

# 2020-2021 Lower School COVID-19 Policies

The following policies have been put in place for the health and safety of all students during the 2020-2021 school year.

## Face Masks

- **All teachers and students are required to wear masks indoors, including inside classrooms and in hallways.**
- Students may remove their masks when outdoors and spaced 6 feet apart.
- Students are responsible for providing their own masks and should arrive on campus each morning wearing them.

## Approved Face Masks

- Disposable and cloth reusable masks.
- Face coverings attached behind the ears and head as well as tubular masks (e.g. neck gaiters).
- Solid color masks and masks with print, stripe, or geometric patterns. Examples of print patterns are floral, plaid, paisley, polka dot, etc.
- Masks with the FA and collegiate logos.
- Masks with other branding, graphics, text, or logos **NOT** permitted.
- **Cloth masks should be frequently washed.**

## Lower School Arrival

All students will be screened for COVID symptoms daily beginning at 7:40 A.M.

Entry into the building before 7:40 A.M. is prohibited.

- **All Lower School Students MUST be dropped off in the front of the main office.**
- No exceptions will be made.
- Faculty members will be screening students prior to entering the building.
- Students must wear a mask during the screening process.
- Drivers should remain in their cars until the student has been fully screened and cleared for building entry.
- Once a student has successfully completed his/her screening by one of the four staff members in carline, there will be two “runners” who will walk the students in small groups to Happy Hall to verify the screening was completed.

- Students will report directly to their classroom upon entrance to Happy Hall of the Fifth Grade Hall and should not linger or wait in the hallway.

### **Happy Hall Protocol**

Students, faculty, and visitors may not enter Happy Hall without the appropriate screening.

Students, faculty, and visitors may only use doors appropriately labeled in the direction they are entering and exiting from. The door on the right hand side will be labeled with “Enter Only” while the door on the left hand side will be labeled with “Exit Only”.

Upon entrance into Happy Hall, students, faculty, and visitors should follow directional arrows labeled on the floor to ensure social distancing procedures are being practiced.

### **Lower School Lunch**

- Pre-K, Kindergarten, and 1<sup>st</sup> grade will be served lunch in their respective classrooms. Parents will need to pre-order these lunches preordered on a weekly basis.
- Second and Third Grade students will be served lunch in Hamilton Hall. Their entry into the cafeteria will be staggered, their lines spaced out, and the children will remain masked while getting their food. They will also eat their lunch by class pods in their own respective spaces – indoor or covered outdoor depending on the weather. Once they sit down to eat they will be allowed to unmask, still six feet apart.
- Fourth and Fifth Grade students will follow the same protocols as Second and Third Grade during their lunch period.

### **Parent Lunch Deliveries**

Parents will not be allowed to drop off lunch for their child(ren) after the school day begins. This restriction includes fast food deliveries before or during lunch periods. Students not eating in the cafeteria should bring their lunch with them when they arrive on campus each morning.

## **Parent Campus Visitors**

Although parents are welcome to visit campus, they are:

1. Encouraged limit visits as much as possible in order to minimize interaction.
2. Encouraged to make appointments whenever possible and are required if meeting with a teacher or Division Director.
3. Required to check in at the two reception areas (Administration Building or Corn Hall) and follow the same screening procedures as students and employees.
4. Required to wear a mask and follow social-distancing procedures at all times.
5. Required to gel in and gel out upon their arrival and departure. Hand sanitizer stations are located in both reception areas.

## **Lower School Dismissal**

Students will not be permitted to linger or wait in the hallways at dismissal.

Students will line up in a quiet line in their designated homerooms to follow a staggered dismissal. To implement the staggered dismissal, teachers will be called to exit their rooms and proceed to the main carline. Once at main carline, teachers will have their classes sit in a designated grade-level area. Students will be called by last name and report to a colored cone for loading.

All parents must have a mask available to wear in the carline. Cars will be instructed to move forward once students are loaded.

\*Please refer to the 2020-2021 COVID-19 Reopening Plan for additional school-wide information.\*