



DUNCANVILLE ISD

Writing success stories, one student at a time.

RETURNING STUDENT REGISTRATION

- 1) Go to the district website: www.duncanvilleisd.org.
- 2) Select Parents>Skyward Family Access.
- 3) Enter your username and password

The screenshot shows the Duncanville ISD website. The top navigation bar includes links for ABOUT US, REOPENING, SCHOOLS, PARENTS, STUDENTS, DEPARTMENTS, BOARD OF TRUSTEES, FOR STAFF, and CALENDARS. The 'STUDENTS' link is highlighted with a red arrow. Below the navigation bar, there is a section for the Parent Teacher Association (PTA) and a large photo of two young girls. To the right of the photo is a list of links, including 'Skyward Family Access', which is highlighted with a red arrow.

- 4) Sign on and click “Returning Student Registration” on the left.

The screenshot shows the Skyward Family Access login page. The left-hand menu includes links for Home, New to District Enrollment, Returning Student Registration, Calendar, Attendance, Test Scores, Activities, Homeroom, Academic History, REPORTS, and Login History. The 'Returning Student Registration' link is highlighted with a red arrow. The main content area displays a message about Returning Student Registration being open until 08/26/2016, with a link to go to the registration page. The right-hand side shows the 'Upcoming Events' section, which includes a calendar for the current date (Tue Jun 28, 2016) and a message about Returning Student Registration opening for the 2016-17 school year at CJ & Anne Hyman Elementary.

5) Click on your student's name.

The screenshot shows a school district website. On the left is a sidebar menu with links: Home, New to District Enrollment, Returning Student Registration, Calendar, Attendance, Test Scores, Activities, Homeroom, Academic History, REPORTS, and Login History. The main content area has a green banner that says "Returning Student Registration is now open until 08/26/2016". Below this is a white box titled "Returning Student Registration at CJ & Anne Hyman Elementary for the 2016-2017" with a sub-header "CJ & Anne Hyman Elementary". The text inside says: "WELCOME BACK! All returning students are required to complete registration online. Only Kindergarten & 7th graders are required to attend centralized registration to provide an updated shot record. Proof of residence is NO longer require for returning students who DO NOT have a change in address. After completing the online application, your electronic signature is all that is required." Below the text is a button labeled "Enter Returning Student Registration for Krystian" which is circled in red. To the right of the button is a small profile icon and the text "2016-2017".

6) Complete all the forms.

The screenshot shows the "Returning Student Registration" form for a student named Krystian. The form is titled "Step 1a. Student Information Verification: Student Information (Required)". It includes a "District Message" on the right side with a list of steps: 1. Student Information Verification, 2. Student Health Information Form, 3. Transportation Request for Service, 4. Additional Family Questionnaire, 5. Occupational/ Migrant Survey, 6. Student Residency Questionnaire, 7. Parent Permissions and Acknowledgments, 8. DISD Lunch Application, 9. Complete Registration, 10. Complete Returning Student Registration. The form fields are: First: Krystian, Middle: , Last: panther, Suffix: , Birthday: 01/01/2010, Gender: Female, Language: SPANISH, Race: , Home Phone: (972) 788-2000, School Email: , Home Email: , Birth County: , Birth State: , Birth Country: . There are checkboxes for "Allow Publication of Student's Name for:" with options: Military Use: Yes, Higher Ed Use: Yes, Public Use: Yes (indicated by a red arrow), District Use: Yes, Local Use: Yes. At the bottom are two buttons: "Complete Step 1a Only" and "Complete Step 1a and move to Step 1b" (which is highlighted with a red box).

You can view the document full screen

Returning Student Registration

sister (CJ & Anna Hyman Elementary 2016-2017)

Step 7. Parent Permissions and Acknowledgments (Required)

The following form will allow you to provide authorization for your student access to services such as Code of Conduct, Student Handbook, Technology access, Counseling Services, Discipline and P...

[View Full Screen](#)

Name: panther, sister Gender: Female Grade/Grad Yr: 8/2028 Other ID: 999887

Duncanville Independent School District

Parental Permissions and Acknowledgements

Acknowledgment of Electronic Student Handbook

Code of Conduct: <http://www.duncanvillisd.org/Districts/17> **Student Handbook:** <http://www.duncanvillisd.org/Districts/17>

My child and I have been offered the option to receive a paper copy or an electronic access to Duncanville ISD Code of Conduct for the 2016 - 2017 school year. I understand that the handbook contains information that my child and I may need during the school year and accountable for their behavior and will be subject to the disciplinary consequences outlined in the district's Code of Conduct. I should direct those questions my campus principal.

I have chosen to:

District Message

- 1. Student Information Verification
Completed 06/28/2016 3:13pm
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information
- 2. Student Health Information Form
Completed 06/28/2016 3:14pm
- 3. Transportation Request for Service
Completed 06/28/2016 3:15pm
- 4. Additional Family Questionnaire
Completed 06/28/2016 3:15pm
- 5. Occupational/ Migrant Survey
Completed 06/28/2016 3:15pm
- 6. Student Residency Questionnaire
Completed 06/28/2016 3:15pm
- 7. Parent Permissions and Acknowledgments
Completed 06/28/2016 3:17pm

7) To complete registration, you must also click the "Submit Returning Student Registration"

Returning Student Registration

sister (CJ & Anna Hyman Elementary 2016-2017)

Step 10. Complete Returning Student Registration (Required)

By completing Returning Student Registration, you are confirming that the Steps below have been finished. Are you sure you want to complete Returning Student Registration for sister?

Review Returning Student Registration Steps

Step	Step Name	Completed
Step 1)	Student Information Verification	Completed 06/28/2016 3:13pm
No Requested Changes exist for Step 1.		
Step 2)	Student Health Information Form	Completed 06/28/2016 3:14pm
Step 3)	Transportation Request for Service	Completed 06/28/2016 3:15pm
Step 4)	Additional Family Questionnaire	Completed 06/28/2016 3:15pm
Step 5)	Occupational/ Migrant Survey	Completed 06/28/2016 3:15pm
Step 6)	Student Residency Questionnaire	Completed 06/28/2016 3:15pm
Step 7)	Parent Permissions and Acknowledgments	Completed 06/28/2016 3:17pm
Step 8)	DISD Lunch Application	skipped
Step 9)	Complete Registration	Completed 06/28/2016 3:18pm

Guardian Name: Michelle Panther Student Address: 888-888-8888

DUNCANVILLE, TX 75117

Submit Returning Student Registration

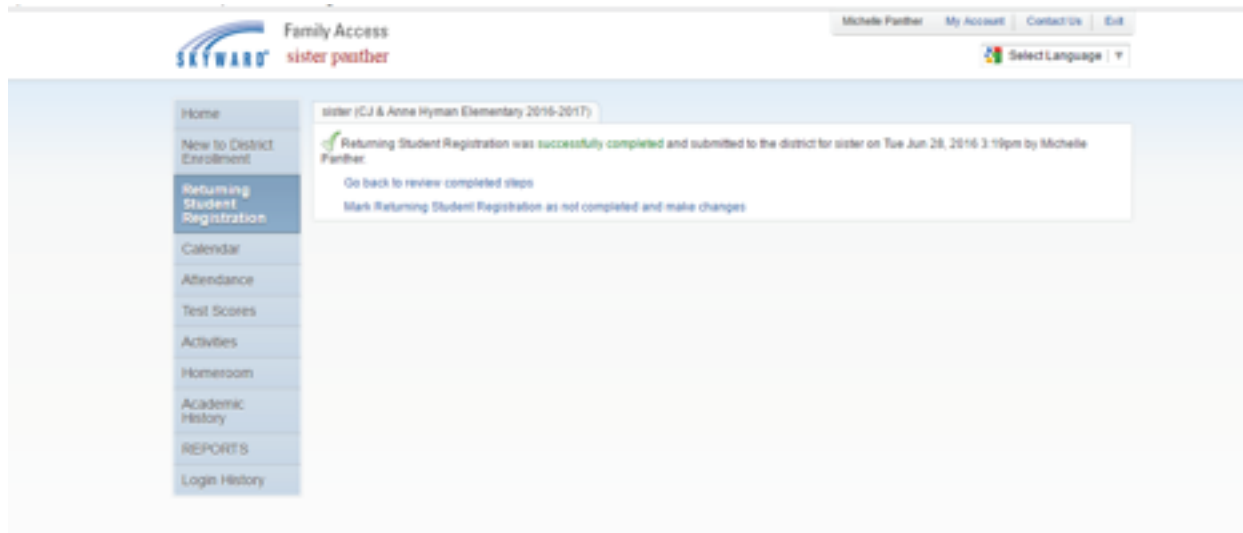
District Message

- 1. Student Information Verification
Completed 06/28/2016 3:13pm
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information
- 2. Student Health Information Form
Completed 06/28/2016 3:14pm
- 3. Transportation Request for Service
Completed 06/28/2016 3:15pm
- 4. Additional Family Questionnaire
Completed 06/28/2016 3:15pm
- 5. Occupational/ Migrant Survey
Completed 06/28/2016 3:15pm
- 6. Student Residency Questionnaire
Completed 06/28/2016 3:15pm
- 7. Parent Permissions and Acknowledgments
Completed 06/28/2016 3:17pm
- 8. DISD Lunch Application
- 9. Complete Registration
Completed 06/28/2016 3:18pm
- 10. Complete Returning Student Registration

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

8) Once completed and submitted, a **successfully completed** message will appear.



9) Attend document review at your student's school if required.