

Home of the SAINTS!



Mission:

Adelanto High School will challenge and engage students through research-based instructional strategies, while providing students with opportunities to achieve academic success and demonstrate responsible citizenship.

Vision:

Adelanto High School creates college and career-ready students by promoting a culture of excellence through academic achievement, character development, and community partnerships.

Schoolwide Learning Outcomes:

Achieve ~ *students demonstrate their ability to achieve through:*

- Academic Proficiency
- Graduation from High School
- College and Career Readiness

Honor ~ *students will demonstrate honor or be honored through:*

- Positive Attendance
- Positive Student Recognition
- Positive Behavior

Serve ~ *students will demonstrate their ability to serve their school and community through:*

- ASB/AVID
- Athletics / Clubs
- Community/School Involvement



Contact Information

Address:

Adelanto High School
15620 Joshua Road
Adelanto, CA 92301

Website:

<http://ahs.vvuhsd.org/>

Important Phone Numbers:

Adelanto High School(760) 246-3909
Adelanto High School Fax (760) 246-8314
Principalext. 39102
Assistant Principals ext. 39104
Deanext. 39106
Attendance Office ext. 39200
Athletics Office ext. 39116
ASB Officeext. 39122
Cafeteriaext. 39400
Career Centerext. 39300
Counseling Officeext. 39110
Health Clerkext. 39201
Libraryext. 39208
Probation Officer ext. 39111
Receptionist ext. 39100
School Resource Officerext. 39130
UC Destination College Advisor ext. 39121



Bell Schedule

Regular Day

Period	Time	Min.
1	8:10 - 9:07	57 min.
2	9:13 - 10:10	57 min.
3	10:16 - 11:13	57 min.
A Lunch	11:13 -11:43	30 min.
4A	11:49 -12:46	57 min.
B Lunch	12:16 -12:46	30 min.
4B	11:19 – 12:16	57 min.
5	12:52 – 1:49	57 min.
6	1:54 – 2:51	57 min.

Collaboration

Period	Time	Min.
1	8:10 – 8:58	48 min.
2	9:04 – 9:52	48 min.
3	9:58 – 10:46	48 min.
4	10:52 – 11:40	48 min.
5A	12:16 – 1:04	48 min.
A Lunch	11:40 – 12:10	30 min.
5B	11:46 – 12:34	57 min.
B Lunch	12:34 – 1:04	57 min.
6	1:09 – 1:57	48min.

Minimum Day

Period	Time	Min.
1	8:10 – 8:54	44 min.
2	9:00 – 9:44	44 min.
3	9:50- 10:34	44 min.
4	10:40 – 11:24	30 min.
A Lunch	11:24-11:54	44 min.
5A	12:00 – 12:44	30 min.
5B	11:30 – 12:14	44 min.
B Lunch	12:14 – 12:44	44 min.
6	12:49 – 1:33	44 min.

Students are expected to be seated in their appropriate classroom ready to learn by the time the tardy bell rings. Students will not be released to use the restroom during fourth or sixth periods; nor the first 10 and last 10 minutes of any period. Thus, students should plan accordingly. Students with medical needs should have a doctor's note on file.

Calendar



VICTOR VALLEY UNION HIGH SCHOOL DISTRICT
16350 MOJAVE DRIVE, VICTORVILLE CA 92395 (760) 955-3201

2016-2017 Student Calendar

July 2016						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016						
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28	29	30	31			
						13

September 2016						
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						21

October 2016						
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30	31					20

November 2016						
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27	28	29	30			
						16

December 2016						
Su	M	Tu	W	Th	F	S
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						15/85

January 2017						
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						15

February 2017						
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26	27	28				
						18

March 2017						
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						18

April 2017						
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30						19

May 2017						
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28	29	30	31			
						22

June 2017						
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						3/85

FIRST DAY OF SCHOOL – August 15, 2016

HOLIDAYS

FALL, WINTER & SPRING BREAKS

LAST DAY OF SCHOOL – June 5, 2017

- Minimum Days – December 21, 2016 and June 5, 2017
- ◀ Non Student Day – January 9, 2017

180 Instructional Days

Schoolwide Expectations

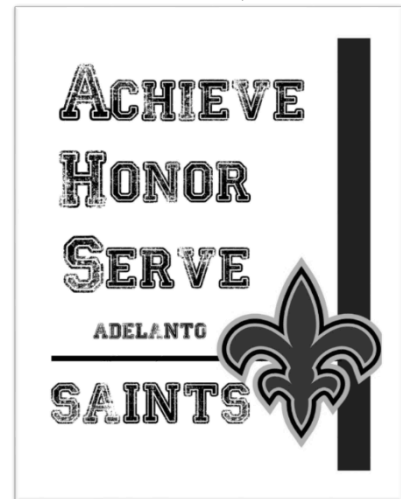


Positive Behavior Intervention Supports:

Adelanto High School provides a safe, positive school environment in which all students have an opportunity to participate in high-level academic programs, quality athletics, and engaging activities.

Overview:

School-wide implementation of Positive Behavior Interventions and Supports (PBIS) at Adelanto High School focuses on creating and sustaining school-wide, classroom, and individual systems of support that improve the educational environment for all children. Our aim is to explicitly teach behavioral expectations and then recognize the positive behaviors shown by students. By implementing PBIS, we hope to reduce school and classroom behavior disruptions and educate all students about acceptable school behaviors. Our PBIS implementation plan includes clearly defined outcomes, research-validated practices, supportive administrative systems, and information for problem solving behaviors.



SAINTS Tickets:

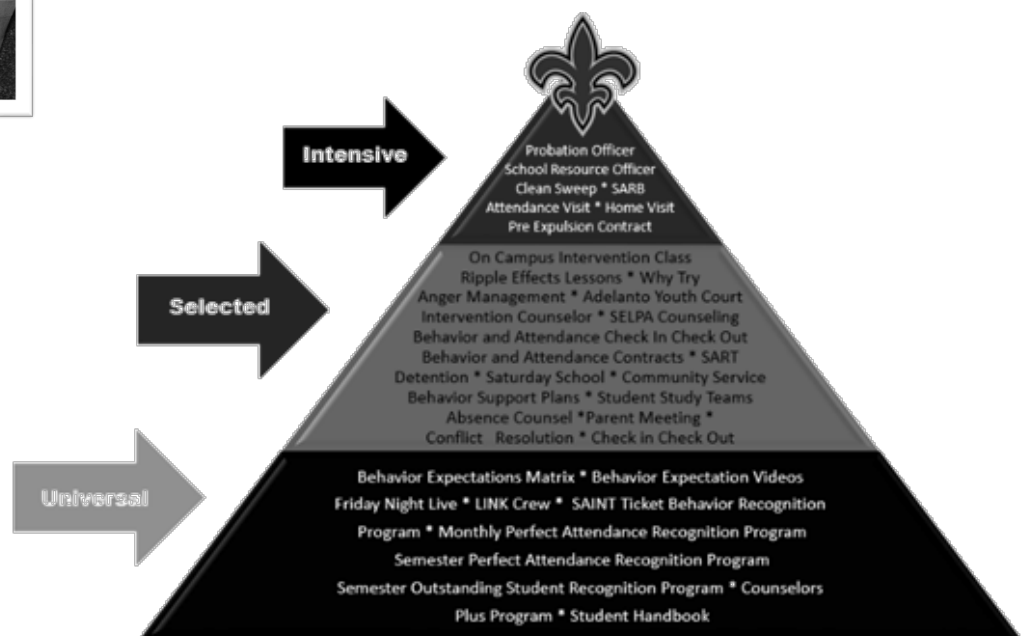
By improving the school environment, we hope to increase learning time and promote academic and social success for every student. For this reason AHS has implemented a tier 1 system to recognize and reward students who meet and exceed expected behaviors, this is referred to as the SAINTS ticket program. Staff members are provided SAINTS Tickets, at their discretion they present the tickets to students who have met or exceeded AHS expected behaviors. After receiving the ticket signed by a staff member the student turns the ticket in to one of two of the SAINTS Ticket boxes located in the attendance office or the library. In addition ASB students will



be collecting the tickets in the quad during lunch on Fridays. Each week tickets are drawn from the boxes and the winning students are rewarded with a snack pack or other prize. Win or lose the weekly drawing, all tickets are then transferred to the quarterly drawing wherein a major item such as Dr. Dre Beats (may vary) are raffled, this process continues through the course of the school year with all collected tickets moving on to the following drawing

Behavior Interventions:

Adelanto High School recognizes the importance to address and support the whole child for this reason AHS provides a variety of behavior interventions to support students in addressing their behaviors.



Behavior Interventions

Schoolwide Expectations



ACHIEVE

HONOR

SERVE

All Areas	Office	Cafeteria/Quad	Athletic/ Events
<ul style="list-style-type: none"> -Respect personal, peer, staff and school property -Be a positive example; model appropriate behavior -Follow all rules -Give it your all 	<ul style="list-style-type: none"> -Ask questions if you need help -Use appropriate language when speaking with office personnel -Sign in, take a seat, and wait patiently for your turn -Accept responsibility and be part of the solution 	<ul style="list-style-type: none"> -Be polite to staff members -Pair up with other peers to eat with friends and avoid being lonely -Stay in single file line -Have your student ID number or money ready -Eat then socialize -Stay in designated lunch areas 	<ul style="list-style-type: none"> -Enter and Exit at appropriate times and locations -Show school pride by wearing school colors on designated days -Participate by attending school events -Behave in a manner that promotes a positive environment
<ul style="list-style-type: none"> -Be kind; encourage others -Use appropriate language and avoid cursing -Respect others physical space; keep your hands to yourself -Use appropriate voice level -Follow dress code -When outside of class, always have your pass visible -Go directly to where you are going and back -Drug/Smoke/Vape free campus 	<ul style="list-style-type: none"> -Ask permission to use any office equipment or materials -Use appropriate voice level -Stay in assigned area/ seat -Remain calm and in control -Keeps hands and feet to yourself -Conduct your business then return to class in a timely manner 	<ul style="list-style-type: none"> -Clean up after yourselves and use trash cans -Respect other students and their space -Keep food in the cafeteria. -Enter through the appropriate doors from the quad -All fast foods must be eaten off campus 	<ul style="list-style-type: none"> -Be positive and appropriately loud -Be responsible -Dress appropriately -Be punctual/on time -Respect coaches, officials, fans, and participants -Use appropriate language avoid taunting, booing, heckling, and avoid cursing -Accept our win or loss with dignity and courteous behavior
<ul style="list-style-type: none"> -Maintain a clean environment; leave your area cleaner than you found it -Be responsible with gum -Throw trash in trash cans -Lead by example, even when no one's watching 	<ul style="list-style-type: none"> -Apologize for mistakes -Silence electronic device(s) and put away 	<ul style="list-style-type: none"> -Watch your language and speak politely with others -Keep voice at appropriate levels. -You are too mature to play with you food 	<ul style="list-style-type: none"> -Attend and support school events and participate -Clean up after yourself -Cheer positively -Report inappropriate behaviors or actions to staff immediately

Schoolwide Expectations



ACHIEVE

HONOR

SERVE

Bus	Library	Restrooms	Classroom
<ul style="list-style-type: none"> -Know your route -Have your I.D. ready -Be on time -Be courteous to the driver. -Follow school rules at the bus stop 	<ul style="list-style-type: none"> -Have I.D. ready -Follow school guidelines for computer use -Handle books with care 	<p>Boys:</p> <ul style="list-style-type: none"> -Be one with your aim -Flush the toilet -Wash your hands -Return to class immediately <p>Girls:</p> <ul style="list-style-type: none"> -Dispose of your feminine "items" properly in the trashcan -Flush the toilet. -Wash your hands -Return to class immediately 	<ul style="list-style-type: none"> -Be prepared for class -Be organized -Do all of your work -Ask questions when appropriate -Turn your work in on time
<ul style="list-style-type: none"> -Use appropriate language -Follow bus driver's' rules and directions. -Remain seated -Share seats (3 to a seat) as requested by Bus Driver -Respect others' property -Speak with respect -Keep self and all items inside the bus 	<ul style="list-style-type: none"> -Keep aisles clear, and push in chair. -Return books by due date -Keep food and drinks outside of library 	<p>Respect the privacy of others by:</p> <ul style="list-style-type: none"> -keeping eyes, hands, and ALL other body parts to yourself -keeping electronics off and put away -keeping the walls free of tagging -drug smoke free / vape free campus 	<ul style="list-style-type: none"> -Use appropriate language and avoid cursing -Get to class on time -Speak when appropriate, raise your hand and wait your turn -Take care of classroom materials -Speak kindly to others -Turn in YOUR work
<ul style="list-style-type: none"> -Be a good role model -Clean up your trash -Report any safety concerns. -Keep aisles clear. 	<ul style="list-style-type: none"> -Speak kindly and quietly to others -Silence electronic devices and put away -Logout of computer before you leave 	<ul style="list-style-type: none"> -Keep restrooms clean and trash free Let staff know when: <ul style="list-style-type: none"> -supplies are needed -Let staff know if toilets are clogged or there is tagging is on the walls 	<ul style="list-style-type: none"> -Keep your area clean -Build positive relationships

Campus Expectations:

Adelanto High School is committed to the education of all students and maintaining a safe, positive learning environment. Students are expected to know school and classroom rules and to assume responsibility for their actions. Behaviors such as, excessive tardiness, truancies, or other behaviors resulting in disciplinary action may result in loss of extra-curricular privileges such as end-of-the-year activities, sporting events, dances, etc.

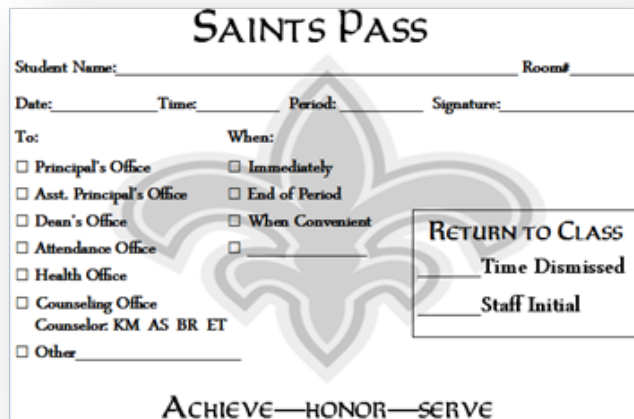
Each teacher will provide each student with his/her class rules and explain expectations. The school has provided each student with this handbook containing school rules and expectations. Administration will present informational media and or hold discipline assemblies to explain and clarify the rules and expectations.

Student Conduct:

- E.C. §44807; BP5131 – 5137 - Every adult in the public schools shall hold pupils to a **strict account for their conduct on THE WAY TO AND FROM SCHOOL, ON SCHOOL GROUNDS, DURING LUNCH, SCHOOL EVENTS AT HOME AND AWAY AT OTHER SCHOOLS**. If necessary, adults will exercise the same degree of physical control a parent would to maintain proper and appropriate conditions conducive to a safe and orderly environment for all students.
- Adults will use verbal judo first and ultimately physical force, which includes physical restraint, police arrest/citation and/or disbursement of OC Spray (Pepper Spray).

Schoolwide Expectations

- Follow directions of teachers, administrators, security, and all other school personnel.
- Students are encouraged to report any concerns. If a student believes a staff member is mistaken, the student is to obey the staff member, then at a later time, appeal to the appropriate administrator. Mistakes can and will occur, but the place for resolving mistakes begins in the administrator's office.
- Students must display an official Saints pass when outside a classroom during instructional time.
- Students are to eat in the lunch area and place their trash in the trashcans. Food and drinks are not permitted in classrooms unless authorized by the teacher. Adelanto High School does not allow "fast food" to be dropped off to students.
- Inappropriate, excessive, or prolonged displays of affection will not be tolerated.
- Adelanto High School and the Victor Valley Union High School District are not responsible for stolen or lost items. The individual student is responsible for his/her personal property and textbooks or other school items checked out to that student.
- In accordance with California State law, Victor Valley Union High School District is smoke and tobacco free. It is against the law for anyone to smoke on school grounds at any time. This includes any type of vapor mechanisms.
- No lighters, matches or other fire igniting devices are allowed on campus.
- No drug, alcohol, or tobacco paraphernalia is allowed on campus this includes but is not limited to e-cigs, vapor pens, and smokeless tobacco.
- All types of gambling are prohibited. Dice are not allowed on campus.
- Horseplay is prohibited on campus. This includes, but is not limited to, running, chasing, play fighting, or water fights.
- Academic honesty policies are established by each individual classroom teacher and may lead to further administrative action.
- Sales of items on campus is prohibited unless formally approved by ASB. Students in possession of items for sale will have items confiscated for parent pick up. Items not picked up within one week will be disposed of.



The image shows a 'SAINTS PASS' form. At the top, it says 'SAINTS PASS' in a large, bold, serif font. Below this, there are fields for 'Student Name:', 'Room#', 'Date:', 'Time:', 'Period:', and 'Signature:'. To the left of these fields is a 'To:' section with a list of checkboxes: 'Principal's Office', 'Asst. Principal's Office', 'Dean's Office', 'Attendance Office', 'Health Office', 'Counseling Office', 'Counselor: KM AS BR ET', and 'Other'. To the right of these is a 'When:' section with checkboxes for 'Immediately', 'End of Period', and 'When Convenient'. On the far right, there is a box labeled 'RETURN TO CLASS' with fields for 'Time Dismissed' and 'Staff Initial'. At the bottom of the form, it says 'ACHIEVE—HONOR—SERVE' in a bold, sans-serif font. The form is set against a background with a faint, large fleur-de-lis watermark.



Use of Odorants in Classes and Public Locations:

For the safety of students and faculty who may possess allergies and asthma related to odorants, students are prohibited from spraying odorants in public areas and classrooms while on campus. Odorants include perfume, cologne, body sprays, and the use of scented lotions. Additionally, the possession of odorants in glass bottles poses a safety concern due to the fracturing nature of glass and thus possession of glass bottles by students is prohibited

Closed Campus:

AHS is a closed campus, students are not permitted to leave campus for lunch or anytime during the day without checking out of the attendance office. For the safety of all on campus, students who are found returning to campus will be searched and subject to progressive disciplinary action.

Schoolwide Expectations

Outside Food Policy:

In accordance with federal and district guidelines, **NO OUTSIDE FOOD IS PERMITTED ON CAMPUS**. No home baked goods, fast food or other food items will be delivered to students on campus.

Student Parking:

Students must purchase a parking pass in order to park on campus. Students may purchase parking pass in the student store for \$20 for the year. **Students will only be allowed to park in student designated student parking areas**. Parking permit must be visible at all times. If a student is found to be in violation of the rule 2 or more times, parking privileges on campus will be withheld.

School Visitors:

E.C. §44810; §44811; PC626.6; 626.8; BP3515.2 and AR3515.2 - All school visitors are required to check in at the school office as soon as they arrive. School visitors who are going to be on campus are to follow the dress code, appropriateness of attire is determined by administration. Parents must report to the office before going to a classroom, parents need to provide administration a 24 hour notice before shadowing a student. No disruption of school activities or verbal/physical assaults will be tolerated by visitors on campus. No one, other than those designated on the emergency card, will be permitted to check a student out from school. Administration has the authority to direct non-students to leave campus. Administration may also direct persons to leave campus whose presence interferes with school activities.

Electronic Devices:

- Cell Phones, Radios, ipods, CD players, MP3 players, speakers, video games, cameras, pagers, or other electronic devices are not allowed during the instructional time. All personal items are brought at the student's own risk. **School assumes no liability for loss or theft of said devices while being stored or during confiscation. All items are brought to school at the students own risk.**
- Recording of students or staff is not permitted on campus at any time, without the consent of the Principal or designee.
- Students seen with electronic devices during instructional time, without teacher approval for instructional use may have the item confiscated and the item will be held in the front office. **Confiscated devices are subject to search by school employees.**
- Students may use the phones in the front office to call home before/after school or at lunch.

Classroom Conduct and Behavior:

Our goal for this plan and addressing classroom management is to help develop respect, cooperation, and responsibility in each child. High expectations have been set for all students in order to provide a safe and productive learning environment. AHS teachers have designed **Classroom Expectation Plans** that are communicated to students and parents. Classroom Expectation Plans include consistent rules, rewards and consequences that are clearly described and discussed with students and parents each year. All students are expected to carry a Student Planner. Student Agendas/Planners are free, and issued to every student upon entry to AHS. Student Agendas/Planners assist students with annotating class assignments, calendar projects, list daily homework and as a communication tool between students, parents and AHS teachers. Replacement planners are a \$5 donation to ASB General.

Code of Classroom Etiquette:

At AHS, the primary focus is on learning. Any behaviors that prevent classmates from our mission will be reviewed and discussed with all parties involved. As a diverse community of learners, students must strive to work together in a setting of civility, tolerance, and respect for each other in an environment that does not distract from the mutual commitment to academic inquiry and reflection. To that end, the following code of classroom etiquette has been established.

- When participating in class dialogue, no one monopolizes discussions to the exclusion of others, either in terms of time or opinions expressed.
- Conflicting opinions among members of a class are respected and responded to in a professional manner.
- No side conversations or other distracting behaviors are engaged in during class discussions or presentations.
- No offensive comments, language, or gestures are part of the classroom environment.
- Posting anonymous messages is not permitted unless authorized by the course's online teacher. Impersonating another person is also strictly prohibited.
- Do not post personal information (YouTube, Facebook, Twitter, email address, etc.).
- Do not disclose anyone's password to others, or allow them to use another user's account. You are responsible for all activity that is associated with your username and password. Use only your own username and password, and do not share these with anyone.

- Do not download, transmit, or post material that is intended for personal gain or profit, non-AHS commercial activities, parties, or political lobbying.
- Do not use AHS computers to sell or purchase any illegal items or substances.
- Do not upload any software on AHS computers that is not specifically required for schoolwork.
- Posting material that is obscene or defamatory or which is intended to annoy, harass, or intimidate another person is strictly prohibited. This includes distributing “spam” mail, chain mail, viruses, or other intentionally destructive content.

Adherence to this code of etiquette will enable students to receive the most from their academic endeavors and should be seen as a regular and voluntary compact among faculty and students. Any infraction of this code, however, that is deemed to be materially or substantially disruptive of the learning environment is cause for removal of a student from a class, loss of PC access privileges, or for student disciplinary proceedings.

Staff shall enforce disciplinary rules and procedures fairly and consistently. Discipline includes, but is not limited to, advising and counseling students, conferring with parents/ guardians, and the use of alternative educational environments, suspension, and expulsion. Suspended or expelled students shall be excluded from all school and school-related activities unless otherwise agreed during the period of suspension or expulsion.

Student ID Cards:

Student ID cards are provided at the start of each school year. Students are required to carry the card while on campus or at any school event and present it upon request by school authority. Library privileges require ID cards to check out library books and textbooks. Replacement cards are available in the Counseling office at lunch for a \$10.00 replacement fee.

Bullying:

Adelanto High School will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, visual, or by electronic means that affects tangible benefits of education, that unreasonably interferes with a student’s educational performance, or that creates an intimidating, hostile, or offensive educational environment.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with California Education Code 48900.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the administrator, or other employee so that the matter may be investigated.

Hate Motivated Behavior:

In order to create a safe learning environment for all students, Adelanto High School desires to protect the right of every student to be free from hate-motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society. The school and district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sex, sexual orientation, physical/mental attributes, or religious beliefs or practices. Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact an administrator or school employee.

Dress Code

Education Code 35183 authorizes Schools to adopt dress codes. Parents/Guardians are asked to assist Adelanto High School with enforcing the school's dress code by adhering to the guidelines below when shopping for clothes as well as checking students' attire BEFORE they leave for school. The rules apply to both male and female students:

- **STUDENTS NOT FOLLOWING THE DRESS CODE WILL NOT BE PERMITTED INTO CLASSES.**
- **DETERMINATION OF APPROPRIATENESS WILL BE DETERMINED BY ADMINISTRATION.**
- **ADMINISTRATION RESERVES THE RIGHT TO PROHIBIT ANY ATTIRE.**
- **GANG ATTIRE IS PROHIBITED.**

Hats/Headgear:

- Bandanas, do-rags, scarves, nets, combs, or picks in the hair and wave caps are not to be worn or visible while on campus.

Bottoms:

- BAGGY and OVERSIZED pants are NOT ALLOWED. Pants must fit at the waist so they do not sag.
- No undergarments INCLUDING shorts worn under pants are to be seen.
- Frayed jeans must have solid color tights underneath.
- Holes in pants cannot be above the student's middle finger when arms are fully extended at their side
- Flannel pants, pajama bottoms, may not be worn at school.
- Clothing and accessories that are unsafe and/or dangerous (heavy neck, wrist, wallet or watch chains, studded belts, metal belts, handcuffs, etc. are UNACCEPTABLE.
- Clothing, jewelry, paraphernalia, material or any manner of grooming which is obscene, gang related, suggests sexually related or obscene gestures, pictures, or wording / weapons which promotes violence, the use/abuse of drugs, tobacco or alcohol is unacceptable.
- Clothes must be worn as intended by the manufacturer.
- TIGHTS, JEGGINGS, FISHNETS, STOCKINGS OR OTHER SKIN TIGHT MATERIAL PANTS ARE NOT ALLOWED TO BE WORN AS PANTS ALONE. Solid Tights, jeggings and leggings and other like items are only allowed to be worn under jeans, shirts/dresses that are long enough to cover front and back.
- Skirts/dresses/shorts must be the length of the student's middle finger when arms are fully extended at their side. *NO LACE, SEE THROUGH, FISHNET OR LIKE LEGGINGS/TIGHTS.*

Shoes:

- Slides, house shoes, flip flops, sandals without ankle straps and high heeled shoes that are a danger to student/others are not permitted. Shoes must have a hard sole. Permitted shoes are to be worn as intended by manufacturer.

Tops:

- Clothes must be worn as intended by manufacturer.
- Undershirts, strapless, spaghetti straps, off the shoulder, cut-out designs, sun dresses, low-cut or tight shirts, blouses or tops that bare the midsection at any time, bare-back, tube tops, male athletic tank tops, mesh tops and see through or sheer clothing that does not have an appropriate blouse or shirt underneath.
- Shirts must cover a student's midriff when fully extending their arms upward
- Girls Cleavage should not be showing, camisoles should be worn under low cut tops.

Dress Code

Other Items:

- Gloves, bandana clothing, bandanas, shoestrings, wristbands, and jewelry related to a group or gang which may provoke others 1) to acts of violence, or 2) to be intimidated by fear of violence, shall not be worn on campus or at any school related activity. Administration has the discretion to determine gang attire.

Any article that is a dress code violations identified in the student handbook or identified by an administrator may be confiscated for parent pick up. Any of the above mentioned items should not be brought on campus, even if not worn, they can be confiscated. Confiscated items are available for parent pick up between the hours of 3:00pm – 3:30pm on Fridays. Confiscated items not picked up by the end of the year will be donated to a local charity.

Attendance

Attendance Office- (760) 246-3909 Extension 39200 or 39201

Positive attendance is important to success in school. Academic research shows that there is a direct correlation between daily school attendance and student achievement; therefore, we strongly encourage parents/guardians to make every effort to send your child to school on time, on a daily basis. Children between the ages of 6-18 are required by California State law to attend school full-time and AHS is committed to working with families and community agencies to ensure students are maintaining proper attendance.

- If you find it necessary to keep your student out of school for any reason other than an illness, **we encourage you to send your student to school for at least a part of the day** so that your student will not miss out on important school assignments and adversely affect student attendance.
- If you must take your child home early, it must be done before the last hour of the day.
- **In accordance with state law, absences must be cleared within 3 days of the absence**
- **You can call the attendance office, or send a note with your student to deliver to the attendance office explaining the reason for your student's absence.**

Tardiness/Truancy

- Teachers plan instruction in their class from bell to bell. Students coming in late are a disruption to the education of the other students, as well as an interruption in teacher instruction.
- Students arriving to school twenty minutes after first period begins will not be permitted to interrupt class. These students will be signed in and held in an alternate location and then released to second period.
- As directed by administration students tardy to class will be sent to a On Campus Intervention class.
- Continual tardiness will result in disciplinary action, as determined by administration.
- Any student who is absent from school without a valid excuse for more than three days is considered truant and will be referred to appropriate administration/staff for parent conference, student conference and/or referral to the Student Attendance Review Board (SARB).

Attendance

Excused Absences

E.C. §48205; §48200; § 48308; §48980b §51101(a)(12);

BP5113 – A pupil shall be excused from school by contacting his/her attendance office by phone or writing within **3 days or 72 hours of the absence**. An excused absence will be recorded for any of the following reasons:

- (1) Due to his or her illness;
 - (2) Due to quarantine under the direction of a county or city health officer;
 - (3) For the purpose of having medical, dental, optometric, or chiropractic services rendered;
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California, and not more than three days if the service is conducted outside of California;
 - (5) For the purpose of jury duty in the manner provided for by law;
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent;
 - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at a religious retreat, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
- A) Attendance at religious retreats shall not exceed four hours per semester.
- B) Absences pursuant to this section are deemed to be absences in computing average daily attendance and

- C) shall not generate state apportionment payments.
- C) "Immediate family," as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil".

Confidential Medical Services

E.C. §46010.1; BP 5145.6 - School authorities may excuse any pupil, 12 years of age or older from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. The board has determined that students in this district shall not be dismissed for confidential medical purposes without parental knowledge and consent.

Student Attendance Review Board (SARB) E.C. 48260.5; Article 6 Chp. 2 of Part 27; E.C. 48264; VC 13202.7

California Law requires that all students between the **age of 6 and 18 years must attend school** unless that student has graduated from high school or has received a GED. A student is considered Truant if they are absent from school without valid excuse 3 full days in one school year or tardy or absent for more than any 30 minute period during the school day. The District SARB is an organization that reviews student cases of excessive absences in school attendance and has legal authority to make recommendations for improvement and direct the County Sheriff's Department to issue citations. This record **does not clear and start over each year.**

Late Start/Minimum Day and Pupil-free Staff Development Days

E.C. §48980(c); BP 6111 - Notification of district scheduled minimum days and pupil-free staff development days can be found on the district calendar.

- A pupil absent from school for excused absences shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit. No student shall have his/her grade reduced or lose academic credit for any absences under this section. The teacher of any class from which a student is absent shall be the one to determine which tests and assignments are reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

Pupils with Temporary Disabilities

E.C. §48206.3; §48207; §48208; §48980 (a) and (b); BP5145.6; AR 5111.1; §6183 - A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent or guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. Individual instruction is available when a student becomes temporarily disabled (3 weeks or longer). Districts shall annually notify parents of their responsibility to notify the district of the presence of pupils with temporary disabilities in qualifying hospitals. It is the parent's/guardian's responsibility to notify the district in which the student is receiving care. The parent/guardian shall present to the home school a physician's written description of the disabling condition. The physician shall have determined that the student is unable to attend school and will not expose the home teacher to any contagious diseases that can be transmitted by casual contact.

Curriculum & Instruction

Course Syllabus:

Syllabi at AHS serve as both a learning tool and contract between students, parents and staff.

Syllabus as a contract - Makes clear what the rules are

- Sets forth what is expected to happen during the semester
- Delineates the responsibilities of students and of the teacher
- Describes appropriate procedures and course policies:
 - Curriculum calendar
 - Grading policies: components and weights
 - Attendance policy
 - Late assignment policy, policies on incompletes and revisions
 - Academic dishonesty
 - Behavior expectations
 - Required texts and other materials
 - Course objectives (linked to Common Core State Standards, CCSS or NGSS)

Syllabus as a learning tool - Helps students become more effective learners in the course

- Inform students of the teacher's beliefs about teaching, learning, and the content area
- Focuses on students objectives and learning outcomes
- Information on how to plan for the semester including time management skills
- Availability of teacher for assistance and after-school tutoring information (subject to change based on teacher availability).
- Resources for assistance
- Other course related information

Comprehensive Curriculum:

1. AHS teachers and staff are committed to providing a high standard of education through the use of comprehensive curriculum. They are committed to preparing students to be self-motivated, competent, critically-thinking, life-long learners equipped to handle the demands of being successful in the 21st century. Through the use of curriculum aligned to CCSS, CSS, NGSS, rigorous instruction includes high expectations, active learning experiences, challenging tasks, meaningful assessments with scaffolding and supports to meet students at their level of academic readiness. For specific expectations and guidelines please refer to the course syllabi provided by your student's teachers.
2. Students of AHS are encouraged to pursue a rigorous course of study to be equipped for a life beyond high school. Please see counseling web page for details about four-year plans, A-G requirements, and Common Core standards. Foster students or students on probation may have different graduation requirements- please see your counselor.
3. To assist students in meeting their educational needs, AHS offers: Advanced Placement and Honors courses, ROP pathways (auto, education, medical, law), intervention / support courses, online credit recovery, concurrent enrollment, and tutoring.

Advanced Placement (AP)

The Advanced Placement (AP) curriculum consists of standardized high school courses that are equivalent to undergraduate college courses. After completing an AP class, students are expected to take the AP exam in that subject, which can earn students credits and accelerated placement in college. Due to the rigor of Advanced Placement courses it is imperative that great consideration be given prior to enrolling into these courses. Students enrolled in a AP course should expect approximately 4 hours of work per each AP class. Students should be committed to putting forth their greatest effort for an entire year, not just a quarter or a semester. Students are expected to take the AP exam for the course they are enrolled in or else take an alternative final exam.

Why should students at Adelanto High School take an Advanced Placement class?

- To be challenged. Advanced Placement classes are rigorous and demanding, offering intellectual stimulation.
- To improve college admissions chances. Advanced Placement classes can raise the “wow” factor of a student's high school record. If a student does well in an AP class, it's a signal to admissions counselors that he or she is ready for the pressures of college study.
- To arrive at college better prepared. Advanced Placement classes can sharpen students' writing skills, teach them how to think critically, and improve their problem-solving abilities. Advanced Placement students can learn to navigate the academic expectations they'll encounter in college courses.

Curriculum & Instruction

- To earn college credit. Advanced Placement exams are scored on a scale of 1 (lowest) through 5 (highest). If a student earns a 3 or higher, he or she can receive course credits, advanced placement, or both upon arriving at college. Advanced Placement policies vary from school to school, but the most of the colleges in the U.S. grant credit and/or accelerated placement for AP exams.
- To win scholarships. Advanced Placement courses and exam scores can help students qualify for scholarships.

Students who wish to drop an AP course within the first 2 weeks of a semester are to speak to teacher first. If after speaking with teacher, a student still wishes to drop an AP course they will need to speak with an administrator to receive the proper form. Upon receiving the form, which must be completed by parent; a parent, student and administrator meeting will be scheduled to make a determination.

Concurrent Enrollment

E.C. §48800, BP6147 – The governing board of a school district may authorize pupils, upon recommendation of the principal or counselor of the pupil's school of attendance, and with parental consent, to attend a community college during any session or term as special part-time or full-time students and to undertake one or more courses of instruction offered at a community college level. Counselors can assist in completing paperwork for qualified students. **Students wishing to be concurrently enrolled at a community college MUST HAVE A 2.0 GPA and be in good academic standing.**

California High School Exit Exam (CAHSEE)

E.C. §48980(e) - Students will be required to take the exit exam beginning in the 10th grade. Passing the examination is required to earn a high school diploma. Students who do not pass initially during 10th grade will have several opportunities to retake the exam and be enrolled in support classes. Students who do not pass yet complete 220 credits will earn a Certificate of Completion.

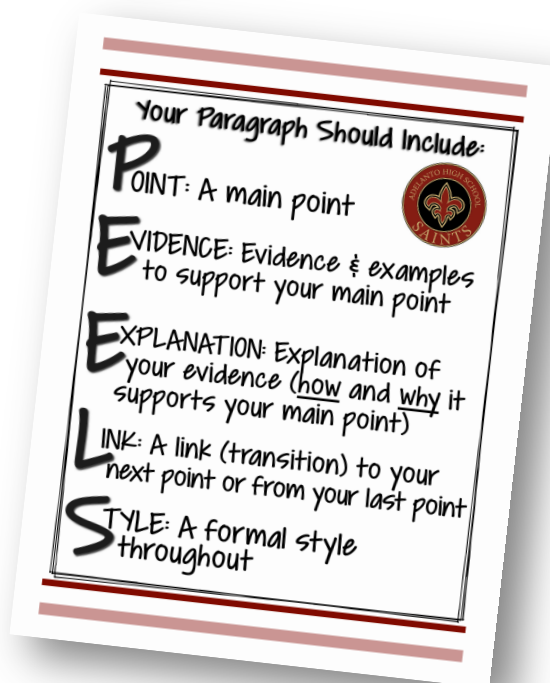
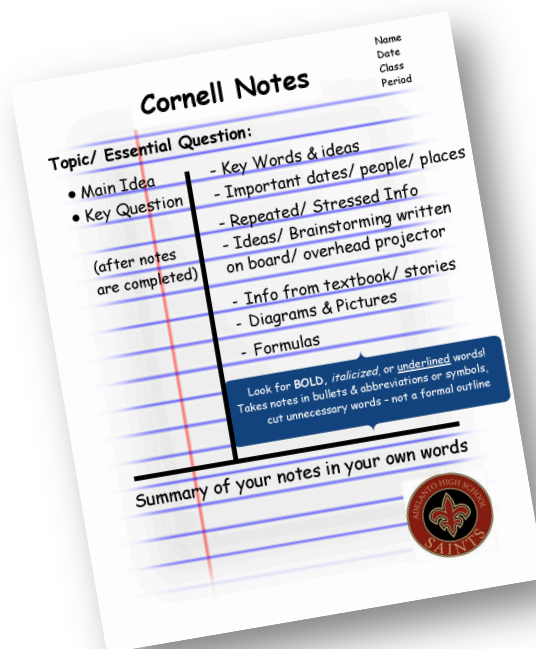
Graduation Requirements

BP §6146.1 - To obtain a diploma of graduation from high school, students shall pass at least 220 units of course work in grades 9 through 12. Students shall complete at least the following courses, English (40 units), Mathematics, including Algebra I (30 units), Science, including one year geological and one year physical science (20 units); Social Studies, including U.S. and World History, American Government, and Economics (30 units); Visual/Performing Arts (10 units); Physical Education (20 units); Elective credits (70 units) earning five credits for each class he/she passes at the semester. Each pupil completing 12th grade will also be required to successfully pass both sections of the California High School exit examination.

** 5th year student enrollment is granted at the discretion of the Principal.

**Foreign Exchange students are enrolled as 12th grade students and attend AHS to have a cultural exchange. Exchange students do not graduate from AHS nor participate in graduation ceremonies as they will participate in graduation when it is in their true senior year.

**SH students are eligible to participate in one (1) graduation ceremony while at AHS.



Adelanto High School Graduation Requirements and Entrance Requirements for the UC and CSU College Systems

Subject	Graduation Requirements For Adelanto High School	Entrance Requirements for Universities of California (A-G Requirements)	Entrance Requirements for California State Universities (A-G Requirements)
Social Science	3 years (30 units); 10 units of World History, 10 units of US History, 5 units of American Government, 5 units of Economics	2 years; 1 year of World History, 1 year of US History or ½ year of US History and ½ year of American Government (Requirement A)	Same as UC
English	4 years (40 units); no more than 10 units in any combined semester English elective	4 years of college preparatory courses (Requirement B)	Same as UC
Mathematics	3 years (30 units); no more than 10 units in any cross credit math course; completion of Integrated Math I	3 years which must be Integrated Math I, II and III or higher level (4 years recommended) (Requirement C)	Same as UC
Science	2 years (20 units); 10 units of living science, 10 units of non-living science	2 years of <u>lab science</u> from choices: Biology, Chemistry, Physics (3 years recommended) (Requirement D)	Same as UC
Foreign Language	See Fine Arts	2 years of same language (3 years recommended) (Requirement E)	Same as UC, except students with competency in a language other than English may qualify for exemption
Fine Arts	1 year (10 units): combination of courses in Art, Drama, Music or 1 year of same Foreign Language	1 year of Drama, Choir, Drawing, Painting, Sculpture or Advanced Band (Requirement F)	Same as UC
Physical Education	2 years (20 units) or Physical Education; must be enrolled in Beginning PE as a freshman	None	None
Other Courses	70 units of other courses required (in addition to the 150 units listed above)	1 year of college preparatory courses from the following: English, Advanced Mathematics, Laboratory Science, Foreign Language, Social Science, Visual or Performing Arts (Requirement G)	1 year selected from English, Advanced Mathematics, Social Science, Foreign Language, Visual or Performing Arts
ADDITIONAL INFORMATION	4 years (220 units) completed as described above and pass the California High School Exit Exam	All classes must be completed with grades of 'C' or better and must be college preparatory or higher	All classes must be completed with grades of 'C' or better and must be college preparatory or higher

- University of California requests experience in Community Service, Athletics, Music, ASB, and/or School Clubs
- University of California requires SAT I or **ACT**, as well as two SAT II Subject Tests. (Contact the UC for details on Subject Tests.)
- California State University requires SAT I or ACT

Curriculum & Instruction

Adelanto High School Education/Career Plan

Student's Name: _____

Last

First

Middle Initial

Education Plan: The selection of courses below is based on the student's present achievement, interests, and goals for the future. Parental review and approval is encouraged. The plan may be revised as the student's achievement, motivation, and goals change. Adelanto High graduation requirements, as well as University of California and California State University entrance requirements are provided on the reverse side of this form for your information. Please use this information as a reference when completing this form and for guidance in future academic decisions.

Graduation Requirements

<i>Subject</i>	<i>Units</i>
English	40
Mathematics	30
Science	20
Social Science	30
Physical Education	20
Fine Arts/Foreign Lang.	10
Electives	70
TOTAL	220

Post High School Plans

- * University of California
- * California State University
- * Other 4-year College
- * Community College
- * Vocational College
- * Business School
- * Apprenticeship/Training
- * Work
- * Military
- * Undecided/Other

Career Interests

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

9th GRADE	10th GRADE	11th GRADE	12th GRADE
English I/ELD	English II/ELD	English III /ELD	English IV /ELD
Integrated Math I/I HP	Integrated Math II/II HP	Integrated Math III Precalculus/Basic Math/AP Calculus AB	Precalculus/AP Statistics/AP Calculus AB/AP Calculus BC/Consumer Math
Biology/Earth Science	Biology/Chemistry/ Life Science/GeoPhysical Science/	Biology / II AP/ Chemistry / Chemistry II AP/ Physics/ Anatomy Physiology HP/Microbiology HP/GeoPhysical Science or Elective	Biology / II AP/ Chemistry / Chemistry II AP/ Physics/ Anatomy Physiology HP/Microbiology HP/GeoPhysical Science or Elective
Academic Success or AVID	World History Euro History AP	US History US History AP	American Government American Government AP Economics Economics AP
Physical Education	Physical Education	Fine Art or Elective	Fine Art II or Elective
Elective	Foreign Language/ Fine Art or Elective	Foreign Language II or Elective	Foreign Language III or Elective

Student Recognition

Recognition for Good Conduct

During each school year eligible students will receive recognition for outstanding achievement shown in scholarship, citizenship, leadership and participation in school activities and sports. There are award assemblies for eligible students at various times during the school year. The following areas of achievement are celebrated:

- Attendance
- Exemplary Citizenship
- Participation extra-curricular activities and clubs throughout the school year
- Sustaining above average GPA rankings throughout the school year: Platinum status is a 4.0+ G.P.A., Gold status is a 3.5-3.99 G.P.A., and Silver status is 3.0-3.49

Athletic and Academic Letters

- **Athletic Letters will be awarded as follows:**
If a student has played on the varsity team of an Adelanto High School sport and the Head Coach of the designated team states that the student is warranting an athletic letter, then the student will receive their athletic letter, sport patch, and season Fleur De Lis patch free of charge if they have purchased their ASB Card. Seasonal Fleur De Lis patches will follow for every varsity season played in the corresponding sport.
- **Academic Letters will be awarded as follows:** If a student has maintained academic success for one full school year by achieving Platinum or Gold Status or Silver Status they are eligible for an Academic Letter. Platinum status is a 4.0+ G.P.A., Gold status is a 3.5-3.99 G.P.A., and Silver status is 3.0-3.49
- If the student has not purchased their ASB Card, they are able to purchase their athletic letter, academic letter sport patch, and season Fleur De Lis patch from the student store for the cost outlined in the athletic packet. Only one Athletic Letter will be awarded to each student.

Regulations Regarding Pupil's Achievement

E.C.§49067;BP6146.1;5124 – A conference must be held with the parent or a written report made to that parent whenever it becomes evident to a teacher that a pupil is not proficient. To obtain a diploma of graduation from high school, student shall pass at least 220 units of credit work in grades 9 through 12 (as outlined under section: Graduation Requirements). Each pupil completing 12th grade will also be required to successfully pass the high school exit examination pursuant to Chapter 8, commencing with Section 60850 of part 33.

Reporting of Physical Performance Test

E.C.§60800,§35256; BP§510; AR 510 – Requires governing board of school district to report aggregate results of its physical performance testing in annual school accountability report card.

District Policy

Technology Education Student Use and Access

- E.C. §51870 – 51874;§48980(h); BP6163.4; AR 6163.4 – The Governing Board recognizes the educational value of electronic educational resources. Technology also enables students to practice skills and to develop reasoning and problem-solving abilities. In addition, electronic resources foster workplace skills that may be transferable to new technologies. Every effort shall be made to provide equal access to technology throughout the district's schools and classes. The Board intends that the Internet and other on-line resources provided by the district be used to support the instructional program and further student learning.
- Access to computers and people all over the world also comes with the availability of material that may not be considered to be of educational value in the context of the school setting. The Superintendent will take appropriate precautions to insure that students receive training in user obligations and responsibilities, and that student and parents understand the policies governing the access of controversial materials.
- Because the Internet contains an unregulated collection of resources, the district cannot guarantee the accuracy of the information or the appropriateness of any material that a student may encounter. Therefore, before using the district's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Policy (AUP). This agreement shall specify user obligations and responsibilities and shall indemnify the district for any damages.
- The student and parent/guardian shall indicate that the student understands and agrees to abide by specified user obligations and responsibilities. The parent/guardian shall agree to not hold the district responsible for materials acquired by the student on the system, for violations of copyright restrictions, student mistakes or negligence, and/or any costs incurred by the student. School sites will update and maintain Acceptable Use Policy (AUP) for student access to Internet resources. Users have no expectation of privacy and understand that district staff may monitor or examine all system activities to ensure proper use of the system. Students who fail to abide by these regulations shall be subject to disciplinary action, revocation of the user account, and legal action as appropriate.

Web Authorization - In an effort to provide information about our district and schools, there is a possibility that your student(s) name and/or picture may be included at some point on our web pages. The District does follow Internet safety rules and never displays a child's name and picture together. School web pages are public documents welcoming the outside world to the school. Guidelines for school web pages have been established by the district's Instructional Technology Department. They must support the educational aims of the district and must be appropriate for anyone in the world to access. In producing web pages the following goals are considered: 1. introducing external visitors to the school and its program. 2. Linking internal users to good outside information resources. 3. Celebrating the achievements of our students. If you do not wish to have your child's name or picture included on a school web page please submit your objection in writing to your student's school.

District Policy

E.C. §35291 – 35291.5; BP5144; AR5144 – The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the schools under its jurisdiction. The governing board of each school district which maintains any of Grades 1 through 12, inclusive, shall, at the time and in the manner prescribed by Sections 48980 and 48981, notify the parent or guardian of all pupils registered in schools of the district that procedures related to student discipline are available upon request through the school principal. At least every four years, each public school, in accordance with the requirements of this section, shall adopt rules and procedures on school discipline applicable to the school. Please see [http://www.vvuhd.org/ourpages/auto/2013/7/31/58976754/Rights and Responsibilities Handbook.pdf](http://www.vvuhd.org/ourpages/auto/2013/7/31/58976754/Rights%20and%20Responsibilities%20Handbook.pdf) for complete continuum.

Search and Seizure and Canine Detectives

E.C. §32280-32288; §35160 – 35160.1; BP5145.12; AR 5145.12 – School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school. School lockers remain the property of the VVUHSD even when assigned to students. Lockers are subject to search whenever the District finds a need to do so. The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers will result in disciplinary action as prescribed in E.C. §48915. The Board approves the use of Canine Detectives to provide students, staff and community with a safe and secure school environment.

Rules of School Discipline

E.C. §35291; §35291.5; BP5157; 5144; 4257; AR5157; 5144 - The governing board prescribes rules for the government and discipline of schools under its jurisdiction. Violation of school discipline policies will result in site discipline consequences, suspension and possible expulsion. AHS uses discretion to provide alternatives to suspension or expulsion, including referrals to comm. agencies, OCI, campus beautification, or class suspension.

Incidents a pupil maybe suspended or expelled for are:

Under Administrative Regulation 5144.1 and Education Code §48900 are:

- (b) (a-1) Caused, attempted to cause or threatened to cause physical injury to another person (a-2) Willfully used force or violence upon a person of another, except in self defense
- (c) Possessed, sold, or otherwise furnished any firearm, knife, explosive or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the object from a certificated school employee with the concurrence of the principal or their designee
- (d) Unlawfully possessed, used, sold or otherwise furnished or been under the influence of any controlled substance, as defined in the Health and Safety Code Section 11054, an alcoholic beverage or intoxicant of any kind
- (e) Unlawfully offered, arranged or negotiated to sell any controlled substance, as defined in the Health and Safety Code, Section 11054, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished another liquid, substance or material and represented it the same as a controlled substance, alcoholic beverage or intoxicant

- (f) Committed or attempted to commit robbery or extortion
- (g) Caused, attempted to cause damage to school or private property
- (h) Stolen or attempted to steal school or private property
- (i) Possessed or used tobacco, or any products containing nicotine products including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession of his or her own prescription products
- (j) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (k) Had unlawful possession of, or willfully offered, arranged or negotiated to sell any drug paraphernalia, as defined in the Health and Safety Code, Section 11014.5.
- (l) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties.
- (m) Knowingly received stolen school or private property.
- (n) Possessed an imitation firearm, i.e. a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (o) Committed or attempted to commit a sexual assault as defined in Penal Code Sections 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code Section 243.4.
- (p) Harassed, threatened or intimidated a student who is a complaining witness or witnesses in a school disciplinary proceeding for the purpose or either preventing that student from being a witness or retaliating against that student for being a witness, or both.
- (q) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (r) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (s) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

48900.2 Committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

48900.3 Caused, threatened to cause or participated in an act of hate violence, as defined in subdivision (e) of Section 33032.5.

District Policy

48900.4 Intentionally engaged in harassment, threats, or intimidation directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating a substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.

48900.7 Made terrorist threats against school officials or school property, or both.

The following are complete codes under Education Code §212.5:

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

- (a) Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.
- (b) Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
- (c) The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment. (d) Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities.

The following are complete codes under Education Code §48915a:

- (1) Causing serious physical injury to another person, except in self defense.
- (2) Possession of any knife, explosive or other dangerous object of no reasonable use to the pupil.
- (3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- (4) Robbery or extortion.
- (5) Assault or battery, as defined in Penal Code Sections 240 and 242, upon any school employee.

The following are complete codes under Education Code §48915c: Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds:

- (1) Possessing, selling or otherwise furnishing a firearm. With respect to possessing a firearm, the possession must be verified by a school district employee.
- (2) Brandishing a knife at another person.
- (3) Unlawfully selling a controlled substance.
- (4) Committing or attempting to commit a sexual assault or committing sexual battery.
- (5) Possession of an explosive as defined in 18 USC 92

Tobacco-Free Schools/Smoking

The Board recognizes the health hazards associated with the use of tobacco products including Vapor or Hookah Pen, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. Employees are encouraged to serve as models for good health practices that are consistent with the district's instructional programs. In accordance with state and federal law, smoking of and using tobacco is prohibited in all district facilities and vehicles.

The Board further prohibits the use of tobacco products at all times on district grounds. This prohibition applies to all employees, students, visitors and other persons at any activity or athletic event on property owned, leased or rented by or from the district. The Board and the administration sincerely request the cooperation of everyone to insure the successful compliance with state and federal law and board policy for the benefit of students.

Possession of Explosives

E.C. §48915; BP5131.9 and AR5131.9 - Creates a mandatory one-calendar-year expulsion for possession of explosives per federal definition. Federal guidelines define firecrackers, M-80, 100, 250, and 1,000 as illegal explosive devices.

Imitation Firearm PC 12550, 12556; - A BB device can be considered an imitation firearm. The Penal Code makes it a criminal offense to openly display or expose an imitation firearm in a public place, including a public school.

Dangerous Objects: Include but are not limited to:

Laser Pointers: Prohibition of Sales, Possession and Use PC 417.27; BP5131 - Prohibits possession of a laser pointer by any student on any elementary or secondary school premise, unless possession is for valid instruction. Further prohibits directing the beam of a laser pointer into the eyes of another or into a moving vehicle or into the eyes of a guide dog. Family Education Rights and Privacy Act (FERPA).

Electronic Signaling Device; Possession or Use

E.C. §48901.5; BP5131 - Permits school board to regulate the possession or use of any electronic signaling devices, including cell phones and pagers. Although students have access to their cell phones, but, AHS has strict guidelines for any abuse of cell use during instruction, please discuss with your children the appropriate use of cell phones during school hours. **Electronics are to be off and out of sight during class unless directed otherwise by instructor.**

Food Service Child Nutrition Program

E.C. §49510 - 49520; BP3550;3553, AR3553 and 48980(b) - Each qualifying student (as defined by regulations of the State Board of Education) upon completion of an eligible approved meal application shall be provided a breakfast and lunch at no charge during each school day. All other student meals will be charged \$1.50 for breakfast and \$2.75 for lunch. Details are available at each school site, at time of registration, and from the Cafeteria Manager at each site. Any Questions: Director of Child Nutrition, Jason Hill @760-955-3200 Ext. 10288 or jhill@vvuhdsd.org

District Policy

Administration and Continuance of Medication

E.C. §49480; §49423; SB 1912, Ch 846; BP5141.21; AR5141.21 -

Any student who must take prescribed medication at school and who desires assistance of the school health personnel or authorized site personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the physician's instructions. Students may carry and self-administer prescription auto-injectable epinephrine and rescue type asthma inhalers, providing the district receives: physician's statement which includes medication indications, instructions and the physician's assessment that the student is capable of self-medicating; and parental request with includes parent's assumption of all responsibility and liability.

The parent or legal guardian of any public school pupil on a continuing medication regimen for a non-episodic condition shall inform the school health personnel or authorized school personnel of the medication being taken, the current dosage, and the name of the supervising physician. The District nurse is authorized by law, with the consent of the parent or legal guardian, to communicate with the physician and to counsel with school personnel regarding the possible side effects.

PUPIL RIGHTS AND RESPONSIBILITIES

Intra-district Transfers

School attendance boundaries are set by the District. Students residing in Adelanto and some parts of Victorville (which is determined by school site locator at: vvuhsd.org) are expected to attend Adelanto High School. A parent/guardian not wanting their student to attend his/her residential school are welcome to complete an Intra-district Transfer. The District has set the following guidelines that we at Adelanto High School must adhere to regarding approving an Intra-district Transfer:

Uniform Complaint / Williams Complaint Policy Procedures

5 CCR §4622; E.C. §35186; BP 1312.3; AR 1312.3; 1312.4(a-d) -

The Victor Valley Union High School District has primary responsibility for insuring that it complies with the state and federal laws and regulations governing educational programs. Any complaints alleging unlawful discrimination or failure to comply with state or federal laws in adult education, consolidated categorical aid programs, migrant education, child care and development programs, child nutrition programs, vocational education, special education programs; instructional materials; teacher vacancy and facilities will be investigated/mediated and reviewed.

Complaints about a teacher begin with the teacher. Teacher's emails are the best way of communicating and all teachers email follow the same format teacher last name first initial @vvuhsd.org. For example, Ebony Purcell is epurcell@vvuhsd.org.

If a conversation or email communication between the teacher and parent/guardian does not rectify the issue, then an administrator will begin investigating the written complaint. Written complaint forms are available from administrators.

Educational Equity

E.C. §200 - 283; PC422.55 - It is the policy of the State of California to afford all persons in public schools, regardless of their sex, ethnic group identification, race, national origin, religion, mental or physical disability, or regardless of any actual or perceived characteristic that is contained in the definition of hate crimes set forth in the Penal Code, equal rights and opportunities in the educational institutions of the state. Liability Limit of Parent or Guardian for Willful Pupil Misconduct; Reciprocal Withholding of Grades

E.C. §53069.5; §48904; §48904(a)(1); §48904.3; BP3260; 3515.4;

5125; 5131.5; AR3260; 5125.2 - A district may withhold grades, diplomas and transcripts for a student who has allegedly caused property damage.

Any school district to which a pupil has transferred shall withhold grades, diplomas, or transcripts upon receiving notice from the former district that a pupil owes for alleged property damage. The receiving district shall notify the parents in writing of the decision to withhold grades.

The parent or guardian of a minor is liable for all damages caused by the willful misconduct of the minor that results in the injury or death of any pupil, school district or private school employee, or school volunteer. The parent or guardian is also liable for damages to real or personal property belonging to the school district or private school, or personal property belonging to a school employee, resulting from the willful misconduct of the minor. The liability of the parent or guardian is limited to \$10,000, adjusted annually for inflation. For the 2002-03 school year, this financial liability could be as much as \$12,839.

Interpreter/Translator

The VVUHSD proudly announces the addition of a bilingual English-Spanish interpreter/translator to assist the parents and students of the District. Please direct requests for these services to the Student Services/Special Education Department (760)955-3201, ext. 10276 or to the school your child attends. As always, the goal of the VVUHSD is to provide the necessary tools and accommodations for the success of all our students as well as increase parent involvement in their child's education.

Nondiscrimination/Harassment

Title VI, Civil Rights Act of 1964 and Title IX, Education Amendment Act of 1972, Rehabilitation Act of 1973 (504); E.C. §40; §200; §250; §260; .

§48980(g); §4915; BP 5145.3 - The Board prohibits intimidation or harassment of any student by any employee, student, or other person in the district whether it occurs between individuals on the same sex or individuals of opposite sexes. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities, or privileges. Students who harass other students shall be subject to appropriate counseling and discipline, up to and including expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal. Any student who feels that he/she is being harassed should immediately contact the principal or designee. If a situation involving harassment is not promptly remedied by the principal or designee, a complaint can be filed in accordance with administrative regulations. The superintendent or designee shall determine which complaint procedure is appropriate. Issues related to discrimination/harassment should be addressed to the Senior Director of Student Services, 16350 Mojave Drive, Victorville, California 92395-3655, (760) 955-3200, Ext. 291

District Policy

Sexual Harassment

E.C. §212.5; §230; §231.5; §48980(g); BP5145.7; 5144.1, AR5144.1; 4119.11; 5CCR §4917- The Governing Board prohibits unlawful sexual harassment of or by any student by anyone in or from the district. Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment. Any student who engages in the sexual harassment of anyone in or from the District may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.

The Board expects students and/or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator. Any student who feels that he/she is being harassed should immediately contact the principal or designee or another district administrator in order to obtain specific procedures for reporting charges of sexual harassment. Charges of sexual harassment should be made orally and also in writing.

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

Transportation

The California Education Code permits the transportation of students to and from school and school related activities aboard district owned and operated school buses, or by other means prescribed by law. With the approval of the County Superintendent of Schools, the VVUHSD Board of Trustees may provide for the transportation of students provided that the necessary resources are available.

Resources permitting, and on a limited basis, transportation service shall be determined using the following criteria:

- Students are only eligible for transportation service if they reside within the established attendance boundaries for the school in which they are enrolled, and students must reside at a distance greater than two (2) miles from any school that does not offer education beyond the eighth grade. For schools offering education beyond eighth grade, students must reside at a distance greater than three (3) miles.
- Please note that distances specified are minimums. The District reserves the right to increase or decrease the minimum distances based upon available resources. Distances are measured following publicly owned and maintained paved thoroughfares. Proof of residency may be required.

Transportation and Passenger Safety

E.C. §39831.3; §39831.5; B.P. §3543; AR §3543- The District's Transportation Safety Plan is available for review at all school sites and district Business Services office. The Plan requires safety regulations be provided to all new students.

Ridership Information

It is the goal of the Transportation Services Department (TSD) to provide the safest, most efficient, timely and professional transportation service possible to every eligible student bus rider. With this in mind, the District Administration and the Board of Trustees have established policies and procedures in accordance with California law and regulations to ensure the safety of all students transported aboard school buses to and from school and school related activities.

Bus Evacuation Drills

TSD Staff conducts bus evacuations drills once each school year for all regular and special education students riding from home to school aboard district school buses. These drills are customarily conducted at the school when the students arrive in the morning. Mats and other protective measures are employed during these drills to enhance student safety during such exercises. The safety of all bus riders is greatly served through the practice of these evacuation drills.

Transportation

Hazardous Articles

State law requires that the amount of freight, baggage, or other articles carried on a school bus be safely secured or stored in a manner that will not result in passenger discomfort or injury. All aisles, doors and emergency exits must remain clear of any obstruction. Students may only transport items that can be safely contained on their lap so that every bus rider will have an adequate and safe place to sit. Parents or guardians must provide alternate means of transportation for their student when the student is required to bring large, bulky items to and from school.

Lost Items on School Buses

Students may retrieve such items from the bus driver on the next school day. When not retrieved, such items are turned over to the lost and found at the school. Personal electronic devices (cell phones, MP3 players, gaming devices, etc.) will not be left on buses. Bus drivers are instructed to bring any electronic device to a member of the TSD management team immediately upon return to the TSD. Such items may only be collected in person at the TSD office and only after positive proof of ownership is established.

Operation During Inclement Weather

Occasionally school buses are delayed due to conditions of reduced visibility (rain, snow, fog, blowing dirt and sand, etc.). Information about delayed or cancelled routes due to the conditions mentioned previously, may be obtained by calling (760) 955-3450 or by tuning into the following local radio stations;

- ▶ Y-102 (KZXY 102.3 FM) at (760) 241-9102
- ▶ Kat Kountry (KATJ 100.7 FM) at (760) 245-2212
- ▶ Talk960 (KIXW 960 AM) at (760) 241-1313
- ▶ 106.5 the Fox (KIXA 106.5 FM) at (760) 241-1313
- ▶ The Route 103 (KVFG 103.1 FM) at (760) 244-2000

Unauthorized Entry on a School Bus

Any person who enters a school bus without prior authorization of the driver or other school official with the intent to commit a crime and who refuses to disembark after being ordered to do so by the driver or other school official is guilty of a misdemeanor and is punishable by imprisonment in the county jail for not more than six (6) months, or by a fine of one thousand (\$1000.00) dollars, or by both.

Route Information

To obtain information on the districts home to school routes, you may contact the TSD at (760) 955-3450 Monday through Friday from 5:30 A.M to 4:30 P.M. You may also stop by the TSD office located at 14801 South Mojave Drive in the City of Victorville or visit our website at www.vvuhsd.org, click on the Departments tab and chose Transportation Services.

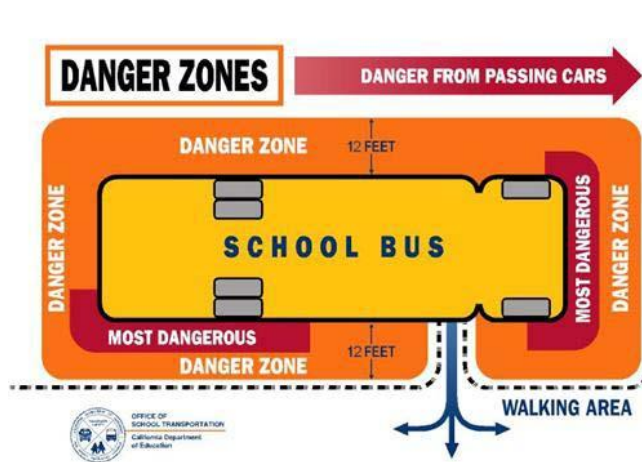
Bus Loading Zone Procedures

Students are expected to board and disembark their school bus at the stop closest to their home as designated by the district. Exceptions to this procedure may be made with the approval of the Director of the TSD, or designee given hazardous walking conditions to/from a particular bus stop. Students riding buses to other than their designated stop must present to the bus driver a note signed by the parent/guardian and with the principal or designee's approval. Without such approval the student must ride their regular school to home route and disembark at their designated bus stop. Students are to arrive at their bus stop at least five (5) minutes before the bus arrives and wait patiently and quietly away from traffic and private property. When the bus arrives, **DO NOT APPROACH THE BUS UNTIL THE ENTRANCE DOOR HAS OPENED.**

Transportation

At school bus stops where any student must cross the roadway, please remember;

NO STUDENT IS TO CROSS THE STREET THAT THE BUS IS STOPPED ON WITHOUT BEING ESCORTED BY THE BUS DRIVER EITHER TO BOARD OR AFTER EXITING THE BUS.



Bus Rider Conduct

Transportation service is a privilege and we believe that all students can conduct themselves in an appropriate and safe manner while riding on a school bus. Students are required to sit properly in their seat, face forward with their feet on the floor, talk quietly and comply with all of the safe riding rules, regulations and directions from the bus driver. All students and staff will treat others with courtesy, care and respect. Students whose conduct violates any rule or state law that is designed to ensure their safety or the safety of others, shall receive a **Student Conduct Report** and be referred to the Director of Transportation Services or their designee. Violations of the safe riding rules listed in this publication or any applicable law may result in a warning to the student or a suspension of their bus riding privileges.

Student bus riders shall:

Display school issued identification card to the bus driver every day before boarding at bus stops or school loading zones. Follow the bus driver's direction and instructions at all times.

1. Arrive at the bus stop on time, wait quietly in a safe place, approach the bus to board only after the door is opened and go directly to their seats and **DO NOT** block the seat to stop other students from occupying.
2. Disembark from the bus carefully and quietly, standing at least twelve (12) feet back from the bus before it departs (see diagram on next page). When crossing the street, do so in front of the bus as directed by the bus driver. **NEVER CROSS BEHIND THE BUS.**
4. **Talk quietly** and NO yelling, whistling, or other distracting noises, including drumming, tapping, loud music, etc. NO profane, vulgar or offensive language nor make any obscene gestures or be disrespectful to other students and/or the bus driver.
5. **Do NOT THROW any items** at any time on the bus, boarding or disembarking from the bus. Remain seated at all times while the bus is in motion. No part of one's body shall extend out of the bus window or if outside the bus – no students are to climb on the window to communicate with students on the bus.
6. **Use only the designated bus stop closest to their home.** In the event another bus or bus stop is to be used, a note signed by the parent/guardian and approved by the school principal or their designee must be given to the bus driver.
7. Consume no food, beverage, or gum on the bus. **DO NOT** litter or throw objects within, out of, or at the bus.
8. Never threaten, attempt to cause physical harm, assault or fight with any other student(s) or the bus driver. **Fighting** on the bus, at bus stops waiting for bus, or after exiting the bus **WILL** result in **POLICE ARREST.**
9. Do not board any bus with potentially hazardous objects, glass objects, weapons or any articles considered hazardous or illegal, nor any animal except as provided by California Civil Code section 54.2.
10. Do not vandalize, deface or destroy any part of the school bus, the personal property of others, or private property at the bus stop or along route from home to the bus stop. Bus riding privileges will be suspended until restitution is made. The parent(s)/guardian(s) having custody of a student who commits vandalism will be held liable for up to ten thousand (\$10,000.00) dollars damage.

Transportation

Bus drivers are authorized to assign seats or establish a seating arrangement that provides the driver the ability to better manage the behaviors of the students on board the bus.

Student misconduct that compromises the safety of others and prevents the bus driver from performing their duties will not be tolerated. Buses will depart from designated stops at their designated time as soon as all students are safely seated. Students arriving late to the bus stop, students disrupting the routine operation of the bus or students interfering with or threatening the bus driver may be left behind and “may” be suspended from bus use.

Your student’s bus driver will reinforce these safe riding rules with all students shortly following the beginning of the school year, when conducting bus evacuation drills and prior to the departure on any athletic or activity trip.

School Bus Discipline Procedures

The Board of Trustees has adopted specific administrative procedures concerning discipline on school buses. A violation of these rules and/or established laws may result in a loss of bus riding privileges. Student Conduct Reports accumulate throughout the school year and suspensions of riding privileges are based on the number of Student Conduct Reports received, not by the particular offense. These safe riding rules apply at all times when students are waiting for, boarding, riding on, disembarking and departing from any designated bus stop. This includes all athletic and activity trips.

School bus drivers will issue students a verbal warning regarding their behavior prior to issuing a Student Conduct Report, provided behavior exhibited is not severe. Severe behavior may result in a Student Conduct Report (SCR) being issued without prior warning. Consequences for violations of the law and of the safe riding rules are as follows:

- 1st SCR – Warning issued to student regarding any continued misconduct. Serious violations shall result in a suspension of riding privileges without a warning being issued.
- 2nd SCR – A minimum ten (10) school day suspension of bus riding privileges.
- 3rd SCR – Termination of riding privileges for the balance of the school year.

Upon receipt of a Student Conduct Report (SCR), **it is the student’s responsibility to deliver the SCR to their parent/guardian in a timely manner.** The student’s parent/guardian must contact the TSD to discuss their student’s behavior before the student can resume riding the bus upon receipt of any Student Conduct Report. Suspension of riding privileges shall begin after the parent/guardian has made personal contact with the Transportation Services staff and has discussed their student’s behavior.

Nothing in the foregoing shall be construed as to limit the right of the Director of Transportation Services, his/her designee or any member of the district or school administration to invoke a suspension of transportation privileges for either a limited or extended period of time without previous warning, should the magnitude or gravity of the situation warrant such action.

Athletic or Activity Trips

The rules of conduct contained in this publication apply to all athletic or activity trips. Students riding buses on any athletic or activity trip shall observe the same conduct and are bound by the same rules and laws that are applicable to regular home to school and school to home transportation service. In addition to the rules stated previously, the following applies to all athletic and activity trips;

- Students may board the bus only when the bus driver and the teacher or staff member in charge or authorized chaperone(s) are present. Teachers, coaches and chaperones will ride the bus to and from the trip destination.
- Students who ride the bus on a trip are to return to the school aboard the bus unless a form signed by the parent/guardian has been approved prior to the trips departure by a member of the school site administration. This note must specify that the student will not be returning on the bus, to whom they will be released, and at what location. The bus driver shall be apprised of any student not returning on the bus.
- No cleats may be worn by students or staff on the bus.
- Throwing athletic or other equipment is prohibited.
- Musical instruments may be transported provided that the instrument remains in its case and can be safely contained on the students’ lap, on the seat or the floor.
- While the bus is in motion, passengers may not dress or undress on the bus.