

Walter G. Nord School Restart Guidelines - Fall 2020

In accordance with restart guidelines established by the Amherst Exempted Village School District, Walter G. Nord School has developed the following procedures for the 2020-2021 school year. These procedures are intended to minimize and mitigate the risk while providing a safe learning environment for all students and staff. All procedures are subject to change as health alerts and the health of students and staff change.

Nord School Schedule:

For the 2020-2021 school year, Nord School will continue to run on a quarter schedule. Students will receive core instruction as part of a team of two or three teachers, and will continue to receive instruction in Library, PE, Spanish, General Music, and Art. Students will rotate throughout their team with their homeroom group to reduce exposure.

| Dates | | Grading Periods | | Daily Schedule | |
|--------------------------|-------------|-----------------|----------------------------|------------------|--------------------------|
| August 27 - October 16 | 1st Quarter | 8:30/8:40am | Doors Open/Class Starts | 10:50am - 1:10pm | Staggered Lunch & Recess |
| October 19 - December 18 | 2nd Quarter | Daily | Gross Motor & Snack Breaks | 3:20pm | Dismissal Starts |
| January 5 - Mar 12 | 3rd Quarter | | | | |
| March 15 - May 27 | 4th Quarter | | | | |

Extended Campus (eCampus):

Families opting into the eCampus option can expect a robust learning experience. Teachers will interact with students via Google Hangouts at specific times during the day. Students will have the same level of engagement and accountability as onCampus classes and will be required to log in at specific times during the day to attend class. Daily attendance policies and procedures apply to eCampus students. All eCampus classes will follow the same grading as onCampus classes. Online instruction may have limitations in the courses offered due to student enrollment and the availability of staffing and resources.

Face Coverings:

Students will be required to have masks, buffs, or face shields that wrap around the face, cover the nose and mouth completely, and extend below the chin available for the school day where social distancing cannot be guaranteed. Teachers will build time into their schedules for students to have breaks from wearing face coverings when and where it is safe to do so. Disposable face coverings will be provided for emergency situations when a student forgets to bring one to school or on the bus.

Student Arrival:

- Students riding the bus will enter the building through the front doors. Students arriving by car will enter the building through the back parking lot.
- Upon entering the building, students will have the opportunity to use hand sanitizer prior to traveling to their homeroom.
- Students will go straight to their classroom and sanitize their hands. Students will keep their backpacks with them for the day.

- Students who want breakfast will still travel to their homeroom where breakfast will be available.

Breakfast:

- Breakfast will be delivered to the classroom for those wanting to purchase.

Specials (Art, Music, PE, Spanish, and Library):

- Art, Music, Spanish and Library teachers will provide instruction in the homeroom.
- The gymnasium has enough space for students to social distance for Physical Education instruction.
- Art, Music, Spanish, and Library will have modified instructional materials based on space and social distancing.

Hallways:

- Staff members will escort groups of students traveling in the halls to ensure social distancing.
- We will have an established traffic flow for the whole building with a specific entry and exit flow.
- Students should stay to the right in halls with two-way traffic. Directional arrows and signage will be utilized throughout the building.

Classrooms:

- Upon entry into a classroom, students will use the provided hand sanitizer placed by the entry door.
- Students will have assigned seats for the entire quarter.
- Student work areas will be spaced out as much as possible throughout the classroom.
- Students will not share materials.
- Student chairs and desks will be cleaned at the end of each period to prepare for the next class as well as before lunch/snack.
- Upon exiting the classroom, students will be required to sanitize their hands.

Restrooms:

- Students will be offered scheduled restroom breaks as part of classroom routines in order to limit students congregating in the bathrooms.
- During these times, all students will be required to wash their hands.
- Bathroom passes will be limited to urgent or emergent needs.
- Restrooms will be intermittently cleaned and disinfected throughout the day.

Lunch and Recess:

- Students will eat in their classrooms.
- Students who buy lunch will walk to the kitchen to purchase lunch and bring it back to the classroom to eat.
- Some classes will eat lunch and then go to recess. Other classes will go to recess and then eat lunch.
- Students will wash and/or sanitize hands before and after lunch.

Common Areas:

- Students will not be allowed to congregate in common areas such as lobbies or hallways during the school day. Before and after school, students will not congregate at any entryways. Students will remain in their vehicles or in busses until invited into the building by staff.

Visitors:

- No visitors will be permitted in the building during the school day.
- If a parent/guardian has an emergency or needs to enter the building for a pre-planned meeting, they should call the main office at (440) 988-4441 to coordinate entry.

Tardy and/or Early Release:

- If a student is tardy, the adult bringing them to school will call (440) 988-4441 upon arrival, and the student will walk to the front door where a staff member will let them in. Parents will provide a reason for their tardiness over the phone as they will not physically sign them in.
- If a student is having an early release, the adult picking them up will phone (440) 988-4441 upon arrival and walk to the door with their ID. The adult will wait outside by the main office for their student. Please call upon arrival to the building to expedite your student's dismissal.

Dismissal:

- Dismissal will start at 3:20 pm.
- Car riders and bus riders will be escorted to vehicles by staff.
- Students who walk home will be released out the back doors of the building. Everyone should model social distancing.
- Nord will continue to utilize PikMyKid. For those that are new to PikMyKid, you can find more information @ <https://www.pikmykid.com/>. We use this program to coordinate an orderly dismissal. Every family will need to have an account to determine dismissal routines and changes for your child. Additionally, any adults picking up students are asked to download the app to expedite the dismissal process.

Other Safety Procedures:

- A room separate from the school clinic has been designated for students or staff who begin to show symptoms of COVID-19 or have a temperature above 100°F while at school.
- Opportunities for handwashing will be provided to students throughout the day.
- Hand sanitizer will be available in high-traffic areas and students will be encouraged to sanitize hands.
- Teachers will build handwashing time into their classroom routines.
- High-touch surfaces will be cleaned frequently throughout the day.
- Students are encouraged to bring their own water bottles as drinking directly from fountains will be closed. Refilling personal water bottles at touchless stations, if available, will be allowed.