

ENVIRONMENTAL HEALTH
SANITARIAN II

Seeking full time qualified candidates to investigate and enforce public health laws and regulations relating to environmental health and property maintenance. BS in Science or related area required. Must be certified from the State of Connecticut in Food Service and Phase I Subsurface Sewage Disposal Systems. Must be eligible to take the State licensing examination for Sanitarian in one year from employment. Applications for this position will only be accepted **electronically**. Please visit www.westhartfordct.gov/health for a full job description. The deadline for this recruitment will be August 17, 2020, 11:59 p.m. Please submit a cover letter and resume to Aimee Krauss, Director of Health at aimee.krauss@westhartfordct.gov

The WHBHD shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. WHBHD provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA).

JOB TITLE: Environmental Health Sanitarian II

REPORTS TO: Environmental Health Program Coordinator

JOB PURPOSE: Performs technical public health work in the investigation, inspection and enforcement of public health laws and regulations relating to environmental health housing, and property maintenance.

WORK

ENVIRONMENT: Work is performed in various settings including normal business office, food service establishments, and in residential or commercial properties. Work includes exposure to hazards requiring special safety precautions. Work may be conducted outdoors in weather extremes. May require occasional work outside normal business hours. Required to travel to inspection sites. May interact with agitated individual

JOB RESULTS:

- Represents the West Hartford-Bloomfield Health District in environmental health and other code compliance matters. Acts as the Director of Health's authorized agent.
- Maintains liaison with other public health agencies.
- Coordinates internally with other municipal services and departments as needed.
- Establishes cooperative relations with public contacts.
- Mediates complaints from the public.
- Provides consultant services relating to environmental health and code compliance problems; advises property and business owners of violations and methods of correction.
- Plans and conducts routine environmental health and housing code compliance inspections and investigations to determine the existence of problems or violations and their causes.
- Initiates enforcement proceedings in connection with documented environmental health and housing code violations.
- Conducts field inspections at various sites including dwellings rooming units, hotels, and restaurants to determine compliance with code and/or licensing regulations and requirements.
- Collects samples and specimens for laboratory analysis and performs field tests with a variety of environmental health equipment.
- Reviews laboratory and other reports related to environmental samples/testing and initiates action resulting from such reports in accordance with established protocols.
- Maintains statistical record on all Environmental Health program activities.

- Prepares reports and correspondence as necessary.
- Monitors amendments of regulatory entities and maintains current knowledge of industry standards.

Knowledge, Skills and Abilities

- Knowledge of disease and injury causation and control techniques.
- Knowledge of Federal, State, and local environmental health laws, codes, ordinances, and regulations and the principles and practices of housing code enforcement.
- Knowledge of the structural aspects of buildings (plumbing, electrical wiring, heating systems etc.)
- Skill in the utilization of resources used in the collection, analysis, and interpretation of data.
- Skill in objectively and scientifically investigating and evaluating environmental problems and proposing solutions.
- Ability to analyze, interpret, and administer Federal, State, and local environmental problems and proposing solutions.
- Ability to analyze, interpret, and administer Federal, State, and local environmental health and housing laws, codes, ordinances, and regulations.
- Ability to make judgments about violations and their severity.
- Ability to enforce and interpret regulations firmly and tactfully, and to establish and maintain effective work relationships with the public, other Town employees supervisors appointed boards/commissions and other agency personnel.
- Ability to clearly communicate, both orally and in writing.
- Ability to maintain clear, concise case records and reports.

Minimum Qualifications

Graduation from a college or university with a B.S. degree in biological sciences, sanitary engineering, environmental health, public health, or related science. Must be certified from the State of Connecticut in Food Service and Phase I Subsurface Sewage Disposal Systems. Must be eligible to take the State licensing examination for Sanitarian in one year. An employee must maintain such certification(s) as a condition of employment or be dismissed from District service.

May be required to obtain additional certifications as a result of demands or legislative requirements.

Must possess a valid Connecticut motor vehicle operator's license and a driving record which meets the West Hartford-Bloomfield health District driving standards.

The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility.

Revised 7-23-2020