



**Title:** CARES Act Institutional Funding Report

**Report Name:** 45 – Day Fund Report

**Report Date:** July 24, 2020

**Application Date:** May 9, 2020

**Funds Obligated:** May 14, 2020

**Funds Drawdown:** June 22, 2020 and June 29, 2020

**More Information:** CARES ACT: Higher Education Emergency Relief Fund

Mandated Report on CARES Act Institutional Assistance Grants – Higher Education Emergency Relief Fund – Institution Portion, PR/AWARD NUMBER P425F203036

**OVERVIEW:**

Under Sections 18004(a)(1) and 18004(c) of the CARES Act, Louisiana State University Health Sciences Center Shreveport (LSUHSC-S) received an institutional portion of the formula grant funds in the amount of \$158,496.

**CERTIFICATION AND AGREEMENT:**

LSUHSC-S signed the Certification and Agreement on May 5, 2020 and then submitted to the Department of Education (DOE). According to the certification and agreement, recipient may, but is not required to, use funds designated for institutional costs, to provide additional emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus.

**TOTAL FUNDS RECEIVED:**

As of July 24, 2020, LSUHSC-S has drawn down \$111,375 from DOE pursuant to the institution's Certificate and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund Formula Grants authorized by Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

**FUNDS DISTRIBUTED:**

As of July 24, 2020, LSUHSC-S has distributed \$96,991 for student emergency aid and will use the remaining total balance of \$61,505 for the Institutional Portion under Sections 18004(a)(1) and 18004(c) of the CARES Act.

## ELIGIBLE PARTICIPANTS:

As of July 24, 2020, LSUHSC-S determined the eligible students for this distribution according to the application process outlined below.

## STUDENTS RECEIVING FUNDS:

As of July 24, 2020, LSUHSC-S distributed funds to 81 students under the Institutional Portion of the Higher Education Emergency Relief Fund Formula Grants authorized by Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

## DETERMINING ELIGIBILITY & AMOUNT OF AWARD:

**From:** Shv Student Financial Aid  
**Sent:** Monday, May 4, 2020 10:38 PM  
**To:** SH-Class2021 <[SH-Class2021@lsuhsc.edu](mailto:SH-Class2021@lsuhsc.edu)>; SH-Class2022 <[SH-Class2022@lsuhsc.edu](mailto:SH-Class2022@lsuhsc.edu)>; SH-Class2023 <[SH-Class2023@lsuhsc.edu](mailto:SH-Class2023@lsuhsc.edu)>; SH-Class2024 <[sh-class2024@lsuhsc.edu](mailto:sh-class2024@lsuhsc.edu)>; Shv Allied Health Students <[shvsahp@lsuhsc.edu](mailto:shvsahp@lsuhsc.edu)>; Shv Graduate Studies Students <[ShvGraduateStudiesStudents@lsuhsc.edu](mailto:ShvGraduateStudiesStudents@lsuhsc.edu)>  
**Cc:** Shv Student Financial Aid <[shvfinancial@lsuhsc.edu](mailto:shvfinancial@lsuhsc.edu)>  
**Subject:** CARES Act: Higher Education Emergency Relief Fund  
**Importance:** High

Dear Students:

LSU Health Shreveport has recently applied for funding through the CARES Act to assist our students with allowable expenses incurred as a result of the COVID-19 pandemic. The CARES Act establishes and funds the Higher Education Emergency Relief Fund to address financial needs of students due to the disruption of campus operations from the coronavirus. Click on the link below to access the online request form and to view a detailed Q&A.

<https://inside.lsuhs.edu/Departments/StudentFinancialAid/Pages/default.aspx?tab=Pages&active=56&title=CARES%20Act%3A%20%20Higher%20Education%20Emergency%20Relief%20Fund%20for%20COVID-19>

The following is a summary of student eligibility requirements and the application/disbursement process:

1. Students must meet the general eligibility criteria for federal (Title IV) student aid.
2. Allowable expenses include:
  - a. additional technology/course costs for remote learning.
  - b. additional related living expenses, and
  - c. additional related personal/health expenses.
3. Emergency Relief Fund award is a non-repayable grant and will not impact current or future federal student aid awards.
4. Funding is limited. Therefore, LSU Health Shreveport will give priority to students who:
  - a. had a valid 2019-2020 Free Application for Federal Student Aid (FAFSA) on file at LSU Health Shreveport and met general federal (Title IV) student aid requirements and
  - b. were enrolled at LSU Health Shreveport for at least half-time status during the Spring Semester and will continue enrollment to the Summer 2020 or Fall 2020 terms.
5. Awards will be made on a case-by-case basis. Award amounts will vary.
6. Funds will be disbursed in the same manner as other financial aid. The awards will be added to the student system and will pass through the Bursar's Office to your BankMobile account.

## CARES Act: Higher Education Emergency Relief Fund for COVID-19

LSU Health Shreveport has recently applied for funding through the CARES Act to assist our students with allowable expenses incurred as a result of the COVID-19 pandemic. The CARES Act establishes and funds the Higher Education Emergency Relief Fund to address financial needs of students due to the disruption of campus operations from the coronavirus pandemic. These Q&As address eligibility requirements and application/disbursement procedures.

### [How do I apply for assistance through the CARE Act Emergency Financial Aid Grant fund?](#)

If you wish to apply for emergency grant funding, please complete the online application. You can access the form by clicking the following link:

[CARE Act Emergency Funds Request Form](#)



STUDENT FINANCIAL AID

CARES Act Emergency Funds Request

Student Name

First Name

Last Name

Student ID Number

Academic Program

Select the expenses for which you are seeking funds:

- Living Expenses
- Personal/Health and Child Care
- Technology and Course Materials

Provide a brief statement explaining the nature of the expense(s) that you incurred. Documentation may be required.

**Certification**

I certify that I incurred the expenses noted above as a result of disruption of campus operations at LSU Health Shreveport caused by COVID-19 and request emergency student grant funding to help defray these expenses.

Signature

[\[clear\]](#)

Use your mouse or finger to draw your signature above

Date \*

Jun ▼

10 ▼

2020 ▼

📅

#### [What are the eligibility requirements?](#)

Per U.S. Department of Education guidance, only students meeting the general eligibility criteria for federal (Title IV) student aid can qualify for emergency grant funding. LSU Health Shreveport will give priority to students who:

- has a valid 2019-2020 Free Application for Federal Student Aid (FAFSA) on file at LSU Health Shreveport and,
- met general federal (Title IV) student aid requirements and,
- were enrolled at LSU Health Shreveport for at least half-time status during the Spring 2020 Semester when the disruption occurred and will continue enrollment to the Summer 2020 or Fall 2020 terms.

#### [What are the allowable expenses?](#)

Expenses related to the disruption of campus operations due to the coronavirus include additional technology/course costs for remote learning, additional related living expenses, and additional related personal/health expenses.

#### [Will emergency relief fund reduce my current or future financial aid award?](#)

No. CARE Act Emergency Relief Fund awards will have no impact on your federal or institutional student aid awards.

#### [How long will it take to receive my award?](#)

Other institutions are reporting a 2 week turnaround time for receiving funds after submitting the school's application to the federal government. While waiting for funds to arrive, the Student Financial Aid Office will start collecting, reviewing requests, and making awards. This procedure will allow us to quickly release awards once the school is allowed to drawdown funds.

#### [How much can I receive?](#)

Awards will be made on a case-by-case basis and can vary among students.

#### [What happens if I have an outstanding balance on my LSU Health Shreveport student account?](#)

The funds will post to your LSU Health Shreveport student account for tracking and reporting purposes and will not offset any outstanding charges on your student account. These awards are for emergency expenses and cannot be used to pay institutional charges, even if you make the request.

#### [How will I receive my funds?](#)

The Student Financial Office will add the award to the student system. The Bursar Office will post the award to your LSU Health Shreveport student account and create a refund/overpay amount.

The Bursar's Office will transfer the refund/overpay amount to BankMobile for disbursement.

All applications are reviewed by the Cares Act Committee and approved based on COVID related expenses as outlined on the website.

## **CONCLUSION:**

This report documents the status of CARES Act Higher Education Emergency Institutional Relief Funds (HEERF) as of July 24, 2020. Additional reports will be posted on LSUHSC-S website every 45 days.