

**Minooka Elementary School District 201**

Board of Education Meeting Minutes

**Page 1**

Regular Meeting

Monday, June 15, 2020

Virtual Zoom Meeting

**MEMBERS PRESENT (ONLINE):**

Vicki Allen  
Emily Conquest  
Kim Fisher  
Andy Karceski  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

**1. Call To Order**

The meeting was called to order at 6:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present (online) were: Kris Monn, Joshua Ruland, Tiffany Staab, Aaron Souza, Jill Lustik, Gina Ruggeri, Leah Rash, Megann Horsted, Natalie Baxter, Sara Lenz, Rich Searl, Monica Totaro, Sara Wielgot, and Lori Shanholtzer

Moved by Skwarczynski, seconded by Allen to approve the agenda as presented.

Aye: Skwarczynski, Allen, Conquest, Fisher, Karceski, Thompson, Satorius

Motion Approved.

**2. Public Comments and Recognitions**

**2.01 District Announcements**

Dr. Monn commended all of our schools with the unique ways they said goodbye to our students. He stated that all staff members went above and beyond everything they did.

**2.03 Comments from the Employees and the Public**

None

**Consent Agenda**

Moved by Karceski, seconded by Skwarczynski to approve the list of bills, minutes from the May 18, 2020 regular meeting, treasurer's report, personnel report, destruction of the closed session recordings from May 2018, FOIA Requests, and school lunch fees - paid lunch equity as presented. Question was asked if we have a base for the Assistant Principal's salaries and how we arrive at the amounts.

Aye: Karceski, Skwarczynski, Allen, Conquest, Fisher, Skwarczynski, Satorius

Motion Approved.

**4. Action Items**

**4.01 Approval of the Consolidated District Plan Renewal for 2020-21 SY**

Moved by Thompson, seconded by Conquest to approve the consolidated district plan renewal for 2020-21 SY as presented.

Aye: Thompson, Conquest, Allen, Fisher, Karceski, Skwarczynski, Satorius

Motion approved.

- As of today we received our last state categorical payment which includes special ed and transportation funds. We are still waiting on the pre-school grant and funds received should be up to \$300,000 will be received. Our local taxes revenue will total approximately 3 million dollars.
- On district expenditures we are almost wrapped up we just have one more payroll to pay out of the budget.
- We will have savings across the board and will end the year with a surplus but do not know how much yet. Next year's budget we will not receive additional state money and will be flat rate. We are confident that we will get that funding and will have to adapt if things would get worse.
- We have continued to pay all of the contracts for 2019-2020. Will receive additional guidelines for the fall if salaries will continue if we have remote learning.
- PPE equipment will be built into fund 80.

### **5.02 Buildings and Grounds Update**

Richard Searl, Building/Grounds Director reported:

- Made an assessment when started of all of the schools and were the needs and prioritized them. First priority was landscaping at all of the schools
- AUX-reinstallation project, including floors, etc.
- JH-lighting, repair to boilers (possibly need new one)
- MIS-paint locker rooms, sewage issues
- MPC-major glycol leaks could cause problems down the road, install sump pump, boiler issues.
- Old Bus Garage-many hours of cleaning out and trying to get operable
- MES-finish playground, rewire all of the exhaust fans
- JES-chiller repairs, computer lab to classroom
- Utilizing Akitabox software but will take time to get acclimated to
- Building/Grounds team are doing a tremendous job at maintaining the builds

### **5.03 2020-2021 School Year Update**

Dr. Monn reported he is waiting to see what school codes they are going to update or change due to COVID. He is not sure about the extended absences for staff/students waiting on the state to decide on it. Transportation maintaining six feet will be challenging, as will the need to take temperatures of each student if that is required. There are many items that will need to be figured out and we should have information out shortly.

IESA has not put any statements out yet regarding sports. ISHA has begun their first phase to bring students back and run only conditioning camps but no contact sports yet.

Once we get more information from the state we will start working with administrators and start to get some options. A survey to the community members will be sent out after that to hear their input.

Dr. Ruland reported:

- Powerschool has purchased Schoology and will be working with Aaron to ease the transition. Schoology will have increasing access to technology for staff and what is the best for what they are looking for.
- IXL was well received by teachers and parents. We will have it renewed for 1 year then will re-evaluate at that time.
- Looking at resources we have currently and maybe more potential resources to bring to our teachers in preparation for the fall. Curriculum revisions currently developers are meeting to review what may be needed to do and identify the gaps and address them. This will mostly happen in July and August.
- Diagnostic piece will be with Map growth, Map Skills, Map/Reading Fluency and Comprehension looking to pilot in Fall.
- Offering more development for PD for teachers. Working with 2 consultants to help support the teachers. More resources for our parents for summer remote tools they are using. This will be the summer focus now.
- Thanked Gina Ruggeri and Natalie Baxter for their summer learning programs along with the teachers teaching it.
- Attendance policy may need to be updated especially if we have students that have COVID. We will be looking into it.
- Will bring cell phone plan information to the July board meeting.

Tiffany Staab reported:

- IDEA grant she is currently working on. This grant helps fund salaries for program assistants and offset agreements that are part of the co-op program. She will finalize the grant once it opens.
- Working on the caseloads. Making sure that even during a remote learning plan that all students get their needs met.
- Staff are working on ordering masks. Speech will have plastic dividers for those students since they cannot wear masks. Also working on other PPE equipment and getting costs together.
- Nurses will start to compile a procedure manual. Once complete will finalize and share with the board. Working on PPE equipment and what will cost.
- Big focus with our Professional Development surveying staff to decide what our specific needs are.
- Reaching out to our students that are in high needs to see how remote learning went. CPI training will be looking into what needs to be done. We currently have 4 trainers in our district and we currently have 109 staff trained. We will have 40 evaluations that will need to be reopened when we start to open back up due to not being able to do due to COVID 19.

- K-4 Elementary Teachers asking about 1:1 Devices looking into possibilities and will survey staff to get their thoughts

## **6. COMMUNICATION**

### **6.01 Administrative Reports**

#### **Superintendent Report**

Dr. Monn reported that the November 3rd election may be made into a holiday. If the bill goes through we will have to amend the school calendar.

### **6.02 Board Topics**

None

### **Executive Session**

Moved by Allen, seconded by Skwarczynski to go into executive session at 7:53 p.m.

Aye: Allen, Skwarczynski, Conquest, Fisher, Karceski, Thompson, Satorius

Motion Carried at 7:53 p.m.

### **8. Action as a result of Executive Session**

Moved by Skwarczynski, seconded by Karceski to approve the Assistant Superintendent Contract as presented.

Aye: Skwarczynski, Allen, Conquest, Fisher, Karceski, Thompson, Satorius

Motion approved.

Moved by Conquest, seconded by Allen to approve the Superintendent Contract as presented.

Aye: Conquest, Allen, Fisher, Karceski, Skwarczynski, Thompson, Satorius

Motion approved.

Moved by Skwarczynski, seconded by Karceski to return to open session.

Aye: Skwarczynski, Karceski, Allen, Conquest, Fisher, Thompson, Satorius

Motion approved.

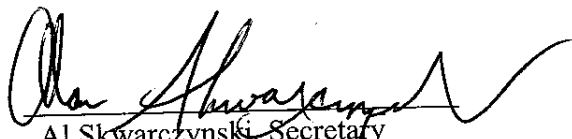
### **9. Adjournment**

Moved by Fisher, seconded by Thompson to adjourn the regular meeting at 9:38 p.m.

Aye: Fisher, Thompson, Allen, Conquest, Karceski, Skwarczynski, Satorius

Motion Carried at 9:38 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary