

**Legacy Early College School**  
**April 28, 2020**  
**Board Meeting – Parker Campus**

**Attendance**

1. William Brown
2. Charles Brewer
3. Joe Sullivan
4. Steve Lanzl
5. Cary Hall
6. Helen Irby-Unable to attend
7. David Mitchell-Unable to attend
8. Glenn Head-Unable to attend
9. Adela Mendoza-
10. Carl Stecker-Unable to attend
11. Llyn Strong-Unable to attend
12. Mark Crocker

**Administration**

1. William Brown, Executive Director
2. Virginia Burrows
3. Kyle Kovach
4. Idasa Cobb
5. LaCheryl Smith

Call to Order – 12:04

Today's Agenda – Approved by acclamation.

Minutes Approval – Steve Lanzl made a motion the minutes from the February 25, 2020, meeting be approved. Mark Crocker seconded.

**Finance Committee Report** - Gretchen Taylor

- Review of Balance Sheet and Income Statement as of March 31, 2020.
- Review of revised Proposed Budget FY2020 for the remainder of the year with Net Change in Fund Balance of \$83,935 including adding \$200,000 to the Reserve for Operations and \$233,200 (\$300,000 net of related facility expenses) to the fund balance Committed for Facilities.
  - Mr. Lanzl proposed to accept the budget as read. Joe Sullivan seconded.

## **Principal and Director Reports**

### **Kyle Kovach – Elementary School**

- Mr. Kovach thanked school leaders for their foresight to prepare for E-learning the week before March 16th. Scholars left on Friday, March 13th, with academic materials for continued instruction.
- Access of education to scholars: Access to e-Learning is based on what is provided in the home which results in varying levels. Legacy Early College has worked to level the field for Legacy scholars.
- 1<sup>st</sup> Phase of E-learning
  - Provide Core Instruction
  - Provide access to Chromebooks
  - Provide assistance with Wi-Fi
  - Provide high level care from teachers and staff
- Start Time for LEC Elementary Scholars is 8:00 am.
  - Assignments are posted on Dojo
  - Instructional videos are posted
  - Live Zoom sessions are held
  - Teachers are available for calls and scholar support.
- 2<sup>nd</sup> Phase of E-Learning
  - 2nd phase is continuing E-learning through the summer in both an intensive grouping of scholars and a second group that is less at-risk and more reviewing grade level concepts in preparation for August.

### **Idasa Cobb – Middle School**

- Perseverance in LECMS – Tough times don't last, but tough people do.
- LECMS Expectations during eLearning
  - March to April Transformation (62% Engagement to 95% Engagement)
  - Moved from attempting to replicate the regular school day to practical eLearning set-up focused on teaching essential standards/skills to prevent learning loss and setting up scholars for success in their upcoming grade level.
  - Removed Barriers: Making Learning accessible for ALL scholars. Platform is Google Classroom.
  - Set Expectations for Teachers/Scholars
  - Adopted a uniform Grading Policy for K-12
  - Simplified the overall process by using 1 platform for instruction, assessments and supports to lessen confusion for our scholars and parents.
  - Continue to make adjustments we can carry over to our Virtual Summer Academy in June.
- Social Emotional Learning (SEL)
  - Scholar Services work as a liaison between home and school. Our Dean of Culture, Dean of Scholars, Social Worker and Parent Coordinator work closely with grade level teams to make sure scholars are connected.
  - Dean of Scholars and Social Worker hold ZOOM counseling groups.
  - Dean of Culture and Dean of Scholars check on scholars who were part of their daily check in/check out list during the regular school day.

- Social Worker continues to support scholars and families as needed & meet weekly with her ALL Girls Counseling Group.
- Each scholar is contacted at least twice a week by a member of our Team.
- Home-School Connection
  - Office Hours for Teachers are 10:00-2:00 to allow scholars and families to communicate as needed. Also, support for 1 on 1 can be scheduled with all teachers including Special Education and ESOL Teachers.
  - Following Zoom – Available phone calls, texts, and Dojo – English and Spanish
- Summer Academy Program
  - Provided to all scholars
  - ELA
  - Special Education and ESOL services
  - Core Math Program
  - Core goal is to be most prepared to return in the fall.

### **LaCheryl Smith - High School**

- LECHS Theme for 2020 – Mission Possible: Together We Make It Possible
- E-learning Live Sessions Scheduled
  - Special Ed and ESOL teachers also participate with the live sessions
  - Sessions are recorded for scholars unable to attend or for future reference
  - Teachers also offer office hours for scheduling of one-on-one conferences
  - Assignments for remainder of the week are provided similar to college schedules
    - Monday 10:00-10:45 – Math
    - Tuesday 10:00-10:45 – English
    - Wednesday 10:00-10:45 – Science
    - Thursday 10:00-10:45 –Social Studies
    - Friday 10:00-10:45 – Related Arts
- E-learning Grading Policy
  - 81%-100% -Based on performance of submitted assigned task
  - 80% -The assigned tasks are submitted and meets the requirements as described
  - 60% -The assigned tasks are incomplete or have not been submitted
- E-learning Support Staff
  - Scholars scoring below 80% receive phone calls
  - Scholars receiving mental health services
  - Scholars being assisted with college decision and financial aid
  - Special clubs are meeting weekly
  - Special communication to our seniors
    - May 1<sup>st</sup>-Seniors will receive Cap and Gown
    - May 1<sup>st</sup> –Graduate Yard sign and gifts
    - July 24<sup>th</sup> – Graduation scheduled at Legacy’s soccer field
- E-learning Communications
  - Weekly newsletter to staff
  - Weekly newsletter to parents
  - Weekly newsletter to scholars
  - Shoutouts via SLACK
  - Shoutouts from scholars to teachers
  - All in-house meetings

## **Charles Ratterree – Chief of Staff**

- 40+ support staff members are on campus daily.
- Food Delivery to any/all Legacy Scholars that have expressed a need throughout Greenville County
- LEC partners is delivering over 1,000 + meals daily to homes.
  - Transportation personnel using our buses to serve meals in partnership with our food vendors (Chartwell). Employees have expressed their joy to connect with the scholars and families during this unprecedented time.
  - The LEC Meal Service application for reimbursement was initially denied by the SC Department of Food and Nutrition. Legacy Advancement Foundation funded the school expense for scholar meals until the application was revisited at the request of LEC.
- Facilities – What do we need to do to improve the day with scholars?
  - Repairs are being made to all campus buildings
- Improvements in Technology
  - Additional Aquos Boards purchased to replace expiring leases
  - Distribution of Chromebooks to all Legacy Scholars
  - Addressed WiFi issues through hotspots
  - The goal of our Technology Department is to support a classroom environment (onsite or remotely) where our teachers can effectively instruct their scholars.

## **Chairman’s Report – William Brown**

- Comments from Mr. Joe Sullivan in reference to the new Clinic.
  - Opening of the Clinic has moved slowly, but the goal is to open the clinic in August 2020.
  - St. Francis is committed to the \$500,000 project.
- Introduction of Elliot Smalley
  - Mr. Smalley will serve as a consultant to Legacy Early College during his first year.
  - He is excited to join the Legacy Team,
  - He attended fourteen schools on his academic journey, and he feels that every child should have access to a school like Legacy.
- Unprecedented times present unanswered questions. How does this effect our funding?
  - Will school open in the fall, or will we continue E-learning?
  - Will we need more Chromebooks, more Wi-Fi connections?
  - How many Dual Credit scholars will we have enrolled?
  - Enrollment is in process now, but what will the numbers be in the fall?
  - What training is most needed for teachers and leaders?
    - LEC will have 11 participants receiving RELAY Virtual Training this summer.
- Additional funding will be available May 1<sup>st</sup> to address the uncertainty.
- Additional Comments by Board Members
  - Adela Mendoza – Hispanic Alliance is working to centralize information for Hispanic families. Ms. Mendoza is proud to be part of Legacy College and appreciates how the families are being helped.
  - Steve Lanzl – Mr. Lanzl applauded the principals for their level of achievement in engagement with the Legacy scholars and families.

Public Comment – None

Old Business –

Adjourned – 1:01

Respectfully submitted by Geneva Galloway.

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The Mission of Legacy Early College School is to offer a quality, rigorous, and relevant educational program leading to college graduation and empowering underserved urban students to become productive, healthy, principled citizens in a changing society.