



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, January 16, 2020

4100 Aerospace Parkway NW
Albuquerque, NM 87120
Conference Room

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Ed Smith, Farrah Nickerson, and LyDawn Blount

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Coreen Carrillo, Nathan Hardin, Alice Chavez, Bridget Barrett, Ken Lairsey, and Kelly Callahan

PUBLIC

None

These minutes were approved on 2-27-2020

By a vote of 4 yes 0 no 1 absent 0 abstained

Larry Kennedy _____ President

Jill Brame _____ Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 16, 2020 at 8:30AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, Farrah Nickerson and LyDawn Blount (phone call).

B. Pledge of Allegiance

No flags were up because of the impending snowstorm.

C. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Roland seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/Approval of Minutes from December 19, 2019*

Larry asked for a motion to approve the Minutes from the December 19 regular meeting. Farrah made a motion to approve the minutes. Ed seconded the motion. Larry called for a voice vote to approve the minutes from the December 19 regular meeting, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Closed Session

- A. Limited personnel matters, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).**

Larry said there was no need for closed session.

III. Open Session

- A. Action on matters discussed in Closed Session**

No closed session.

IV. Ongoing Business Matters

A. Aviation Program Update

Nathan reported the following:

- * 31 missions have been flown since the December meeting. Dr. Chavez had many flights over winter break.
- * The C-172 is in currently for the 100hr inspection.
- * Currently 49 students enrolled in the aviation program.
- * PED 947 will be submitted this month to sell the Redbird.
- * Still gathering quotes for improvements to the airplane.
- * Two new classes have begun, Aviation History and Aviation Safety (taught by Dr. Chavez – covering everything from meteorology to physiology to case studies)

B. Process for Hiring New Head Administrator Discussion

Larry informed the governing council that with Tiffany stepping down from the board, having three governing council members on the Vetting committee would be a quorum, so he took himself off the committee. Roland, Farrah and Coreen will now be on the committee to process applications.

The ad for the new Head Administrator will be posted soon to the school website as well as the newspaper.

C. Governing Council Recruitment

Larry reminded the board that with Tiffany leaving the governing council, there is a vacancy that needs to be filled. She hasn't sent an official letter; Larry asked Jill to send her an email to officially resign.

D. Building Lease*

Larry informed the governing council that there is still some back and forth between the school and the city in regards to the lease. Dan, the school lawyer, is working on negotiations with the city and hopeful there is a lease to sign in February.

V. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly continued on the discussion of the succession of the new head administrator. She expanded on what is needed for the application for the position. She reminded of the vetting tool that will be used to narrow down applicants/resumes. The vetting committee will then give applications to the interview committee (comprised of stakeholders of the school), who will then make the final selection of 2 or 3 applicants to the governing council. The whole governing council will make the final decision on the head administrator position. In February, there should be recommendations for the governing council of who will be interviewed.

Kelly said moving forward, to meet the rest of the training requirements, she will be working on the budget with the governing council and looking at the academic performance framework.

VI. New Business Matters

A. Seal of Bilingualism-Biliteracy*

Larry reminded the governing council that Ms. Tuttle had been at the last meeting to discuss adding a seal of bilingualism-biliteracy to our diplomas for students that meet those qualifications. The seal needs board approval to be added to diplomas. Larry called for a motion to approve the seal of bilingualism-biliteracy. Farrah made a motion to approve adding the seal of bilingualism-biliteracy to the diplomas. Ed seconded the motion. Larry called for a voice vote to approve the seal, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. EA Salary Schedule*

Alice presented the governing council with an updated EA salary schedule and that there hadn't been a current scale for this fiscal year approved. Larry called for a motion to approve the EA Salary Schedule. Roland made a motion to approve the EA Salary Schedule. Ed seconded the motion. Larry called for a voice vote to approve the EA Salary Schedule, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VII. Administrative Update

Coreen gave the following updates and information.

A. PED Visit, Tuesday, January 21, 2020

Coreen reminded the Governing Council that the PED/CSD will be on a site visit at SAMS Academy on Tuesday, January 21, 2020. They will be checking to ensure we are meeting the terms of our charter. The governing council is welcome to listen to the exit report at the end of the visit day.

B. Town Hall Meeting at SAMS, January 25, 2020, 10am to 12pm, with State Senator Sander Rue and State Representative Joy Garrett

Coreen told the governing council that the lobbyists worked with Sander Rue and Joy Garrett to have a town hall meeting at SAMS Academy. They will be meeting with other constituents to hear concerns of their district.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

- * Revenues are 48.8% of budget.
- * Expenditures are 33.3% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Ed seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

No BARs.

IX. Public Comment

None.

X. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

Alice has a training on the day of the next meeting and asked if the meeting could be moved to another day. The Regular meeting will now be a special meeting on Thursday, February 27, 2020.

XI. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Ed seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 16, 2020 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 9:53AM.