

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, July 13, 2020** at 5:30 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:31 p.m.
2. Roll Call – Present: Arcand, Ellison, Mullin, Newmaster. Thompson. At 5:32 p.m. Beloyed, Chapman, and Newmaster joined the meeting.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Beloyed moved and Chapman seconded to approve the agenda as presented.
Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.
5. Ellison moved and Newmaster seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of June 8;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**
 - Yoshy Crispin – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 09/12/2018
Effective Date: 06/10/2020
 - Melony Follmer – Accounts Payable Clerk, District Center
Employed by District 624 since 07/28/2014
Effective Date: 07/03/2020
 - Beth Frisch – Nutrition Services Assistant, Matoska Elementary
Employed by District 624 since 09/05/2017
Effective Date: 06/05/2020
 - Laurie Johnson – Program Assistant Leader, Matoska Elementary
Employed by District 624 since 04/27/2015
Effective Date: 06/10/2020
 - Donald Longendyke – Program Assistant Leader, Vadnais Heights Elementary
Employed by District 624 since 01/07/2019
Effective Date: 06/10/2020
 - Lauren Peters– Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 01/20/2020
Effective Date: 06/10/2020
 - Shraddha Pingale– Program Assistant Leader, Hugo Elementary
Employed by District 624 since 10/03/2016
Effective Date: 06/10/2020
 - Lucy Willingham– Program Assistant Leader, Oneka Elementary
Employed by District 624 since 10/05/2016
Effective Date: 06/10/2020
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**
 - Reagan Cerza–Special Education Teacher, Matoska Elementary
Employed by District 624 since 08/20/2014
Effective Date: 06/08/2020

Jill Folkers–Mathematics Teacher, WBLAHS – North Campus

Employed by District 624 since 08/20/2014

Effective Date: 06/08/2020

Dag Riseng–Special Education Teacher, Otter Lake Elementary

Employed by District 624 since 08/22/2016

Effective Date: 06/08/2020

Matthew Stephens–Language Arts Teacher, WBLAHS – North Campus

Employed by District 624 since 08/21/2017

Effective Date: 06/08/2020

➤ **RETIREMENT– CLASSIFIED STAFF**

Monica Dolan– Pupil Support Assistant, Otter Lake Elementary

Employed by District 624 since 02/22/1999

Effective Date: 06/05/2020

Cynthia Heaney– Media Clerk, Willow Lane Elementary

Employed by District 624 since 08/26/1988

Effective Date: 06/05/2020

Michael Meyers– Bus Driver, Bus Garage

Employed by District 624 since 04/15/2015

Effective Date: 07/31/2020

➤ **RETIREMENT– PROFESSIONAL**

Rebecca(Ann) Malwitz– Professional Learning and Development Coord., District Center

Employed by District 624 since 08/01/1998

Effective Date: 09/07/2020

Thomas Wieczorek– Director of Finance, District Center

Employed by District 624 since 08/16/2017

Effective Date: 07/31/2020

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

Stacy Bertelsen – From Extended Day & Lunchroom Assistant, Otter Lake Elementary to Admin Assistant – Out of School Time Programs

\$19.09 per hr., 40.0 hrs. per week

Effective Date: 06/10/2020

Cathryn Lachenmeyer – From PT Pupil Support & Lunchroom Assistant, Lincoln Elementary to Pupil Support Assistant

\$19.53 per hr., 32.5 hrs. per week

Effective Date: 09/07/2020

Laurie Mencke – From PT Nutrition Services Assistant, WBLAHS – North Campus to Nutrition Services Elementary Manager, Birch Lake Elementary

\$20.10 per hr., plus Certification 4, \$.95 per hr., 31.25 hrs. per week

Effective Date: 07/01/2020

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CERTIFIED STAFF**

Angela Nelson – From Associate Principal, WBLAHS – North Campus To Principal, WBLAHS – North Campus

\$149,143.00

Effective Date: 2020-2021 School Year

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

Kristi Josting–1st Grade Teacher, Hugo Elementary

Employed by District 624 since 08/21/2013

Effective Date: 2020-2021 School Year

Benjamin Nakagaki– Math Teacher, WBLAHS – North Campus

Employed by District 624 since 08/25/2005

Effective Date: 2020-2021 School Year

- **PART TIME LEAVE REQUEST – CERTIFIED STAFF**
Aimie Pollard– Speech/Language Pathologist, Hugo & Oneka Elementary
 Position .8 FTE (Leave .2FTE)
 Effective Date: 2020-2021 School Year
- **NEW PERSONNEL – CLASSIFIED STAFF**
Scott Stark– Custodian, WBLAHS – South Campus and Vadnais Heights Elementary
 \$19.09 per hr., plus \$.30 Shift Diff., 40 hrs. per week
 Effective Date: 0713//2020
- **NEW PERSONNEL – CERTIFIED STAFF**
Alicia Arnal– .8 FTE Licensed School Nurse, WBLAHS – South Campus
 BA Step 11, \$47,863.20
 Effective Date: 2020-2021 School Year
Hussein Arrale– Math Teacher, Central Middle School
 MA Step 8, \$63,615
 Effective Date: 2020-2021 School Year
Alex Dahm– .9 FTE Business Education Teacher, WBLAHS – North Campus
 BA Step 1, \$41,093.10
 Effective Date: 2020-2021 School Year
Jenni Deluca– .7 FTE Intervention Teacher, Lakeaires Elementary
 BA+45 Step 4, \$36,346.10
 Effective Date: 2020-2021 School Year
Jena Levelius– Music Teacher, Birch Lake, Matoska & Otter Lake Elementary
 BA Step 4, \$48,494.00
 Effective Date: 2020-2021 School Year
William Thorson– .8 FTE Mathematics Teacher, WBLAHS – North Campus
 MA Step 7, \$48,448.00
 Effective Date: 2020-2021 School Year
Tyrie Williams– .5 FTE Choir Teacher, Central Middle School
 MA Step 3, \$26,377.00
 Effective Date: 2020-2021 School Year
- **NEW PERSONNEL – NON-AFFILIATED**
Danny Volbrecht– Grounds Supervisor, Bus Garage
 \$75,757 (Prorated based on start date \$74,882.88)
 Effective Date: 07/06/2020
- **LONG TERM SUBSTITUTE – CERTIFIED STAFF**
Alicia Arnal– .2 FTE Licensed School Nurse, District Wide
 BA Step 11, \$11,965.80
 Effective Date: 2020-2021 School Year
Jaysa Dermody – .5 FTE Intervention Teacher, Otter Lake Elementary
 MA+60, Step 2, \$27,808.00
 Effective Date: 2020-2021 School Year
Alexandra Harding – 3rd Grade Teacher, Oneka Elementary
 MA, Step 2, \$51,626.00
 Effective Date: 2020-2021 School Year
Abigail Thao – .8 FTE Math Teacher, WBLAHS – North Campus
 BA, Step 1, \$36,527.00
 Effective Date: 2020-2021 School Year
Erin Welter – Special Education Teacher, WBLAHS – North Campus
 BA, Step 1, \$6,825.32
 Effective Date: 08/28/20 through 10/09/2020

Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.

- B. PUBLIC FORUM** – Sharon Meyer, Vadnais Heights, wrote about in light of COVID 19, I believe the Board should consider a delay in the building project.

C. INFORMATION ITEMS

1. Superintendent's Report Dr. Kazmierczak talked about summer connections; summer activities; fall planning surveys; Bear's Update; WBLAHS – North Campus principal update; social media post regarding library books weeding procedures at Sunrise Park Middle School; District Awards – Communication Department received two awards.

D. DISCUSSION ITEMS

1. Review of Minnesota State High School League "Why We Play" Training Video – The School Board discussed the video "Why We Play" which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

E. OPERATIONAL ITEMS

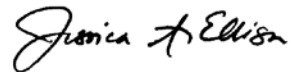
1. Chapman moved and Arcand seconded to approve the Resolution Relating to a Lease-Purchase Financing and Refunding Certificates of Participation, Series 2020B; Authorizing the Issuance, Determining the Form and Details, Ratifying the Award of the Sale, and Authorizing the Execution, Delivery, and Registration as presented. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
2. Beloyed moved and Arcand second to approve the 10-Year Long Term Facility Maintenance Plan. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
3. Chapman moved and Newmaster seconded to approve the Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Long Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue as presented. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
4. Ellison moved and Thompson seconded to approve acceptance of both grants (Share Our Strength's No Kid Hungry Campaign and Minnesota Department of Agriculture AGRI grant) for a total amount of \$9,500 to fund Nutrition Services Equipment needs throughout the district. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
5. Arcand moved and Newmaster seconded to approve membership in the Minnesota State High School League for 2020-21. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***

6. Ellison moved and Arcand seconded to approve the North Suburban Summer Academy Joint Powers Agreement for 2020-2022. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.**
7. Newmaster moved and Chapman seconded to approve the purchase agreement for the property described as PID #113022430018 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said property. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.**
8. Beloyed moved and Ellison seconded to approve the following policies:
 - a. Policy 201, Legal Status of the School Board
 - b. Policy 202, School Board Officers
 - c. Policy 203, Operation of the School Board – Governing Rules
 - d. Policy 203.2, Order of the Regular School Board Meeting
 - e. Policy 203.5, School Board Meeting Agenda
 - f. Policy 203.6, Consent Agenda
 - g. Policy 204, School Board Minutes
 - h. Policy 205, Open Meetings and Closed Meetings
 - i. Policy 206, Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy
 - j. Policy 207, Public Hearings
 - k. Policy 208, Development, Adoption, and Implementation of Policies
 - l. Policy 209, Code of Ethics
 - m. Policy 211, Criminal or Civil Action Against School District, School Board Members, Employee or Student
 - n. Policy 212, School Board Member Development
 - o. Policy 214, Out-of-State Travel by School Board Members
 - p. Policy 215, School Board Member Code of Conduct**Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.**
9. Beloyed moved and Arcand seconded to affirm the district's equity commitment statement and four-way decision-making protocol and approve the Commitment to Action and the development of a three-five year. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.**

F. BOARD FORUM – Mullin - I just want to start off by saying that, I know that it's July and that it's summer and there are still a lot of things going on and I just appreciate everybody's patience with the technology piece and I just want to just say, thank you very much for your patience. **Newmaster** -I would just like to give my frequent comments when I see people I know that have retired or are retiring and I missed Joe Christianson's name in the June list and I just want to acknowledge the retirement of a solid, awesome American History, social studies teacher that I worked with for 20 plus years at North Campus. I'm sure his students will remember the lessons he taught for many more decades. I also want to acknowledge Ann Malwitz, who I just saw is retiring after 30 years of doing a good job of shaking us up and giving us new ideas and thinking up all kinds of professional development paths for us to follow and burrow through. So thank you,

Ann, and congratulations to all the other hard working people on the list. **Ellison** - We have a great relationship with Equity Alliance and I want to just highlight the fact that they've updated their website and have joined Twitter. So it's a really beautiful look for them and they're ready to do some really good work. So it's equityalliancemn.org, and then on Twitter, they are at Equity MN. The other thing I wanted to highlight really quickly is that White Bear has a reputation for being a really excellent History Day district, and History Day took place virtually this year. We had two Bears place at nationals, one Sunrise student took second and the other Sunrise student took sixth. I'm really proud of what all our students did.

- G. ADJOURNMENT** - Chapman moved and Arcand seconded to adjourn the meeting at 6:41 p.m. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.**

A handwritten signature in cursive script that reads "Jessica A. Ellison".

Submitted by: Jessica A. Ellison