



# CLASS REUNION

## PLANNING GUIDE



# SACRED HEARTS ACADEMY

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# WELCOME MESSAGE

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*Aloha,*

Alumnae reunions are a cherished tradition, celebrated by countless Academy alumnae, who play an essential role in bringing each reunion celebration to life. Its alumnae are truly one of the Academy's greatest treasures as they honor each other's milestones and experiences.



Whether this is your first Sacred Hearts Academy reunion or the latest of several, you are encouraged to make it a memorable one. During the coming months, consider taking an active role and reconnecting with old friends and classmates.

Whether you are looking to reconnect with classmates, support Academy programs, or simply get involved, the Alumnae Office is ready to assist. Don't hesitate to contact the Academy for assistance with any alumna-related need during a reunion year or at any time.

In the meantime, all Academy graduates are encouraged to become active participants of the Academy's alumnae body, keeping the school informed of the good news in your life; contact the Alumnae Office at [tkiyabu@sacredhearts.org](mailto:tkiyabu@sacredhearts.org).

The school is deeply grateful for your involvement and look forward to working with you.

A handwritten signature in blue ink that reads "Tiffany Kiyabu Nishimura".

Tiffany Kiyabu Nishimura, '03  
Director of Alumnae Affairs

# REUNION AT-A-GLANCE

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As event dates or locations may vary each year, please check [www.sacredhearts.org/alumnae-events](http://www.sacredhearts.org/alumnae-events) for the current year's most up to date information!

- **August: School Year Begins at the Academy**
- **November: Sacred Hearts Academy Fall Play**
  - o Consider purchasing tickets and making a reunion activity around the year's school play at Mamiya Theatre on the St. Louis campus.
- **December: Christmas Tea for 50th Reunion Year**
  - o The Academy hosts graduates celebrating their 50th reunion at an annual festive Christmas event. Graduates join the student body for Mass at 8 a.m., and the Christmas Tea follows. Invitations are forwarded to each member of the 50th reunion class in November.
- **April: Alumnae Investiture**
  - o The Senior Class is welcomed into the Alumnae body by previous graduates. The program includes a greeting by an alumna. In addition to those celebrating reunions, graduates from classes ending in the last digit of a given reunion year are invited to participate. Contact [tkiyabu@sacredhearts.org](mailto:tkiyabu@sacredhearts.org) or 808-734-5058, ext. 234, for more information.
- **May: Memorial Mass**
  - o Alumnae, Academy family, and friends who have died during the past year are remembered and celebrated during the annual Memorial Mass. Contact the Development Office at [development@sacredhearts.org](mailto:development@sacredhearts.org) or call 808-734-35058, ext. 317, for more information.

- **May: Commencement Exercises**
  - o In addition to honoring the graduating Senior class, members of the 50th to 75th reunion classes are honored on stage during the Commencement at Neal Blaisdell Center.
- **May: Alumnae Reunion Mass, Lu'au & Vino n'Vittles**
  - o Members of classes celebrating reunions are invited to sit with the Head of School and learn about exciting updates at the Academy at 1:00 p.m. Afterwards, they participate in a special Mass in the St. Margaret Mary Chapel at 2:00 p.m. Immediately after, all alumnae are invited to participate in Vino n'Vittles, including complimentary wine and pupu. At 4:00 p.m, the Lu'au, featuring Hawaiian food and entertainment, begins. Registration and lu'au ticket information will be forwarded in April.

## Reunion Year Breakdown 2020-2025

|  | Current Graduation Year  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|--------------------------|------|------|------|------|------|------|
| Golden Celebratory Years<br>50th thru 80th       | 50 <sup>th</sup> Reunion | 1970 | 1971 | 1972 | 1973 | 1974 | 1975 |
|  | 55 <sup>th</sup> Reunion | 1965 | 1966 | 1967 | 1968 | 1969 | 1970 |
|  | 60 <sup>th</sup> Reunion | 1960 | 1961 | 1962 | 1963 | 1964 | 1965 |
|  | 65 <sup>th</sup> Reunion | 1955 | 1956 | 1957 | 1958 | 1959 | 1960 |
|  | 70 <sup>th</sup> Reunion | 1950 | 1951 | 1952 | 1953 | 1954 | 1955 |
|  | 75 <sup>th</sup> Reunion | 1945 | 1946 | 1947 | 1948 | 1949 | 1950 |
|  | 80 <sup>th</sup> Reunion | 1940 | 1941 | 1942 | 1943 | 1944 | 1945 |
| White Celebratory Years<br>5th thru 45th Reunion | 5 <sup>th</sup> Reunion  | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
|  | 10 <sup>th</sup> Reunion | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
|  | 15 <sup>th</sup> Reunion | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|  | 20 <sup>th</sup> Reunion | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|  | 25 <sup>th</sup> Reunion | 1995 | 1996 | 1997 | 1998 | 1999 | 2000 |
|  | 30 <sup>th</sup> Reunion | 1990 | 1991 | 1992 | 1993 | 1994 | 1995 |
|  | 35 <sup>th</sup> Reunion | 1985 | 1986 | 1987 | 1988 | 1989 | 1990 |
|  | 40 <sup>th</sup> Reunion | 1980 | 1981 | 1982 | 1983 | 1984 | 1985 |
|  | 45 <sup>th</sup> Reunion | 1975 | 1976 | 1977 | 1978 | 1979 | 1980 |



# REUNION GIFT INFORMATION

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Giving back to the Academy through reunion class gifts is a time-honored tradition that is much appreciated by the school. In your committee's planning, please consider including an initiative to help inspire the generosity of classmates to pay it forward with a class gift. Often, the gift is presented at the Annual Luau.

## **How can the class gift be used?**

Over the decades, reunion class gifts have supported scholarships, endowments for financial aid, building campaigns, and specific curricular and faculty programs. Today, scholarship funds are the most impactful and immediate way to give back to the Academy. Many scholarship class gifts have provided hundreds of students the opportunity to afford an Academy education.

## **Helpful guidelines!**

When class representatives come together to establish their class gift, it is important they determine what the class gift will fund. They are encouraged to set a goal and raise as many collective funds as possible to present upon their 50th reunion year celebration. Alumnae can pledge gifts toward their class gift for up to 5 previous years before their Reunion.

If a class does not specifically designate what their gift is funding, the funds will automatically be designed toward the Academy's Annual Fund, which supports all operations including scholarships, financial aid, facility upkeep, and faculty professional development.

If a class desires to reach the goal of establishing an endowed scholarship fund, the total class gift amount must reach \$25,000 which places the gift in perpetuity.

The Academy does not allow any class fundraising activities to occur physically on campus. As a policy, the school does not manage or hold class bank accounts for general reunion activity expenditures. However, the Academy's Development Office will receive all class gift funds on behalf of the class and can report numbers to class representatives at any time. The Academy is able to provide specific Class Gift Pledge Forms for a class upon request and will happily facilitate all mailings, returns, tax letters and reports to class agents or organizers.

The Academy welcomes committees to begin a conversation with the Academy's Development Director, Emily Torres, at [etorres@sacredhearts.org](mailto:etorres@sacredhearts.org) or call (808) 734-5058, ext. 333 to help shape an effective strategy to encourage the class to participate in a reunion class gift.

## ALUMNAE UPDATE

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The Academy emphasizes the importance of keeping its Alumnae Database updated. Alumnae are encouraged to take their reunion year as an opportunity to update classmates' contact data and other information. Alumnae are welcome to update their information online by visiting: <https://www.sacredhearts.org/alumnae-events> or calling **Tiffany Kiyabu Nishimura, '03** at (808) 734-5058, ext. 234.

Each member of the Reunion Committee will receive CONFIDENTIAL class directories to be used solely for communication regarding their reunion. The Academy values its relationship with alumnae, and strives to do its best to protect the confidentiality of personal information.



## REUNION RESOURCES

- **Web/Social Media**

- Class websites and social media are effective means of communicating Reunion activities with classmates. The Academy encourages alumna to take advantage of these tools to publicize activities, encourage participation and gather updates on classmates. If you do not already have a Facebook page established and would like to do so, please contact **Tiffany Kiyabu Nishimura, '03, Director of Alumnae Affairs**, at **tkiyabu@sacredhearts.org** or calling **(808) 734-5058, ext. 234** for assistance.

- **Sharing with Social Media**

- The Academy encourages your class to include the Academy in your online conversations and celebrations. Be sure to like, link and tag the school in your posts.
  - ♦ Facebook: [www.facebook.com/sacredheartsacademy](http://www.facebook.com/sacredheartsacademy)
  - ♦ Twitter: [@sacred\\_hearts](https://twitter.com/sacred_hearts)
  - ♦ Instagram: [@sacredheartsacademy](https://www.instagram.com/sacredheartsacademy)
  - ♦ [#SacredHeartsAcademy](https://www.facebook.com/sacredheartsacademy)

- **ACADEMY Publication**

- A highlight of the annual **ACADEMY** publication includes the articles regarding Reunion activities. Thank you for submitting a 1-2 page typewritten article with high-resolution photos to the Alumnae Affairs Office no later than one month following the Reunion activities. The Academy will include reunion submissions in upcoming **ACADEMY** publications and/or feature on the School's blog, <http://blog.sacredhearts.org/>.

- **Event Planning Information**

- **Reunion Class Event Suggestions Include:**

- Campus tour
- Class service projects in the community
- Community cultural events and tours
- Friday night class pau hana or cocktail party
- Potluck picnic or family activity

- **Class Merchandise**

- If a class wishes to personally design and produce class logo items for purchase or to give away, please contact Tiffany Kiyabu Nishimura at [tkiyabu@sacredhearts.org](mailto:tkiyabu@sacredhearts.org).



## CONTACT INFORMATION

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