

**Barre City Elementary & Middle School  
Spaulding High School**

**Lisa Perreault, SFO**  
Business Manager

**Jessica Barewicz, M.Ed.**  
Director of Curriculum, Instruction, and  
Assessment

**Stacy Anderson, M.Ed.**  
Director of Special Services

**Annette Rhoades, M.Ed., CAGS**  
**Jon Strazza, MS.Ed.**  
Assistant Directors of Special Services

**Jamie Evans**  
Director of Facilities



120 Ayers Street, Barre, VT 05641  
Phone: 802-476-5011  
Fax: 802-476-4944 or 802-477-1132  
[www.buusd.org](http://www.buusd.org)

**David Wells, M.Ed.**  
Superintendent of Schools

*Doing whatever it takes to ensure success for every child.*

**Barre Town Middle & Elementary School  
Central Vermont Career Center**

**Carol Marold**  
Director of Human Resources

**Emmanuel Ajanma, MAT**  
Director of Technology

**Lauren May, M.Ed.**  
Director of Early Education

**Rebecca Webb, M.Ed.**  
Act 166 Regional Coordinator

**Josh Allen**  
Communications Specialist

## **MEMORANDUM**

**TO:** **Barre Unified Union School District Finance Committee**  
Sonya Spaulding - Chair, Victoria Pompei - Vice-Chair, Gina Akley, Emel Cambel

**DATE:** July 29, 2020

**RE:** Barre Unified Union School District Finance Committee Meeting  
August 4, 2020 @ 5:30 p.m. via Zoom Conference  
Google Meet - Meeting ID: [meet.google.com/xsm-kaba-zzj](https://meet.google.com/xsm-kaba-zzj)  
Phone Number: [\(US\)+1 269-718-3149](tel:12697183149); PIN: 682 130 412#

**Please Note:** If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

## **AGENDA**

1. Call to order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
  - 4.1. Meeting Minutes of July 7, 2020
5. New Business
  - 5.1. COVID-19 Update
  - 5.2. FY22 Budget Development
  - 5.3. Efficiency Studies:
    - 5.3.1. Coordinated Supply Purchases/Procedures (non-custodial)
    - 5.3.2. Custodial Supply Purchasing - FDMA Preferred List
    - 5.3.3. Substitutes
6. Old Business
  - 6.1. Summer Projects Update
  - 6.2. FY20 Projections
  - 6.3. FY21 Budget
7. Other Business
8. Items for Future Agenda: Solar Management for FY20 (September)
9. Next Meeting Date: September 1, 2020 at 5:30 pm

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT FINANCE COMMITTEE MEETING

Via Video Conference  
July 7, 2020 - 5:30 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Sonya Spaulding (BC) - Chair  
Victoria Pompei (BT) – Vice Chair  
Gina Akley (BT) – departed the meeting at 6:31 p.m.  
Emel Cambel (BC)

#### COMMITTEE MEMBERS ABSENT:

#### ADMINISTRATORS PRESENT:

David Wells, Superintendent  
Jamie Evans, Facilities Director – departed the meeting at 6:44 p.m.  
Carol Marold, Director of Human Resources  
Lisa Perreault, Business Manager

#### PUBLIC MEMBERS PRESENT:

#### 1. Call to Order

The Chair, Mrs. Spaulding, called the Tuesday, July 7, 2020 BUUSD Finance Committee meeting to order at 5:30 p.m., which was held via video conference.

#### 2. Additions and/or Deletions to the Agenda

None.

#### 3. Public Comment

None.

#### 4. Approval of Minutes

##### 4.1 June 2, 2020 BUUSD Finance Committee Meeting Minutes

The Committee agreed by consensus to approve the Minutes of the June 2, 2020 BUUSD Finance Committee meeting.

#### 5. New Business

##### 5.1 FY22 Budget Development Schedule

Three documents were distributed: Policy F20 (Fiscal Management and General Financial Accountability), Policy F30 (Budgeting), and a document titled BUUSD FY22 Budget Development Schedule – July 7, 2020 – DRAFT. Mrs. Perreault advised that a Budget Schedule is developed every year, and is being developed a bit earlier this year. Mrs. Perreault advised that it is important to review the policies and procedures at least once per year, and that it is important to receive input from administrators regarding the schedule. This year building administrators may wish to spend more time together on budget development, and may wish to dedicate time for administrators from all the buildings, to meet together. Mrs. Perreault queried regarding anything the Finance Committee may wish to add to the schedule, and advised that she would like to receive their feedback as soon as possible. Mrs. Spaulding advised that the budget development timeline is always tight as the BUUSD has to wait for the State to provide information (e.g. CLAs, and the Yield). The Committee may wish to consider a specific limit on the increase in cost per pupil spending, and develop the budget with that increase in mind. Mrs. Perreault cautioned that this year's budget development will be very challenging. Mrs. Perreault advised that at the upcoming VASBO meeting (07/10/20), important questions will be asked of the AOE, including inquires related to allocations, and when the funds will be received. Mrs. Spaulding is hopeful that the upcoming VSBA conference will include good discussion and information relating to budgeting.

##### 5.2 COVID-19 Update

A document titled BUUSD COVID-19 Expenses FY20 was distributed. Mrs. Perreault advised that \$47,537 has been spent thus far. Outstanding encumbrances will fall under FY21. It is hoped that the BUUSD will soon receive an update on disbursement of COVID Relief funds. Based on legal advice, new contracts have language that provides protections in the event of another COVID outbreak, or other such emergency situation. In the event of such circumstances, the BUUSD will be released from leases, etc. Facilities related

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COVID expenses are included in the report distributed as part of the meeting packet. Mr. Evans advised that the BUUSD started receiving supplies (in May and June), and that the timeframe for receiving ordered supplies has been improving. Receipt of supplies had been delayed due to COVID. Mrs. Perreault reiterated that the BUUSD is currently waiting to receive information relating to reimbursement for COVID expenses. COVID expenses are not included in year-end projections.

## 5.3 Efficiency Studies

### 5.3.1 Custodial Responsibilities and Shifts

Five documents were distributed;

'FY20 CUSTODIANS – 6/2/20'

BUUSD – District #61 Position Description – Custodian

A copy of a letter to Grant Fleming (previous Maintenance Director) dated 01/30/2015

'Cleaning Management Software for Custodial Operations Optimization'

An untitled report in a spreadsheet format, providing a room by room breakdown of custodial work for each room.

Mrs. Pompei advised that this item is on the Agenda because the Committee had questions and wanted to look at staffing information, and hear discussion regarding any possible re-evaluation of staffing needs. Mr. Evans advised that SHS has 3 shifts due to evening adult education classes, sports, and security. BTMES had a third shift, but it was eliminated. The second shift employees perform the daily cleaning of the buildings. Mr. Evans advised that the SHS daily shift was cut a number of years ago due to budget limitations, but was added back in to the recently passed budget. The recently passed budget also included adding 1 individual to BCEMS for 2<sup>nd</sup> shift. BTMES staffing is based on the 2015 report and allows for level 3 cleaning. BTMES is not overstaffed. BCEMS and SHS are understaffed. Mr. Evans provided an overview of work performed during various shifts, advising that 1<sup>st</sup> shift workers spend the bulk of their time in the cafeteria, and also perform some routine cleaning and sanitizing during the day. Maintenance and Groundskeepers are called in during the day for emergency issues. The Committee had various questions pertaining to COVID related custodial needs for the upcoming year. Mr. Wells advised that the Re-opening Planning Committee has been holding discussions on this matter and that Mr. Evans is very involved in the discussions. Guidelines recommend 3 cleanings per day for high contact areas. Mr. Wells advised that flexibility with staffing will be necessary. During Phase II opening, the cafeterias will not be used by students. Building cleaning expectations are higher under Phase II. Mr. Evans noted that BTMES is currently down 2 staff members, but at this time, is willing to allow one of them to remain unfilled. Mr. Wells advised that custodial work is being mapped out with Mr. Evans and that the Re-Opening Planning Committee will be reporting out to the Committee and the Board. Mrs. Akley queried regarding possible liability of the district, and advised that it will be important to make sure the schools can be operated safely. Mr. Evans advised regarding the levels of cleaning (with level 1 being the most clean/sterile and level 5 being the least clean). BTMES is staffed for level 3. With the two recently approved positions (one at SHS and one at BCEMS), those two schools will have a higher level of cleaning than they have been able to achieve with the limited staffing they had in previous years.

### 5.3.2 BCEMS Athletic Director

Mrs. Perreault advised that she reached out to BCEMS and BTMES administrators regarding consideration of a shared Athletic Director, and they advised that they were not aware that it was something under consideration. SHS has a full time Athletic Director. The Athletic Director position for BCEMS and BTMES is paid a yearly stipend of \$8,500. Mrs. Spaulding advised that she brought up the subject of a shared position after BCEMS lost its Athletic Director. In response to a query regarding the necessity of an Athletic Director, if no athletics were allowed during the COVID crisis, Mr. Wells advised that it is the expectation that there will be some level of sports. It is anticipated that sports will be starting with low contact sports. The BUUSD is waiting to hear from VPA regarding approval to start specific sports. Mr. Wells has been discussing safe sports practices with the SHS Athletic Director. At this time, Mr. Wells does not have information relating to middle school sports. It was noted that high school sports practices usually begin during the summer months, but practices for middle school usually don't begin until after school starts in the fall. Mrs. Spaulding queried regarding the possibility of pro-rating the Athletic Director stipend if sports are postponed. Mrs. Pompei voiced concern regarding a decrease in the number of middle school students who participate in sports and queried regarding what can be done to encourage students to participate.

### 5.3.3 Substitutes – How Are They Being Utilized

Two documents were distributed;

'BUUSD PTO Usage from 7-19-19 to 3-18-20 and a memorandum to Lisa Perreault dated 07/02/20. Mrs. Marold advised that other than custodians, all staff use AESOP for PTO (paid time off). Mrs. Pompei met with Mrs. Marold and Mrs. Babic, and they will be providing additional information relating to tracking of time off, including; professional development, administrative absences for principals, and time being taken for college course work. It was noted that all FMLA goes through Mrs. Babic for approval.

Mrs. Marold and Mrs. Babic will run a report for the previous academic year, as the current data does not include an entire year's worth of data (due to COVID). Mrs. Perreault advised that the use of more permanent substitutes causes the Substitute line item to increase due to increased hourly pay and benefits. Mrs. Marold noted that para-educator contracts may also have an impact.

In response to a query regarding protocols under Phase II opening of schools, Mr. Wells advised that protocols are being discussed as part of the safety portion of the re-opening plan. Questions posed include; protocols for when staff or substitutes arrive at school with a fever and staff who leave the state of Vermont. Mrs. Marold advised that the BUUSD is working with VSBA, VSBIT, and other

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entities, and there is a strong recommendation that the BUUSD have a policy in place. It will be important to have consistency among the districts throughout the state. Mr. Wells stressed that it is important to have as little unpaid leave as possible. Mrs. Marold advised that the BUUSD has been taking steps to reduce the amount of unpaid leave being taken. Mrs. Spaulding voiced concern that there may not be enough substitutes available under Phase II re-opening. Mrs. Marold advised that there is concern regarding the number of staff (teachers and para-educators) that are over 65 or have underlying medical conditions. Mrs. Marold believes it may be difficult to have substitutes perform remote learning work. Brief discussion was held regarding the possibility of students having the option to do partial remote learning and partial in-person learning. Mr. Wells advised that STA (busing company) is sending out surveys to identify which students will be riding buses and those who will be transported to school via private vehicle (usually parents). In response to a query regarding possible reimbursement under FFCRA (Families First Coronavirus Response Act), Mrs. Marold advised she is not sure if the BUUSD will receive reimbursement. Mrs. Perreault advised that this issue is on the list of questions for the VASBO meeting. It was noted that there are many different types of leave (FMLA, FFCRA etc.).

## 6. Old Business

### 6.1 Summer Projects Update

A document titled 'BUUSD FY20/21 RFP Schedule, Facility Projects, etc... Spring/Summer 2020, July 7, 2020' was distributed. Mr. Evans provided an update on summer projects;

BUUSD – the parking lot is complete

BTMES- canopy removal is starting on 07/08/20 and is anticipated to last 3 to 4 weeks.

BCEMS – the bus loop project begins next week.

SHS – the underground heating pipe project has gone out to bid. The bids will be reviewed and Mr. Wells will bring his recommendation to the Board on Thursday.

SEA Project – Weekly meetings continue to be held with the architect and engineers. 'Prequalification to Bid' paperwork is due 07/24/2020. One packet has been received thus far. Submitted paperwork will be reviewed by Mr. Evans, Mr. Derner, Mrs. Perreault, and Mr. Laurin (architect). Mr. Laurin will provide guidance for the project. Mr. Evans and one of the engineers will attend the DRB meeting this Thursday, where it is anticipated the DRB will have questions pertaining to new outdoor lighting regulations. For security reasons, the BUUSD will be asking that they be allowed to leave the outdoor lights on (overnight) at the SEA building. Design work on the project is proceeding well. Mr. Evans and Mrs. Perreault are most impressed by the work being performed by Mr. Laurin, advising that he is highly qualified and very responsive.

Mr. Evans provided a brief overview of regular/routine summer maintenance, and catching up on work that was postponed during the COVID closure.

### 6.2 FY20 Projections

Six reports were distributed;

BUUSD FY20 Year-end Projection Report – July 7, 2020

BUUSD Expense Report – dated 07/02/20

CVCC FY20 Year-end Projection Report – dated – July 7, 2020

CVCC FY20 Budget – dated 07/01/20

BUUSD Revenue Report - dated 07/02/20

BUUSD Revenue Report (CVCC) – dated 07/02/20

Mrs. Perreault advised that she is very conservative with projections, and that she was not sure what the final costs would be for transportation, special education, or open purchase orders. The Business office is in the process of reviewing and finalizing revenue. The projection looks much better than earlier projections, but there are a few outstanding invoices. Mrs. Perreault does not expect any variation greater than \$20,000. This year (FY20) will be the first full year audit of the BUUSD. Auditors will begin the process this week, and will be returning in September to perform additional audit work.

### 6.3 FY21 Budget

Mrs. Perreault has nothing new to report at this time. She is trying to capture some savings, and will be watching line items carefully, as will administrators. Mr. Wells advised that an Administrative Retreat was held at the end of June and discussion included savings, and the possibility of postponing new hires. Administrators will work with Mr. Wells regarding hiring to fill any new positions.

## 7. Other Business

In response to a query regarding FY21 supply purchases, Mrs. Perreault advised that she believes teachers are waiting to place those orders.

## 8. Items for Future Agendas

- COVID Update
- Summer Projects Update
- Substitutes

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- FY20 Projections
- FY21 Budget
- FY22 Budget Development
- Custodial Supply Purchasing (FMDA does have a preferred list of supplies – this item may be discussed at a future meeting)
- Efficiency in Coordinated Supply Purchases/Procedures (non-custodial) (Mrs. Pompei read a list of questions she has composed, and advised that the list of questions will be shared with administrators)
- Solar Management for FY20 (September)

## **9. Next Meeting Date**

The next meeting will be held on Tuesday, August 4, 2020 at 5:30 p.m.

## **10. Adjournment**

**The Committee agreed by consensus to adjourn at 7:01 p.m.**

Respectfully submitted,

*Andrea Poulin*

**Barre has been awarded \$1,006,964 in ESSER funds. Most of which will be used to offset education spending. Some of this will need to be assigned to independent schools (approx. 4%).**

This document addresses two sources of funds available to schools to help with Coronavirus costs: Elementary and Secondary School Emergency Relief Fund (ESSER) and the portion of Coronavirus Relief Fund (CRF) currently being made available directly to LEAs.

### ***Part 1 - Elementary and Secondary School Emergency Relief Fund - ESSER funds***

ESSER funds: An award must be approved between July 1, 2020 and no later than April 29, 2021 for eligible expenses incurred for FY2021. LEAs will apply for their ESSER funds through the Grants Management System (GMS) beginning July 15th. The amount each LEA will receive is based on a formulation in the CARES Act. A broad array of pandemic related expenses are allowed by the CARES Act for use of the ESSER funds. ESSER funds should be used for eligible, budgeted FY2021 expenditures whenever possible. Guidance and rules from USED allow for two options regarding allocation of ESSER funds for equitable services:

- A. allocation based on total school enrollments of public schools and approved independent schools choosing to participate, or
- B. allocation based on total poverty counts of public schools and approved independent schools choosing to participate.

An LEA will choose to apply for a formula using either option A or B:

1. Option A has the broadest latitude for use of ESSER funds at public schools. Funds for allocating equitable services will be based on total school enrollments of public schools and approved independent schools choosing to participate. Choosing this option will allow ESSER funds to be used at all public schools. Additionally, ESSER funds will not be subject to supplement versus supplant requirements.

Under option A, ESSER funds can be used for allowable expenditures in a district's budget. Payments from the FY2021 Education Fund to the school district will be reduced accordingly. This method will have no overall financial impact for the school district.

2. Option B is more limited in which public schools ESSER funds may be used. Funds for allocating equitable services will be based on total poverty counts of public schools and approved independent schools choosing to participate. By USED rule, choosing this option limits use of all ESSER funds to Title 1 public schools. Choosing this option also means use of ESSER funds will be subject to supplement versus supplant requirements.

Reimbursement made under option B will not reduce a district's payments from the FY2021 Education Fund as ESSER funds cannot be used to supplant budgeted expenditures.

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## **Part 2 - *Coronavirus Relief Fund* - CRF funds**

CRF funds: Districts will apply to the AOE to receive reimbursement for eligible expenses. Unbudgeted expenses, as well as budgeted expenses that were used for substantially different purposes due to COVID-19 (other than the expected use), are eligible for reimbursement. See the table below for examples. The two different categories of expenses, unbudgeted and budgeted, will be tracked separately using project numbers. Expenses receiving state revenues (such as Special Education, Transportation Aid, etc.) should not be used for reimbursement as doing so will reduce the state revenues, nor should any expenditures funded by other federal sources be used. Costs eligible for reimbursement must have been incurred from March 1, 2020 through December 30, 2020.

**Note:** CRF funds do not have a 90-day obligation period. The cost must be incurred by the end of the day, December 30, 2020. Those costs may be invoiced no later than 90 days following December 30, 2020.

For both eligible time periods of FY2020 and FY2021, unbudgeted expenses that were incurred due to COVID-19 will be reimbursed without impacting FY2021 Education Fund payments. Reimbursement for budgeted FY2020 and FY2021 expenses that were used for substantially different purposes due to COVID-19 during the eligible time period will be counted as revenue for FY2021 and offset by an equivalent reduction in the FY2021 Education Fund payment.

Payments from the FY2021 Education Fund to the school district will be reduced accordingly. As with ESSER, this method will have no overall financial impact for the school district. (see accounting details below).



**Table 1: Examples of eligible expenses for CRF**

Unbudgeted expenses	Budgeted expenses used for a substantially different purpose.
<p>PPE (Personal Protection Equipment) - masks, gloves, etc.</p> <p>Supplies and technology for health screening - thermometers, pulse oximeters, etc.</p> <p>Cleaning and sanitizing supplies</p> <p>Signage for social distancing</p> <p>Staffing costs beyond contract - e.g., not budgeted, extra days, overtime, extra duty, etc.</p> <p>Costs associated with providing childcare for essential workers</p> <p>IT equipment: student devices, staff devices, mobile hotspots</p> <p>Cost to expand bandwidth</p> <p>Summer professional development for school reopening</p> <p>Task Force costs for school reopening</p> <p>Software to support online learning</p> <p>Foodservice costs specific to delivering meals <b>not in the summer months of June, July, or August:</b> transportation, equipment, supplies, staffing costs for holiday week, excess staffing costs for packaging meals.</p> <p>Modifications and renovations to schools to comply with public health orders</p> <p>Supplies and materials to facilitate physical distancing and/or reduce sharing of items in schools</p> <p>Furniture to comply with public health orders</p> <p>Mental Health supports for students, including curriculum supplies</p> <p>Communication and family engagement</p>	<p>Staff salary &amp; benefits for time spent developing online learning capabilities necessary for online learning.</p> <p><b>Personnel or expenses paid from other state, local, or federal revenues are not eligible for reimbursement with CRF funds (e.g., Federal Title grants, special education, etc.)</b></p> <p>Salary and benefits for instructional coaches performing COVID related remote learning planning.</p> <p>Salary and benefits for hourly staff who were paid despite not working (unscheduled time) - do not include special education staff or other staff reimbursed through state or federal funds.</p> <p>Administrative time related to COVID response - superintendents, building principals, business managers, curriculum director (if not charged to Consolidated Federal Grants), etc.</p> <p>IT salary &amp; benefits supporting remote learning</p> <p>Salary and benefits of school nurses (if working) &amp; COVID Health Coordinators</p> <p>Business office staff for tracking and administration of funds</p> <p>Cost of staff accessing Covid-19 EPSL leave</p> <p>Transportation for delivery of student meals or educational materials <b>not in the summer months of June, July, or August.</b></p> <p>Copies, materials and supplies if substantially different from regular purchases</p>

# Barre Unified Union School District

## COVID-19 EXPENSES FY21

Report # 8135

Statement Code: COVID-19

	Adopted Budget	Y-T-D Expenses	Encumbrances	Y-T-D TOTAL	BALANCE
Account Number / Description	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021		
<b>1020 BARRE TOWN SCHOOL</b>					
<b>2610 FACILITIES</b>					
1. 299-1020-51-11-4-2610-56110 BT COVID 19 - MAINT SUPPLIES	0.00	0.00	51.25	51.25	(51.25)
2. 299-1020-51-11-4-2610-56111 BT COVID 19 - PPE	0.00	0.00	18,983.66	18,983.66	(18,983.66)
<b>TOTAL 2610 FACILITIES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,034.91</b>	<b>\$19,034.91</b>	<b>\$(19,034.91)</b>
<b>TOTAL 1020 BARRE TOWN SCHOOL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,034.91</b>	<b>\$19,034.91</b>	<b>\$(19,034.91)</b>
<b>1276 SPAULDING HIGH SCHOOL</b>					
<b>1101 DIRECT INSTRUCTION</b>					
3. 299-1276-31-11-4-1101-51110 SHS COVID 19 - SALARIES	0.00	600.00	0.00	600.00	(600.00)
4. 299-1276-31-11-4-1101-52200 SHS COVID 19 - FICA & MED TAX	0.00	45.90	0.00	45.90	(45.90)
5. 299-1276-31-11-4-1101-52710 SHS COVID 19 - WORKERS COMP	0.00	4.69	0.00	4.69	(4.69)
<b>TOTAL 1101 DIRECT INSTRUCTION</b>	<b>\$0.00</b>	<b>\$650.59</b>	<b>\$0.00</b>	<b>\$650.59</b>	<b>\$(650.59)</b>
<b>1117 DRIVER'S ED</b>					
6. 299-1276-31-11-4-1117-51110 COVID 19 DRIVER'S ED - TEACHE	0.00	542.50	0.00	542.50	(542.50)
7. 299-1276-31-11-4-1117-52200 COVID 19 DRIVER'S ED - FICA & ME	0.00	41.51	0.00	41.51	(41.51)
8. 299-1276-31-11-4-1117-52710 SHS COVID-19 DRIVER'S ED WORKER	0.00	4.23	0.00	4.23	(4.23)
<b>TOTAL 1117 DRIVER'S ED</b>	<b>\$0.00</b>	<b>\$588.24</b>	<b>\$0.00</b>	<b>\$588.24</b>	<b>\$(588.24)</b>
<b>2610 FACILITIES</b>					
9. 299-1276-31-11-4-2610-56111 SHS COVID 19 - PPE	0.00	0.00	22,069.84	22,069.84	(22,069.84)
<b>TOTAL 2610 FACILITIES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,069.84</b>	<b>\$22,069.84</b>	<b>\$(22,069.84)</b>
<b>TOTAL 1276 SPAULDING HIGH SCHOOL</b>	<b>\$0.00</b>	<b>\$1,238.83</b>	<b>\$22,069.84</b>	<b>\$23,308.67</b>	<b>\$(23,308.67)</b>
<b>1381 BARRE CITY SCHOOL</b>					
<b>2610 FACILITIES</b>					
10. 299-1381-51-11-4-2610-56110 BC COVID 19 - MAINT SUPPLIES	0.00	0.00	51.25	51.25	(51.25)
11. 299-1381-51-11-4-2610-56111 BC COVID 19 - PPE	0.00	0.00	19,060.34	19,060.34	(19,060.34)
<b>TOTAL 2610 FACILITIES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,111.59</b>	<b>\$19,111.59</b>	<b>\$(19,111.59)</b>
<b>TOTAL 1381 BARRE CITY SCHOOL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,111.59</b>	<b>\$19,111.59</b>	<b>\$(19,111.59)</b>
<b>3097 BARRE UNIFIED UNION SCHOOL DISTRICT</b>					
<b>2580 TECHNOLOGY</b>					
12. 299-3097-51-11-4-2580-56111 BSU COVID-19 PPE	0.00	0.00	280.00	280.00	(280.00)
13. 299-3097-51-11-4-2580-57330 BSU COVID 19 - CHROMEBOOKS	0.00	0.00	83,600.00	83,600.00	(83,600.00)
<b>TOTAL 2580 TECHNOLOGY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$83,880.00</b>	<b>\$83,880.00</b>	<b>\$(83,880.00)</b>
<b>TOTAL 3097 BARRE UNIFIED UNION SCHOOL DISTRICT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$83,880.00</b>	<b>\$83,880.00</b>	<b>\$(83,880.00)</b>
<b>5002 CENTRAL VERMONT CAREER CENTER</b>					
<b>2610 FACILITIES</b>					
14. 299-5002-31-31-4-2610-56110 CVCC COVID 19 - MAINT SUPPLIE	0.00	0.00	4,762.54	4,762.54	(4,762.54)
15. 299-5002-31-31-4-2610-56111 CVCC COVID 19 - PPE	0.00	0.00	2,990.75	2,990.75	(2,990.75)

# Barre Unified Union School District

## COVID-19 EXPENSES FY21

Report # 8135

Account Number / Description	Adopted Budget 7/1/2020 - 6/30/2021	Y-T-D Expenses 7/1/2020 - 6/30/2021	Encumbrances 7/1/2020 - 6/30/2021	Y-T-D TOTAL	BALANCE
<b>TOTAL 2610 FACILITIES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,753.29</b>	<b>\$7,753.29</b>	<b>\$(7,753.29)</b>
<b>TOTAL 5002 CENTRAL VERMONT CAREER CENTER</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,753.29</b>	<b>\$7,753.29</b>	<b>\$(7,753.29)</b>
<b>GRAND TOTAL</b>	<b>\$0.00</b>	<b>\$1,238.83</b>	<b>\$151,849.63</b>	<b>\$153,088.46</b>	<b>\$(153,088.46)</b>

**Barre Unified Union School District  
FY22 Budget Development Schedule  
August 4, 2020**

<b>July</b>	Superintendent/Business Manager/Administrators discuss schedule and determine meeting dates. Share with Finance Committee.
<b>August</b>	Share Budget Development Schedule with Board. Update board regarding Education Spending and COVID-19 Relief Funding Board shares with administrators their values and goals for the FY22 spending plan.
<b>Sept.</b>	Business Manager /Superintendent meet with Administrators/Directors individual and in group meeting to review previous budgets, consider COVID-19 impact, provide data for current planning to extent available (e.g. negotiations, projected enrollments, projected health insurance, assumptions and considerations). Board encourage community involvement with guidance from Communication Specialist.
<b>Oct.</b>	On-going administrative budget development meetings together and with individual admin teams/directors.  Board continues discussion regarding values, goals, process, highlights, salary/wages, health ins., technology, facility and community involvement.
<b>Nov. Board Mtg.</b>	Expenditure draft budget presentation to the board with review of “unknowns”. Board discusses recommendations for special articles, if any.
<b>Dec. Board Mtg.</b>	Updates as information becomes available equalized pupils, tax commissioner’s announced property yield, CLA, special ed and transp revenue projections). Communication Specialist prepares budget brochure.
<b>Jan. Board Mtg.</b>	<b>APPROVAL OF BARRE UNIFIED UNION SCHOOL DISTRICT BUDGET and CVCC BUDGET.</b>  Board provides public forums/presentations to community.

## Supply questions.xlsx

Supply Questions for Finance August 4 Developed by Sonya Spaulding and Victoria Pompei		SHS	CVCC	BCEMS	BTMES
1	What is each school's budget for supplies?	<u>Please note - lines were combined into supplies in the last few years, to include workbooks, magazines, etc. which before these were separate lines. Here's a spreadsheet with our supply expenses. <a href="https://docs.google.com/spreadsheets/d/1DKKBoTUxwM7s5SkGZrp4yI3NLCAm4a5YRGphfaOY5QL/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1DKKBoTUxwM7s5SkGZrp4yI3NLCAm4a5YRGphfaOY5QL/edit?usp=sharing</a></u>	Our supplies are spread across all programs. If Lisa ran a report on the supply line, it would include all.	We have \$100,000 in our general ed supplies. This is for regular ed teachers. They each receive \$650 for the year. I have a separate sheet for each teacher to keep track of their supply expenses.	We do not have one line item for supplies. Our budget has supplies budgets broken out in various departments: GE (classroom needs, duplicating needs, or general school wide use not otherwise matched to a department budget), Art, Music, PE, Guidance, Library, Design Lab, Foreign Language, F&CS, Co-curricular, Principal's office, Facilities, Preschool, and Health Office.
2	Is there just one line for supplies?	no	no, see above	No specials like Art, Music, Library etc. have their own supply accounts.	No, see explanation above.
3	What does supplies include (paper, pencils, tape, crayons?)	tissues, workbooks, pencils, pens, tape, markers, board erasers, color pencils, art supplies (pastels, ink, paper, etc), geometry tools (compasses, protractors, rulers)...teaching materials that aren't textbooks, basically. <b>I don't know if you want every possible thing that is/has been ordered here. Please clarify.</b>	During the transition to the new chart of accounts, we were told to include equipment under \$5000, testing fees, uniforms, consumable supplies and regular classroom supplies.	This includes, pencils, construction paper, erasers, etc. it also includes the Scholastic News magazines for all regular ed classrooms. But is not subtracted from their regular budget money. It comes out of the total account as does the assignment books and homework folders.	Generally speaking the supply line within the departments includes any of the purchases to run that department, which will also include textbooks, equipment, etc.
4	What does it not include (are there curriculum specific items that would not fall into supplies? ie: art, tech ed, etc)	textbooks, furniture, technology	textbooks, furniture, technology and large scale equipment over \$5000	Textbooks, reading books, curriculum items, equipment, furniture and specials budgets.	Technology is the only purchase that is not paid for with any supply budget .
5	How does each school allocate the supply budget? Does each teacher get a slice of the pie?	Departmental - not every teacher or department has the same amount. It is based upon needs for the programs.	Each program (teacher) has a supply line and POs are submitted for orders and Admin approves them.	Yes each regular ed classroom teacher gets \$650. They order via purchase orders and we (the principals and I approve them) if there is something extraordinary it goes through the principals first.	Supplies are allocated by Departments. Within the GE Supply line, a portion of this line is planned for classroom supplies. Grade levels are assigned an allowed budget to spend, and is tracked as purchases occur. Equipment requests and Curriculum needs are reviewed by Admin, and purchased as needed. All department (except Facilities) supplies are requested, approved by Admin, and PO is created for purchase.
6	Do teachers purchase all of their own supplies or only some of their own supplies? or Do they put in a PO and large orders are placed together?	Departments oversee - for the most part, we have found it is more efficient to have each teacher make their list, checked by department chairs then administration.	POs are submitted and the bookkeeper actually purchases the supplies.	Teachers input the items they want through a purchase order process via WB Mason then it comes to me for approval and I assign the purchase order number. Then send it on its way. This is the same for specials as well except for like art or music specific items that they can't purchase from WB Mason.	All requests (except Facilities) are approved prior to purchasing. General practice is for PO to be created and order placed. If the item is needed to be purchased by staff (for reimbursement) the request is still approved prior to purchasing from Admin.
7	Where are supplies kept?	We have several closets that are used for supplies and textbook storage.	Each program stores their own supplies, very few supplies in CTE are common across all programs. Office supplies are stored in a room outside admin office.	Each teacher/program stores their items in their classrooms.	Supplies are located in the departments that ordered them, classrooms store their own supplies that they request be ordered, and student school supplies are stored in the Supply Room.
8	How are supplies shared or distributed, if purchased jointly?	They are available to take as needed in each department. We also have "all calls" when we have need for materials - an email goes out asking for folders, etc that can be shared. We also share out supplies in the mailroom at the end of the year, if we find that there are extras, before purchasing.	The only time we purchase supplies jointly is if we have a large summer order and there are similar items on the orders, we always seek out the best prices.	They are not purchased jointly. They are purchased individually by teacher or course (IE art, music, etc.)	Each teacher creates a "wish list" for student classroom supplies, and submits this request to the to the Duplicating Clerk to allow for bulk ordering or individual cart orders through one vendor. This also allows the supply room to anticipate what additional supplies may be needed throughout the year due to consumable products. **Of note, this was our practice prior to any new thoughts on student supplies due to COVID-19.
9	How are supplies for new teachers/retiring teachers handled?	Generally, some supplies for courses is ordered for incoming teachers, and the new teachers are asked if there is anything else that they feel they need, after reviewing what we have.	Supplies within a program remain in that program for the new teacher to use. If I had a new teacher start a new program, some of the program costs were covered (in the past by Perkins, although that is becoming more difficult to do).	The new teachers are walked through the process through their mentor. The retiring teacher leaves the stuff in their classroom for the new teacher.	New teacher supplies are either requested by the teacher leaving, anticipating some of the "typical" needs at that grade level, or they are requested with the new staff member/grade level team support on what is typically needed.

## Supply questions.xlsx

			We will have to order different supplies if we are sending kits home with students as we did this spring. I have asked all teachers to limit summer orders until we know how COVID will impact re-opening. COVID will impact technology as I have two programs (DMA 1 and 2) who might need a device that is higher end to use at home vs. a chromebook due to the software they use. We tried it with chromebooks and it didn't work very well. Otherwise, I might need to let students take their desktop units home (those run about \$3500 each).		
10	How do we expect the supply issue to be impacted by Covid? (no sharing, more supplies required?)	If we aren't allowing sharing, we anticipate more expense - especially in art.		Likely to be more expense without sharing. Still many details to figure out first.	We are anticipating a purchase of a "student supply kit" that will allow each student their own individual items (no sharing), and the items will remain at school to be sure they continue to have access to individual items each day. There will no longer be a classroom "community" supply. Teachers will likely have a small supply of extras to be able to replace damaged or consumed individual items. The costs for these items are being compared and quoted for best pricing options.
11	How do we teach the same curriculum using different materials?	I'm not quite sure what this means...is it asking why one teacher needs stickies for science and another doesn't??	My curriculum is not the same for CTE when compared to regular education PreK-12. I have not had specific requests from parents, only they are having challenges with affording internet, when we send the chromebooks home.	I'm not quite sure what this means...is it asking why one teacher needs stickies for science and another doesn't??	I'm not quite sure what this means...is it asking why one teacher needs stickies for science and another doesn't??
12	what are the requested supplies for each grade level(from parents)	We expect students/families to provide basic supplies - notebooks, pencils, pens, etc. We have generous donations by community members that we help to support those in need. Graphing calculators (appx		We provide all supplies for our students. We do not expect parents to purchase them except for personal items such as backpacks, sneakers etc.	At the elementary level we only ask parents to supply personal items, at the middle level we ask parents to supply: binders and other items needed for organizational purposes.

# BUUSD FY20/21 RFP Schedule, Facility Projects, etc... Spring/Summer 2020, August 4, 2020

	<b>Contractors Invited to BID</b>	<b>Contract/Contacts</b>	<b>Funding Source</b>	<b>Superintendent's Recommendation Board Approved</b>
1) FY21 Revenue Anticipation Note	Community Bank- 1.79% -- 2.24% Community National- 2.05% -- 2.27% Peoples-Declined UnionBank-1.55% -- 1.75%	Hope Crifo Highest net yield- Community Bank		<b>Community Bank Documents to be approved at June 11 meeting</b>
2) Bond Anticipation Note (BAN)-4/3/20	Community Bank-\$2,000,000 Approved 5/19	Hope Crifo	Interest paid 1/31/21	<b>Board approved March</b>
3) SHS Underground Heat Pipes	Cooper Mechanical, Inc.- \$177,000 Vermont Mechanical-\$178,266.33 ARC Mechanical-	Cooper Mechanical Awarded Contract	FY21 General Fund	<b>Board approved July 9</b>
4) SHS Water Storage Project	Cooper Mechanical, Inc.-\$62,619 Alliance Mechanical-\$97,000 Vermont Mechanical-Declined to bid ARC Mechanical-Declined to bid	Completed	FY20 General Fund Construction Services	<b>Board approved Feb 23</b>
5) SHS Auditorium	Audio-Video Corp. - \$72,069 DECLINED-Dark Star Production, The AV Company, PSAV		FY21 General Fund	<b>Board approved June 25</b>
6) BTMES Roof	Burrell: Dayco: Palmieri:		FY21 General Fund	<b>To Board on Aug 13</b>
7) BTMES Canopy	EF Wall-\$69,755 Lajeunesse Const.-\$60,020 K. Bellavance- \$65,300	In progress Contract initiated w/ Lajeunesse	FY21 General Fund Construction Services	<b>Board approved June 25</b>
8) BTMES Generator			Town of Barre	
9) BCEMS Bus Loop	Capital Earthmoving-\$63,900 K. Bellavance-\$41,500-3 Change orders \$28,500 J. Hutchins, Inc.-Decline Walker Const, Dale E. Percy,Dubois Const-	In progress Contract initiated w/ Bellavance	FY21 General Fund Construction Services	<b>Board approved June 11</b>
10) Bake Shop Move	Completed move		FY21 CVCC Budget	
11) SEA	In progress--permitting process, design, survey. 7 vendors prequalified.	Bid opening Aug 27, 2020.	Closed on property 5/22 BAN-BOND	<b>Special Board Meeting to award contract Sept. 3</b>
12) SHS UPS- Technology Backup	Researching data-appropriate vendors/proposals			
13) Electric Buses	Agreement between VEIC/STA/BUUSD finalize. Weekly check in meetings. Install	Delayed until Spring 2021	BUUSD \$2,500- Electric Pole/Light	

	chargers this summer or maybe delay until fall. RFP near completion.		Installation VEIC/STA chargers \$700,000	
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**BARRE UNIFIED UNION SCHOOL DISTRICT - FY20 YEAR END PROJECTION REPORT - August 4, 2020**

	Location	Account Number / Description	Adopted Budget	Y-T-D Expenses	Encumbrances	Year-end Projection	BALANCE	Narrative
			7/1/2019 - 6/30/2020	7/1/2019 - 7/1/20	7/1/2019 - 7/1/20	6/30/2020	7/1/2019 - 6/30/20	
1	BTMES	1101 DIRECT INSTRUCTION - PRESCHOOL	\$455,748	\$438,915	\$0	\$438,915	\$16,833	
2	BTMES	1101 DIRECT INSTRUCTION	\$4,183,972	\$4,180,418	\$0	\$4,180,418	\$3,554	
3	BTMES	1102 ART	\$104,163	\$103,558	\$0	\$103,558	\$605	
4	BTMES	1103 INTERVENTION	\$71,186	\$70,751	\$0	\$70,751	\$435	
5	BTMES	1104 ENGLISH SECOND LANGUAGE	\$38,762	\$37,397	\$0	\$37,397	\$1,365	
6	BTMES	1105 FAMILY & CONSUMER SCIENCES	\$50,199	\$49,651	\$0	\$49,651	\$548	
7	BTMES	1106 WORLD LANGUAGE	\$72,936	\$71,800	\$0	\$71,800	\$1,136	
8	BTMES	1108 MUSIC	\$147,345	\$144,724	\$0	\$144,724	\$2,621	
9	BTMES	1109 PHYSICAL EDUCATION	\$157,384	\$136,218	\$0	\$136,218	\$21,166 *	
10	BTMES	1110 TECH ED	\$36,179	\$34,059	\$0	\$34,059	\$2,120	
11	BTMES	1501 CO-CURRICULAR	\$69,600	\$64,277	\$0	\$64,277	\$5,323	
12	BTMES	2120 GUIDANCE	\$147,470	\$145,840	\$0	\$145,840	\$1,630	
13	BTMES	2131 HEALTH	\$162,264	\$157,723	\$0	\$157,723	\$4,541	
14	BTMES	2141 BEHAVIOR SUPPORT	\$78,487	\$83,489	\$0	\$83,489	-\$5,002	
15	BTMES	2220 LIBRARY	\$147,555	\$140,990	\$0	\$140,990	\$6,565	
16	BTMES	2410 PRINCIPALS OFFICE	\$621,363	\$539,844	\$0	\$539,844	\$81,519 *	
17	BTMES	2491 DUPLICATING	\$33,520	\$45,003	\$0	\$45,003	-\$11,483 *	
18	BTMES	2580 TECHNOLOGY	\$100,000	\$98,468	\$0	\$98,468	\$1,532	
19	BTMES	2610 FACILITIES	\$1,186,551	\$1,144,869	\$0	\$1,144,869	\$41,682 *	
20	BTMES	2660 SCHOOL RESOURCE OFFICER	\$50,000	\$4,886	\$0	\$4,886	\$45,114 *	
21	BTMES	2716 CO-CURR TRANSPORTATION	\$25,000	\$2,597	\$0	\$2,597	\$22,403 *	
22	TOTAL	1020 BARRE TOWN SCHOOL	\$7,939,684	\$7,695,477	\$0	\$7,695,477	\$244,207	
23	SHS	1101 DIRECT INSTRUCTION	\$963,220	\$945,865	\$0	\$945,865	\$17,355 *	
24	SHS	1102 ART	\$133,321	\$137,093	\$0	\$137,093	-\$3,772	
25	SHS	1104 ENGLISH SECOND LANGUAGE	\$11,677	\$11,579	\$0	\$11,579	\$98	
26	SHS	1105 FAMILY & CONSUMER SCIENCES	\$144,239	\$105,111	\$0	\$105,111	\$39,128 *	
27	SHS	1106 WORLD LANGUAGE	\$262,279	\$225,180	\$0	\$225,180	\$37,099 *	
28	SHS	1108 MUSIC	\$137,021	\$133,347	\$0	\$133,347	\$3,674	
29	SHS	1109 PHYSICAL EDUCATION	\$103,749	\$110,023	\$0	\$110,023	-\$6,274	
30	SHS	1111 ENGLISH	\$522,758	\$506,552	\$0	\$506,552	\$16,206 *	
31	SHS	1112 MATH	\$501,483	\$548,689	\$0	\$548,689	-\$47,206 *	
32	SHS	1113 SCIENCE	\$459,280	\$382,308	\$0	\$382,308	\$76,972 *	
33	SHS	1114 SOCIAL STUDIES	\$383,381	\$391,573	\$0	\$391,573	-\$8,192	
34	SHS	1115 BUSINESS ED	\$70,808	\$70,419	\$0	\$70,419	\$389	
35	SHS	1116 WORK BASED LEARNING	\$148,274	\$184,778	\$0	\$184,778	-\$36,504 *	
36	SHS	1117 DRIVER'S ED	\$77,427	\$83,396	\$0	\$83,396	-\$5,969	
37	SHS	1118 PHOENIX PROG	\$132,355	\$151,917	\$0	\$151,917	-\$19,562 *	
38	SHS	1301 TECHNICAL EDUCATION	\$1,099,924	\$980,329	\$0	\$980,329	\$119,595 *	
39	SHS	1401 ATHLETICS	\$464,638	\$383,930	\$0	\$383,930	\$80,708 *	

40	SHS	1501 CO-CURRICULAR	\$70,600	\$82,562	\$0	\$82,562	-\$11,962 *
41	SHS	2120 GUIDANCE	\$464,246	\$431,268	\$0	\$431,268	\$32,978 *
42	SHS	2131 HEALTH	\$114,276	\$119,508	\$0	\$119,508	-\$5,232
43	SHS	2190 JROTC	\$92,295	\$190,085	\$0	\$190,085	-\$97,790 *
44	SHS	2220 LIBRARY	\$127,516	\$149,080	\$0	\$149,080	-\$21,564 *
45	SHS	2410 PRINCIPALS OFFICE	\$633,635	\$578,852	\$0	\$578,852	\$54,783 *
46	SHS	2580 TECHNOLOGY	\$90,000	\$80,869	\$0	\$80,869	\$9,131
47	SHS	2610 FACILITIES	\$1,181,566	\$1,115,850	\$0	\$1,115,850	\$65,716 *
48	SHS	2660 SCHOOL RESOURCE OFFICER	\$50,184	\$32,457	\$0	\$32,457	\$17,727
49	SHS	2711 TRANSPORTATION	\$90,000	\$62,730	\$0	\$62,730	\$27,270 *
50	SHS	2716 CO-CURR TRANSPORTATION	\$37,000	\$1,989	\$0	\$1,989	\$35,011 *
51	SHS	5020 LONG TERM DEBT	\$231,000	\$229,621	\$0	\$229,621	\$1,379
52	TOTAL 1276 SPAULDING HIGH SCHOOL		\$8,798,152	\$8,426,960	\$0	\$8,426,960	\$371,192
53	BCEMS	1101 DIRECT INSTRUCTION - PRESCHOOL	\$476,963	\$410,181	\$0	\$410,181	\$66,782 *
54	BCEMS	1101 DIRECT INSTRUCTION	\$4,205,195	\$4,131,702	\$0	\$4,131,702	\$73,493 *
55	BCEMS	1102 ART	\$140,456	\$139,400	\$0	\$139,400	\$1,056
56	BCEMS	1103 INTERVENTION	\$139,698	\$134,464	\$0	\$134,464	\$5,234
57	BCEMS	1104 ENGLISH SECOND LANGUAGE	\$37,749	\$38,151	\$0	\$38,151	-\$402
58	BCEMS	1105 FAMILY & CONSUMER SCIENCES	\$73,259	\$70,759	\$0	\$70,759	\$2,500
59	BCEMS	1106 WORLD LANGUAGE	\$45,022	\$47,479	\$0	\$47,479	-\$2,457
60	BCEMS	1108 MUSIC	\$119,194	\$120,108	\$0	\$120,108	-\$914
61	BCEMS	1109 PHYSICAL EDUCATION	\$172,855	\$184,020	\$0	\$184,020	-\$11,165 *
62	BCEMS	1110 TECH ED	\$55,573	\$55,918	\$0	\$55,918	-\$345
63	BCEMS	1120 READING RECOVERY	\$75,679	\$38,441	\$0	\$38,441	\$37,238 *
64	BCEMS	1401 ATHLETICS	\$35,380	\$37,321	\$0	\$31,321	\$4,059
65	BCEMS	1501 CO-CURRICULAR	\$10,500	\$5,910	\$0	\$5,910	\$4,590
67	BCEMS	2120 GUIDANCE	\$299,475	\$292,324	\$0	\$292,324	\$7,151
68	BCEMS	2131 HEALTH	\$131,582	\$121,433	\$0	\$121,433	\$10,149
69	BCEMS	2140 PSYCHOLOGICAL SERVICES	\$50,000	\$46,056	\$0	\$46,056	\$3,944
70	BCEMS	2141 BEHAVIOR SUPPORT	\$453,453	\$447,560	\$0	\$447,560	\$5,893
71	BCEMS	2220 LIBRARY	\$167,610	\$114,912	\$0	\$114,912	\$52,698 *
72	BCEMS	2410 PRINCIPALS OFFICE	\$521,946	\$480,439	\$0	\$480,439	\$41,507 *
73	BCEMS	2580 TECHNOLOGY	\$92,000	\$69,632	\$0	\$69,632	\$22,368 *
74	BCEMS	2610 FACILITIES	\$1,082,157	\$1,214,634	\$0	\$1,214,634	-\$132,477 *
75	BCEMS	2660 SCHOOL RESOURCE OFFICER	\$75,900	\$56,193	\$0	\$56,193	\$19,707
76	BCEMS	5020 LONG TERM DEBT	\$72,480	\$72,071	\$0	\$72,071	\$409
77	TOTAL 1381 BARRE CITY SCHOOL		\$8,534,126	\$8,329,108	\$0	\$8,323,108	\$211,018
78	BUUSD	2490 EARLY ED ADMIN.	\$105,798	\$105,773	\$0	\$105,773	\$25
79	BUUSD	2711 TRANSPORTATION	\$1,280,362	\$1,320,963	\$0	\$1,320,963	-\$40,601 *
80	BUUSD	2212 CURRICULUM	\$353,963	\$339,286	\$0	\$339,286	\$14,677 *
81	BUUSD	2311 BOARD	\$266,071	\$259,289	\$0	\$259,289	\$6,782
82	BUUSD	2313 REVENUE ANTICIPATION NOTE INTEF	\$102,000	\$102,026	\$0	\$102,026	-\$26
83	BUUSD	2320 SUPERINTENDENT	\$274,901	\$276,258	\$0	\$276,258	-\$1,357

84	BUUSD	2510 BUSINESS OFFICE	\$531,882	\$511,185	\$0	\$511,185	\$20,697 *
85	BUUSD	2560 COMMUNICATION SPECIALIST	\$73,388	\$61,221	\$0	\$61,221	\$12,167 *
86	BUUSD	2570 HUMAN RESOURCES	\$224,264	\$238,175	\$0	\$238,175	-\$13,911 *
87	BUUSD	2580 TECHNOLOGY	\$1,010,938	\$1,160,436	\$0	\$1,160,442	-\$149,504 *
88	BUUSD	2610 FACILITIES	\$230,862	\$237,699	\$0	\$237,699	-\$6,837
89	BUUSD	2711 TRANSPORTATION	\$47,500	\$30,205	\$0	\$30,205	\$17,295 *
90	BUUSD	1201 SPEC ED DIRECT INSTR	\$8,903,945	\$8,819,590	\$236,163	\$9,055,000	-\$151,055 *
91	BUUSD	1202 SPEC ED ESY	\$60,445	\$90,869	\$0	\$90,869	-\$30,424 *
92	BUUSD	1204 GAP PROGRAM - SEA	\$177,187	\$285,817	\$0	\$285,817	-\$108,630 *
93	BUUSD	1205 ACT PROGRAM - SEA	\$87,958	\$132,394	\$0	\$132,394	-\$44,436 *
94	BUUSD	2131 PT	\$33,105	\$33,461	\$0	\$33,461	-\$356
95	BUUSD	2140 PSYCHOLOGICAL SERVICES	\$393,292	\$508,946	\$0	\$508,946	-\$115,654 *
96	BUUSD	2151 SPED SLP - SPEECH LANG	\$800,673	\$799,923	\$0	\$799,923	\$750
97	BUUSD	2160 SPED OCCU THERAPIST	\$228,544	\$192,381	\$0	\$192,381	\$36,163 *
98	BUUSD	2490 SPECIAL EDUCATION ADMIN.	\$485,647	\$590,325	\$0	\$590,325	-\$104,678 *
99	BUUSD	2711 TRANSPORTATION	\$291,991	\$322,569	\$0	\$322,569	-\$30,578 *
100	BUUSD	1204 GAP PROGRAM-SEA Non Reimb.	\$73,739	\$50,282	\$0	\$50,282	\$23,457 *
101	BUUSD	1214 ECSE DIRECT INSTR	\$363,112	\$238,916	\$0	\$238,916	\$124,196 *
102	BUUSD	1215 ECSE ESY DIRECT INSTR	\$11,275	\$5,908	\$0	\$5,908	\$5,367
103	BUUSD	2610 SEA UTILITIES	\$0	\$5,263	\$0	\$5,263	-\$5,263
104	TOTAL 3097 BARRE UNIFIED UNION SCHOOL DIST		\$16,412,842	\$16,719,160	\$236,163	\$16,954,576	-\$541,734
105	GRAND TOTAL		\$41,684,804	\$41,170,704	\$236,163	\$41,400,121	\$284,683

**REVENUE- FY20**

	Account Number / Description	Adopted Budget	Y-T-D Revenue	Year-end
		7/1/2019 - 6/30/2020	7/1/2019 - 7/1/2020	Projection
106	TUITION PRESCHOOL	\$0	\$10,068	\$10,068
107	TUITION-SECONDARY	\$200,000	\$159,500	\$159,500
108	INTEREST REVENUE	\$55,000	\$136,146	\$136,146
109	FACILITY RENTAL	\$5,000	\$6,250	\$6,250
110	MISC REVENUE	\$15,000	\$25,595	\$25,595
111	GATE RECEIPT REVENUE	\$0	\$14,025	\$14,025
112	COBRA INS. REVENUE	\$5,000	\$14,553	\$14,553
113	VSBIT GRANTS/INS REVENUE	\$0	\$84,539	\$80,604
114	AP EXAM FEES - REVENUE	\$0	\$9,618	\$9,618
115	JROTC REVENUE	\$0	\$66,199	\$66,199
116	EDUCATION SPENDING	\$32,689,276	\$17,550,466	\$32,689,276
117	CITY OF BARRE EDUCATION TAX	\$0	\$6,551,346	
118	TOWN OF BARRE EDUCATION TAX	\$0	\$8,587,464	
119	TRANSPORT STATE AID	\$530,000	\$559,538	\$559,538
120	DRIVERS EDUCATION	\$12,000	\$8,201	\$8,201
121	HIGH SCHOOL COMPLETION	\$11,000	\$0	\$0

122	VT DEPT PUBLIC SAFETY GRANT - REV	\$0	\$7,351	\$7,351
123	FUND BALANCE APPLIED	\$200,000	\$0	\$200,000
124	SPED EXCESS COST TUITION	\$10,000	\$6,215	\$6,215
125	SPEC ED MAINSTREAM BLOCK	\$860,893	\$860,893	\$860,893
126	SPED INTENSIVE REIMB	\$5,541,000	\$5,091,866	\$5,091,866
127	SPED EXTRA ORD.	\$850,000	\$235,027	\$350,000
128	SPED ECSE	\$200,635	\$200,635	\$200,635
129	SPED STATE PLACED	\$500,000	\$253,808	\$400,000
130	CVCC ASSESSMENT		\$169,938	\$169,938
131	INDIRECT ADMIN. REIMB.		\$33,434	\$33,434
132	ERATE		\$47,459	\$47,459
133	SOLAR REBATE		\$7,887	\$7,887
	GRAND TOTAL	\$41,684,804.00	\$40,698,021.00	\$41,155,251

**BUUSD SURPLUS/(DEFICIT)**

**-\$244,870**

LINE	NARRATIVE-7/1/20
134	9 Offsets sub wages
135	16 Assist. Principal
136	17 Wages
137	19 Construction Services
138	20 Lack of BTPD officers
139	21 School Closure
140	23 Tuition/Contracted Serv.
141	26 Salary
142	27 Salary
143	30 Salary
144	31 Salary
145	32 Salary
146	35 Benefits
147	37 Benefits
148	38 Enrollment
149	39 Salary/Benefits-School Closure
150	40 School Closure
151	41 Contracted Services
152	43 Reimbursed by DOD
153	44 Para Wages-Benefits
154	45 Contracted Services/Supplies
155	47 Cust. Wages-ConstructionServices
156	50 School Closure
157	51 School Closure
158	53 Para Wages-Tuition
159	54 Salary/Wages
160	61 Salary

<b>161</b>	63	Salary
<b>162</b>	71	Salary/Wages
<b>163</b>	72	Para wages/Postage
<b>164</b>	74	Roof
<b>165</b>	79	Riders-BT Midday Run-offset by spec. ed. paras
<b>166</b>	80	Salary/Wages
<b>167</b>	84	Contracted Services
<b>168</b>	85	Salary
<b>169</b>	86	Tuition/Contracted Serv.
<b>170</b>	87	Tech Integrationist/Benefits
<b>171</b>	89	Fuel
<b>172</b>	90	Tuition/Contracted Serv.
<b>173</b>	91	Bis
<b>174</b>	92	Salary/Benefits
<b>175</b>	93	Salary/Benefits
<b>176</b>	95	Student Needs
<b>177</b>	97-101	Student Needs

**Central Vermont Career Center**  
**FY20 Year-end Projections**  
**August 4, 2020**

		<b>FY19 BUDGET</b>	<b>YTD Expenses</b>	<b>Encumb.</b>	<i><b>Total Projected Expenses</b></i>	<b>OVER/ UNDER BUDGET</b>
	<b>ACCOUNT DESCRIPTION</b>	<b>7/01/19-6/30/20</b>	<b>7/1/19-6/30/20</b>	<b>7/1/18-6/30/20</b>	<b>7/1/19-6/30/20</b>	<b>PROJECTED</b>
1	1200 Special Educaiton Instruction	\$75,404.00	\$72,913.00	\$0.00	\$72,913.00	\$2,491.00
2	1300 Tech Ed Instruction	\$1,813,051.00	\$1,615,063.00		\$1,615,063.00	\$197,988.00
3	1410 Co-Curricular	\$20,055.00	\$7,053.00	\$0.00	\$7,053.00	\$13,002.00
4	2120 Guidance Services	\$61,732.00	\$64,099.00	\$0.00	\$64,099.00	(\$2,367.00)
5	2130 Health Services	\$25,076.00	\$24,449.00	\$0.00	\$24,449.00	\$627.00
6	2212 Staff Support Services	\$1,639.00	\$5,422.00	\$0.00	\$5,422.00	(\$3,783.00)
7	2220 Library Services	\$27,142.00	\$25,858.00	\$0.00	\$25,858.00	\$1,284.00
8	2225 Technology	\$17,500.00	\$22,885.00	\$0.00	\$22,885.00	(\$5,385.00)
9	2310 School Board	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	2321 Office of the Superintendent	\$169,938.00	\$169,938.00	\$0.00	\$169,938.00	\$0.00
11	2410 Director's Office	\$502,618.00	\$536,302.00	\$0.00	\$536,302.00	(\$33,684.00)
12	2490 School Resource Officer	\$8,500.00	\$7,125.00	\$0.00	\$7,125.00	\$1,375.00
13	2523 RAN Interest	\$8,500.00	\$6,443.00	\$0.00	\$6,443.00	\$2,057.00
14	2600 Facilities	\$214,974.00	\$244,877.00	\$0.00	\$244,877.00	(\$29,903.00)
15	2711 Transportation	\$22,400.00	\$330.00	\$0.00	\$330.00	\$22,070.00
16	5100 Bond Debt	\$51,384.00	\$45,665.00	\$0.00	\$45,665.00	\$5,719.00
17	GRAND TOTAL	\$3,019,913.00	\$2,848,422.00	\$0.00	\$2,848,422.00	\$171,491.00

**FY20 Revenue/Year-end Projection**

Account Description	FY20 BUDGET	YTD Revenue	Total Projected Revenue	
	7/1/19-6/30/20	7/1/19-6/30/20	7/1/19-6/30/20	
18 CVCC Tuition - Sending LEAs	\$1,019,129.00	\$988,943.00	\$988,943.00	
19 CVCC Tuition - Student/Adult	\$5,000.00	\$24,355.00	\$24,355.00	
20 Business- Misc. Rev.	\$0.00	\$117.00	\$117.00	
21 Cosmetology - Salon Rev	\$8,500.00	\$3,228.00	\$3,228.00	
22 Culinary - Lunch Box Rev	\$8,500.00	\$1,303.00	\$1,303.00	
23 Building Trades - Constr. Rev	\$0.00	\$0.00	\$0.00	
24 Auto Tech - Garage -Auto Repairs	\$0.00	\$9,067.00	\$9,067.00	
25 Digital Media - Graphic Rev	\$0.00	\$0.00	\$0.00	
26 Bake Shop - Sales Rev	\$5,000.00	\$4,340.00	\$4,340.00	
27 Miscellaneous	\$0.00	\$6,970.00	\$6,970.00	
28 Sale of Assets	\$0.00	\$5,010.00	\$5,010.00	
29 State VT Ed Support Grant	\$1,260,259.00	\$1,222,892.00	\$1,222,892.00	
30 VT Tuition Reduction Rev	\$507,078.00	\$492,043.00	\$492,043.00	
31 VT Salary Asst. COOP Coord.	\$19,600.00	\$10,896.00	\$10,896.00	
32 VT Salary Asst. Guid. Coord.	\$28,073.00	\$28,681.00	\$28,681.00	
33 VT Salary Asst. 50% VOC DIRECT.	\$58,774.00	\$90,488.00	\$90,488.00	
34 VT Salary Asst. 35% VOC Assist. D]	\$0.00	\$0.00	\$0.00	
35 Insurance Proceeds	\$0.00	\$0.00	\$0.00	
36 PRIOR Yr. Carry-forward	\$100,000.00	\$0.00	\$100,000.00	
	\$3,019,913.00	\$2,888,333.00	\$2,988,333.00	(\$31,580.00)
37 CVCC PROJECTED SURPLUS (DEFICIT)				\$139,911.00