

**BRIARWOOD CHRISTIAN SCHOOL GUIDELINES AND SIGN UP FORM  
FOR THE LION'S DEN AFTER SCHOOL CARE PROGRAM  
GRADES 3-6  
2020-2021**

Briarwood Christian School provides The Lion's Den after school care program for students in grades 3 through 6. The service is provided as a service to families when both parents work outside the home and cannot pick up their children when school is dismissed or for families who have special travel or transportation needs.

The following guidelines apply to this service:

1. The monthly charge for the service is an hourly rate of \$6.50/hour with billing for the first hour as a minimum each day and additional time based on \$3.25/half-hour. The rate for this service may be increased if such change is necessary to make the service self-supporting.
2. An after-school snack will be provided for enrolled students. Students will not be allowed to go to the snack room or church vending machines.
3. This service is available to those who need it on a regular basis. It is necessary for the school to know what days to expect a student in The Lion's Den. We have a limited amount of walk-in spaces available for emergency care for those not signed up for regular use of The Lion's Den program. The rate for this use is \$10.00 an hour. Parents may sign up for The Lion's Den service by completing the Registration Form for Grades 3 through 6 located at the bottom of this document and returning it to the School Office by August 3, 2020.
4. Students in The Lion's Den will be governed by the same basic code of conduct and dress as outlined in the Student Handbook. **NO CELL PHONES nor ANY ELECTRONIC DEVICES ARE ALLOWED IN STUDY HALL.** If a student needs to contact a parent they may call from the school office.
5. The Study Hall Director will have responsibility over the Study Hall. After a brief play break and a school-provided snack, **students will independently study or read until checked out by a parent.**
6. The service will be available from 3:00 PM until 5:30 PM on days when school is dismissed at 3:00 PM. The service will be provided from dismissal of school until 5:30 PM on days when school is dismissed early for special events, etc. (Lunch will *not* be provided on these days. Students should bring a sack lunch.) The service is not provided on early dismissal for inclement weather. The service is not provided on school holidays or when school dismisses early before a holiday.
7. **The Lion's Den service ends each day at 5:30 PM.** Your children and our workers desire for you to arrive promptly. Our very reasonable rates will increase

promptly at 5:30 PM. We will assess you \$10.00 for the first fifteen minutes and \$1.00 for each additional minute after 5:30 PM. We cannot leave your child without appropriate supervision.

8. Students may not leave study hall for another activity without being checked out at the receptionist desk in the Lion Lobby by a responsible adult and a written consent by the student's parent.
- 9. Parents must show the official 2020-2021 carpool number card to the receptionist on duty in the Lion Lobby before checking out their child.**
10. This service must be self-supporting and charges are subject to change within thirty days notice.

**Sign-up Form Below....**

**BRIARWOOD CHRISTIAN SCHOOL REQUEST FORM FOR THE LION'S DEN  
AFTER SCHOOL CARE PROGRAM GRADES 3 THROUGH 6**

STUDENT'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

DAYS OF WEEK SERVICE IS BEING REQUESTED AND HOURS EACH DAY:

DAYS

HOURS

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

*The monthly charge for the service is an hourly rate of \$6.50/hour per child with billing for the first hour as a minimum of each day and additional time based on \$3.25/half-hour.*

FATHER'S NAME: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EXT. \_\_\_\_\_ MOBILE: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ EMPLOYER: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EXT. \_\_\_\_\_ MOBILE: \_\_\_\_\_

IN CASE OF EMERGENCY AND PARENT CANNOT BE CONTACTED, CALL:

\_\_\_\_\_ Telephone #: \_\_\_\_\_

NAMES OF PERSONS WHO WILL NORMALLY PICK UP STUDENTS:

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NAMES OF PERSONS NOT ALLOWED TO PICK UP STUDENTS (IF APPLICABLE):

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I have read and understand The Lion's Den guidelines/pricing.

\_\_\_\_\_  
Signature

**PLEASE PRINT AND RETURN THIS FORM TO THE LOWER SCHOOL OFFICE OR SCAN AND EMAIL TO JAMEE JACKSON [jjackson@bcsk12.org](mailto:jjackson@bcsk12.org).**