



## **Delbarton COVID -19 Childcare Reimbursement Plan**

- Delbarton will reimburse up to \$40 per day / per child for child care.
- Reimbursements will be processed monthly by the Business Office.
- As with all reimbursement requests, all requests must be submitted within 30 days of being incurred.
- A completed Check Request form must be submitted to the Business Office with appropriate support/documentation of the expense incurred in order for the reimbursement to be processed.