

Person Specification – Young People’s Enrichment Apprentice

Category	Essential	Desirable	Method of Assessment
Physical	<ul style="list-style-type: none"> Smart business-like appearance 		Application Form
Qualifications	<ul style="list-style-type: none"> Grade C or above GCSEs including English and Mathematics 		Application Form and Interview
Experience	<ul style="list-style-type: none"> Experience of working with young people or in a youth work or community practice setting 	<ul style="list-style-type: none"> Experience of setting up and running school clubs and activities 	Application Form and Interview
Training	<ul style="list-style-type: none"> Willing to participate fully in all relevant training 		Application Form and Interview.
Special Knowledge	<ul style="list-style-type: none"> Strong knowledge of youth and community matters 		
Circumstances	<ul style="list-style-type: none"> Able to travel as part of the role Able to work flexibly 		
Disposition	<ul style="list-style-type: none"> Capable of working well as part of a team as well as independently Having problem solving skills Good interpersonal skills Good communication skills 		
Practical and Intellectual Skills	<ul style="list-style-type: none"> A strong commitment to young people and an understanding of the factors affecting their lives 	<ul style="list-style-type: none"> An interest in, or talent for, sport or performing arts A second language Good administration skills 	

	<ul style="list-style-type: none"> • Excellent interpersonal skills, with the ability to establish and maintain good relationships with young • The ability to treat young people's concerns with respect, tact and sensitivity, while being aware of the limits that are required by confidentiality and the boundaries that govern the youth/young people's apprentice relationship • Patience, tolerance and flexibility • Organizational and project management skills and ability to meet deadlines • Good IT skills and understanding technology – Microsoft • Strong willingness to learn and show examples of good practice 		
Legal Requirements	<ul style="list-style-type: none"> • Enhanced DBS Clearance 		