



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, February 27, 2020

4100 Aerospace Parkway NW
Albuquerque, NM 87120
Conference Room

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson, LyDawn Blount (phone)

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Coreen Carrillo, Dr. Lauren Chavez, Alice Chavez, Bridget Barrett, Kelly Callahan, Matt Jackson, Mike Romo

PUBLIC

None

These minutes were approved on 3-26-2020

By a vote of 4 yes 0 no 2 absent 0 abstained

Larry Kennedy President

Jill Brame Secretary

I. Call to Order

Larry called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 16, 2020 at 8:30AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson and LyDawn Blount (conference call) Ed Smith was absent.

B. Pledge of Allegiance

Larry led the Pledge of Allegiance.

C. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Roland seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/Approval of Minutes from January 16, 2020 Regular Meeting*

Larry asked for a motion to approve the minutes from the January 16 meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a voice vote to approve the minutes from the January 16 regular meeting, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. New Business

A. Governing Council Bylaws Revision

Larry shared with the governing council that a few changes need to be made to the bylaws. He suggested that we update the bylaws from having 6 members to a range from 5 – 9 under Article 2. Under Article 6, hiring a new Head Administrator in conjunction with SLC should also be removed. Under Article 10, the paragraph about meeting with SLC should also be removed. Larry asked for a motion to approve the amendments to the bylaws. Farrah made a motion to approve the amended bylaws. Roland seconded the motion. Larry called for a voice vote to approve the amended bylaws, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Governing Council Policy Manual Revision

In keeping consistent with the bylaws, a policy also needed to be amended. In the section B.04, changing the board count from 6 to a range of 5-9. Larry asked for a motion to approve the amendment to the governing council policies

handbook. Farrah made a motion to approve the amended policy. Roland seconded the motion. Larry called for a voice vote to approve the amended policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Governing Council Membership Recommendation

Larry introduced Mike Romo, a parent of a student at SAMS. Larry is recommending Mike to be a member of the Governing Council. Mike told the governing council that he is a retired fire fighter and now is in management at Sandia Labs as an emergency planner. He is very impressed with the work SAMS Academy is doing and his son loves the school. He likes being able to give back to the school. Larry made a motion for Mike Romo to be the newest member of the Governing Council. Roland seconded the motion. Larry called for a voice vote to approve Mike Romo to the Governing Council, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously. Everyone welcomed Mike to the council. Mike was reminded that he is not allowed to vote until he completes his new board member training. He will take the online training soon.

III. Closed Session

A. Limited personnel matters, Head Administrator Search pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).

Larry made a motion to move to closed session due to limited personnel matters, Head Administrator Search pursuant to NMSA 1978, section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7). Farrah seconded the motion. Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, and LyDawn Blount. Newly elected member, Mike Romo, was invited to stay, but not vote. Coreen Carrillo, Alice Chavez, and Matt Jackson were also invited to stay for closed session.

The governing council moved to closed session at 8:47AM.

Mike left during the closed session.

IV. Open Session

A. Action on matters discussed in Closed Session

Larry made motion to move back into open session and affirmed that only items on the agenda were discussed. Farrah seconded the motion. Larry asked Jill to

call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, and LyDawn Blount.

Open session resumed at 10:10 AM.

Farrah made a motion that the governing council approves the settlement with the New Mexico Public Schools Insurance Authority and grants the Governing Council President, Larry Kennedy, authority to sign the settlement on the school's behalf. Roland seconded the motion. Larry called for a voice vote to approve the motion, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Farrah made a motion that the governing council approves the settlement of the qui-tam action brought by Mario Guggino and grants the Governing Council President, Larry Kennedy, authority to sign the settlement on the school's behalf. Roland seconded the motion. Larry called for a voice vote to approve the motion, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

V. Ongoing Business Matters

A. Aviation Program Update

Because Mr. Hardin was gone for family reasons, Dr. Chavez reported the following:

- * C-172 is flying great.
- * 26 missions have been flown since the last meeting, 30.4 hours.
- * All four seniors flying have soloed.
- * Ground classes are going well.
- * Paperwork for the disposal of the SIM has been submitted to PED.
- * The aviation dept. is drafting a training course outline (all members were given the draft).
- * The hourly rate to operate HK is \$83/hr.
- * A junior student has completed is written.

B. Process for Hiring New Head Administrator

Farrah said the committee is continuing work and will be ready to make a decision by the March meeting.

C. Governing Council Recruitment

In addition to Mike Romo joining the governing council, Larry has met one other individual that is interested in joining the governing council. At the March meeting, this person will be introduced.

D. Building Lease and Options

Larry said that after going back and forth with the city, they have sent a final lease agreement, but that the governing council would like to make one amendment. Farrah made a motion that the governing council accepts the 2nd amendment lease agreement with the City of Albuquerque changing the term "aeronautical careers/training to aeronautical education throughout the document. Roland seconded the motion. Larry called for a voice vote to approve the motion, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly reported that she attended the finance committee meeting and gave some suggestions during that meeting. She will continue to work with the hiring process. She will begin a deep dive on the policies revisions. The governing council will continue to get their hours and be finished by the end of the year.

VII. Administrative Update

A. PED Visit Recap

Coreen mentioned that the site visit was good and then had Jill go into detail what was talked about during the exit interview. Jill said the site visit was good. The CSD team looked at the school, talked with staff and students, and reviewed staff files. They made some suggestions of different items that could be enhanced.

B. Town Hall Meeting Recap

Larry commented on how the Town Hall was a success. He liked that it got people out to the school and learn a little more about our school.

C. Capital Outlay Report

We did receive Capital Outlay for Planning and Development for future planning of the school.

D. Data on Enrollment

Coreen presented a chart that showed how the enrollment has stayed steady since the school opened.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

- * Revenues are 58.8% of budget.
- * Expenditures are 37.9% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee reviewed and recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Roland seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

BARs 27-I to 32-I: Larry called for a motion to approve BARs 27-I to 32-I. Farrah made a motion to approve BARs 27-I to 32-I. Roland seconded the motion. Larry called for a voice vote to approve BARs 27-I to 32-I, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

BARs 33-M to 36-M: Larry called for a motion to approve BARs 33-M to 36-M. Farrah made a motion to approve BARs 33-M to 36-M. Roland seconded the motion. Larry called for a voice vote to approve BARs 33-M to 36-M, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

IX. Public Comment

None.

X. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be March 19, 2020 at 8:30AM in the conference room.

XI. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on February 27, 2020 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 11:13AM.