



SACRED HEARTS ACADEMY

3253 Waialae Avenue | Honolulu, HI 96816 | 808.734.5058 | fax 808.737.7867

Transcript Request Form

_____ *Full Name (Last, First, MI)* _____ *Maiden*

_____ *Address* _____ *City, State, Zip*

_____ *Contact Phone Number* _____ *Year Graduated* or _____ *Years Attended*

_____ *Date of Birth*

Transcript required for: Employment
 Education
 Self

Send transcript to: _____

<input type="checkbox"/>	Official or <i>(signed & sealed)</i>
<input type="checkbox"/>	Unofficial

_____ *Signature (All transcript request forms must be signed)* _____ *Date*

Transcript Request Forms may be mailed to: Counseling Office
Sacred Hearts Academy
3253 Waialae Avenue
Honolulu, HI 96816

or Faxed to: 808-737-7867 -- Attention: Counseling Office

or Scanned and Emailed to: Imorinaga@sacredhearts.org