



**LOMPOC  
UNIFIED  
SCHOOL  
DISTRICT**

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# **ANNUAL NOTIFICATION TO PARENTS AND STUDENTS**

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## **2023-2024 SCHOOL YEAR**

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**PLEASE RETAIN FOR FUTURE REFERENCE**

*Please remember to read and sign the appropriate places on the enclosed consent form, and return it to your student's school immediately.*

## Message from the Superintendent

August 2023

Dear Lompoc Unified School District Families and Caregivers,

Welcome to the 2023-2024 school year in Lompoc Unified School District. All of our students, from our youngest learners to our post-secondary students, are at the heart of all we do. Our over 1,000 staff members are steadfastly committed to the academic, social and emotional growth of each of our nearly 9,500 students every day. As we work with your family and your student(s), we appreciate all that you do to collaborate with us so that this school year exceeds all expectations.

LUSD students are thriving as we implement Universal Transitional Kindergarten and career technical education, standards alignment, intervention teaching specialists, additional counseling and social work support, focused professional development, and technology that enhances instruction. We enjoy an excellent relationship with our labor associations, and our many community partners, and will continue to collaborate with them to ensure the success of our students and staff.

This year the Board, leadership team, and staff look forward to the ongoing accomplishment of our mission of fostering the skills, knowledge and character traits that create responsible, successful, engaged members of society. I have worked with our team around three major goals since my arrival: 1) building a positive culture founded upon trust; 2) increasing academic achievement; and 3) improving facilities, and I look forward to continuing to partner with all of you in this work. You can find much more information regarding our efforts on our website and through our increased communication this school year.

The purpose of this Annual Notification to Parents and Students is to ensure that the District's rules, regulations, and protocols are clearly outlined in order to assist each student in their quest for success in school and beyond. I encourage you and your child(ren) to read this information carefully and contact us with any questions you may have. This handbook contains information on student rights, campus safety, behavior expectations, and other information that will likely affect your child(ren) at some time during their school career.

We are committed to helping our students have a positive, productive, and enjoyable school experience. If at any time you have any questions or concerns, please reach out to a member of your school's team of professionals or to the District Office.

Thank you again for the important role you play in the success of your student(s) and the Lompoc Unified School District community.

Sincerely,

Clara A. Finneran  
Superintendent

### **BOARD OF EDUCATION:**

William (Franky) Caldeira, Board President  
Tom Blanco, Board Vice President  
Janet Blevins, Board Clerk  
Sarah Anne Read, Board Member  
Jerri Thiel, Board Member

*Please keep this booklet handy. It contains vital information about District programs and policies, which may become important to you or your student at any time during the school year.*

*You have also received a Parent/Guardian Acknowledgment and Consent form that refers directly to some of the topics in this booklet, such as your rights, your responsibilities, and student use of technology.*

*Please remember to read and sign the appropriate places on the enclosed consent form, and return it to your student's school immediately.*

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## Acronyms Used in this Publication:

- AR = Administrative Regulation
- BP = Board Policy
- CCR = California Code of Regulations: Title 5 (Education)
- EC = California Education Code
- ESSA = Every Student Succeeds Act
- FERPA = Family Educational Rights And Privacy Act
- HSC = Health and Safety Code
- LUSD = Lompoc Unified School District
- PL = Public Law
- USC = United States Code
- WIC = Welfare and Institutions Code

*EC § 234.7 (BP 0410) - PUPILS PROTECTION REGARDLESS OF IMMIGRATION STATUS OR RELIGIOUS BELIEFS: The Governing Board is committed to providing equal opportunity for all individuals in district programs and activities. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. (cf. 1240 - Volunteer Assistance), (cf. 4030 - Nondiscrimination in Employment), (cf. 4032 - Reasonable Accommodation), (cf. 4033 - Lactation Accommodation), (cf. 4119.11/4219.11/4319.11 - Sexual Harassment), (cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave), (cf. 5131.2 - Bullying), (cf. 5145.3 - Nondiscrimination/Harassment), (cf. 5145.7- Sexual Harassment), (cf. 5145.9 - Hate-Motivated Behavior), (cf. 5146 - Married/Pregnant/Parenting Students), (cf. 6145 - Extracurricular and Cocurricular Activities), (cf. 6145.2 - Athletic Competition), (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education), (cf. 6164.6 - Identification and Education Under Section 504), (cf. 6178 - Career Technical Education), (cf. 6200 - Adult Education)*

## Parents' and Students' Rights & Responsibilities

As a student or the parent of a student in the Lompoc Unified School District, you possess certain rights and responsibilities.

The District is required to inform you of these rights and responsibilities annually, or to provide information where you can find out more about them.

From time to time during the school year, you may receive special notification regarding specific activities involving you or your student. A separate letter will be sent to parents or guardians prior to any of these specified activities and the student will be excused whenever the parent files with the principal of the school a statement in writing requesting that his or her child not participate.

Please take a moment to read the rights and responsibilities below. After you have done so, please sign and return the enclosed acknowledgment to your student's school indicating that you have received and reviewed this information.

(EC § 48982)

If you have any questions regarding this information, please feel free to contact the school office.

*EC § 49600 - CAREER COUNSELING: Students are provided with career counseling and information regarding careers. Academic and elective courses are conducted without regard to the sex of the students enrolled in such classes. Parents are invited to participate in these counseling sessions.*

*EC § 212. 5 and Section 48980(g) - SEXUAL HARASSMENT: The District has a written policy regarding sexual harassment (refer to pages 22-25 of this booklet). This policy is part of student orientation for new students, is included with mandated parental notifications, is posted, and is distributed to all employees.*

*EC § 220 - DISCRIMINATION: Discrimination is prohibited in any program which receives state financial assistance on the basis of sex, ethnic group identification, race, national origin, ancestry, religion, color, mental or physical disability, sexual orientation, or because a person is perceived to have one or more of the above characteristics. Complaints may be filed with the Superintendent under the District's Uniform Complaint Procedure in BP. 1312.3. (Refer to page 14 in this booklet.)*

*EC § 49410.7- ASBESTOS-CONTAINING MATERIAL: A complete, updated management plan for asbestos-containing material in school buildings is available on request by parents, teachers and employee organizations.*

*EC § 48980.3 - NOTIFICATION OF PESTICIDE USE: The District is required to provide to parents the name of all pesticide products expected to be*

*applied at school facilities during the upcoming school year. Such notice will be provided at the beginning of the first semester and will include identification of the active ingredients in each pesticide, and the Internet address used to access information on pesticides developed by the Department of Pesticide Regulation. Parents and guardians have the right to register with the District if they wish to receive notification of individual pesticide applications at a particular school facility.*

*EC § 32255 et seq- RIGHT TO REFRAIN FROM HARMFUL OR DESTRUCTIVE USE OF ANIMALS: A student may choose an "alternative education project" rather than participate in the harming of or destructive use of animals.*

*EC § 35160.5 et seq - INTRA-DISTRICT TRANSFER: Students who reside within the Lompoc Unified School District boundaries may apply for enrollment in any district school. Intra-District Transfer Attendance Applications are available at [www.lusd.org](http://www.lusd.org) and at the Education Center. The filing period for Intra-District Transfer Attendance Applications is December 1 through January 15.*

*EC § 35183 - DRESS CODE/GANG APPAREL: The school district is authorized to adopt a dress code that would prohibit the wearing of "gang-related clothing." Further authorizes school districts to adopt a dress code policy that would require pupils to wear a school-wide uniform. If the district adopts a dress code or requires uniforms, parents are entitled to at least a six-month notice and the*

## INFORMATION FOR PARENTS AND STUDENTS

availability of resources to assist economically disadvantaged students.

**EC § 35256 - SCHOOL ACCOUNTABILITY REPORT CARD:** A copy of the School Accountability Report Card will be provided upon request and/or is accessible at the following Internet site: [www.lusd.org](http://www.lusd.org).

**EC § 35291.5 - DISCIPLINE:** Rules pertaining to student discipline, including those which govern suspension or expulsion, are available from the building principal. They are also communicated to all students every year.

**EC § 44807 - DUTY CONCERNING CONDUCT OF PUPIL:** Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess.

**EC § 44808.5 - HIGH SCHOOL LUNCH TIME CAMPUS LEAVE:** Students (grades 10th - 12th) may be permitted to leave a high school campus during the lunch period without the school district or any officer or employee incurring liability for the conduct or safety of students during such times.

"The governing board of the Lompoc Unified School District, pursuant to Section 44808.5 of the Education Code has decided to permit 10th, 11th, and 12th grade pupils enrolled in Lompoc/Cabrillo Senior High School to leave the school grounds during the lunch period."

**EC § 46010.1 - CONFIDENTIAL MEDICAL SERVICE:** School authorities may excuse any pupil in grades 7 - 12 from the school for the purpose of obtaining medical services without the consent of the pupil's parent.

**EC 46014 - RELIGIOUS INSTRUCTION:** Student may be excused to participate in religious exercises or religious instruction. Written consent from parent/guardian is required and must not exceed four school days per month.

**EC § 48200 - ATTENDANCE:** Parents are responsible for the enrollment and regular attendance of their school-age children in their district and school of residence.

**EC § 48204(a)(4) - ATTENDANCE WHERE CAREGIVER RESIDES:** If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the caregiving adult is required to determine that your child lives in the caregiver's home.

**EC § 48204(b) - RESIDENCY BASED ON PARENT/GUARDIAN EMPLOYMENT:** A parent who works outside the district of residence may enroll pupils in the school district where their place of employment is located.

**EC § 48205 - ALLOWED ABSENCES:** Students shall be excused from school when the absence is:

- a. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- b. Due to quarantine under the direction of a county or city health officer.
- c. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- d. For the purpose of attending the funeral service of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- e. For the purpose of jury duty in the manner provided for by law.
- f. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
- g. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference. Attendance at religious retreats shall not exceed four hours per semester.
- h. For the purpose or serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
- i. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences shall be granted for a period of time determined by the superintendent.

j. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

k. For the purpose of participating in a cultural ceremony or event.

l. For middle or high school pupils only, upon advance notice from the pupil, for the purpose of engaging in a civic or political event. Limited to one school day per school year, however additional absences may be permitted at the discretion of a school administrator. A "civic or political event" includes, but is not limited to, voting, poll working, striking, public commenting, candidate speeches, political or civic forums, and town halls.

In this section, immediate family refers to parent or guardian, brother or sister, grandparent or any other relative living in the household of the pupil.

A pupil absent from school for one of the above reasons shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

**EC 48206.3, 48207, 48208 - PUPILS WITH TEMPORARY DISABILITIES:** If your child has a temporary disability which prevents him/her from attending regular classes, the District will provide individual instruction when possible. It is the parent's or guardian's responsibility to notify the District immediately if it appears as though their child may be eligible for such services. If your child is, due to temporary disability, placed in a hospital or other residential health facility which is located outside this District, he/she may be eligible to attend school in the school district in which the hospital is located. If this situation should arise, you should notify both the district in which you reside and the district in which the hospital is located. Upon receiving written verification from the parent or guardian and the student's physician that a child may be eligible for individualized instruction during a temporary disability, the District shall make a determination within five working days regarding whether the child will be able to receive individualized instruction. Individualized instruction shall commence no later than five working days after a positive determination has been made. Services

for students with disabilities are determined by the student's IEP team if Home Hospital Instruction is recommended by a physician.

**EC § 48551, 48852.5, 48853, 48857, 51225.1, 51225.2, 42 USC 11432 - EDUCATION OF HOMELESS YOUTH:** Requires every local education agency shall administer a Housing Questionnaire (HQ) for purposes of identifying homeless children and youths and unaccompanied youths in accordance with McKinney-Vento Homeless Assistance Act. The HQ shall be provided on an annual basis and available every year in paper form in both English and the family primary language.

Requires every local education agency to appoint a homeless liaison to ensure parents of homeless pupils are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children. Unaccompanied youth, such as teen parents not living with their parent/guardian or students that have run away or have been pushed out of their homes, have access to these same rights. Notification may address:

1. Liaison contact information.
2. Circumstances for eligibility (e.g., living in a shelter, a motel, hotel, a house or apartment with more than one family because of economic hardship or loss, in an abandoned building, in a car, at a campground, or on the street, in temporary foster care or with an adult who is not your parent or guardian, in substandard housing, or with friends or family because you are a runaway, unaccompanied, or migrant youth).
3. Right to immediate enrollment in school of origin or school where currently residing without proof of residency, immunization records or tuberculosis skin-test results, school records, or legal guardianship papers.
4. Right to education and other services (e.g., to participate fully in all school activities and programs for which a child is eligible, to qualify automatically for nutrition programs, to receive transportation services, and to contact liaison to resolve disputes that arise during enrollment).
5. Right to be notified of the possibility of graduating within four years with reduced state requirements, if the homeless student transferred after the second year of high school, is credit deficient, and will not be

able to graduate on time with local district requirements.

6. Right for the district to accept partial credits for courses that have been satisfactorily completed by the homeless student. Notice of educational rights of students experiencing homelessness must be disseminated at places where children receive services, such as schools, shelters, and soup kitchens. In addition, the school, district, charter school, or County Office of Education shall provide contact information for Homeless Education liaisons, updated on a regular basis to remain accurate to current employment.

**EC § 69432.7, 69519, 69731, 69956, 70032, 78220, 88931 - EDUCATION OF HOMELESS YOUTH: RIGHT TO APPLY FOR FINANCIAL AID:** Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. Every district and charter school must appoint a homeless liaison to assist students and families. Please contact the Director of Pupil Support Services for more information on services and policies related to homeless education rights.

**EC § 48900.1 - REQUIRED PARENTAL ATTENDANCE IN CLASS:** A teacher may require a parent to attend school with their pupil if that child has been suspended for an obscene act, habitual profanity or disruption.

**EC § 48900.2 - HARASSMENT, VIOLENCE, THREATS, INTIMIDATION:** Sexual harassment, hate violence, and harassment, threats or intimidation of or by any employee or student shall not be tolerated. The governing board considers sexual harassment to be a major offense which can result in disciplinary action of the offending employee or suspension of students.

**EC § 48902 - NOTIFICATION TO LAW ENFORCEMENT:** The principal or designee is required to report to appropriate law enforcement, prior to suspension or expulsion of pupil, violations of Penal Code (PC) §§ 245, 626.9, or 626.10. Notification to law enforcement is required within one day of suspension or expulsion for violations of EC § 48900(c) or (d). Reporting meets requirements of the Gun-Free Schools Act of 1994.

**EC § 48904 - WILLFUL MISCONDUCT LIABILITY:** Parents or guardians of a minor are liable for willful misconduct of a minor which results in injury or death of another person or destruction of school property. Parents are also liable for any school property loaned to the student and willfully not returned. Liability may be as much as \$10,000

in damages and another maximum of \$10,000 for payment of a reward, if any.

The school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned, or until completion of a voluntary work program in lieu of payment of money.

**EC § 48906 - RELEASE OF STUDENT TO PEACE OFFICER:** Upon release by a school official of your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian.

**EC § 48980 (BP 5116.2) - INVOLUNTARY STUDENT TRANSFERS:** The Governing Board desires to enroll students in the school of their choice, but recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment. (cf. 5113.1 - Chronic Absence and Truancy), (cf. 5116.1 - Intradistrict Open Enrollment), (cf. 5144.1 - Suspension and Expulsion/Due Process), (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)), (cf. 6173.3 - Education for Juvenile Court School Students)

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and his/her parent/guardian and an opportunity for the student and parent/guardian to meet with the Superintendent or designee to discuss the transfer.

**EC § 48980(c) - MINIMUM DAYS:** Parents shall be advised (no later than one month prior to) of any scheduled minimum days.

**EC § 48980 (h) - INTERNET:** Board Internet Policy 6163.4, This policy outlines the Student Use of Technology, and the list of Prohibited Users are to understand that any violations of the provisions of this policy may result in disciplinary action, the

## INFORMATION FOR PARENTS AND STUDENTS

revoking of their user privilege, and appropriate legal action. (See pages 34-39 in this booklet)

**EC § 49063 - NOTIFICATION OF PRIVACY RIGHTS OF PARENTS AND STUDENTS:** Federal and state laws grant certain rights of privacy and rights of access to students and to their parents.

Full access to all personally identifiable written records maintained by the school district must be granted to:

- 1) Parents of students age 17 and younger.
- 2) Parents of students age 18 and older if the student is a dependent for tax purposes.
- 3) Students age 16 and older, or students who are enrolled in an institution of post-secondary instruction (called "eligible students").

**EC § 49069 -** Parent, or an eligible student, may review individual records by making a request to the principal. Former students will request through the Records Office at the District Office. The requested access shall be granted no later than five business days following the date of the request. The records will be available for inspection or pick up within five business days of making the request, and if a request is received to mail the records, the records will be mailed within five business days of receipt of the request. The principal will see that explanations and interpretations are provided if requested. Information which is alleged to be inaccurate, or inappropriate, may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to types of records, kinds of information retained, persons responsible for records, directory information access by other persons, review, and to the challenge of records are available through the principal in each school. When a student moves to a new district, records will be forwarded upon the request of the new school district. At the time of transfer the parent (or eligible student) may review, receive a copy (at a reasonable fee), and/or challenge the records.

A parent, guardian or eligible student may challenge the content of any pupil record. A written request must be filed with the Superintendent to correct or remove any information which is alleged to be inaccurate, an unsubstantiated personal conclusion or inference, a conclusion or inference outside of the observer's area of competence, not based on personal observation of a named person, misleading, or in violation

of the privacy or other rights of the pupil. The Superintendent or designee shall meet with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the allegations are sustained the information shall be ordered corrected, removed or destroyed. If the allegations are denied the decision may be appealed in writing to the Board within thirty (30) days. The Board shall meet in closed session with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the Board sustains the allegations the information shall be ordered corrected, removed or destroyed. The decision of the Board shall be final. If the final decision of the Board is unfavorable to the parent, or if the parent accepts an unfavorable decision by the Superintendent, the parent/guardian shall have the right to submit a written statement of objections which shall become a part of the pupil's record until such time as the information in question is corrected or removed.

The District may disclose personally identifiable information contained in the student's records without consent to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member, a member of the Governing Board, a person or company with whom the District has contracted to perform special tasks, or a parent or student serving on an official committee. A school official has a legitimate educational interest if the official need to review an education record in order to fulfill his or her professional responsibility.

Parents and eligible students may file a complaint with the US Department of Education concerning alleged failures of the District to comply with the requirements of Family Educational Rights and Privacy Act (FERPA). The name and address of the office that administers FERPA are: Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605.

**EC § 49073 and Family Education Rights & Privacy Act (FERPA) - RELEASE OF DIRECTORY INFORMATION:**

- a) The District may release the following categories of information regarding any pupil or former pupil except that no directory information shall be released when a parent or eligible pupil has notified the pupil's school that the following information is not to be released:

- Name and address
  - Telephone number
  - Email address
  - Date of birth
  - Major field of study
  - Participation record in officially recognized activities and sports
  - Weight and height of athletic teams members
  - Dates of attendance
  - Degrees and awards received
  - Most recent previous school attended
- b) No directory information will be released to profit-making entities other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. The names and addresses of pupils enrolled in grade 12 or who have terminated enrollment prior to graduation may be provided to a private school or college. However, no such private school or college shall use that information for other than purposes directly related to the academic or professional goals of the institution. The District may, in its discretion, limit or deny the release of specific categories of directory information to any public or private nonprofit organization based upon a determination of the best interests of its pupil(s).
  - c) FERPA requires that, upon request, the District provide the names, addresses and listed telephone numbers of Junior & Senior high school students (grades 11 & 12) to United States military recruiters and institutions of higher learning. The District must release this information, unless a student or the parent/guardian notifies the District in writing, within thirty (30) days of receiving this notification, that the District must not release this information without prior written consent.
  - d) The District forwards education records to other agencies or institutions that have requested records and in which student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer.

e) Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin. The District will not release such information without parental consent or a court order.

**Release of Information, Opt-Out Form:**  
 The "Every Child Succeeds Act (ESSA) requires high schools to provide military recruiters, upon request, access to names, addresses, and phone numbers of high school juniors and seniors. If you do not want Lompoc Unified School District to disclose this information, you must complete and return an opt-out form. These forms are available at the high schools. Please contact the school for more information.

**EC 49091.10 - EDUCATION EMPOWERMENT ACT OF 1998:** The Education Empowerment Act of 1998 establishes various rights for parents or guardians, in addition to other rights identified in this notice. Your rights, as a parent or guardian, and your child's rights, include the following:

1. **Inspection of Instructional Materials.** You have the right to inspect all primary supplemental instructional materials and assessments, including textbooks, teacher's manuals, films, tapes, and software. Instructional materials shall be compiled and stored by the classroom instructor and made available promptly for your inspection in a reasonable time frame or in accordance with procedures determined by the governing board of the District.
2. **Observation of School Activities:** You have the right to observe instruction and other school activities that involve your child in accordance with procedures determined by the governing board of the District to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents and guardians shall be considered by the governing board of the District. Upon written request by you (24-hour prior notice), school officials shall arrange for your observation of the requested class or classes or activities in a reasonable time frame and in accordance with procedures determined by the governing board of the District.

3. **Consent for Evaluations and Testing:** Your child may not be tested for a behavioral, mental, or emotional evaluation without your informed written consent.
4. **Affirmation or Disavowal of Beliefs:** A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. This law does not relieve pupils of any obligation to complete regular classroom assignments.

**EC § 49403 - IMMUNIZATION FOR COMMUNICABLE DISEASES:** California Health and Safety Code Sections 120325-120375 Under these statutes, children in California are required to receive certain immunizations in order to attend public and private elementary schools. Schools, child care centers, and family child care homes are required to enforce immunization requirements, maintain immunization records of all children enrolled, and submit reports on compliance to immunization law.

California Code of Regulation Title 17 Division 1, Chapter 4, Subchapter 8. These regulations specify California school immunization requirements and provide additional clarifications of the law. Also available at [www.oal.ca.gov/](http://www.oal.ca.gov/). Effective January 1, 2016, SB277 no longer allows personal belief exemptions for school entry. All students must be fully immunized to begin school. See [www.shotsforschool.org](http://www.shotsforschool.org) for more information.

**EC § 49408 - INFORMATION FOR USE IN EMERGENCIES:** The District uses the Emergency Care and Health Information Card. This is how we will be able to notify you if your child is sick, injured, or needs care that we cannot give at school. Please include diagnosed health issues and current medications taken. If there were a disaster, we need to be aware of health problems to assist your student. Please update phone numbers and health information as changes occur.

**EC § 49480 - MEDICATION:** The text of this section is to require parents to inform the school if a child is on a CONTINUING PROGRAM OF MEDICATION as follows:

**Special Pupil Medication**

The parent or legal guardian of any public school pupil on a continuing medical regimen for a nonepisodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician and may counsel with the school

personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. The superintendent of each school district shall be responsible for informing parents of all pupils of the requirements of this section.

**EC § 49423 - ADMINISTRATION OF MEDICATION:** Any pupil who is required to take medication during the regular school day that is prescribed or ordered for him or her by a physician, physician's assistant, or surgeon; may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectable epinephrine or an asthma inhaler if the school district receives the appropriate written statements from the physician or surgeon and parent, foster parent, or guardian.

In order for a pupil to be assisted by a school nurse or other designated school personnel, the District must receive: 1) a written statement from the physician, physician's assistant, or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and 2) a written statement from the parent, foster parent or guardian of the pupil indicating the desire that the District assist the pupil in the written statement provided by the physician.

In order for a pupil to carry and self-administer prescription auto-injectable epinephrine or an asthma inhaler, the District shall receive: 1) a written statement from the physician, physician's assistant, or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer medication, and 2) a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the District and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication.

The written statements shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

A pupil may be subject to disciplinary action pursuant to Education Code section 48900 if

## INFORMATION FOR PARENTS AND STUDENTS

that pupil uses auto-injectable epinephrine in a manner other than as prescribed.

**EC § 49451 - PHYSICAL EXAMINATION EXEMPTION:** A child may be exempt from physical examination whenever the parent(s) file a written statement with the school principal stating they will not consent to routine physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance until the disease no longer exists or is no longer infectious or contagious

**EC § 49452 - VISION AND HEARING:** The governing board of any school district shall provide for the testing of the sight and hearing of each pupil enrolled in the schools of the district unless parent submits a written denial of consent.

**EC § 49452.5 - SCOLIOSIS SCREENING:** The governing board of any school district may provide for the screening of every female pupil in grade 7 and every male pupil in grade 8 for the condition known as scoliosis.

**EC § 49455 - VISION APPRAISAL:** (a)(1) During the kindergarten year or upon first enrollment or entry in a California school district of a pupil at an elementary school, and in grades 2, 5, and 8, the pupil's vision shall be appraised by the school nurse or other authorized person under Section 49452. (2) A pupil whose first enrollment or entry occurs in grade 4 or 7 shall not be required to be appraised in the year immediately following the pupil's first enrollment or entry. (b) The appraisal shall include tests for visual acuity, including near vision, and color vision; however, color vision shall be appraised once and only on male pupils, and the results of the appraisal shall be entered in the health record of the pupil. Color vision appraisal need not begin until the male pupil has reached the first grade. (c) The appraisal may be waived, if the pupil's parents so desire, by their presenting of a certificate from a physician and surgeon, a physical assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, or an optometrist setting out the results of a determination of the pupil's vision, including visual acuity and color vision.

**HSC § 104830, 104850, 104855 - ORAL HEALTH INFORMATION:** The Superintendent or designee shall notify all parents/guardians of the opportunity pursuant to Health and Safety Code 104830-104865 for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the

teeth during the school year. This notification may be returned by the parent/guardian to consent to the treatment or to indicate that the student shall not receive treatment because he/she has received the treatment from a dentist or the treatment is not desired. (AR 5141.6)

**EC § 49472 - MEDICAL/HOSPITAL SERVICES:** The governing board may provide insurance or make available medical or hospital services for injuries to students arising from school programs or activities. No student shall be compelled to accept such service without his/her consent or, if a minor, without the consent of a parent.

**EC § 49510 et seq - FAMILY NUTRITION EDUCATION SERVICE ACT:** Your child may be eligible to purchase lunch in the cafeteria at a reduced rate. You will be provided with information regarding your child's eligibility for this program.

**EC § 51225.1 - EDUCATIONAL RIGHTS OF HIGH MOBILITY HIGH SCHOOL STUDENTS:** Effective January 1, 2023, Senate Bill (SB) 532 is a measure to improve educational outcomes for high mobility high school students who transfer between schools after their second year of high school. SB 532 seeks to provide efficient transfer procedures for these students.

**EC § 51225.8 - FREE APPLICATION FOR STUDENT AID (FAFSA) or CALIFORNIA DREAM ACT APPLICATION (CADAA) OPT-OUT:** (a) Commencing with the 2020–21 school year, the governing board of a school district and the governing body of a charter school, as appropriate, shall ensure that each of its pupils receives information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application, as appropriate, at least once before the pupil enters grade 12. The manner in which information is provided pursuant to this section shall be at the discretion of the governing board of the school district or the governing body of the charter school, as appropriate, and may include, but not necessarily be limited to, information dissemination through in-class instruction, an existing program, family information sessions, or group or individual sessions with school counselors. The information provided shall include, but not necessarily be limited to, material related to all of the following:

(1) The types of documentation and personal information that each student financial aid application requires, including, but not necessarily limited to, documents relating to income taxes, finances and income, college choices, academic status, and personal identification such as social security or taxpayer identification numbers.

(2) An explanation of definitions used for each application. These definitions may include, but are not necessarily limited to, definitions of "legal guardianship," "household size," "parent," "dependent," and "taxable college grants and scholarships."

(3) Eligibility requirements for student financial aid that may be applied for using the FAFSA or the California Dream Act Application.

(4) Application timelines and submission deadlines.

(5) The importance of submitting applications early, especially when student financial aid is awarded on a first-come, first-served basis.

(b) The governing board of a school district and the governing body of a charter school shall ensure that a paper copy of the FAFSA or the California Dream Act Application is provided to each pupil, upon request by that pupil or upon request of a parent or guardian of that pupil.

(c) The governing board of a school district and the governing body of a charter school shall ensure that any information shared by parents, guardians, and pupils under this section is handled according to applicable state and federal privacy laws and regulations.

**EC § 51938 - AIDS PREVENTION INSTRUCTION:** (a) A parent or guardian of a pupil has the right to excuse their child from all or part of comprehensive sexual health education, of comprehensive sexual health education, HIV prevention education and assessments related to that education through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for comprehensive sexual health education and HIV prevention education. (b) At the beginning of each school year, or, for a pupil who enrolls in a school after the beginning of the school year, at the time of that pupil's enrollment, each school district shall notify the parent or guardian of each pupil about instruction in comprehensive sexual health education and HIV prevention education and research on pupil health behaviors and risks planned for the coming year. The notice shall do all of the following: (1) Advise the parent or guardian that written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspections. (2) Advise the parent or guardian whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants, and may hold an assembly to deliver comprehensive sexual health education

or HIV prevention education by guest speakers, but if it elects to provide comprehensive sexual education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each guest speaker, and information stating the right of the parent or guardian to request a copy of this section, Section 51933, and Section 51934. If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered. (3) Include information explaining the parent's or guardian's right to request a copy of this chapter. (4) Advise the parent or guardian that the parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education and that in order to excuse their child they must state their request in writing to the school district. (c) Notwithstanding Section 51513, anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a passive consent ("opt-out") process. A school district shall not require active parental consent ("opt-in") for these tests, questionnaires, or surveys in grades 7 to 12, inclusive. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, given the opportunity to review the test, questionnaire, or survey if they wish, notified of their right to excuse their child from the test, questionnaire, or survey, and informed that in order to excuse their child they must state their request in writing to the school district. (d) The use of outside consultants or guest speakers as described in paragraph (2) of subdivision (b) is within the discretion of the school district. (Amended by Stats. 2015, Ch. 398, Sec. 14. Effective January 1, 2016.)

**EC § 51240 - HEALTH INSTRUCTION:** Whenever any part of the instruction in "health," family life, or sex education conflicts with religious training and beliefs or personal moral convictions of the parent, the student shall be excused from that part of the instruction upon written parental request.

**EC § 51513 - TESTS ON PERSONAL BELIEFS:** Unless written parental permission is received, no student shall be given any test, questionnaire, survey, or

examination containing any questions about your child's, or his/her parents' or guardians' personal beliefs or practices in sex, family life, morality, or religion. Parent will be given prior written notification. (Also refer to EC § 60614)

**EC § 48980(k) - ADVANCED PLACEMENT EXAMINATION FEES:** State funds may be available to cover the costs for economically disadvantaged students of advanced placement examination fees pursuant to Section 52244 if the district is eligible and the grant is awarded.

**EC § 48980 - LANGUAGE ACQUISITION PROGRAMS:** The District will provide information to parents or legal guardians of students on the types of language acquisition programs available to the district. Refer to page 18 in the booklet for further information.

**EC §§ 56000, et seq. - SERVICES TO DISABLED PUPILS:** If you have reason to believe that your child (ages 0 through 21) has a disability which requires special services or accommodations, bring this to the attention of the school office.

**EC § 56029, et seq. - ASSESSMENT FOR SPECIAL EDUCATION NEEDS:** Parents have the right to submit a written request for assessment to identify students (ages 0 - 21 years) who may need special education services or accommodation under Section 504 of the Rehabilitation Act of 1973. Parents who disagree with the identification, placement, services or accommodations for the students may appeal through a hearing process.

**EC § 58501 - ALTERNATIVE SCHOOL:** The California Education Code requires the following verbatim **NOTICE OF ALTERNATIVE SCHOOLS:** California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- b) Recognize that the best learning takes place when the student learns because of his/her own desire to learn.
- c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or

in part from a presentation by his/her teachers of choice of learning projects.

- d) Maximize the opportunity for the teachers, parents and students to develop cooperatively the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e) Maximize the opportunity for the students, teachers, and parents to react continuously to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

**HSC 124085 - PHYSICAL EXAMINATION:** A physical examination is required in first grade, unless waived in writing by parent. Free health screening is available to students under the California Medical Assistance Program (Child Health and Disabilities Prevention Program).

**20 U.S.C. § 1232h - PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA):** The PPRA affords parents/guardians and eligible students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

**Consent:** Parents and eligible students have the right to consent before students are required to submit to a survey that concerns one or more of the following protected area ("protected information survey") if the survey is funded in whole or in part by a program of the US Department of Education:

- 1. Political affiliations or beliefs of student or student's parents;
- 2. Mental and psychological problems of the student or his/her family;
- 3. Sex behavior and attitudes;
- 4. Illegal, anti-social, self-incriminating and demeaning behavior;
- 5. Critical appraisals of other individuals with whom respondents have close family relationships;

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6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations or beliefs of the student or parents; or,
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

**Notice:** Parents and eligible students have the right to receive notice and an opportunity to opt a student out of the following:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the District, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening required under State law (see the notices provided above regarding physical examinations and screening under Education Code sections 49403, 49451, 49452, 49452.5 and 49455); and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others (see the notice provided above under Education Code section 49073).

**Inspect:** Parents and eligible students have the right to inspect upon request and before administration or use the following:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes (see the notice provided above under Education Code section 49073); and
3. Instructional material used as part of the educational curriculum (see the notice provided above under Education Code section 49091.10 and the Education Empowerment Act of 1998).

With the exception of protected information surveys, the District has adopted policies regarding these rights (see the notices provided above under Education Code sections 49073, 49091.10, 49403, 49451, 49452, 49452.5 and 49455, and the Education Empowerment Act of 1998). In

consultation with parents, the District will develop a policy regarding protected information surveys and will provide annual notice of such policy to parents and eligible students. The District is also required to notify parents and eligible students at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

1. Collection, disclosure or use of personal information for marketing, sales or other distribution (see the notice provided above under Education Code section 49073);
2. Administration of any protected information survey not funded in whole or part by the US Department of Education; and
3. Any non-emergency, invasive physical examination or screening as described above (see the notices provided above regarding physical examinations and screening under Education Code sections 49403, 49451, 49452, 49452.5 and 49455).

PL94-142 et al: -**SPECIAL EDUCATION PROGRAMS:** Federal Law requires that a free and appropriate education in the least restrictive environment be offered to all students with disabilities.

### **Student Responsibilities:**

5 CCR § 300: Pupils are required to conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

### **Uniform Complaint Procedure:**

5 CCR § 4622 et seq: The District has established a uniform complaint procedure (1312.3) for all relevant programs. Refer to page 14 of this document to review the District's Annual Notice of the Uniform Complaint Procedures.

### **Nondiscrimination:**

Education Amendments of 1972, Title IX: Nondiscrimination. The District has a policy of nondiscrimination on the basis of sex. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports, in accordance with federal law. For all aspects of educational programs and activities, the school district requires non-discrimination on the basis of race, color, national origin, sex, or handicap. Lack of English language acquisition will not be a barrier to admission and participation.

Complaints alleging noncompliance with this policy should be directed to the Office of the Title IX Compliance Officer, Assistant Superintendent of Education Services, Lompoc Unified School District, 1301 North "A" Street, Lompoc, California 93436, 805-742-3250.

### **Child Abuse Prevention:**

WIC 18976.5: Parents may refuse to allow their students to participate in a child abuse primary prevention program.

### **Driver Training:**

EXCERPT FROM THE 1969 VEHICLE CODE OF THE STATE OF CALIFORNIA (Driver Training/Education)

17707: Any civil liability of a minor arising out of his driving a motor vehicle upon a highway during his minority is hereby imposed upon the person who signed and verified the application of the minor for a license and the person shall be jointly and severally liable with the minor for any damages proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle, except that an employer signing the application shall be subject to the provisions of this section only if an unrestricted driver's license has been issued to the minor pursuant to the employer's written authorization.

17708: Any civil liability of a minor, whether licensed or not under this code, arising out of his driving a motor vehicle upon a highway with the express or implied permission of the parents of the person or guardian having custody of the minor is hereby imposed upon the parents, person, or guardian and the parents, person or guardian shall be jointly and severally liable with the minor for any damages proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle.

17709: (a) No person, or group of persons collectively, shall incur liability for a minor's negligent or wrongful act or omission under Sections 1707 and 1708 in any amount exceeding fifteen thousand dollars (\$15,000) for injury to or death of one person as a result of any one accident or, subject to the limit as to one person, exceeding thirty thousand dollars (\$30,000) for injury to or death of all persons as a result of any one accident or exceeding five thousand dollars (\$5,000) for damage to property of others as a result of any one accident.

(b) No person is liable under section 17707 or 17708 for damages imposed for the sake of example and by way of punishing the minor. Nothing in this subdivision makes any person immune from liability for damages imposed for

the sake of example and by way of punishing him for his own wrongful conduct.

**REHABILITATION ACT OF 1973 (Section 504) - NONDISCRIMINATION ON THE BASIS OF DISABILITY**

The Lompoc Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on sex, sexual orientation, race, color, religion, national origin, lack of English skills, ethnic group, marital or parental status, physical or mental disability or any other unlawful consideration. The District shall promote programs which ensure that these discriminatory practices are eliminated in all district activities. (EC § 56501)

Disability harassment, defined as intimidation or abusive behavior toward a student based on disability that interferes with or denies a student's participation in or receipt of benefits, services or opportunities in a District program is also prohibited.

You have certain rights under the law, including Title VI of the Civil Rights Act of 1974, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA, formerly known as EHA). The California Department of Education and the Office for Civil Rights of the U.S. Department of Education have authority to enforce these laws and all programs and activities that receive Federal funds. (EC § § 260, et seq., above cited federal statutes)

If you wish more information, or wish to file a complaint, please contact the 504 Coordinator, the Director of Pupil Support Services- (1301 N A Street Lompoc, CA 93436)

**Drug Possession:**

H & SC § 11357 et seq: (d) Except as authorized by law, every person 18 years of age or over who possesses not more than 28.5 grams of marijuana, other than concentrated cannabis, upon the grounds of, or within, any school providing instruction in kindergarten or any of grades 1 through 12 during hours the school is open for classes or school-related programs is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars (\$500), or by imprisonment in the county jail for a period of not more than 10 day, or both.

(c) Except as authorized by law, every person under the age of 18 who possesses not more than 28.5 grams of marijuana, other than concentrated cannabis, upon the grounds of, or within, any

school providing instruction in kindergarten or any of grades 1 through 12 during hours the school is open for classes or school-related programs is guilty of a misdemeanor and shall subject to the following dispositions:

(1) A fine of not more than two hundred fifty dollars (\$250), upon a finding that a first offense has been committed.

(2) A fine of not more than five hundred dollars (\$500), or commitment to a juvenile hall, ranch, camp, forestry camp, or secure juvenile home for a period of not more than 10 days, or both, upon a finding that a second or subsequent offense has been committed.

**Sex Offender Hotline:**

Penal Code 290.46.: You may receive information related to registered sex offenders by viewing the Attorney General's home page at <http://www.oag.ca.gov>. A registered sex offender data base is provided on this web site.

**Police Officer Questioning of Students at School:**

Penal code§ 626, 626.2, 626.4, 627, and 628: Police officers are empowered to arrest or question students if they are investigating a crime or child abuse. A student's parent does not need to be notified before the police officer questions a student that is not in custody. Additionally, a police officer is not required to obtain parental consent prior to taking a minor into custody. Unless an officer is investigating a crime, they do not have the right to interview a student. While school officials do not have the right to demand to be present during an interview, an officer may permit a school official to be present during the interview. When a child is released to a peace officer by the principal or other school official, the school is to take immediate steps to notify the parent, guardian, or other responsible adult of such release (Education Code § 48906)

**200.61 Parents' Right to Know**

(a) At the beginning of each school year, a Local Educational Agency (LEA) that receives funds under subpart A of this part must notify the parents of each student attending a Title 1 school that the parents may request, and the LEA will provide the parents on request, information regarding the professional qualification of the student's classroom teachers, including, at a minimum, the following: (1) Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. (2)Whether the teacher is teaching under emergency or other provisional status through which State qualification or

licensing criteria have been waived. (3) The baccalaureate degree major of the teacher and any other graduate certification of degree held by the teacher, and the field of discipline of the certification or degree. (4)Whether the child is provided services by paraprofessionals and, if so, their qualifications.

(b) A school that participates under subpart A of this part must provide to each parent: (1) Information on the level of achievement of the parent's child in each of the State academic assessments required under 200.2. (2) Timely notice that the parent's child has been assigned, or have been taught for four or more consecutive weeks by a teacher of a core academic subject who is not highly qualified.

(c) An LEA and school must provide the notice and information required under this section: (1) In a uniform and understandable format, including alternative formats upon request; and (2) To the extent practicable, in a language that parents can understand. (Approved by the Office of Management and Budget under control number 1810-0581) (Authority: 20 U.S.C. 311(h)(6)

51229 (a) Each school year, as part of the existing annual notification required pursuant to Section 48980, a school District offering grades 9 to 12, inclusive, shall provide the parent or guardian of each minor pupil enrolled in any of those grades in the district with required annual notification of:

College Admission Requirements. Admission requirements (A-G courses) to the University of California (UC) and the California State University include: History (A – 2 years); College Prep English (B – 4 years); Mathematics (C – 3 years); Lab Science (D – 2 years and must include one year of Life Science and one year of Physical Science. District requires additional one year of science); Language other than English (E – 2 years); Visual and Performing Arts (F – one consecutive year); College Prep Elective (G – one year). Additionally, Grades of "C" or better are required for College Admissions; Admissions Testing (UC requires SAT reasoning or ACT and SAT Subject Tests or CSU requires SAT reasoning or ACT Test); in addition, college admissions and scholarship selection committees value community service. Career technical education (CTE) engages all students in a dynamic and seamless learning experience resulting in their mastery of the career and academic knowledge and skills necessary to become productive, contributing members of society. For further information contact the high school counseling department or the Career Center at LHS and CHS.

The internet address for the portion of the CDE Web Site where pupils can learn more about CTE is <http://www.cde.ca.gov/ci/ct> . If you have questions regarding UC or CSU college admission requirements, please contact the Intersegmental Relations Office at 916-323-6398. For more information about college and career opportunities for California students, please visit <http://www.CaliforniaColleges.edu/>

Local high school counseling services begin in a student's seventh grade year with review of high school registration courses. All high school students have access to the following counseling services: Senior conferences (graduation status, post high school plans, post secondary admissions and testing information, and scholarship information, Freshman conferences (academic progress and paths to graduation including CTE); Sophomore conferences (individual student conferences to plan a four year pathway through high school and to discuss post high school plans; evening parent/student conferences subsequent to individual conferences – pre-registration for next year's classes); and Junior conferences (individual conferences to discuss graduation status, post high school plans, and admission testing, as needed, a Statue Report [junior letter] is mailed to parents after the junior conference, and pre-registration for senior classes.

Additionally, students have access to and are given an orientation to the Career Center and support by the Career Technician. Available at the Career Center is post secondary information and interest inventories such as COPS, Strong Campbell, and/or COIN-3.

Section 51229 requires the District to annually provide Parents with notice of post-high school educational opportunities, application options, and other such information.

48980 (a) At the beginning of the first semester or quarter of the regular school term, the governing board of each school district shall notify the parent or guardian of a minor pupil regarding the right or responsibility of the parent or guardian under Sections 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, and 51938 and Chapter 2.3 (commencing with Section 32255) of Part 19.

(b) The notification also shall advise the parent or guardian of the availability of individualized instruction as prescribed by Section 48206.3, and of the program prescribed by Article 9 (commencing with Section 49510) of Chapter 9.

(c) The notification also shall advise the parents and guardians of all pupils attending a school

within the school district of the schedule of minimum days and pupil-free staff development days, and if any minimum or pupil-free staff development days are scheduled thereafter, the governing board of the district shall notify parents and guardians of the affected pupils as early as possible, but not later than one month before the scheduled minimum or pupil-free day.

(d) The notification also may advise the parent or guardian of the importance of investing for future college or university education for their children and of considering appropriate investment options including, but not limited to, United States Savings Bonds.

(e) Each school district that elects to provide a fingerprinting program pursuant to Article 10 (commencing with Section 32390) of Chapter 3 of Part 19 shall inform parents or guardians of the program as specified in Section 32390.

(f) The notification shall also include a copy of the written policy of the school district on sexual harassment established pursuant to Section 231.5, as it relates to pupils.

(g) The notification shall advise the parent or guardian of all existing statutory attendance options and local attendance options available in the school district. This notification component shall include all options for meeting residency requirements for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an inter-district and intra-district basis. This notification component also shall include a description of all options, a description of the procedure for application for alternative attendance areas or programs, an application form from the district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance. The notification component also shall include an explanation of the existing statutory attendance options including, but not limited to, those available under Section 35160.5, Chapter 5 (commencing with Section 46600) of Part 26, and subdivision (b) of Section 48204. The department shall produce this portion of the notification and shall distribute it to all school districts.

(h) It is the intent of the Legislature that the governing board of each school district annually review the enrollment options available to the pupils within their districts and that the districts strive to make available enrollment options that meet the diverse needs, potential, and interests of the pupils of California.

(i) The notification shall advise the parent or guardian that a pupil shall not have his or her grade reduced or lose academic credit for any absence or absences excused pursuant to Section 48205 if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time, and shall include the full text of Section 48205.

(j) The notification shall advise the parent or guardian of the availability of state funds to cover the costs of advanced placement examination fees pursuant to Section 52244.

### EC § 49070 - CHALLENGING STUDENT RECORDS

- The custodial parent/guardian of a student may submit to the Superintendent or designee a written request to correct or remove his/her child's records and information concerning the child which he/she alleges to be any of the following: (1) inaccurate, (2) an unsubstantiated personal conclusion or inference, (3) a conclusion or inference outside of the observer's area of competence, (4) not based on the personal observation of a named person with the time and place of the observation noted, (5) misleading, or (6) in violation of the privacy or other rights of the student. Within 30 days of receipt the Superintendent or designee shall meet with the parent/guardian and meet with the employee. If the Superintendent denies the allegations, the parent/guardian may submit a written appeal to the Governing Board. (AR5125.3)

AB 500 - PROFESSIONAL STANDARDS - The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, abide by state and federal laws, and exercise good judgement when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the District, advance the goals of the District's education programs, and contribute to a positive school climate. Among other things, inappropriate employee conduct includes engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student. (BP 4119.21, 4219.21 & E4319.21)

# LUSD Uniform Complaint Procedure Annual Notification

## For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties:

The LompoC Unified School District has the primary responsibility for compliance with federal and state laws and regulations. We have established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in LompoC Unified School District

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without education content when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (Education Code 51228.1-51228.3)
- Discrimination, harassment, intimidation or bullying against any protected group as identified under sections 200 & 220 & Section 11135 of the Govt. Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Education and graduation requirements for Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in the District and Children of Military Families
- Every Student Succeeds Act
- Local Control Funding Formula and Local Control Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil and Accommodations for Pregnant and Parenting Students
- Regional Occupational Centers and Programs
- School Plans for Student Achievement & School Site Councils as required for the consolidated application and/or categorical funding (EC8235-8239.1)
- School Safety Plans
- School Site Councils
- State Preschool and State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

### Filing a UCP Complaint

- A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.
- For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.
- For complaints relating to LCAP, the date of the alleged violation is the date when the reviewing authority approves the LCAP.
- A pupil fees and/or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints other than issues relating to pupil fees must be filed in writing with the following designated to receive complaints:

Name or title: Assistant Superintendent, Education Services  
 Address: 1301 N A Street Lompoc, CA 93436  
 Phone: (805) 805-742-3300  
 E-mail address: ucp@lUSD.org

A pupil fees complaint is filed with the LompoC Unified School District and/or the principal of a school.

The District shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code Section 48645.7, 48853, 48853.5, 49069.5, 51225.1 and 51225.2. This notice shall include complaint process information, as applicable.

The District shall post a notice to identify appropriate subjects of state preschool health and safety issues in each California state preschool program classroom in each school notifying parents, guardians, pupils and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations that apply to California state preschool programs pursuant to HSC section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal our decision of complaints regarding specific programs, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days the District's decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of the District's decision.

The complainant is advised of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

A copy of our UCP compliant policies and procedures is available free of charge and the UCP Annual Notification is available on the District website: [www.lUSD.org](http://www.lUSD.org).  
 LompoC Unified School District • Board Policy BP1312.3 & AR1312.3 - June 2021

## School Bus Rules and Regulations

School Bus transportation is a privilege for the pupils and NOT an obligation of the District. Students are provided transportation to and from the **bus location nearest their residence**. Students are **not allowed** to ride buses to other locations for appointments, after-school activities, other students' homes, etc. Transportation Rider Cards or School Identification Cards are required to board buses. Please do YOUR PART to ensure that every student, regardless of the program they attend may continue to use transportation services.

BUSES MAY BE MONITORED BY VIDEO TO INSURE THE SAFETY OF ALL STUDENTS. THE FOLLOWING MUST BE OB-SERVED BY ALL SCHOOL BUS PASSENGERS:

- 1) Passengers shall remain seated at all times
- 2) Buses equipped with seat belts shall be worn at all times while the bus is in motion
- 3) Passengers shall not cause unnecessary confusion
- 4) All passengers shall sit facing the front of the bus
- 5) No passenger shall eat, drink or chew gum on the bus
- 6) No passenger shall tamper or deface bus equipment
- 7) No passenger shall use vulgar/obscene language or gestures
- 8) Passengers shall not scream or yell at any time on the bus
- 9) No littering
- 10) No passenger shall throw objects in, out of, or at the bus
- 11) Passengers shall not put any part of their body outside the bus at any time
- 12) No fighting/abusive body contact will be tolerated on the bus at any time
- 13) Use of tobacco products/smoking, vaping, lighting matches are prohibited on the bus
- 14) Passengers shall not cross the street or highway unassisted by the driver or from behind the bus at any time.

### Driver's Authority

Title 5 CCR 14103 pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street or highway.

### Denial of Transportation

Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. BP 5131.1

### Electronic Signaling Devices, Skateboards and Miscellaneous items

Electronic signaling devices are prohibited on the school bus see BP 5131.1 No glass objects shall be permitted on a school bus at anytime. No animals are allowed on a school bus at any time except dogs in Civil Code Section 54.2.

### Skateboards

Students with skateboard shall sit in the front seat of the bus. No skateboards over 36 inches in length. All skateboards must be in a bag prior to boarding the bus. No skateboard shall extend into the aisle or obstruct the view of the driver.

### Railroad Crossings

All passengers shall remain quiet from the time the bus stops at a railroad crossing until the bus has completely crossed the tracks.

## Attendance

In order to provide the best education for your students(s), daily attendance is very important. Daily attendance will equip him/her with the greatest opportunity to develop the academic skills needed to progress to the next grade or to graduate. Attendance is compulsory in the State of California for students between the ages of 6 and 18 (Education Code 48200). When a student is absent, the parent has 5 days to clear the absence (Lompoc Unified School District Board Policy and Regulation 5113). After five days, if the absence is not cleared, it will be recorded as unexcused.

A pupil who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year of any combination thereof, is a truant and shall be reported to the attendance supervisor. Education Code 48260.

If there are an excessive number of absences, excused or unexcused, the parents/guardians will receive a letter from the school. Should excessive illness absences continue the parents/guardians will be required to bring in a Doctor's note.

Students may be excused for the following reasons: illness, bereavement, court, Doctor/Dentist appointments, immunization, religious holidays, and completed independent study.

When a student accrues an excessive amount of absences, whether excused or unexcused, they can be referred to the School Attendance Review Board (SARB) by the school. SARB is an interagency organization formed by the California Legislature in 1974 to assist those with attendance issues. The SARB is made up of members from various agencies and volunteers from the community to help divert those with attendance issues from the juvenile justice system.

All schools in Lompoc Unified School utilize the Lompoc Attendance Mediation Program for students who have accrued an excessive number of excused or unexcused absences. This program consists of 4 steps.

- The 1st step in the truancy program is a letter, generated from the respective school, to the parents notifying them of their student's unexcused absences after 3 school days, or excused absences after 5 school days.
- Step 2 consists of a letter sent to parents/guardians for 5 or more unexcused absences requesting the parent to attend an ASM (After School Meeting). This is a group meeting designed to explain the steps in the truancy program.
- The 3rd step is an AM (Administrator Meeting). This is an individual meeting with a school administrator to develop a plan to improve attendance, for students with 8 or more unexcused absences or 10 or more excused absences.
- The 4th step is a meeting with the SARB. The outcome of this meeting will be referrals to community resources, a contract outlining actions for the student and parent, as well as a potential referral to the district attorney's office.

### Is Your Child Sick Enough to Stay Home?

**We want your child in school every day that they can possibly attend, but if yours meets one of the following criteria they should stay at home:**

- Child has a temperature of 100 degrees or higher and should not return to school until they have had a normal temperature for 24 hours (normal temperature without medication, i.e. Tylenol, Motrin).
- Child has been prescribed an antibiotic for contagious diseases such as pinkeye, strep throat, tonsillitis or bronchitis should not return to school until they have taken medication for 24 hours.
- Child vomiting or with diarrhea should stay home for 24 hours. Your child should be able to keep food down or have no diarrhea for four hours.
- When symptom are mild or vague – "I don't feel good" or "My tummy hurts," send your child to school and often the student will perk up once they get to school.
- Sick days should not be appealing. Children allowed videos, TV, special foods or playing outside could quickly learn to prefer home to school. Student should remain in bed either sleeping, reading or playing quietly.

### Short-term Independent Study

This is an alternative, individualized short-term program of study to accommodate a pupil enrolled in a comprehensive elementary or secondary school who will be absent from school 3 to 14 days, cumulative for the school year for grades K-12. Short-term independent study must be requested more than five days in advance and is subject to the approval of the school administrator. Request for additional independent study days beyond ten days is also subject to the approval of the site administrator. There must be a request signed by the parent, supervising teacher, and the student one week prior to the absence, and the work must be completed by the contract due date.

No course required for high school graduation shall be offered exclusively through independent study. The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians.

## Every Student Succeeds Act

*The Every Student Succeeds Act (ESSA) was signed by President Obama on December 10, 2015 and represents good news for our nation's schools. This measure reauthorizes the 50-year-old Elementary and Secondary Education Act (ESEA), the nation's national education law and longstanding commitment to equal opportunity for all students.*

*ESSA includes provisions that will help to ensure success for students and schools. Below are just a few. The law:*

- *Advances equity by upholding critical protections for America's disadvantaged and high-need students.*
- *Requires that all students in America be taught to high academic standards that will prepare them to succeed in college and careers.*
- *Ensures that vital information is provided to educators, families, students, and communities through annual statewide assessments that measure students' progress toward those high standards.*
- *Help to support and grow local innovations including evidence-based and place-based interventions developed by local leaders and educators*
- *Sustains and expands this administration's historic investments in increasing access to high-quality preschool.*
- *Maintains an expectation that there will be accountability and action to effect positive change in our lowest-performing schools, where groups of students are not making progress, and where graduation rates are low over extended periods of time.*

## One-Time Request for Homework

A One-Time Request for Homework for instructional assignments for an absence of less than 5 consecutive days may be available from the student's teacher or teachers. Absences for less than 5 days will be unexcused and may result in further attendance review. Illness will not be counted. The principal will have the discretion for an exception one time each school year to excuse up to four days of consecutive absence if there is a request signed by the parent, principal, and the student one week prior to the absence, and work is completed upon return. The principal of a high school will have the discretion for an additional exception for a school year to excuse not more than four days of absence for any junior and/or senior student to visit an institution of post secondary education, or participate in Youth Leadership Lompoc Valley. The visit must be verified by the institution.

## Homebound Instruction (Home and Hospital Program)

The purpose of home and hospital instruction is to provide instruction to a student with a temporary disability in the student's home or in a hospital or other residential health facility, excluding state hospitals.

A temporary disability is defined as a physical, mental, or emotional disability incurred while a student is enrolled in regular day classes or an alternative education program, and after which the student can reasonably be expected to return to regular day classes or the alternative education program without special intervention.

A temporary disability does not include a disability for which a student is identified as an individual with exceptional needs pursuant to California Education Code (EC) Section 56026.

## District Policy BP 6020

### Parent Involvement

Programs/schools will help and support parents so they may improve their child's academic and social success in school. Parent involvement programs will be integrated into the school's Single Plan for Student Achievement.

### Title 1 Program – Parent Involvement BP 6171

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the District will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318) (cf. 6171 - Title I Programs)

When the District's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the District's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law. (20 USC 6318, 6631) (cf. 3100 - Budget)

### Promotion and Retention of Students

The Lompoc Unified School District believes that all students must receive a high quality education. Grade level standards will be used to decide whether or not a student has developed the academic skills expected for progression to the next grade. Students who meet the standards will progress to the next grade. For students who do not meet the standards, help will be arranged as early in the school year as possible. Parents will be informed about their students' academic standards and any need for remedial instruction.

Students who do not meet grade level standards will be considered for remedial instruction and possible retention at their current grade.

Parents will have the opportunity to appeal the decision to retain or promote a student.

The Superintendent of Schools or qualified designee will provide a copy of the District's promotion/retention policy and administrative regulation to those parents or guardians who have been notified that their child is at risk of retention. (BP 5123)

## Language Acquisition Programs

Lompoc Unified School District offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child. (EC 310 [a]). A description of the language acquisition programs provided in the Lompoc Unified School District are listed below. You may select the program that best suits your child. [EC 310 (a)]

- **Structured English Immersion (SEI) Program:** A language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English. At minimum, students are offered Designated ELD and provided access to grade level academic subject matter content with Integrated ELD. [EC305(a)(2)and 306 (c)(3)]
- **Dual-Language Immersion (DLI) Program:** A language acquisition program that provides language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. This program begins in kindergarten (K) and continues through sixth grade. [EC306 (c)(1)]
- **Transitional Bilingual Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction, thus enabling an English learner to achieve English proficiency and meet state-adopted academic achievement goals. This program begins in PK/K and continues to third grade where students transition to instruction all in English. [EC306 (c)(2)]
- **Developmental Bilingual Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction, thus enabling an English learner to achieve language proficiency and meet state academic achievement goals. This program begins in PK/K and continues with the goal of biliteracy to sixth grade. [EC306 (c)(2)]
- **Heritage Language Program:** A language acquisition program for English learners that provides instruction to students utilizing English and a student's native language for literacy and academic instruction. These enable non-English speakers or students who have weak literacy skills in their native language to achieve language proficiency and meet academic achievement goals. This program is designed for sixth through eighth and ninth through twelfth grades.

### How to enroll your child into a Language Acquisition Program:

If you choose to enter your child into a language acquisition program at your resident school, you should contact the school to make the request verbally or in writing. The request should include the date of the request, your name and your student's name, a general description of the request, and the student's grade level on the date of the request.

### How to request the establishment of a New Language Acquisition Program:

You also have the right to request that the District establish a specific language acquisition program in accordance with the Education Code 310, such requests shall be addressed through the following process: (5 CCR 11311)

1. The school shall make a written record of each request, including any request submitted verbally, that includes the date of the request, the names of the parent/guardian and student making the request, a general description of the request, and the student's grade level on the date of the request. As needed the school shall assist the parent/guardian in the clarifying the request. All requests shall be maintained for at least three years from the date of the request.
2. The school shall monitor requests on a regular basis and notify the Superintendent or designee when the parents/guardians of at least 30 students enrolled in the school, or at least 20 students in the same grade level, request the same or a substantially similar type of language acquisition program. (20 U.S.C. Section 6312[e][3][A][viii][III]); EC Section 310[a]). If the requests are for a multilingual program model, the District shall consider requests from parents/guardians of students enrolled in the school who are native English speakers in determining whether this threshold is reached.
3. If the number of parents/guardians described in item #2 is attained, the Superintendent or designee shall :
  - (a) Within 10 days of reaching the threshold, notify the parents/guardians of students attending the school, the school's teachers, administrators, and the district's English learner parent advisory committee and parent advisory committee, in writing, of the requests for a language acquisition program.
  - (b) Identify costs and resources necessary to implement any new language acquisition program, including, but not limited to certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and the opportunities for the parent/guardian and community engagement to support the proposed program goals.
  - (c) Within 60 calendar days of reaching the threshold number of parents/guardians described in item #2 above, determine whether it is possible to implement the requested language acquisition program and provide written notice of the determination to the parents/guardians of students attending the school, the school's teacher's, and administrators.
  - (d) If a determination is made to implement the language acquisition program, create and publish a reasonable timeline of actions necessary to implement the program. If a determination is made that is not possible to implement the program, provide a written explanation of the reason(s) the program cannot be provided.

## About Language Acquisition Programs and Language Programs

### Program Type - Language Acquisition Program (English Learners)

#### Characteristics:

The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:

- Be designed using evidence-based research and include both Designated and Integrated English Language Development;
- Be allocated sufficient resources by the local education agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and
- Within a reasonable period of time, lead to
  - a Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and
  - a Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state-adopted academic content standards in that other language.

### Program Type - Language Program (non-English Learners)

#### Characteristics:

- Language programs offer students who are not English learners opportunities to be instructed in languages other than English
- May lead to proficiency in languages other than English

You may also provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. (EC Section 52062) If interested in a different program from those listed above, please contact Education Services at 805-742-3240 to ask about the process.

## Compact for Student Success

Each school in the District develops a site specific Compact for students, parents and teachers.

The Compact contains a student portion that relates to school responsibilities and student expectations.

The parent portion of the compact outlines ways the parent can support the student's school expectations in the home environment.

The pledge from the school site staff member is to provide opportunities that enhance learning opportunities.

Each site will develop a compact and include it in the First Day Packet that is given to parents when school begins. It is important to read and sign all the required information provided in the First Day Packet and return it to school in a timely manner.

## Child Find System

The Lompoc Unified School District recognizes the need to actively seek out and evaluate District residents from birth to age 21 who have disabilities, in order to provide them with appropriate educational opportunities in accordance with State and Federal law. A student shall be referred for special education instruction and services only after the resources of the general education program have been considered and used where appropriate.

Parents have the right to submit a written request for assessment to identify students (ages 0 - 21 years) who may need special education services or accommodation under Section 504 of the Rehabilitation Act of 1973.

When a parent submits a written request for assessment, the District has 15 calendar days to establish if there is evidence of a suspected disability. During this process, the District may request a meeting with the student's parents and teacher or ask for referral information forms to be completed. Once the District has reviewed the referral information, it will send a written notification to the parents indicating whether it will proceed to evaluate the student or it will not evaluate based on the lack of evidence of a suspected disability.

If the District denies the parent's request to evaluate, it will send a Prior Written Notice (PWN) that documents the reasons for the decision; informs the parent of his/her right to appeal the denial; and provides the parent with a copy of the District's Notice of Procedural Safeguards.

If the District grants the parent's request to evaluate, it will send an assessment plan that describes the proposed evaluation. If the parent agrees to the proposed assessment plan, the parent should return the signed assessment plan to the District within 15 days. Upon receipt of the signed assessment plan, the District must complete the evaluation and convene an Individualized Education Program (IEP) meeting within 60 calendar days.

The IEP team includes the parent/guardian or his/her representative and District staff. At the IEP meeting, the team will determine if the student is a student with disabilities, as defined in the **Education Code 56026**, and shall discuss the evaluation, recommendations, and the reasons for the recommendations. The District must complete the determination as to whether the student is a student with a disability, conduct the initial evaluation to determine the student's educational needs, and develop an IEP within 60 calendar days of receiving informed parent/guardian consent for the evaluation. **34 CFR 300.15, 34 CFR 300.300(a), 34 CFR 300.301(c)(1), 34 CFR 300.304, 34 CFR 300.305, 34 CFR 300.306(a)(2), 34 CFR 300.504(a)(1)**

For more information, please contact your school's principal or contact the District's Special Education Department at (805) 742-3301. [**Education Code 56301**]

# California Testing in 2024

The assessments that comprise the 2024 California Assessment of Student Performance and Progress (CAASPP) administration are a combination of online computer-adaptive and fixed format assessments. These online tests contain the Smarter Balanced English language arts/literacy (ELA) and mathematics tests, and the California Science Tests (CAST). Students with significant cognitive disabilities will be administered the California Alternate Assessments (CAA). Students who are Spanish-speaking only, or receive instruction in Spanish, may participate in the new California Spanish Assessment (CSA) for reading/language arts.

**Smarter Balanced:** In California, all students in grades 3 through 8 and 11 will participate in the 2024 Smarter Balanced tests, which include both ELA and mathematics content areas. These tests are computer-adaptive and administered online.

**California Science Test (CAST):** The CAST is an online test based on Next Generation Science Standards (NGSS). The operational California Science Test will be administered to students in grades 5, 8, and high school students enrolled in their last high school science course (in grade 11 or 12). Test results will be reported with Smarter Balanced Test results on the Student Score Report for the 2024-25 school year.

**California Alternate Assessments (CAA):** The CAA for English language arts and mathematics tests are individually administered to students in grades 3 through 8 and 11 who have significant cognitive disabilities. All eligible students are required to participate in these online assessments in spring 2024.

**California Alternate Assessment (CAA) In Science:** The CAA for Science is a test that will be an individually administered performance assessment for students in grades 5, 8, and a high school student’s last science course grade level (grade 11 or 12) who have significant cognitive disabilities and who are unable to take the CAST even with accommodations or modifications. After the test has been completed and reviewed, student scores and achievement levels will be released at a later date.

**California Spanish Assessment (CSA):** Students in grades 3 through 8 and high school who are receiving instruction in Spanish or seeking a measure that recognizes their Spanish-specific reading, writing mechanics, and listening skills can take the California Spanish Assessment. The CSA is a computer-based, nonadaptive, linear assessment, delivered completely in Spanish and aligned with the California Common Core State Standards.

Please make sure your child gets a good night’s rest the night before each test, has a healthy breakfast and attends school on testing day. Contact your child’s school during regular school hours if you have questions about the new CAASPP or the testing schedule. No independent study or field trips will be approved during the testing period. A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. (AR 6162.51)

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## CAASPP Testing Dates for Spring 2024

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Grades 3-8, and 11 March 25 - May 24, 2024 (See school calendar for exact dates)

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## English Language Proficiency Assessment for California (ELPAC) Assessment

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### Initial ELPAC Testing Dates for 2023-2024

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All Grades July 1, 2023 - June 30, 2024

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The initial ELPAC is an assessment used to identify students as being either an English learner or fluent in English. It is administered only once during a student’s time in the California public school system based on the results of the home language survey. The District is required to administer the Initial Assessment within 30 calendar days after they first enroll in a California public school.

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### Summative ELPAC Testing Dates for 2023-2024

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All Grades February 5 - May 31, 2024

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The Summative ELPAC is a computer-based assessment given only to students who have previously been identified as English learners based upon Initial ELPAC results; it measures how well they are progressing with English development in each of the four domains. The District is required to administer the Summative Assessment annually to evaluate English learners’ progress until they are proficient in English.

## Other Important Testing Dates:

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### AP (Advanced Placement) Exams

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Grades 11 & 12 May 1, 2024 – May 17, 2024

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### California Physical & Health Related Fitness Testing

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Grades 5, 7 & 9 February 2024 - May 2024

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As a high school graduation requirement, students must successfully complete two (2) years of physical education; one year in the ninth (9th) grade and one additional year in either grades ten (10), eleven (11), or twelve (12). According to Education Code 33352 and District Board Policy 6142.7, students must satisfactorily meet any five (5) of the six (6) physical fitness areas or they will be required to take an additional two (2) years of physical education in grades eleven (11) and twelve (12). If students do not pass five (5) of the six (6) fitness areas as a ninth (9th) grade student, they are able to retake the tests until they pass.

## Student Searches

*School personnel may with reasonable suspicion, subject a student or his or her assigned locker, desk, and other related equipment, to a search for tobacco, drugs, and/or weapons without warrants. In an effort to keep the schools free of drugs, weapons, and other contraband, the district may use metal detectors or specially trained, contraband/weapons-detection dogs to alert staff to the presence of substances prohibited by law or district policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events as long as the student is not present. The administrator will accompany the contraband-detection dog and the dog handler through the parking lot. Any items found that violate school policy will result in disciplinary action and/or police or sheriff notification. (LUSD AR 5145.12)*

## Police Investigations

*In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate. At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview. (LUSD BP 5145.11) In addition, a student age 17 or under must consult with an attorney before a custodial interrogation by law enforcement unless the interrogation is necessary to "protect life or property from an imminent threat." (Welfare and Institutions Code 625.6)*

## Release of Student to Peace Officer

*If a school releases your student from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian. [E.C. 48906; Penal Code 11165.6]*

## Zero Tolerance/Near Zero Tolerance

Across the nation and specifically in the state of California, there is a continuing effort by lawmakers to treat violence, and acts that contribute to violence at school, with less tolerance. The District is in accordance with the law to demonstrate that violence in its schools will not be tolerated.

Effective in January, 1997, Assembly Bill 2720 provides for a "zero tolerance" procedure that school administrators are required to follow:

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### "ZERO TOLERANCE"

The principal or superintendent of schools shall immediately suspend from school, and shall recommend expulsion from the school district, a student who commits certain acts at school or a school sponsored activity off school grounds. The Board of Education must treat the following activities with "zero tolerance," and will expel any student who commits them:

- (1) Possessing, selling, or otherwise furnishing any firearm (until it is determined to be an imitation firearm).
- (2) Brandishing or pointing a knife at another person.
- (3) Unlawfully selling a controlled substance.
- (4) Committing or attempting to commit a sexual assault.
- (5) Possession of an explosive.

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### "NEAR ZERO TOLERANCE"

There are "near zero tolerance" offenses as listed below for which a principal at his or her discretion may recommend expulsion. These acts may be committed at school or at a school activity off school grounds.

- (1) Causing serious physical injury to another person, except in self-defense.
- (2) Possession of any knife, explosive, or other dangerous object.
- (3) Unlawful possession of any controlled substance, including drug paraphernalia containing residue, an alcoholic beverage, or an intoxicant of any kind.
- (4) Robbery or extortion.
- (5) Assault or battery upon any school employee.

## Controlled Substance

California Law Health & Safety Codes 11054, 11055 lists numerous narcotics and dangerous drugs which minors may not possess or sell on any school campus. This extensive list of drugs includes prescription and over-the-counter substances. Students in violation of "zero & near-zero tolerance offenses regarding controlled substances, as noted above, may be subject to suspension and/or expulsion. Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the physician's instructions. School policy requires that any student bringing medication to school shall have written instructions regarding its use and shall store the medication in the school office. (EC § 49423 & Lompoc Unified School District Policy 5141.21)

# What Parents Should Know About Harassment

## HARASSMENT IS ILLEGAL

In the school environment, harassment includes slurs, epithets, verbal abuse, derogatory comments or degrading descriptions based on race or gender. Harassment of this nature is specifically prohibited by Board Policies 5144.1 and 5131, and also by Education Code Section 212.5, by Title VII of the Civil Rights Act of 1964, and by the Educational Amendments of 1972.

## SEXUAL HARASSMENT

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other unwanted verbal, visual or physical conduct of a sexual nature. Those differences are listed below:

Sexual Harassment	Flirting
You feel bad	You feel good
You feel unattractive	You feel attractive
You feel insulted	You feel complimented
You feel hurt or angry	You feel happy
You feel powerless	You feel in control
It's one-sided	You flirt back
It's unwanted	It's okay
It's illegal	It's legal

## Bullying

Bullying includes but is not limited to bullying committed by means of an electronic act. Bullying in any form is considered serious and will not be tolerated. Students who bully other pupils or school personnel are subject to disciplinary action which may include suspension or expulsion from school.

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. (cf. 5145.2 - Freedom of Speech/Expression)

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

## District Policy 5145.7

*The District prohibits sexual harassment of any student by any employee, student, or other person in or from the District.*

*Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.*

*Any student who engages in the sexual harassment of anyone in or from the District may be subject to disciplinary action up to and including expulsion.*

*The District expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to the Director of Pupil Support Services.*

*Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school. If a situation involving sexual harassment is not promptly remedied by the principal or designee, a complaint of harassment can be filed in accordance with BP 1312.3 - Uniform Complaint Procedures.*

*The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.*

### **Bullying Prevention**

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying. (cf. 5137 - Positive School Climate) (cf. 6164.2 - Guidance/Counseling Services)

The District may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.

### **Intervention**

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. All LUSD school sites have a link on their school site web page to the STOPit! app. The STOPit! app is an anonymous online reporting tool designed to address bullying and cyber bullying. The Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Board Policy 5131.2)

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

### **Complaints and Investigation**

Students may submit to a teacher or administrator a written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

### **Discipline**

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

LUSD BP 5131.2

Ed Code 48900 (r)

# Bullying and Cyber Bullying Assessment Flow Chart\*

(School personnel will use this flow chart when responding to a report of bullying.)

## Interview all students involved in the incident.

1. Gather the facts, i.e. who, what, when, where, why?
2. Interview witnesses.
3. Did the alleged bullying involve electronic equipment or any social media sites?
4. Were any messages sent or received?
5. Did either student do anything that might have contributed to this happening?



## Was this possibly a crime?

Was there electronic communication, physical contact, injury, use of a weapon, serious threat of injury, stalking, kidnapping, detainment, loss or damage to property?



Contact the police.  
Notify parents as appropriate.



## Was there aggression?

Was there physical aggression such as hitting, shoving or threatening injury; verbal aggression such as teasing, name-calling, or spreading rumors?



**Not Bullying**  
Consider another infraction.



## Was there dominance?

Was the aggressor stronger or dominant over the other? Was one side outnumbered?



**Not Bullying**  
Could be a fight or some other infraction.



## Was there persistence?

Was there more than one incident or did the aggressor fail to stop when asked?



**Not Bullying**  
Consider another infraction. Would be bullying if behavior continues.



## Response to bullying.

1. Discipline aggressor for bullying, based on the seriousness and persistence of the behavior.
2. Educate and counsel all students, including bystanders, about bullying.
3. Encourage the aggressor to apologize and promise not to do it again.
4. Ask all students, "What could you do that would keep this from happening again?"
5. Ask all students, "Would you let me know if anything like this happens again?"
6. Monitor and follow-up to make sure that bullying does not recur.

### **HATE-MOTIVATED BEHAVIOR OR HARASSMENT**

Hate-motivated behavior is any act or attempted act against a student or staff member that is motivated all or in part by hostility to the victim's race, ethnicity, religion, sex, ethnic group identification, race, national origin, ancestry, color, mental or physical disability, sexual orientation, or because a person is perceived to have one or more of the above characteristics. Complaints may be filed with the Superintendent under the District's Uniform Complaint Procedures in BP 1312.3. Specific behaviors that are not tolerated in Lompoc Unified School District include:

- Racial/Ethnic Slurs
- Vandalism to Personal Property
- Force or Threat of Force Through Outright Actions or Intimidation
- Vulgar Letters, Notes, Posters, or other Writings Offensive to Specific Races, Ethnicities, Religions, or Gender

### **WHAT TO DO IF IT HAPPENS TO YOUR SON OR DAUGHTER**

Any student who believes he or she has been harassed should immediately inform a teacher or administrator. Complaints are required in writing and must include dates, issues, description of offending action, and names of individuals and witnesses involved.

All complaints are confidential and will be reviewed and investigated through interviews geared to gathering factual information about the circumstances, the context, and the nature of the incident. All complainants will be advised of the District's complaint procedures in Policy 1312.3.

The Principal will prepare a written recommendation to resolve the complaint, and present it to the Director of Pupil Services, to the complainant and to the respondent.

If either complainant or respondent is not satisfied with the proposed resolution, he or she may forward the complaint to the Superintendent, and if not resolved at that level, to the Board of Education, whose findings will be considered final.

### **ENSURING A SAFE AND ORDERLY LEARNING ENVIRONMENT FOR ALL**

Lompoc Unified School District is committed to ensuring that all students develop the skills and attitudes essential for success in school and in a diverse society. To meet this goal, we must provide a school climate that is free from harassment in any form. Children have the right to flourish in a safe and orderly environment.

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- *The following discipline guidelines will be used at the discretion of the school administration when decisions are made regarding individual student incidents.*
- *These guidelines pertain to incidents which occur at school, going to or from school, during lunch period, and during or while going to or coming from a school sponsored activity. Site administration has the authority to impose progressive discipline steps to address student behaviors. Site administrators will contact the Director of Pupil Support Services for any 48915 violations.*
- *The following list of interventions/consequences may be assigned at the discretion of the site administration.*

Education Code	1st Offense Interventions/ Consequences	2nd Offense Interventions/ Consequences	3rd/On-Going/ Additional Interventions/Consequences
48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(a)(2) Willfully used force or violence upon the person of another, except in self-defense.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48900(b) Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48900(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to another person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48900(e) Committed or attempted to commit robbery or extortion.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48900(f) Caused or attempted to cause damage to school property or private property.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible

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	<p>recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(g) Stole or attempted to steal school property or private property.	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(i) Committed an obscene act or engaged in habitual profanity or vulgarity.	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (truant, disruptive, forgery, profanity, or violation of any school based behavior code) <b><u>No students may be expelled for violation of this education code. However, students in 4-12<sup>th</sup> grade may be suspended for violation of 48900(k).</u></b>	<p>*Parent contact</p> <p>*School-based interventions</p>	<p>*Parent contact</p> <p>*School-based interventions</p>	<p>*Parent contact</p> <p>*School-based interventions</p>
48900(l) Knowingly received stolen school property or private property.	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p> <p>* Contact Law Enforcement</p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p> <p>*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p> <p>* Contact Law Enforcement</p>
48900(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p>	<p>*Parent contact</p> <p>*School-based interventions <u>and/or</u></p>

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firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.	*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900(n) Committed or attempted to commit a sexual assault or a sexual battery as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900(o) Harassed, threatened or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900(q) Engaged in, or attempted to engage in, hazing. For the purposes of this subdivision, “hazing” means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i>  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings: (1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following: (A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property. (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health. (C) Causing a reasonable pupil to	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>

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<p>experience substantial interference with his or her academic performance. (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school. (2) (A) "Electronic act" means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following: (i) A message, text, sound, or image. (ii) A post on a social network Internet Web site, including, but not limited to: (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1). (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated. (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil other than the pupil who created the false profile. (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet. (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.</p>			
<p>48900(t) Aided or abetted, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person. A pupil who has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).</p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i> * Contact Law Enforcement</p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i> * Contact Law Enforcement</p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> * Contact Law Enforcement</p>
<p>48900.2 Committed an act of sexual harassment that is sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. (Excludes pupils enrolled in transitional</p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction).</i></p>	<p>*Parent contact *School-based interventions <u>and/or</u> *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i></p>

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kindergarten, kindergarten and grades 1 to 3, inclusive).	* Contact Law Enforcement	* Contact Law Enforcement	
48900.3 Caused or attempted to cause, threatened to cause or participated in an act of hate violence, as defined in subdivision (e) of Section 233. (Excludes pupils enrolled in transitional kindergarten, kindergarten and grades 1 to 3, inclusive).	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900.4 Engaged in harassment, threats, or intimidation directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment. (Excludes pupils enrolled in transitional kindergarten, kindergarten and grades 1 to 3, inclusive).	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48900.7 A pupil may be suspended from school or recommended for expulsion if the pupil has made terroristic threats against school officials or school property or both.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48901.5 Electronic signaling device; misuse of technology related equipment and/or software. (No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician and surgeon to be essential for the health of the pupil and use of which is limited to purposes related to the health of the pupil).	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement
48915(a)(1)(A) Causing serious physical injury to another person, except in self-defense.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48915(a)(1)(B) Possession of any knife or other dangerous object of no reasonable use to the pupil.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48915(a)(1)(C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for (i) The first	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible

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offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.	recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48915(a)(1)(D) Robbery or extortion.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i>  * Contact Law Enforcement
48915(a)(1)(E) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *School-based interventions <u>and/or</u>  *1-5 days suspension with possible recommendation for expulsion <i>(depending upon the severity of the infraction)</i> .  * Contact Law Enforcement	*Parent contact  *4-5 days suspension with recommendation for expulsion  *Contact law enforcement
48915(c)(1) Possessing, selling or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.	*Parent contact  *Zero Tolerance-mandatory recommendation for expulsion  *Contact law enforcement		
48915(c)(2) Brandishing a knife at another person.	*Parent contact  *Zero Tolerance-mandatory recommendation for expulsion  *Contact law enforcement		
48915(c)(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.	*Parent contact  *Zero Tolerance-mandatory recommendation for expulsion.  *Contact law enforcement		
48915(c)(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 (and further defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code) or committed sexual battery as defined in subdivision (n) of Section 48900 (and further defined in Section 243.4 of the Penal Code).	*Parent contact  *Zero Tolerance-mandatory recommendation for expulsion.  *Contact law enforcement		
48915(c)(5) Possession of an explosive.	*Parent contact  *Zero Tolerance-mandatory recommendation for expulsion.  *Contact law enforcement		

## Comprehensive School Safety Plan

During 1997, the California legislature enacted Senate Bill 187 (Chapter 736, Hughes, Comprehensive School Safety Plans) to require all California schools to develop a Comprehensive School Safety Plan and to unite all existing statutes that relate to school safety and ensure school compliance by including safety provisions in each school's Comprehensive School Safety Plan. The State Department of Education provided districts with a SB 187, Comprehensive School Safety Plan matrix that included the requirements and planning responsibilities. The matrix is to be used each year under Education Code 32286 to conduct a review of every school's plan.

A review is conducted annually and plans are updated and approved by the Lompoc Unified School District School Board prior to March 1st of each year. The ten required components from the matrix have been established in plans at each of the schools in Lompoc Unified School District. The components in the matrix are as follows:

1. Child abuse reporting procedures
2. Disaster procedures, routine and emergency
3. Policies related to suspension and/or expulsion
4. Notification to teachers regarding students' behavior
5. Sexual harassment and Bullying policies
6. Provisions of any school-wide dress code
7. Safe entry and exit of pupils, parents, and employees to and from school
8. Safe and orderly school environment
9. School rules and procedures
10. Public meeting

Schools have established a Comprehensive School Safety Plan committee that has provided input for the plan's development and implementation. The plan has been presented in a public meeting, and input gathered.

## California Law Regarding Safe Storage of Firearms

Passed by the California legislature and signed by the Governor on July 21, 2022, Senate Bill (SB) 906 mandates that each Local Education Agency provide parents and legal guardians information related to the safe storage of firearms.

There have been many news reports of children bringing firearms to school. In many instances, the child obtained the fire-arm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

To help everyone understand their legal responsibilities, the following spells out California law regarding the storage of fire-arms. Please take some time to review this information and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the fire-arm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others.

Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm.
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

## **Supplemental At-School Student Accident Insurance**

Your child’s school provides a supplemental student accident insurance plan that provides up to \$25,000 for accidental injuries, at no cost to you, while your child is attending school and participating in school sponsored activities and athletics. High school tackle football is included. This insurance is SECONDARY to your existing health coverage and does have limitations and exclusions.

For questions concerning a student accident coverage reporting and claim filing procedure, please contact JoeAnna Todd or Diana Velasquez at (559) 635-3523 or (559) 635-3537.

## **Voluntary Student Accident Insurance**

Our district will also offer a voluntary accident medical insurance program which is available for purchase by parents that will be available for school time or an optional 24-Hour accident coverage. This program allows parents to purchase additional accident medical insurance for their students. Details to follow and an application or web link will be provided.

### **For Your Information:**

Some students may qualify to enroll in no-cost or low-cost local, state or federally sponsored health insurance programs. Information about these programs may be obtained by calling the agencies listed below.

- Covered California (coveredca.com) ..... (800) 300-1506
- Medi-Cal Program ..... (800) 541-5555

## **Use of Private Vehicles to Transport Students to or from School-Sponsored Events**

The use of a private vehicle to transport students to a school-sponsored event needs prior approval from the principal. (LUSD form BUS-20) See your principal for the appropriate rules, regulations, and forms.

## Internet Access and Safety

Lompoc Unified School District provides student access to the Internet for educational purposes only. Internet access is now a part of daily instruction as we use online curriculum and participate in the mandated annual testing (California Assessment of Student Performance and Progress (CAASPP)). Our Acceptable Use Policies (AUP) for students and staff describe the appropriate use of technology for learning. Access will be withheld in cases of abuse - violation of the District's Internet Policy, violation of the rules of network etiquette ("Netiquette"), or any other prohibited activity on the Internet. Students are not permitted to access the Internet using any other person's account number and/or password. Inappropriate use may result in losing access to the Internet. Students may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.

"Internet safety or "e safety" has become a fundamental topic in our digital world and includes knowing about one's Internet privacy and how one's behaviors can support a healthy interaction with the use of the Internet. Students explore how the Internet offers an amazing way to collaborate with others worldwide, while staying safe through employing strategies such as distinguishing between inappropriate contact and positive connections. These foundational skills and learning more about the Internet safety definition helps students learn how to be safe on the Internet." Commonsensemedia.org

Before accessing the Internet, students will read and abide by the following:

- The School District's Internet Policy (below)
- Rules for Netiquette (page 35)
- Prohibited Internet Activities (pages 35 & 36)

Technology use in Lompoc Unified School District is governed by federal laws including COPPA, CIPA and FERPA.

Security - The Lompoc Unified School District cannot and does not guarantee the security of electronic files located on Google or Microsoft Systems. Although content filters are in place, the District cannot assure that users will not be exposed to unsolicited information.

### District Policy 6163.4

*The Governing Board intends that technological resources provided by the district be used in a safe and responsible manner in support of the instructional program and for the advancement of student learning. (cf. 0440 - District Technology Plan) (cf. 1113 - District and School Web Sites) (cf. 4040 - Employee Use of Technology) (cf. 6163.1 - Library Media Centers)*

*The Superintendent or designee shall notify students and parents/guardians about authorized uses of district technology, user obligations and responsibilities, as well as consequences for unauthorized use and/or unlawful activities. (cf. 5125.2 - Withholding Grades, Diploma or Transcripts) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities) (cf. 5145.12 - Search and Seizure)*

*On-Line Services/Internet Access: The Superintendent or designee shall ensure that all district technology with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)*

*The Board desires to protect students from access to inappropriate matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using electronic mail, chat rooms, and other forms of direct electronic communication. Staff shall supervise students while they are using on-line services and may ask teacher aides and student aides to assist in this supervision. Before using the district's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred. (cf. 6162.6 - Use of Copyrighted Materials)*

### Instruction Student Use of Technology

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

Before anyone may access the Internet through the District, the appropriate orientation and instruction will be required. All users will be required to sign (and minor students must have their parents/guardians sign) the Student Use of Technology Acceptable Use Agreement. In addition, all users must review this Internet Policy, the Student Use of Technology Acceptable Use Agreement, and the list of Prohibited Uses, and agree to abide by them. Users are to understand that any violations of the provisions of this policy may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.

Students who bring their own devices to school do so at their own risk. LUSD is not responsible for student owned electronic devices. Any student bringing their own device must follow all LUSD technology and internet use policies.

*The Internet provides the Lompoc Unified School District with a means of highlighting student accomplishments and publishing exceptional examples of student work. This material may be viewed, transmitted or copied electronically by anyone else using the Internet. The Lompoc Unified School District cannot protect student work against unauthorized uses or copyright violations by other Internet users, nor can it be held responsible for any damages, awards, claims, or liabilities that may result from an unauthorized use of student work published on the Internet.*

**The Student Technology Acceptable Use Policy (AUP) (Exhibit District Policy 6163.4) defines the appropriate use of technology within the Lompoc Unified School District. By signing the Student Technology Acceptable Use Agreement and the First Day Packet Acknowledgment and Consent Form, you are confirming that you have read and will abide by the guidelines outlined in the AUP and the Annual Notification to Parents and Students.**

**Notification: Upon registration, Lompoc Unified School District students are issued Google Suite for Education and Microsoft accounts to access their curriculum and other resources. Lompoc Unified School District uses online curriculum and participates in state mandated testing. Please refer to district Acceptable Use of Technology for further information.**

# Student Use of Technology

# E6163.4

## Acceptable Use Agreement and Release of District from Liability (Students)

The Lompoc Unified School District authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the District’s discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The District reserves the right to suspend access at any time, without notice, for any reason.

The District expects all students to use technology responsibly in order to avoid potential problems and liability. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

### Definitions

District technology includes, but is not limited to, computers, the District’s computer network including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

### Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals (“cyberbullying”)
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers)
6. Install unauthorized software
7. “Hack” into the system to manipulate data of the district or other users
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice

**Privacy****E6163.4**

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The District reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the District. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

**Personally Owned Devices**

If a student uses a personally owned device to access district technology, he/she shall abide by all applicable board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

**Reporting**

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

**Consequences for Violation**

Violations of the law, board policy, or this agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

**Student Acknowledgment**

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology and I consent to a search of any district issued/owned electronic device as a condition of use. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

## Netiquette: Rules for Network Internet Etiquette

- > **Be Polite.** Never send, or encourage others to send, abusive messages.
- > **Use Appropriate Language.** Remember that you are a representative of not only yourself but also your school on a publicly accessible system. You may be alone with your computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.
- > **Privacy.** Do not give names, addresses, or identifiable information to others on the Internet.
- > **Electronic Mail.** Electronic mail (e-mail) is not private. Messages relating to or in support of illegal or unethical activities must be reported to the District.

### Recommended Practices:

- > Use accurate and descriptive titles for your articles and subject lines for your e-mail. Tell people what it is about before they read it.
- > Get the most appropriate audience for your message, not the widest. Do not post and bulk mail large messages.
- > Be brief and specific. Fewer people will bother to read a long message.
- > Minimize spelling errors and make sure your message is easy to understand and read.
- > Forgive the spelling and grammatical errors of others.
- > Remember that humor and satire is very often misinterpreted.
- > Post only to groups you know.
- > Cite references for any facts you present.
- > Remember that all network users are human beings. Don't "attack" correspondents; persuade them with facts.
- > Parents and students can find information about internet safety at [commonsensemedia.org](http://commonsensemedia.org).

### Prohibited Internet Activities

The Internet may not be used for any illegal or unethical purposes or any purpose which conflicts with the goals of the Lompoc Unified School District Acceptable Use Agreement.

You must NOT:

- A. Use the system without signing an official Student Use of Technology Acceptable Use Agreement.
- B. Send or receive messages and/or photographic images that are likely to be obscene, pornographic, racist, sexist, illegal, unethical or inappropriate in language for the school environment. The District reserves the right to determine according to District standards whether any message violates this prohibition.
- C. Send texts or photos of yourself or other students that would cause a disruption of school activities.
- D. Send any message or image that is inconsistent with the schools' conduct code of practices. Cyberbullying is not allowed and is against District Board Policy 5131.
- E. Send any material in violation of any federal or state law or regulation. This includes non-exclusively copyrighted material, threatening or obscene material, or material protected by trade secret.
- F. Impair or damage District system operations or disrupt the use of the system by another user. Please see specific prohibitions on the following page.
- G. Share your individual account and/or password.

All of these policies apply to intranet or Local Area Networks within schools.

- > **Penalty for Inappropriate Use.** Inappropriate use may result in loss of access to the Internet. It may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.

**Impairing or damaging District Network computer system operations or disrupting the use of the system by another user include, but are not limited to, the following activities:**

- Access any website not directly related to the curriculum of that class.
- Visit chat rooms unless authorized by a teacher.
- Access the District's network files, databases or computers.
- Access, use, copy or destroy another student's files.
- Move, copy, or install any software, executable MP3, game emulators, etc. unless authorized by instructor.
- Use another student's email account.
- Communicate directly with another computer using an IP address.
- Send/receive personal emails and/or instant messages through the network/Internet for the purposes other than those related to school activities or projects.
- Send chain letters through the network.
- Bring or use executable programs, MP3 files and game emulators on school sites.
- Download games through the network/Internet.
- Play games during class time unless authorized by the instructor.
- Reinstall/reactivate a program or game that has been removed.
- Take remote control of another computer on the network.
- Access any computer within the network other than those specified by the curriculum.
- Hack into a system or computer.
- Deliberately shut down a computer by any method other than the standard shutdown procedure.
- Use or create macros on any computers and/or network peripheral which would cause disruption of use by others.
- Alter or create databases unless authorized by a teacher.
- Print personal documents without prior approval.
- Play audio without headphones unless authorized by a teacher.
- Use printers, scanners, digital cameras, CD burners, video cameras, etc. for personal use.
- Distribute, download, install, activate or copy any form of virus.
- Alter the connection of a computer and/or the network infrastructure.
- Alter or deface the external or internal hardware components of any computer.
- Disrupt the functions of a computer so that the computer can not be fully utilized.
- Enter/alter any computer or network operating system files.

# Electronic Signaling Devices

Lompoc Unified School District Board Policy BP5131

The Governing Board recognizes that the use of smartphones and other mobile communication devices on campus may be beneficial to student learning and well-being, but could be disruptive of the instructional program in some circumstances. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

Students may use cell phones, smart watches, pagers, or other mobile communication devices on campus during non-instructional time as long as the device is utilized in accordance with law and any rules that individual school sites may impose.

Mobile communication devices shall be turned off during instructional time. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger
2. When a teacher or administrator grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher or administrator
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student’s health and well-being
4. When the possession or use is required by the student’s individualized education program

Smartphones and other mobile communication devices shall not be used in any manner which infringes on the privacy rights of any other person.

When a school official reasonably suspects that a search of a student’s mobile communication device will turn up evidence of the student’s violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a district employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate.

A student may also be subject to discipline, in accordance with law, Board policy, or administrative regulation, for off-campus use of a mobile communication device which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities.

The Superintendent or designee shall inform students that the district will not be responsible for a student’s mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged.

Legal Reference:

**EDUCATION CODE**

200-262.4	Prohibition of discrimination
32280-32289	Comprehensive safety plan
35181	Governing board authority to set policy on responsibilities of students
35291-35291.5	Rules
44807	Duty concerning conduct of students
48900-48925	Suspension and expulsion, especially:
48901.5	Regulation of possession or use of electronic signaling devices
48901.7	Limitation or prohibition of student use of cell phones
51512	Prohibition against electronic listening or recording device in classroom without permission

**CIVIL CODE**

1714.1	Liability of parents and guardians for willful misconduct of minor
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**PENAL CODE**

288.2	Harmful matter with intent to seduce
313	Harmful matter
647	Use of camera or other instrument to invade person’s privacy; misdemeanor
653.2	Electronic communication devices, threats to safety

**VEHICLE CODE**

23123-23124	Prohibitions against use of electronic devices while driving
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**CODE OF REGULATIONS, TITLE 5**

300-307	Duties of students
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**UNITED STATES CODE, TITLE 20**

1681-1688	Discrimination based on sex or blindness
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**COURT DECISIONS**

- J.C. v. Beverly Hills Unified School District (2010) 711 F.Supp.2d 1094 New Jersey v. T.L.O. (1985) 469 U.S. 325
- Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503

## Photographing and Videotaping by the Media or for use on our District website, Facebook, Twitter, or Social Media

It is often advantageous to illustrate and publicize school activities in newspapers or on television by use of photographs or videotape of students at work, studying, or pursuing recreational interests. Occasionally, there may be requests by the media to photograph or videotape students. Teachers may use photographs of students working within their classrooms for projects and class assignments.

There are positive uses of sharing student work and accomplishments on our website and other media. **However, if you do not wish your student to be photographed or videotaped by the media, or their image, name or classwork used for our website, Facebook, Twitter or Instagram accounts please check the appropriate box on the enclosed Parent or Guardian Acknowledgment and Consent form.**

### Jurisdiction Beyond School Grounds

*E.C. 48900(s) A pupil may be suspended/expelled for any of the acts enumerated in E.C. 48900, 48915 (a), or 49815 (c):*

- (1) *While on school grounds.*
- (2) *While going to or coming from school.*
- (3) *During the lunch period, whether on or off the campus.*
- (4) *During, or while going to or coming from, a school sponsored activity.*

### Leaving School Grounds During Lunch Time

All elementary, middle school, 9th graders and all students from Maple High School and Dr. Bob Forinash Community Day School are not permitted to leave campus during lunchtime. If a student needs to leave during lunchtime the same general procedures for signing out a student must be followed. The parent/guardian will be required to come into the office in person and sign out the student. Be prepared to show your identification. **Please call the school office to update your student's emergency care and health information as soon as any information changes.**

Cabrillo and Lompoc High Schools will allow only students in grades 10 - 12 to leave campus during lunchtime without a pass.

Education Code 44808.5 holds the student responsible for proper conduct during such time as they are off campus during lunchtime.

Lompoc Unified School District Board Policy BP5112.5

## Child Nutrition Services

### On a Mission to Feed our Students the Best Nutrition!

Child Nutrition Services is dedicated to providing our students with high quality, nutritionally balanced meals to maximize students' academic and physical potential. All schools participate in the National School Lunch and Breakfast Program. Meals are planned in accordance with the USDA Dietary Guidelines for Americans and comply with the California Department of Education's nutrition standards. We serve fresh fruits and vegetables every day and our cook-from-scratch entrées are freshly prepared in our Central Kitchen and school site kitchens. We strive to support our local economy by sourcing California-grown produce, grains, and dairy. Our delicious meals include protein, whole grain rich grains, fruits, vegetables, and fat-free or 1% unflavored milk. Students are required to take a fruit or vegetable with each meal. Menus and nutritional information are available on the LUSD website under school menus.

### All Students Eat Free!

In school year 2022-2023, California became the first state to implement a statewide Universal Meals Program under which all students receive free breakfast and lunch. In addition, all LUSD sites qualify for the Community Eligibility Provision (CEP) and do not need to submit meal applications.

CEP is a Federal provision that allows districts to serve free breakfast and lunch to all enrolled students without collecting household applications. Instead, schools are reimbursed based on the percentage of students who are eligible for free meals based on their participation in other programs, such as CalFresh and CalWORKS. At CEP schools, the meal application is replaced with the Alternative Income Form which collects information needed to secure funding for the school. Alternative Income Forms are provided in the First Day Packet and all information provided is kept confidential.

### Additional Meals

All students will be able to receive one free breakfast and lunch during each school day. Second meals or a la carte items will also be available for purchase. Parents/guardians are responsible for payment of these items for their student(s). We encourage parents or guardians to prepay for additional meals or a la carte items to speed up serving lines and allow more time for student(s) to enjoy their meals. You can pay online at [www.MySchoolBucks.com](http://www.MySchoolBucks.com) via credit card or PayPal. We also accept cash, cashier's checks, and personal checks at all school sites. Our check policy is as follows:

- Make checks payable to LUSD Child Nutrition Services.
- List the student's name(s) and school on the check.
- If your check is returned due to insufficient funds:
  - You will be charged a service fee.
  - All meal credits will be voided up to the value of the check.
  - No checks will be accepted until the returned item amount and service fee have been paid.
- If you leave the district during the school year, or the school year ends and there is a credit on your student's account, you may obtain a refund, or the credit will be carried over for the next school year. If the amount is \$5.00 or less, you can obtain the refund from a Child Nutrition employee at your student's school. If the amount is over \$5.00, you can pick up a Request for Refund form at your school. Request for Refund forms are also available on the LUSD website at [https://www.lusd.org/Departments/ Child Nutrition Services/ Pre-Payment Options Request for Refund of Overpayment](https://www.lusd.org/Departments/Child%20Nutrition%20Services/Pre-Payment%20Options%20Request%20for%20Refund%20of%20Overpayment). Please allow 6 weeks for delivery of your refund.

## Pesticide Notification

The Healthy Schools Act of 2000 (as amended by Assembly Bill 2865, Chapter 865, Statutes of 2006) requires all California school districts and child day care centers to notify parents and guardians of pesticides that they expect will be applied during the upcoming school year. LUSD wishes to notify you that the following pesticides may be used at your school or child day care center this year.

Product Name	Active Ingredient
Advion Ant gel Bait	Indoxacarb
Amaze Weed and Grass Preventer 3:	Benefin: N-butyl-N-ethyl-a,a,a-trifluoro-2, 6-dinitro-p-toluidine, Oryzalin: 3, 5-dinitro-N4, N4-dipropylsulfanilamide
Answer, Control for Pocket Gophers:	Diphacinone
Boric Acid:	Boric Acid
ContraC All-Weather Blox:	Bromadiolone: Brodifacoum 5607Snapshot3-10-0 (<0.01%)
Crew Specialty Herbicide:	Isoxaben N-[3-(1-ethyl-1-methylpropyl)-5-isoxazolyl]-2, 6-dime thoxybenzamide; Dithiopyr (S,S'-dimethyl 2-4-3, 5-pyridinedicarbonate)
Deltadust Insecticide:	Deltamethrin, Crystalline Silica
Dimension 2EW:	Dithiopyr (S,S'-dimethyl 2-4-3, 5-pyridinedicarbonate)
Fusilade II	Fluazifop-P-bytyl
Gallery:	Isoxaben N-[3-(1-ethyl-1-methylpropyl)-5-isoxazolyl]-2, 6-dimethoxybenzamide
HeadwayG Fungicide:	Azoxystrobin; Propiconazole (CAS #60207-90-1)
Insecticidal Soap Concentrate:	Fatty acids
Niban Granular Bait:	Othoboric Acid
Optigard Ant Gel Bait:	Thiamethoxam (0.010%)
Ortho Weed-B-Gon:	Calcium Acid Methanearsonate
Prodiamine 65WDG	Prodiamine
Ranger PRO:	Glysophosate, Isopropylamine Salt
Roundup Pro:	Glysophosate
Serenade Max:	Dried Bacillus subtilis
Sluggo - for snails and slugs:	Iron phosphate
Snapshot:	Garlic extract repellent
Spectracide Wasp/Hornet Killer:	Prallethrin, Lambda-cyhalothrin, Mineral Spirits, Propylene glycol monobutyl ether, Hydrocarbon propellant blend Surflan Oryzalin
Spectracide WeedStop for Lawns:	2,4-Dimethylamine Salt, Quinclorac, Dicamba-dimethylamine salt, Sulfentrazone
SpeedZone Southern:	Carfentrazone Ethyl, 2.4D Ethylhexyl ester, Mecoprop-p acid Dicamba acid
Sumari Insecticide:	Clothianidin, Pyriproxyfen
TenGard SFR One Shot Insecticid:	Permethrin
Termidor SC Termiticide/Insecticide:	Fipronil
Transport Mikron Insecticide:	Acetamiprid, Bifenthrin
Turf Supreme 16-6-8 plus:	Trimec 2,4-Dichlorophenoxyacetic Acid, (+) ®-2-(2 methyl-4-chloro phenoxy) Propionic Acid, Dicamba (3,6 Dichloro-o-anisic acid)

If you wish to receive notification when individual pesticide applications are used at a school site, please pick up a registration form at LUSD Central Services, 1305 North A Street, Lompoc, CA. You will receive notification at least 72 hours prior to the application.

Information regarding pesticides may be obtained at the following web site: [www.cdpr.ca.gov/schoolipm](http://www.cdpr.ca.gov/schoolipm) - California Department of Pesticide Regulation (rev. 06/30/2023JP)

## Asbestos Abatement Program

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA). The law requires all K-12 schools to be inspected by Environmental Protection Agency (EPA) accredited inspectors to identify any asbestos-containing building materials. The law further requires the development of a management plan by an EPA-accredited management planner based upon the findings of the inspection which outlines our intent in controlling the potential for exposure to asbestos fibers in our schools. Section 763.85 in the Code of Federal Regulations (CFR) Title 40 Subpart E also requires schools to have accredited inspectors conduct reinspections at least once every three years.

In the past, asbestos was used extensively in building materials because of its insulating and fire-retardant properties. Virtually any building built before the late 1970's contains at least some asbestos in pipe insulation, structural fireproofing, etc. The primary concern arises when these materials begin to deteriorate or disturbed by mechanical means such as cutting, sawing or drilling.

When the initial inspection of the Lompoc Unified School District was completed, asbestos-containing materials were identified in our buildings. A removal program was commenced immediately. A reinspection of our District is completed every six months. The asbestos-containing materials are still present in various locations which include floor tiles, pipe insulations and mechanical areas, and not readily accessible to building occupants or students.

A revised management plan has been drafted. The plan outlines in detail the methods we will use to maintain the materials in a safe manner. The District's self-insurance program, Southern California ReLiEF, has access to AHERA specialists including EPA-accredited inspectors, management planners, contractor supervisors, and project designers to help ensure that all procedures are properly administered in our schools. The management plan includes a schedule for the phased removal of these materials as applicable.

A copy of the District management plan is on file for your review at the Maintenance and Operations Office located at 1305 North A Street, Lompoc, CA 93436. You may contact the Maintenance & Operations Manager at 805-742-3170, if you wish to review this plan. Copies of the individual campus management plans, including the inspection report, are on file at each school's administrative office.

## School Accountability Report Card

Each public school in California is required to publish a progress report called a School Accountability Report Card (SARC) each year, according to Senate Bill 1632. The SARC legislation requirements for what is to be included are specified in the Education Code. The following are the main sections of the SARC:

- I. Demographic Information
- II. School Safety and Climate for Learning
- III. Academic Data
- IV. School Completion (Secondary Schools)
- V. Class Size
- VI. Teacher and Staff Information
- VII. Curriculum and Instruction
- VIII. Post-Secondary Preparation (Secondary Schools)
- IX. Fiscal and Expenditure Data

In the Lompoc Unified School District, each school has published an abbreviated School Accountability Report Card that addresses all requirements with a brief comment, and provides the reader with both a printed version available from your student's school, and an electronic version available on the District's Internet homepage at [www.lusd.org](http://www.lusd.org). Furthermore, to compliment the abbreviated version, the electronic edition of each school's abbreviated SARC provides the reader with access to more data through linkage to the California Department of Education's SARC data template for your school.

## The California Healthy Kids Survey

Lompoc Unified School District (LUSD) students take part in the California Healthy Kids Survey sponsored by the California Department of Education alternating school years. Information gathered from this survey at grades 6, 7, 9, 11 will help promote better health among our youth and aid in the development of and evaluation of District programs for the prevention of violence as well as drug, alcohol, and tobacco use. LUSD students will participate in the survey for the 2023-2024 school year.

## Smoke-Free Environment

Lompoc Unified School District is a smoke-free environment. Students are prohibited from smoking, chewing or possessing tobacco or nicotine products at any time on school property, at school-sponsored events, or when under the supervision of District employees. Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901) a product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff; an electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah; or any component, part, or accessory of a tobacco product, whether or not sold separately. Students who violate this policy shall be subject to disciplinary procedure which may result in suspension from school. The District may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use. Such intervention services shall be provided as an alternative to suspension for tobacco possession.

Lompoc Unified School District Board Policy BP 5131.62

## Suicide Prevention

The Lompoc Unified School District recognizes that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the District provides strategies for suicide prevention, intervention, and postvention. These include:

1. Developing tiers of social-emotional interventions, including implementation of social-emotional learning curriculum and focused small-group interventions.
2. Counseling Services
3. Community resources for parents that can help youth in crisis
4. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
5. Crisis intervention procedures for addressing suicide threats or attempts

## Anti-Seizure Medication (Assembly Bill 1810)

As of January 1, 2023, parents may authorize school districts to have trained volunteers administer anti-seizure medication to their children. Our Client News Brief discussing Assembly Bill (AB) 1810 can be found here: 2022 Client News Brief Number 55. This new parental right should be included with the Annual Notice's student health and medication administration information.

## Pupil Health: Type 1 Diabetes Information: Parent Notification (Senate Bill 97)

SB 97 requires the CDE to develop informational materials regarding type 1 diabetes and make this information available on the CDE's website. Effective January 1, 2023, SB 97 also requires school districts, county offices of education, and charter schools to either include the materials as part of the Annual Notice or make these materials available to parents and guardians when students first enroll in elementary school. The CDE's Type I Diabetes Information sheet may be found here. Our Client News Brief about this requirement may be found here: 2021 Client News Brief Number 37.

## Student Food Allergies/California Food Allergy Resource Webpage (Assembly Bill 2640)

AB 2640 added Education Code section 49414.2, which requires the CDE to develop a California Food Allergy Resource internet webpage. To date, the new webpage is not available, but once the CDE's Nutrition Services Department makes it available, it will be located here. This new law encourages local educational agencies to consult the webpage and make it available annually to pupils, parents, and guardians. Once the CDE's webpage is available, a link to the webpage may be included in the Annual Notice.

## Statewide Immunization Database/Immunization Information Sharing is Now Mandatory (Assembly Bill 1797)

AB 1797 amended Health and Safety Code section 120440 to require schools, health care providers, childcare facilities, childcare families, and county human services agencies to disclose, upon request, specified immunization information to local health departments and the State Department of Public Health, as well as to each other. Before AB 1797, this immunization information sharing was optional. AB 1797 also added a student's race and ethnicity to the list of information that must now be shared. Our Client News Brief regarding AB 1797 can be found here: 2022 Client News Brief Number 54.

School districts must obtain written parental consent before sharing student immunization information with the California Immunization Registry (CAIR), or with one of the other agencies listed above. Some districts may already have consent procedures in place for this immunization information. Either way, school districts may also consider including an Annual Notice provision that addresses parental rights related to immunization information sharing.

# Resources

<b>Lompoc Helpline (24 hours)</b> <i>Hot-line crisis intervention, individual counseling, and referral/public education services</i>	<b>805-734-2711</b>
<b>American Red Cross / Military Services</b> <i>www.redcross.org/get-help</i>	<b>805-987-1514</b>
<b>Central Coast Headway, 115 East College Ave. #16, Lompoc</b> <i>Individual and family drug/alcohol counseling (bilingual)</i>	<b>805-737-0015</b>
<b>Child Protective Service (CPS), 1100 West Laurel Ave., Lompoc</b> <i>Protective services for children who are in danger of being exploited, abused, or neglected, supportive services, hotline, crisis intervention, shelter care, respite care, counseling</i>	<b>1-800-367-0166</b>
<b>CALM Program, 1236 Chapala St., Santa Barbara</b> <i>Bilingual counseling for youth to age 18, issues of family problems and child abuse</i>	<b>805-965-2376</b>
<b>Narcotics Anonymous</b>	<b>1-800-549-7730</b>
<b>Children’s Resource &amp; Referral Program</b> <i>Referrals to child care, after school programs, other services</i>	<b>805-925-7071</b>
<b>Domestic Violence Solutions for Santa Barbara County</b> <b>Santa Maria: P.O. Box 314, Santa Maria, CA</b> <i>Counseling services for victims and offenders of spousal abuse, drug and alcohol counseling</i>	<b>805-736-0965</b> <b>non-emergency number: 805-963-4458</b>
<b>Lompoc Schools Family Centers</b> <i>Counseling, school site counselors, MISC, Big Brothers and Sisters</i>	
<b>Dorothy Jackson Family Center, 646 North H Street, Lompoc.....</b>	<b>805-743-4146</b>
<b>Mental Health Clinic, 401 E. Ocean Ave., Lompoc</b>	<b>Children: 805-737-6600</b>
<b>Mental Health Clinic, 117 N. B St., Lompoc</b> <i>Outpatient evaluation and treatment, outreach services for both Adults and Children</i>	<b>Adults: 805-737-6690</b>
<b>Vandenberg AFB Behavioral Health Center</b> <b>Alcohol &amp; Drug Abuse Prevention &amp; Treatment (ADAPT)</b> <b>Mental Health Clinic</b> <b>Family Advocacy Program (FAP)</b> <i>DOD civilians, family members and contractors</i>	<b>805-606-8217</b>
<b>Victim Witness Assistance Prog., 115 Civic Center Plaza, Lompoc</b>	
<b>Emergency .....</b>	<b>805-346-7529</b>
<b>Office.....</b>	<b>805-737-7910</b>
<b>N. County Rape Crisis &amp; Child Protection Center, 511 East Ocean Avenue, Lompoc</b> <i>Crisis intervention services to sexual assault &amp; child abuse survivors/family members; prevention programs</i>	
<b>Office.....</b>	<b>805-736-8535</b>
<b>Hotline.....</b>	<b>805-736-7273</b>
<b>Coast Valley Substance Abuse Treatment Center</b> <i>133 North F Street 735-7525 Adolescent alcohol and substance abuse counseling, anger management, and parenting classes.</i>	<b>805-735-7525</b>
<b>Teen Closet</b> <i>Free clothing, school supply and basic resource store for teen-sized youth with specialized support for teen parents Located at the LVMS campus.</i>	<b>English 805-709-5404, Spanish 805-202-8151</b>
<b>Teen Court 526 E. Chapel St. Santa Maria, Ca. 93454</b> <i>Council on Alcoholism and Drug Abuse</i>	<b>805-925-8860 x 101</b>
<b>YouthWell.org</b> <i>Youth &amp; Family Mental Health &amp; Wellness</i>	<b>youthwell.org</b>

This is a partial list of non-profit organizations. Inclusion on this list does not constitute an endorsement of an agency or agency’s program.

## Wellness Policy

The purpose of the Lompoc Unified School District's Wellness Policy (AR 5030) is to promote and support a culture of health and fitness in the District with the objective of reducing childhood obesity. The Wellness Policy includes goals for nutrition education, physical activity, and nutrition guidelines for all foods available on each campus during the school day. Our Wellness Policy and other wellness handouts can be found on the District's website, under "Departments" then "Wellness Committee."

### **The Wellness Policy states the following regarding foods served at classroom parties:**

The District Wellness Policy (AR 5030) encourages parents and guardians to support the State's nutritional standards and the District's nutrition education program by considering nutritional quality when selecting foods for occasional classroom parties. Please discuss classroom parties with your student's teacher in advance. A list of healthy snack options that meet USDA Smart Snack guidelines can be found on the LUSD website at <https://www.lusd.org> under Menu, Departments, Child Nutrition Services, Smart Snacks in Schools.

Lompoc Unified School District has a Wellness Committee, which serves as a resource for implementing, monitoring and reviewing the District's Wellness Policy. It is comprised of a diverse group of district and community representatives, such as teachers, administrators, health professionals, parents, high school students and community members. For more information about participating on the Wellness Committee, please call 805-742-3353 or refer to the District's website.

## **Parent Conferences and High School Finals**

Below is the District schedule of district pupil-free staff development days, parent conferences, and high school finals (dates may be subject to change). At the beginning of the school year, parents shall be provided with a schedule of the site-specific minimum days at the applicable school site. These dates are subject to change with prior notice.

### **2023-2024 Schedule**

#### **PK-6 Schools**

#### **Eight (8) Common Minimum Days for Staff Development and Ten (10) Parent/Teacher Conference Days at grades PK-6**

Each school site has eight (8) minimum days available for the purpose of staff development and curriculum planning. Ten (10) minimum days are scheduled for parent/teacher conferences at grades PK - 6.

#### **Eight (8) Common Minimum Days for PK-6**

	Common Schedule
Day 1	Wednesday, August 30, 2023
Day 2	Wednesday, September 13, 2023
Day 3	Wednesday, October 18, 2023
Day 4	Wednesday, November 8, 2023
Day 5	Wednesday, December 6, 2023
Day 6	Wednesday, February 7, 2024
Day 7	Wednesday, April 17, 2024
Day 8	Wednesday, May 15, 2024

#### **Parent/Teacher Conferences for PK-6 \***

	Common Schedule	Schools
Fall	Monday, September 25 through Friday, September 29, 2023	Buena Vista, Crestview, Fillmore, La Honda and Hapgood
	Monday, October 2 through Friday, October 6, 2023	Los Berros, La Cañada, Miguelito, and Ruth
Spring	Monday, February 26 through Friday, March 1, 2024	Los Berros, La Cañada, Miguelito, and Ruth
	Monday, March 4 through Friday, March 8, 2024	Buena Vista, Crestview, Fillmore, La Honda and Hapgood

**\*Secondary Schools Minimum Days\* - All secondary schools will provide parents with a schedule of minimum days and school finals schedule for the 2023-2024 school year.**



1301 North A Street  
Lompoc, CA 93436

**(805) 742-3300**

Fax: (805) 735-8452

<http://www.lusd.org/>

**LOMPOC UNIFIED  
SCHOOL DISTRICT**

## Elementary Schools

<b>Buena Vista</b> .....	<b>805-742-2020</b>
(7:30 a.m. - 4:00 p.m.)	
100 Aldebaran Ave, Lompoc	
Fax .....	805-742-2021
<b>Crestview</b> .....	<b>805-742-2050</b>
(7:30 a.m. - 4:00 p.m.)	
Utah Ave, VAFB	
Fax .....	805-742-2083
<b>Leonora Fillmore</b> .....	<b>805-742-2100</b>
(7:30 a.m. - 4:00 p.m.)	
1211 E Pine Ave, Lompoc	
Fax .....	805-742-2135
Attendance.....	805-742-2119
Head Start (1216 E Oak) .....	805-736-2811
<b>Arthur Hapgood</b> .....	<b>805-742-2200</b>
(7:30 a.m. - 4:00 p.m.)	
324 South A St, Lompoc	
Attendance .....	805-742-2150
Fax .....	805-742-3309
<b>La Canada</b> .....	<b>805-742-2250</b>
(7:30 a.m. - 4:00 p.m.)	
621 W North Ave, Lompoc	
Fax .....	805-742-2217
Just for Kids Preschool.....	805-742-2229
<b>La Honda</b> .....	<b>805-742-2300</b>
(7:30 a.m. - 4:00 p.m.)	
1213 North A St, Lompoc	
Fax .....	805-742-2307
<b>Los Berros</b> .....	<b>805-742-2350</b>
(7:30 a.m. - 4:00 p.m.)	
3745 Via Lato, Lompoc	
Fax .....	805-742-2352
Attendance .....	805-742-2320
<b>Miguelito</b> .....	<b>805-742-2440</b>
(7:30 a.m. - 4:00 p.m.)	
1600 W Olive Ave, Lompoc	
Fax .....	805-742-2450
Attendance.....	805-742-2410
<b>Clarence Ruth</b> .....	<b>805-742-2500</b>
(7:30 a.m. - 4:00 p.m.)	
501 North W St, Lompoc	
Fax .....	805-742-2504
De Colores State Preschool.....	805-742-2455

## Independent Study/Home School TK-8

<b>Mission Valley School</b> .....	<b>805-742-2940</b>
(7:30 a.m. - 4:00 p.m.)	
320 North J St, Lompoc	
Fax .....	805-742-2920

## Secondary Schools

<b>Cabrillo High School</b> .....	<b>805-742-2900</b>
(7:30 a.m. - 4:30 p.m.)	
4350 Constellation Rd, Lompoc	
Activities .....	805-742-2901
Athletics.....	805-742-2905
Attendance, to pick up students .....	805-742-2800
Aquarium.....	805-742-2888
Career Center .....	805-742-2839
Counseling.....	805-742-2850
Discipline .....	805-742-2890
Fax .....	805-742-2917
<b>Lompoc Adult School and Career Center</b>	
Mon-Thur 7:30 a.m. - 9:00 p.m., Friday: 7:30 a.m. - 4:30 p.m.	
Summer Hours Mon-Fri 7:30 a.m. - 4:30 p.m.	
320 North J St, Lompoc	
Staff .....	805-742-3100
Fax .....	805-742-3085
<b>Lompoc High School</b> .....	<b>805-742-3000</b>
(7:30 a.m. - 4:00 p.m.)	
515 W College Ave, Lompoc	
Activities .....	805-742-3076
Athletics.....	805-742-3074
Attendance .....	805-742-3010
Counseling.....	805-742-3020
Discipline .....	805-742-3000
Fax .....	805-742-3004
Fax (Counseling).....	805-742-2980
<b>Lompoc Valley Middle School</b> .....	<b>805-742-2600</b>
(7:30 a.m. - 4:00 p.m.)	
234 South N St, Lompoc	
Attendance, 24 hours .....	805-742-2610
Fax .....	805-737-9480
<b>Maple High School</b> .....	<b>805-742-3150</b>
(7:30 a.m. - 4:00 p.m.)	
4010 Jupiter, Lompoc	
Attendance, 24 hours .....	805-742-3160
Fax .....	805-742-3163
<b>Vandenberg Middle School</b> .....	<b>805-742-2700</b>
(7:30 a.m. - 3:45 p.m.)	
Mt View Blvd, VSFB	
Attendance, 24 hours .....	805-742-2777
Fax .....	805-742-2759
<b>Dr. Bob Forinash Community Day School</b> .....	<b>805-742-2940</b>
(7:30 a.m. - 3:30 p.m.)	
320 North J St, Lompoc	