

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

June 8, 2020

Virtual Meeting Zoom platform

There was a safety plan public hearing 6:15pm to 6:21pm.

Board Members Present: Sheila Brown, Cindy Hall, John Foust, Sue Campbell, Chad Hunt, Cory Clark, Phyllis Frantel, Jeff Allen (Keri Link joined the meeting at 7:12pm)

Administrators Present: Dr. Christopher Brown, Zoe Kolczynski, Sharene Benedict and Clayton Cole, Andrea Smith and Scott Robinson

Public that logged in:

Some Top 10 students: Ashleigh Parsons, Liam Prendergast, Miah Cushman, Jacob Nemitz, Molly Mineo and Emily Lehman

Sheila Brown called the meeting to order at 6:21pm.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

No comments

Motion by Phyllis Frantel, seconded by Cory Clark to approve the following resolution.

APPROVAL OF AGENDA

Yes 8 (Keri Link absent) No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the May 11, 2020 Regular Meeting were accepted as submitted.

Minutes of the May 14, 2020 Special Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

CELEBRATIONS

Jenn Taft-Ms. Taft introduced some of the Top 10 students. They shared where they are going to college and a few of their favorite things at Marcus Whitman.

Dr. Christopher Brown: Dr. Brown congratulated Jennifer Horn on her retirement. Thanked her for her years of service.

ADMINISTRATORS' REPORTS

Dr. Christopher Brown: Dr. Brown gave an overview of the Capital Project. It's great to see over 30 construction workers. The seats in the auditorium have been removed and they are beginning the asbestos removal. There will be a facilities meeting after second story has been completed.

Dr. Brown also spoke to the Board about the school budget vote. He thanked Sharene and her team for getting everything together for June 9 budget vote. Governor Cuomo changed the budget vote date to Tuesday, June 16. Ballots can be accepted in person or ballot box by June 9 5pm. June 10 through June 16 5pm ballots can only be accepted by mail. Dr. Brown will send out a public communication tomorrow.

Dr. Brown also shared with the Board about extended school year for special education. Any academic instruction will be done virtually. Related services can be done in person.

Dr. Brown also spoke to the Board about socially distanced graduation. Brenda, Dan, Jenn and Chris met today. June 26 6pm is graduation rain date is June 27.

Motion by Phyllis Frantel, seconded by Jeff Allen to approve the consent agenda.

CONSENT AGENDA:

Personnel Agenda: In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The following appointments are pending clearance of NYS fingerprinting requirements:

Substitute Bus Driver: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Donna Waterman** as a Substitute Bus Driver for the 2020-21 school year.

Substitute Food Service Helper: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Donna Waterman** as a Substitute Food Service Helper for the 2020-21 school year.

Substitute Cleaners: Be it resolved upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby approve the following listed as Substitute Cleaners for the summer:

Shane	Carroll
Sydney	Davis
Catherine	Goodman
Makayla	Rush
Michael	Santee
Iva	Tears

Computer Aide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve temporary appointment of the following as Seasonal Computer Aide for July 1, 2020 through August 31, 2020:

Karen Sexton	\$11.85 per hour
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Resignation-Beth Lambert: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Beth Lambert**, as Teacher Aide, effective May 9, 2020.

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Resignation- Jennifer Horn: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Jennifer Horn**, as Librarian, effective July 1, 2020.

Accept Abolish Positions: Whereas, the Gorham-Middlesex Central School District, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions.

Upon the recommendation of the Superintendent, Dr. Christopher Brown, to adopt the following resolution:

Be it resolved, that the Board of Education hereby abolishes positions as follows:
Section 1. Be it resolved that the Board of Education hereby abolishes positions in the following tenure areas effective June 30, 2020:

Education of children with handicapping conditions-education of speech and hearing handicapped children

Librarian

Teaching Assistant tenure area four full time equivalents

Section 2. Be it further resolved, that the Board has determined that the services of the following individuals shall be discontinued effective June 30, 2020 in accordance with Education Law as they are determined to be the least senior teacher in their respective tenure areas:

Education of children with handicapping conditions-education of speech and hearing handicapped children tenure area: **Brianna Parzych**

Librarian-vacant position

Teaching Assistants tenure area: **Karen Clark, Kristen Hamilton, Adam Killebrew and Catrina Oswald**

Section 3. Be it further resolved, that the individuals named in Section 2. above, shall be placed upon a preferred list of eligible’ s for recall to a position for a period of seven (7) years from the effective date of the layoff pursuant to Education Law Section 3013.

Section 4. Be it further resolved, that the Superintendent is hereby directed to notify, in writing, each individual above of the information contained in this resolution, including placement of their name on a preferred eligible list for re-employment.

Amend Probationary Appointment-Jacqueline Wickham: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby amend the appointment of **Jacqueline Wickham**, who holds an English Language Arts Professional Certificate to a teaching position in the tenure area of English, for a four year probationary appointment commencing October 26, 2016 and ending on December 10, 2020 contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation of which the fourth year during the probationary period must be Effective or Highly Effective to be eligible for tenure; salary starting at Step 5 of the current MWTA contract.

Set Meeting Dates: Be it resolved that pursuant to Education Law the Board of Education of the Gorham-Middlesex Central School District does hereby set the following dates for regular meetings during the 2020-2021 School Year:

August 10, 2020	6pm
September 14, 2020	6:30pm
October 13, 2020	6:30pm <i>Tuesday</i>
November 9, 2020	6:30pm
December 14, 2020	6:30pm
January 11, 2021	6:30pm
February 8, 2021	6:30pm
March 8, 2021	6:30pm
April 12, 2021	6:30pm
May 11, 2021	6:30pm
June 14, 2021	6:30pm

Chairman and Chief Inspector-Lonnie Gunsalus: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Lonnie Gunsalus** as Chairman and Chief Inspector of the Annual Meeting of the Voters to be held on June 9, 2020.

Annual Meeting Election Inspectors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following as volunteer inspectors for the Annual Meeting on June 9, 2020:

Sue Cooper	Margaret Murphy
Cheryl Field	Trina Rowlands
Sharon Gage	Susan Smith
Sharon Grzeskowiak	Beth Tomion
Tara Grzeskowiak	Linda Turner
James Loomis	Dawn Wright

Approve Memorandum of Agreement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Memorandum of Agreement with the **Marcus Whitman Custodial, Maintenance & Food Service Employees Association, the Marcus Whitman Bus Drivers’ Association, the Marcus Whitman Teacher Aides, and Teaching Assistants and Clerical Employees Association** COVID adjustments.

Approve Addendum Individual Agreements: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the addendum to Employment Agreements for the Managerial and Confidential Employees as submitted for the 2019-20.

Approve Addendum Supervisor Agreements: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Addendum to Supervisor Agreements for the Managerial Employees as submitted for 2019-20.

Recommendations of End of Year Reserves: Be it resolved that upon the recommendation of the Audit Committee, that the following anticipated funds be approved: \$40,000 to fund the Workers Compensation Reserve, \$20,000 to fund the Unemployment Reserve, 500,000 to fund the Retirement Contribution Reserve, \$198,000(*max. amount allowed*) to the Retirement Contribution TRS sub fund, and that any remaining fund balance is placed in Capital Reserve-Building Project, at the June 9, 2020 meeting.

Permission to Amend the 2019-20 Budget: Be it resolved that upon the recommendation of the Audit Committee, recommends to the Board of Education to amend the 2019-20 budget by increasing the amount of \$ 44,086.16 to fund retirees’ vacation and sick days payment per the Administrator’s contract from the Employees Benefit Liability Reserve at the June 8, 2020 meeting.

Amend Agreement with SEI Design Group Architects, DPC: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the amended agreement with SEI Design Group Architects, DPC for current building capital project.

**Resolution Approving Amendment to Employment Agreement for Superintendent of Schools
(Christopher R. Brown)**

WHEREAS, the Board appointed Christopher Brown as Superintendent of Schools for a three (3)-year term, effective July 1, 2019 through June 30, 2022, and entered into a contract memorializing the terms and conditions of employment, dated April 11, 2019; and

WHEREAS, having discussed the above, the Parties seek to amend the terms and conditions of the Agreement for the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Amendment to Employment Agreement effective June 8, 2020 amending the terms and conditions of compensation for unused vacation days for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the President of the Board, or the Vice President in her absence, to execute said Amendment to Employment Agreement on behalf of the District and to file same with the District Clerk.

Amendment to the 2019-20 School Calendar: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the amended 2019-20 school calendar. Because of the COVID19 pandemic, the district at the direction of Governor Cuomo, began virtual school on March 16, 2020. The district was directed to conduct virtual schooling during the April Break of April 6-13. Regents exams were also cancelled for the 2019-20 school year. With these additional days of school, the last day for students will be June 15, 2020 and staff will be June 18, 2020.

CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

Yes 8 (Keri Link absent) No 0 MC

PUBLIC ACCESS TO THE BOARD

No comments

Keri Link joined the meeting at 7:12pm

BOARD MEMBER ITEMS:

Audit Committee Minutes May 26

June 23 Audit Committee Meeting

Four County School Boards Annual Meeting June 30 4:30pm (Zoom)

Sharene will register those attending. You will receive the zoom login once you are registered.

Board President and Vice-President-Sheila and Cindy are interested in continuing this role if there are others interested please let me know.

Re-org meeting is July 13 at 6pm.

7:16pm Break

EXECUTIVE SESSION: Motion by Keri Link, seconded by Chad Hunt at 7:27pm for the Board to enter into executive session to discuss the employment history of particular people.

Meeting reconvened at 8:16pm

Motion by Jeff Allen, seconded by Keri Link to adjourn the meeting at 8:16pm.

Respectfully Submitted,

Sharene Benedict
District Clerk