



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, April 16, 2020

Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson, Mike Romo, and Alex Carothers

BOARD MEMBERS ABSENT

Ed Smith and LyDawn Blount

ALSO IN ATTENDANCE

Coreen Carrillo, Nathan Hardin, Alice Chavez, Bridget Barrett, and Kelly Callahan

PUBLIC

None

These minutes were approved on 5-28-2020

By a vote of 4 yes 0 no 3 absent 0 abstained

Larry Kennedy _____ President

Jill Brame _____ Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on April 16, 2020 at 8:36AM on zoom.us.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, Mike Romo, and Alex Carothers. LyDawn Blount and Ed Smith were absent. Alex needs to complete new member training and will not vote.

B. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Mike seconded the motion. Larry called for a roll call vote to adopt the agenda; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

C. Review/Approval of Minutes from March 26, 2020*

Larry asked for a motion to approve the Minutes from the March 26 special meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a roll call vote to approve the March 26 minutes; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

D. Review/Approval of Minutes from April 7, 2020*

Larry asked for a motion to approve the Minutes from the April 7 special meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a roll call vote to approve the minutes; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

II. Closed Session

A. Limited personnel matters, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).

Larry said there was no need for closed session.

III. Open Session

A. Action on matters discussed in Closed Session

No closed session.

IV. Ongoing Business Matters

A. Aviation Program Update

Nathan reported the following:

- * He has contacted PED about if the seniors can fly after quarantine
- * He is still working on selling the SIM
- * He presented some upgrades to the plane he'd like to make.

B. Hiring Head Administrator Announcement and Discussion

Larry reminded everyone that at the last meeting, the governing council hired Bridget Barrett as the new head administrator. He told everyone that she was the best for the position and a lot of time was spent to choose the right person for this job. He noted that this was not a popularity contest and a decision was made to best serve the students of SAMS Academy. The governing council is invested in this decision and the rest of the staff needs to get on board. The next priority Bridget needs to have is work with the budget. Coreen commented that she is happy about the decision, training is going well for the transition, and she is proud Bridget. Farrah suggested a letter be sent to the families and students.

C. Governing Council Recruitment

Larry reintroduced Alex Carothers. Alex will be completing the training by next regular meeting.

D. Building Lease*

Larry reminded the everyone that the new lease was signed for the building and sent back to the city. We are waiting on the city council to approve.

V. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly congratulated Bridget on becoming the new head administrator. She knows that continuity is important. She congratulated the governing council on follow a specific process and being thorough on choosing the new head administrator. Kelly then congratulated Coreen on her retirement. She reminded everyone she is here for support as needed in the transition. She will continue training for the board as we prepare the FY21 budget. She is interested in training for the next school year as well. Larry thanked Kelly for her support to the board this school year, especially with the HA search.

VI. New Business Matters

A. Intel Grant Application Endorsement*

Coreen said that she had grant that needed to be signed by the board, but after further examination of the grant, it wasn't quite ready for submission. Farrah noted that the application wasn't due until the next day and maybe it could be fixed before submission. Coreen said she would work with the teacher to get it revised. Larry called for a motion for him to sign the application after revisions were made. Farrah made a motion for Larry to endorse the grant application pending proper revisions. Roland seconded the motion. Larry called for a roll call vote to approve the grant; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

B. Governing Council Bylaws Revisions*

Larry announced that the PED had been in contact with him about amending the bylaws and policy many to reflect the governing council have a secretary. He presented the proposed addition to both the bylaws and policy manual and asked for a motion for both items. Roland made a motion to add the position of secretary to the governing council bylaws and policy manual. Farrah seconded the motion. Larry called for a roll call vote to approve the amendments to the bylaws and policy manual; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

C. Governing Council Policy Manual Revision*

See previous item VI.B.

D. Election of Governing Council Secretary*

Because of the addition of the secretary to the bylaws and manual, Larry said we now need to vote a secretary from the current council members. Larry nominated Mike Romo; however, Mike respectfully declined. Larry then nominated Roland Dewing. Roland accepted the nomination. Larry made a motion to have Roland as the governing council secretary. Farrah seconded. Larry called for a roll call vote to approve Roland Dewing as the secretary; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

VII. Administrative Update

Coreen gave the following updates and information.

A. Head Administrator Transition

The training with Bridget is going well.

B. Continuous Learning Plan

The leadership team completed the Continuous Learning Plan and has been submitted and approved.

C. Prom Suspended

She confirmed that prom has been suspended.

D. Graduation Discussion

Coreen asked Jill, the senior sponsor, to discuss plans for graduation. Jill informed the board that it doesn't seem logical to keep the agreement with the Kiva Auditorium with the COVID-19 pandemic. Jill is meeting with a company to present graduation in a drive-in format.

E. Spring Budget Update

Coreen mentioned that she had attended Spring Budget on Zoom and asked Alice to elaborate. Alice informed the board that the FY21 budget isn't due until June 5. She is still waiting on the 910B-5 for the school's SEG.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

* Revenues are 73.1% of budget.

* Expenditures are 46.1% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Roland made a motion to approve the vouchers. Farrah seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

BARs 37-M: Larry called for a motion to approve BAR 37-M. Farrah made a motion to approve BAR 37-M. Roland seconded the motion. Larry called for a roll call vote to approve BAR 37-M; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be May 21, 2020 at 8:30AM. The location is dependent on COVID-19.

X. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a roll call vote to adjourn the meeting; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on April 16, 2020 on zoom, at 10:00 AM.