

SAMS ACADEMY

GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on
Thursday, June 25, 2020

Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson, LyDawn Blount, Mike Romo, and Alex Carothers

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Coreen Carrillo, Nathan Hardin, Alice Chavez, Bridget Barrett, and Kelly Callahan

PUBLIC

Laurie Hall, Jose Garcia-Galvez, Carol Jester, Ken Lairsey, Stephanie Tuttle, Leah Yates

These minutes were approved on 7-16-2020

By a vote of 5 yes 0 no 2 absent 0 abstained

Larry Kennedy President
Roland Dewing Secretary

I. Call to Order

Larry called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on June 25, 2020 at 8:34 AM on zoom.us.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Farrah Nickerson, Mike Romo, LyDawn Blount, and Roland Dewing. Alex Carothers was absent during roll call. Ed Smith was absent.

B. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Mike seconded the motion. Larry called for a roll call vote to approve the agenda; Jill called Larry Kennedy, Farrah Nickerson, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

C. Review/Approval of Minutes from May 28, 2020*

Larry asked for a motion to approve the Minutes from the May 28 special meeting. Farrah made a motion to approve the minutes. Mike seconded the motion. Larry called for a roll call vote to approve the May 28 minutes; Jill called Larry Kennedy, Farrah Nickerson, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

D. Review/Approval of Minutes from June 1, 2020*

Larry asked for a motion to approve the Minutes from the June 1 special meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a roll call vote to approve the June 1 minutes; Jill called Larry Kennedy (yes), Farrah Nickerson (yes), Mike Romo (yes), LyDawn Blount(no), and Roland Dewing(yes). The motion passed by a vote of 4 - 1.

II. Closed Session

A. Limited personnel matters, head administrator contract, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).

Larry made a motion to move to closed session due to limited personnel matters, head administrator contract, pursuant to NMSA 1978, section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7). Farrah seconded the motion. Larry called for a roll call vote to move to closed session; Jill called Larry

Kennedy, Farrah Nickerson, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

The governing council moved to closed session at 8:38AM.

* Bridget Barrett was invited into closed session at 8:50AM.

* Alex Carothers arrived at 8:52AM.

III. Open Session

A. Action on matters discussed in Closed Session

Larry made motion to move back into open session and affirmed that only items on the agenda were discussed and no action was taken. Farrah seconded the motion. Larry called for a roll call vote to move back to open session; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

Open session resumed at 8:57 AM.

Farrah made a motion to approve Bridget Barrett's contract as the head administrator. Roland seconded the motion. Larry called for a roll call vote to approve the contract; Jill called Larry Kennedy (yes), Farrah Nickerson (yes), Alex Carothers (yes), Mike Romo (yes), LyDawn Blount (no), and Roland Dewing (yes). The motion passed by a vote of 5 - 1.

IV. Ongoing Business Matters

A. Aviation Program Update

Nathan reported the following:

* Nathan and Dr. Chavez are flying the plane to keep it fresh and running

* Still waiting for a waiver from PED to allow graduated seniors to fly.

* Roland asked Nathan about the sale of the SIMS and Nathan said they are just waiting on PED.

B. Building Lease Discussion

Larry said the lease agreement with the city is going to be on the agenda for the city council meeting on Monday, June 30.

C. Thank you Coreen

Larry thanked Coreen for her years of service to SAMS. He said that she has left SAMS better than she found it. He wished her the best in retirement. Larry asked if any other board members had something to add. Roland thanked Coreen and has taken the school through hard times. Coreen thanked the board for the opportunity.

V. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly reported that the governing council has met requirements for training for the FY20 year. This has been reported to PED. She said that this is an exemplar board.

B. SAMS Policy Review Discussion

Kelly said that the policies for the school look good. SAMS is in compliance with the needed policies. Kelly will work with Bridget and Larry to work on any additional policies needed.

VI. New Business Matters

A. Contract for Public Charter Schools of New Mexico for 2020 – 2021 school year for Governing Council Development*

Larry asked the governing council if they would like to do the training with Kelly Callahan again for the 20-21 school year. All agreed this would be good. This would be to approve moving forward with a contract for Kelly through PCSNM. Larry called for a motion. Roland made a motion to continue using Kelly for governing council training. Farrah seconded the motion. Larry called for a roll call vote to approve the contract with PCSNM with Kelly Callahan for governing council training; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

B. Contract for Public Charter Schools of New Mexico for Head Administrator*

Larry asked if Kelly would be able to provide targeted training to the head administrator. Kelly said that while she can do the governing council training through PCSNM, training for a head administrator would be through her own company. She is interested in doing this training with the head administrator. Mike asked for a scope of what the training would look like. Larry asked to table and discuss at the next meeting. Mike made a motion to table this item until the July meeting. Farrah seconded the motion. Larry called for a roll call vote to approve tabling the contract for head administrator training; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

C. Signatory for Bank Account*

Larry asked Alice to discuss this item. Alice said that Coreen and Ken need to be moved off the account to be check signers and Bridget and Jill be added to the account. Larry called for a motion. Mike made a motion to make the necessary changes as proposed to the bank account. Farrah seconded the motion. Larry called for a roll call vote to approve the signatories for the bank account; Jill called Larry Kennedy (yes), Farrah Nickerson (yes), Alex Carothers (yes), Mike

Romo (yes), LyDawn Blount (no), and Roland Dewing(yes). The motion passed by a vote of 5 – 1.

D. IT Service Discussion

Bridget introduced David Luft of LDD Consulting who will now be handling the IT services for the school. David introduced himself and discussed what his company will be completing for SAMS Academy. The governing council was able to ask a few questions. Larry thanked David for joining the governing council meeting.

E. Budget*

Larry said that with the legislative special session, he didn't know if any changes to the budget would need to be approved. Alice said that all budget adjustments would be made through BARs. There was no need to take action on this item.

VII. Administrative Update

The following updates were made:

A. Enrollment

Coreen reported that there are 249 students enrolled for the 2020-21 school year.

B. Preparations for Classes to Begin

Bridget presented a PowerPoint to show the changes and procedures for opening school in the fall.

C. Registration

Bridget reported that registration for next school year has begun.

D. Letter to Families

Coreen asked Bridget to write a letter to the families, introducing herself as the new head administrator. She will also send the PowerPoint to discuss plans of reopening in the fall.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

* Revenues are 93.5% of budget.

* Expenditures are 55.3% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Alex seconded the motion. Larry called for a roll call vote to approve the vouchers; Jill called Larry Kennedy, Farrah Nickerson, Alex

Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

C. Budget Adjustment Requests*

BARs 45-M: Larry called for a motion to approve BAR 45-M. Farrah made a motion to approve BAR 45-M. Mike seconded the motion. Larry called for a roll call vote to approve BAR 45-M; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

BARs 46-M: Larry called for a motion to approve BAR 46-M. Farrah made a motion to approve BAR 46-M. Mike seconded the motion. Larry called for a roll call vote to approve BAR 46-M; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be July 16, 2020 at 8:30AM in the conference room or on zoom.us; dependent on social distancing requirements.

X. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Mike seconded the motion. Larry called for a roll call vote to adjourn the meeting; Jill called Larry Kennedy, Farrah Nickerson, Alex Carothers, Mike Romo, LyDawn Blount, and Roland Dewing. All voted in favor and the motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on June 25, 2020 on zoom.us at 10:12AM.