

Walker-Grant Middle School

One Learning Lane – Fredericksburg, VA 22401
Phone: 540-372-1145 Fax: 540-891-5449
Grades 6-8
Mrs. Jessica Nelson, Principal
Mrs. Courtney McWhirt, Guidance Secretary

SCHOOL HOURS: 7:40 A.M. – 2:40 P.M.

- No students or visitors in building prior to 7:15 A.M. Visitors enter through first set of double doors at front of school. Visitors must present and leave photo I. D. with receptionist and sign-in. Sign-out and collect photo I. D. when ready for departure.
- School office is open daily from 7:15 A.M. – 4:00 P.M. **The counseling center closes at 3:00.**
- Presentation of photo I. D. is required to sign-out your child.
- Students arriving late must sign in with the attendance secretary.
- Car riders are dropped off /picked-up at the front entrance.
- No transportation changes are accepted for students without written permission (if fax or email, you must call to confirm receipt). Indicate if change is for one day or permanent.

James Monroe High School

2300 Washington Avenue – Fredericksburg, VA 22401
Phone: 540-372-1100 Fax: 540-373-6584
Grades: 9-12
Dr. Tim Duffy, Principal
Mrs. Beth Ripley, Guidance Secretary
Mrs. Sharon Lee, School Nurse

SCHOOL HOURS: 7:45 A.M. – 2:45 P.M.

- No students or visitors in building prior to 7:00 A.M. Visitors enter through first set of double doors at front of school. Visitors must present and leave photo I. D. with hall monitor and sign-in. Sign-out and collect photo I. D. when ready for departure.
- **The Counseling Center is open daily from 7:30 A.M. – 3:00 P.M.**
- Presentation of photo I. D. is required to sign-out your child.
- Students arriving late must sign in with the attendance secretary.
- Car riders are dropped off /picked-up at the front entrance.
- No transportation changes are accepted for students without written permission (if fax or email, you must call to confirm receipt). Indicate if change is for one day or permanent.

Fredericksburg City Public Schools **STUDENT REGISTRATION INFORMATION**

STUDENT REGISTRATION HOURS:

8:30 A.M. – 11:00 A.M. & 1:00 P.M. - 3:00 P.M.

FCPS Registrar
210 Ferdinand Street
Fredericksburg, VA 22401

Telephone: (540) 940-8380
Fax: (540) 940-8298
Website: cityschools.com
Email: ataylor@cityschools.com



You can pre-register at any time, on our website for students attending grades K through 12. After you pre-register, please bring the required documents to **210 Ferdinand Street – Walker-Grant Center** to complete your registration.

REQUIRED DOCUMENTS -

- ✓ **Birth Certificate** – Original, not photocopy (*hospital certificates not accepted*) **or** Passport (*if not U.S. citizen*)
- ✓ **Immunization Record/School Entrance Physical Exam** (dated within 1 year of entering school)

These documents must be signed by a physician and recorded on a State Health Form, which may be obtained from your physician, Health Department, or registrars' office.

- ✓ **Proof of City Residency** (mortgage/property settlement agreement, lease agreement **AND** 1 utility bill)
****DRIVER'S LICENSES CAN NOT BE ACCEPTED****
- ✓ **Tuition Form (if out-of-city resident)**
- ✓ **Emergency Contact Information**
- ✓ **PHOTO ID for parent/guardian**

If your name does not appear on the lease/mortgage agreement of the residence in which you reside, you must provide a verification of residency letter (JEC-R-1) from the tenant/owner indicating that you reside with him/her. In addition you must provide proof of the tenant's/owner's city residency (mortgage/lease agreement **AND** A current utility bill.) **** DRIVER'S LICENSES CAN NOT BE ACCEPTED ****

REQUIRED IMMUNIZATIONS AND SCREENINGS:

- 4 doses DPT (one after 4th birthday)
- Hemoglobin **or** Hematocrit (if indicated)
- 4 doses Polio (one after 4th birthday)
- Urinalysis (if indicated)
- 2 doses Measles (*rubeola received after 12 months of age*)
- Vision and Hearing Screening
- 2 doses Measles, 1 dose Mumps, 1 dose Rubella **or** 2 doses MMR
- Lead Screening/Level (if indicated)
- 2 doses Varicella
- TB Screening – PPD if any yes answers on the screening questions
- 3 doses Hepatitis B vaccine
- TDAP (*Required for ALL Rising 6th, 7th and 8th grade students*)

All required information must be available at the time of student registration. Failure to provide this information may result in a delaying of your child's entrance to school.

TRANSFER STUDENT FROM IN-STATE PUBLIC SCHOOLS:

In addition to completing registration forms, the following documents are required:

- ✓ proof of city residency must be presented at time of registration
- ✓ tuition form (if out-of-city resident)
- ✓ emergency contact information
- ✓ a release of records form must be signed by the parent/legal guardian.

Birth Certificate – original, not photocopy (hospital certificates not accepted) or Passport (if not U.S. citizen)

TRANSFER STUDENTS FROM PRIVATE OR OUT-OF-STATE SCHOOLS:

In addition to completing registration forms, the following documents are required:

- ✓ original birth certificate
- ✓ immunization record/school entrance physical exam compatible to Virginia state requirements
- ✓ emergency contact information
- ✓ proof of city residency
- ✓ tuition form (if out-of-city resident)
- ✓ a release of records form must be signed by the parent/legal guardian.

1. **Registration forms** must be completed by parent/legal guardian with school registrant.
2. **Legal documents** (custody/visitation, etc.) must be presented to school registrant at time of registration.
3. **Required documents** must be presented to school registrant at time of registration.

Upon completion of all required forms and receipt of all required documents, student is registered and eligible for enrollment.

Hugh Mercer Elementary School

2100 Cowan Boulevard – Fredericksburg, VA 22401
Phone: 540-372-1115 Fax: 540-372-6753
Grades K-2

Dr. Kimberly Doucette, Principal
Mrs. Lita Brown, Attendance/Guidance Secretary
Ms. Sonja Coulon, School Nurse

SCHOOL HOURS: 8:35 A.M. – 3:15 P.M.

- No students or visitors in building prior to 8:00 A.M. Visitors enter through the front doors at the main entrance of the school. Visitors will be required to use an intercom system before entering. Visitors must present and leave photo I. D. with office staff and sign-in. Sign-out and collect photo I. D. when ready for departure.
- **School office is open daily from 8:00 A.M. – 4:00 P.M.**
- Presentation of photo I. D. is required to sign-out your child.
- Students arriving late must be signed in with the office staff by an adult.
- Car riders are dropped off /picked-up at the gym entrance by 8:30 every morning, after 8:30 they need to be signed in at the office.
- No transportation changes are accepted for students without written permission (if fax or email, you must call to confirm receipt). Indicate if change is for one day or permanent.
- The late bell rings at 8:40.

Lafayette Upper Elementary School

3 Learning Lane – Fredericksburg, VA 22401
Phone: 540-310-0029 Fax: 540-310-0671
Grades 3-5

Mrs. Courtney Wheeler, Principal
Mrs. Linda Lam, Guidance Secretary
Mrs. Diane Olivares, School Nurse

SCHOOL HOURS: 8:25 A.M. – 3:15 P.M.

- No students or visitors in building prior to 8:00 A.M. Visitors enter through first set of double doors at front of school. Visitors must present and leave photo I. D. with hall monitor and sign-in. Sign-out and collect photo I. D. when ready for departure.
- School office is open daily from 8:00 A.M. – 4:30 P.M. **The counseling center closes at 3:00.**
- Presentation of photo I. D. is required to sign-out your child.
- Students arriving late must be signed in with the attendance secretary by parent/legal guardian.
- Car riders are dropped off /picked-up at the gym entrance.
- No transportation changes are accepted for students without written permission (if fax or email, you must call to confirm receipt). Indicate if change is for one day or permanent.