



North Valley Christian Academy Teacher Employment Application

Thank you for your interest in North Valley Christian Academy. We look forward to the possibility of joining our NVCA family and serving the Lord together. Please fully complete the application and make sure all items listed on the checklist have been completed. In order to be considered for a position at NVCA, a complete application is required.

Checklist

Items to be submitted with application

- Current Resume
- Official Transcripts from all Postsecondary Institutions
- Copy of Arizona Fingerprint Clearance Card (front and back)
- Copy of Teacher certification and other certifications
- Christian testimony essay
- Answers to additional essay questions

After completion and submission of the checklist items, if a position is open and qualifications are met, you will be contacted to schedule an interview.

If employment is offered, a background check must be completed prior to completion of the hiring process.

Name: _____ **Date:** _____

Submit complete application, including all items above to
NVCAemployment@northvalleyca.org.



**33655 North 27th Drive
Phoenix, AZ 85085
Phone (623) 551-3454
Fax (623) 551-4067**

Teacher Application for Employment

Full Name: _____ Application Date: _____

Email: _____ Date Available: _____

Street Address: _____

City, State, Zip Code: _____

Phone: _____

Position Desired: _____

___ full time ___ part time ___ substitute

Do you actively attend a local, Bible-believing church? ___yes ___no

Name of church: _____

Teacher Certification (level and state): _____

Expiration date: _____

Do you have a fingerprint clearance card? ___yes ___no

Expiration date: _____

Can you submit verification of your legal right to work in the United States?

___yes ___no

Have you ever been convicted of a crime? ___ yes ___no

If so, please explain

What are your areas of strengths?

What are your areas of opportunities for growth?

Professional Qualifications

Month/Year	Degree	Institution	Major/Minor(s)

Teaching Experience

Sequentially list your teaching experience, with most recent first. (Please attach additional sheet if needed.)

Month/Year	Position	School/Organization	Responsibilities

Total years of teaching experience: _____

Do you have any endorsements?

Please list any activities or sports you are able and willing to lead, sponsor or coach.

Early Education Applicants:

Do you hold a preschool certificate (or CDA)? ___yes ___no

Indicate from what college _____

Are you working towards a preschool or CDA certificate? ___yea ___no

What courses have you completed? _____

Additional Employment History
(begin with most recent)

1. Employer _____
 Position _____ Dates of Employment _____
 Address _____
 Supervisor's Name and Number _____
 Reason for Leaving _____

2. Employer _____
 Position _____ Dates of Employment _____
 Address _____
 Supervisor's Name and Number _____
 Reason for Leaving _____

3. Employer _____
 Position _____ Dates of Employment _____
 Address _____
 Supervisor's Name and Number _____
 Reason for Leaving _____

4. Employer _____
 Position _____ Dates of Employment _____
 Address _____
 Supervisor's Name and Number _____
 Reason for Leaving _____

Professional References

Give 3 references qualified to speak of your professional training and experience. List your recent or most current principal/supervisor first.

Name	Yrs. Known	Position	Email	Phone

Personal References

Please do not list family or relatives as references.

Name	Yrs. Known	Email	Phone

Essay Questions

Please answer each essay question and submit with this employment application and other required documents listed on page 1 of employment packet.

1. Why do you wish to teach in a Christian school?
2. What is your education philosophy and how does your faith inform your teaching?
3. What is your approach to classroom procedures and discipline?
4. Share your faith with us, including how you became a Christian.

By signing below, you are confirming and declaring all information completed in this application packet, including all pages as well as additional items provided, is true, accurate, and complete.

“I have read this application and declare all of my answers on all pages including additional items provided are true, accurate, and complete.”

Signature _____

Date _____