m.
3	8:55-9:35 a.m.
4	9:40-10:20 a.m.
5	10:25-11:05 a.m.
6	11:10-11:50 a.m.
7	11:55 a.m.-12:35 p.m.
8	12:40-1:20 p.m.
9	1:25-2:05 p.m.
Teacher Office Hours	2:10-2:55 p.m.

**Daily Class Schedule
Remote Learning**

Period	Time
1	7:25-8:05 a.m.
2	8:10-8:50 a.m.
3	8:55-9:35 a.m.
4	9:40-10:20 a.m.
5	10:25-11:05 a.m.
6	11:10-11:50 a.m.
7	11:55 a.m.-12:35 p.m.
8	12:40-1:20 p.m.
9	1:25-2:05 p.m.
Teacher Office Hours	2:10 - 2:55 p.m.

Community High School District 155

Cary-Grove: 847-639-3825/ fax 847-639-3873

Prairie Ridge: 815-479-0404/ fax 815-459-8993

Crystal Lake Central: 815-459-2505/ fax 815-459-4169

Crystal Lake South: 815-455-3860/ fax 815-477-6907

AUTHORIZATION FOR ADMINISTRATION OF MEDICATION

Parent Permission

Date: _____

Student's Name: _____

Date of Birth: _____

Address: _____

School (circle one): Cary-Grove CL Central CL South Prairie Ridge

Medication: _____ Dose: _____ Time: _____

Your signature below verifies the school nurse may administer this medication. For asthma medication and Epi-pen only your son/daughter is able to carry and self-administer this medication. It is recommended that you provide an additional dose of the medication to be kept at school in the event that your student forgets or loses his/her medication.

Community High School District 155, along with its employees and agents, incur no liability (except for willful and wanton conduct) as a result of any injury arising from the pupil's self-administration of asthma medication or Epi-Pen use.

Parent/Guardian Signature _____

Home Phone: _____

Work Phone: _____

Physician's Orders:

Medication: _____ Dose: _____ Time: _____

Duration: From (date): _____ To (date): _____

Condition requiring medication: _____

Possible side effects: _____

I hereby request that the school nurse or authorized school personnel administer the above prescribed medication as it is medically necessary to do so during school hours. For asthma medication and Epi-pen only: student is able to carry and self-administer this medication.

Physician's Signature _____

Date _____ Phone _____

Authorization for Administration of Medication Procedure

Whenever possible, the parent or guardian should make arrangements for medication to be administered at home, before or after school hours. In situations when a student's health could be compromised by not receiving medication during school hours, school district policy and procedures must be followed for administering all medications.

1. Medication is defined as prescription or non-prescription (over the counter) drugs.
2. Medication cannot be administered without **written** physician's order **and** **written** parent/guardian permission.
3. Prescription medication must be in a pharmacy or physician labeled container. Over the counter medication must be brought in with the original manufacturer's label, clearly marked with the student's name.
4. It is the parent/guardian's responsibilities to supply prescribed medication and assure that a responsible person brings it to school.
5. All medications to be taken during school hours will be kept in the nurse's office. It is the responsibility of the student to report to the nurse's office at the proper time to receive his/her medication.
6. **For metered dose inhalation medication and Epi-pens only:** students may carry their inhalers and Epi-pens and self-administer medication as prescribed. Inhalers and Epi-pens must be properly labeled and stored in a safe, accessible location.
7. **If a student is unable to self-administer inhaler or Epi-pen,** parent must notify the school nurse.
8. The parent/guardian must assume responsibility for informing the school (in writing) of any change in the student's health or change in medication.
9. The school district retains the discretion to reject requests for administration of medication if all required information is not received on the authorized form.
10. Medication authorization must be renewed each school year.