



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on
Thursday, March 26, 2020

Via Zoom.com

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson, Mike Romo, and LyDawn Blount

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Coreen Carrillo, Nathan Hardin, Alice Chavez, Kelly Callahan

PUBLIC

Bridget Barrett, Stephanie Tuttle, Teri Roberts, Ken Lairsey

These minutes were approved on 4-16-2020

By a vote of 4 yes 0 no 2 absent 1 abstained

 President

 Secretary

I. Call to Order

Larry called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on March 26, 2020 at 8:37AM on the Zoom Meeting Platform. Larry welcomed everyone to the unique setting of the governing council meeting and asked all non-council members to stay muted. He also introduced everyone that joined the meeting. It was announced that every vote also needed to be a roll call vote.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Farrah Nickerson, and Mike Romo. LyDawn Blount was absent during roll call, but entered the meeting at 10:00. Ed Smith was absent.

B. Pledge of Allegiance

No pledge of allegiance since we were online.

C. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Mike made a motion to approve the agenda. Farrah seconded the motion. Larry called for a roll call vote to approve the agenda; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

D. Review/Approval of Minutes from February 27, 2020 Special Meeting*

Larry asked for a motion to approve the minutes from the February 27 meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a roll call vote to approve the minutes from the February 27 meeting; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

II. Closed Session

A. Limited personnel matters, Head Administrator Search pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).

Larry made a motion to move to closed session due to limited personnel matters, Head Administrator Search pursuant to NMSA 1978, section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to

pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7). Farrah seconded the motion. Larry asked Jill to call roll. Larry called for a roll call vote to approve moving into closed session; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

The governing council moved to closed session at 8:42 AM.

III. Open Session

A. Action on matters discussed in Closed Session

Larry made motion to move back into open session and affirmed that only items on the agenda were discussed. Mike seconded the motion. Larry called for a roll call vote to approve moving into closed session; Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, and Mike Romo. All voted in favor and the motion carried unanimously.

No action was taken.

Open session resumed at 10:10 AM.

IV. Ongoing Business Matters

A. Aviation Program Update

Nathan reported the following:

- * 47.7 hours/28 missions have been flown since the last governing council meeting.
- * Flight operations have been shut down since March 23 in response to the COVID-19 outbreak and potential spreading of the virus.
- * Still pursuing the disposal of the SIM, but with shutdowns of

B. Process for Hiring New Head Administrator Discussion

Farrah said the committee is continuing work and will be ready to make a decision by the March meeting.

C. Governing Council Recruitment

In addition to Mike Romo joining the governing council, Larry has met one other individual that is interested in joining the governing council. At the March meeting, this person will be introduced.

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D. Building Lease*

Larry said that after going back and forth with the city, they have sent a final lease agreement, but that the governing council would like to make one amendment. Farrah made a motion that the governing council accepts the 2nd amendment lease agreement with the City of Albuquerque changing the term "aeronautical careers/training to aeronautical education throughout the document. Roland seconded the motion. Larry called for a voice vote to approve the motion, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly reported that she attended the finance committee meeting and gave some suggestions during that meeting. She will continue to work with the hiring process. She will begin a deep dive on the policies revisions. The governing council will continue to get their hours and be finished by the end of the year.

VII. Administrative Update

A. PED Visit Recap

Coreen mentioned that the site visit was good and then had Jill go into detail what was talked about during the exit interview. Jill said the site visit was good. The CSD team looked at the school, talked with staff and students, and reviewed staff files. They made some suggestions of different items that could be enhanced.

B. Town Hall Meeting Recap

Larry commented on how the Town Hall was a SUCCeSS. He liked that it got people out to the school and learn a little more about our school.

C. Capital Outlay Report

We did receive Capital Outlay for Planning and Development for future planning of the school.

D. Data on Enrollment

Coreen presented a chart that showed how the enrollment has stayed steady since the school opened.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

* Revenues are 58.8% of budget.

* Expenditures are 37-9% of the budget

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B. Voucher Approvals*

Larry said that the Finance Committee reviewed and recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Roland seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

BARs 27-1 to- 32-1: Larry called for a motion to approve BARs 27-1 to 32-1. Farrah made a motion to approve BARs 27-1 to 32-1. Roland seconded the motion. Larry called for a voice vote to approve BARs 27-1 to 32-1, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

BARs 33-M to 36-M: Larry called for a motion to approve BARs 33-M to 36-M. Farrah made a motion to approve BARs 33-M to 36-M. Roland seconded the motion. Larry called for a voice vote to approve BARs 33-M to 36-M I, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

IX. Public Comment

None.

X. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be March 19 2020 at 8:30AM in the conference room.

Xls Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on February 27, 2020 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 11:13AM.