

Amherst Junior High School Restart Guidelines - Fall 2020

In accordance with the restart guidelines established by the Amherst Exempted Village School District, Amherst Junior High School has developed the following procedures for the 2020-2021 school year. These procedures are intended to minimize and mitigate the risk while providing a safe learning environment for all students and staff. All procedures are subject to change as health alerts and the health of students and staff change.

AJH Master Schedule:

For the 2020 - 2021 school year, Amherst Junior High School will run on a trimester schedule with every student taking four core classes with opportunities for specials and music. Students will be grouped into teams, limiting the number of students they interact with throughout the school day.

| Trimester Dates | Daily Schedule | |
|-------------------------|----------------|--|
| August 27 - November 17 | 7:10 - 7:25 | Staggered Arrival |
| November 18 - March 1 | 7:25 | School Day Begins |
| March 2 - May 27 | 2:25 | School Day Ends |
| | 2:25 - 2:40 | Staggered Dismissal (Busses dismiss first) |
| | 2:35 | Busses Leave |

Extended Campus (eCampus):

Families opting into the eCampus option can expect a robust learning experience. Teachers will interact with students via Google Hangouts at specific times during the day. Students will have the same level of engagement and accountability as onCampus classes and will be required to log in at specific times during the day to attend class. Daily attendance policies and procedures apply to eCampus students. All eCampus classes will follow the same grading as onCampus classes. Online instruction may have limitations in the courses offered due to student enrollment and the availability of staffing and resources.

Face Coverings:

Students will be required to have masks, buffs, or face shields that wrap around the face, cover the nose and mouth completely, and extend below the chin available for the school day where social distancing cannot be guaranteed. Teachers will build time into their schedules for students to have breaks from wearing face coverings when and where it is safe to do so. Disposable face coverings will be provided for emergency situations when a student forgets to bring one to school or on the bus.

Student Arrival:

- Bussed students not eating breakfast will enter through the main lobby by the office.
- Students eating breakfast will use the athletic doors, entering the cafeteria in the first door and exiting through the second door to allow for one way traffic flow.
- Car riders and walkers will enter the building through the southernmost entrance from the walkway leading to the car drop off lot.

- Upon entering the building, students will have the opportunity to use hand sanitizer and report directly to their first class.
- Students will go straight to their first period classroom, sanitizing their hands upon entry into the classroom.

Breakfast:

- Breakfast for purchase will be picked up and eaten in the classroom.

Specials (Art, Music, PE, French and Spanish):

- Art, Music, Spanish, French and PE will be providing instruction throughout the year.
- Art, Music, Spanish, French and PE will have modified instructional materials based on space and the need to limit student interactions related to social distancing.

Hallways:

- We will have an established traffic flow for the whole building (including stairwells) with a specific entry and exit flow.
- Directional arrows and signage will be utilized throughout the building.
- All traffic will be one way.

Classrooms:

- Upon entry into a classroom, students will be required to sanitize their hands.
- Students will have assigned seats for the entire trimester.
- Student work areas will be spaced out as much as possible throughout the classroom.
- Students will not share materials.
- Students will clean their work area before they leave the classroom.
- Upon exiting the classroom, students will be required to sanitize their hands.

Restrooms:

- Students will be offered scheduled restroom breaks as part of classroom routines in order to limit students congregating in the bathrooms.
- During these times, all students will be required to wash their hands.
- Bathroom passes will be limited to urgent or emergent needs.
- Restrooms will be intermittently cleaning and disinfecting throughout the day.

Lunch:

- Students who buy lunch will eat in the lunchroom.
- Students who pack lunch will eat lunch in the gymnasium.
- Each location will have designated in and out doors and an established traffic flow for the room.
- Students must sit at a distance and the number of students at each table will be limited.
- Proper distance will be marked at each table.
- Students will wash and/or sanitize hands before and after lunch.

Common Areas:

- Students will not be allowed to congregate in common areas such as lobbies or hallways during the school day. Before and after school, students will not congregate at any entryways. Students will remain in their vehicles or in busses until invited into the building by staff.

Visitors:

- No visitors will be permitted in the building during the school day.
- If a parent/guardian has an emergency or needs to enter the building for a pre-planned meeting, they should call the main office at (440) 988-0324 to coordinate entry.

Tardy and/or Early Release:

- If a student is tardy, the student will come into the main office and sign-in electronically.
- If a student is having an early release, the adult picking them up will park in the loop and phone (440) 988-0324 upon arrival and walk to the door with their ID. The adult will wait outside by the main office for their student. Please call upon arrival to the building to expedite your student's dismissal.

Dismissal:

- Staggered dismissal will begin at 2:25 pm. More details will be released in August.
- Students must exit the building immediately upon dismissal and will avoid congregating in large groups outside after dismissal.
- Bus riders will be dismissed first to keep district bussing running on time.

Other Safety Procedures:

- A room separate from the school clinic has been designated for students or staff who begin to show symptoms or have a temperature above 100°F while at school.
- Opportunities for handwashing will be provided to students throughout the day.
- Hand sanitizer will be available in high-traffic areas and students will be encouraged to sanitize hands.
- High-touch surfaces will be cleaned frequently throughout the day.
- Lockers will not be used at all. Students will carry all belongings in their backpacks.
- Cell phones will be with students but turned off for the duration of the school day.
- Students are encouraged to bring their own water bottles as drinking directly from fountains will be closed. Refilling personal water bottles at touchless stations, if available, will be allowed.