

**Minutes of the
May 18, 2020
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, May 18, 2020. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, and Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley. Executive Director of Special Programs Lisa Howard, Max Rutherford, Kristin Dutschmann, Heather Jenkins, Kim Coe, and Miranda Brown attended virtually.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551. He also noted that this meeting was open to the public through a link attached to the notice on the district website as well as on the posting board out in front of the administration building.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Dr. Faulkner.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

All stakeholders will exhibit moral and ethical behavior.

Rick Hines read the statements.

5. Public Comment

There was no public comment at the meeting or online.

6. Reorganization and election of Board of Trustee Officers (Action Item)

Jeff Bradburn nominated Rick Hines for President, Holly Dunham seconded the nomination. Nomination carried with 7 votes for – 0 against.

Bubba Galvan nominated Jeff Bradburn for Vice President, Trey Oakley seconded the nomination. Nomination carried with 7 votes for – 0 against.

Chris Gerick nominated Holly Dunham for Secretary, Matt Penney seconded the nomination. Nomination carried with 7 votes for – 0 against.

7. Approval of minutes from the regularly scheduled board meeting held on April 20, 2020 (Action Item)

Holly Dunham moved and Chris Gerick seconded the motion to approve the minutes from the regularly scheduled board meeting held on April 20, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

8. Reports to the Board (Information Item)

- A. Executive Director of Finance
- B. Assistant Superintendent of Curriculum, Instruction, and Assessment
- C. Executive Director of Special Programs
- D. Deputy Superintendent
- E. Questions on campus reports

F. Superintendent

1. Resignations
2. Retirements

- A. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report.
- B. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave a report on Instructional Services and teacher appreciation activities.
- C. Executive Director of Special Programs Lisa Howard gave her report on Special Education.
- D. Deputy Superintendent Kevin Pitts reported on various maintenance, human resources, transportation and food service issues. He noted that the district has received a \$45K Safety and Security Grant.
- E. Campus principals answered questions on campus reports via virtual connection
- F. Dr. Faulkner gave the Superintendent's report:
 1. Dr. Faulkner noted resignations – Amber Clark, Int English; Kortney Randolph, HS Content Mastery (will continue to do cheer coaching); Kyle Kilpatrick, IntPE/Coach; Nikki Picon, MS Life Skills; Andy Pell, Teacher/coach; Ethan Silva, Int ELAR .
 2. Dr. Faulkner noted retirements - Cindy Mayes, 5th ELAR and Roy Stone, HS teacher/Coach

9. Review district purchases of supplies and personal property (Information Item)

Dr. Faulkner, Dr. Pitts and Brenda Poteet answered questions on some expenses in the April check register.

10. Consideration, discussion, and action on an order by the board of trustees of the China Spring Independent School District authorizing the issuance of its "Unlimited Tax Refunding Bonds, Taxable Series 2020"; Levying a continuing direct annual ad valorem tax for the payment of the bonds; delegating the authority to certain district staff to execute certain documents relating to the sale of the bonds; and other matters in connection therewith (Action Item)

Holly Dunham moved and Chris Gerick seconded the motion authorizing the issuance of its "Unlimited Tax Refunding Bonds, Taxable Series 2020"; Levying a continuing direct annual ad valorem tax for the payment of the bonds; delegating the authority to certain district staff to execute certain documents relating to the sale of the bonds; and other matters in connection therewith. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

Items 11 and 12 Executive Session and Action Arising from Executive Session were moved to the end of the meeting – after item 19

13. Consideration, discussion, and possible approval of amending board policy FNG (Local) (Action Item)

Dr. Faulkner and the board discussed a potential amendment to the grievance policy for extracurricular activities. No action taken.

14. Consideration, discussion, and possible approval of a waiver for CPR for graduating seniors of 2020 (Action Item)

Trey Oakley moved and Jeff Bradburn seconded the motion to approve a waiver of the requirement for CPR for the graduating seniors of 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of a resolution and amendment for the Waco Regional Day School Program for the Deaf (Action Item)

Bubba Galvan moved and Matt Penney seconded the motion to approve the resolution and amendment for the Waco Regional Day School Program for the Deaf as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

16. Overview of the 2020-2021 budget preparation (Information Item)

Dr. Faulkner and Brenda Poteet discussed the 2020-2021 budget in progress. They will continue to work on the budget and present the final budget at the June meeting.

17. Consideration, discussion, and possible approval of and IMA request for a Learning Management System called Schoology (Action Item)

Holly Dunham moved and Jeff Bradburn seconded the motion to approve the purchase of Schoology from PowerSchool for \$21,148.43 utilizing IMA funds. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

18. Consideration, discussion, and possible approval of authorizing the superintendent to offer employment contracts starting May 19, 2020 (Action Item)

Bubba Galvan moved and Chris Gerick seconded the motion to authorize Superintendent Faulkner to offer employment contracts starting May 19, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

19. Consideration, discussion, and possible approval of fencing at the intermediate school campus (Action Item)

Chris Gerick moved and Trey Oakley seconded the motion to approve the purchase of security fencing for the intermediate school from Rusty Benfer at a cost of \$30,180 utilizing Safety and Security Grant funds. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The board returned to Items 11 and 12 of the agenda

11. Executive Session, Govt. Code 551.074

- A. Consideration, discussion, and possible approval of probationary teacher/nurse contracts for the 2020-2021 school year (Action Item)
- B. Consideration, discussion, and possible approval of a 2 year 12 month administrator contract for Lath Boykin as the new MS Principal (Action Item)
- C. Consideration, discussion, and possible approval of a 1 year 11 month administrator contract for Brittany Brown (AP at MS), Ashley Peacock (AP of C&I at Elem), and Jennifer May (AP of C&I at Int.) (Action Item)
- D. Consideration, discussion, and possible approval of a 1 year 11 month counselor contract for Becca Bilz and Megan O'Neal (both elem counselors) and an 11.5 month contract for Brooke Bartee (MS counselor) (Action Item)

The Board went into Executive Session at 7:13p.m. and returned at 8:54p.m. with no action taken.

12. Action arising from Executive Session (Action Item)

- A. Dr. Faulkner recommended 1 year 10 month probationary contracts for the 2020-2021 school year for Alex Londenberg (EL), Angela Hanson (EL), Lindsey Harness (EL), Lori Peters (EL), Amanda Hinshaw (EL), Crystal Warren (EL), Sarah Stubbs (EL), Melana Villa (EL), Kim McBee (INT), Jon Sabido (INT), Kristel Pressley (INT), Ashley Havard (MS Nurse), Emily Ladd (HS), Vanessa Hopkins (HS), and Tami Edgar (HS). Dr. Faulkner also recommended a 1 year 10.5 month probationary contract for the 2020-2021 school year for Avery Fulton (MS teacher/coach).
- B. Dr. Faulkner recommended a 2 year 12 month administrator contract for Lath Boykin as MS Principal.
- C. Dr. Faulkner recommended a 1 year 11 month contract for Brittany Brown (AP/MS), Ashley Peacock (AP of C&I/Elem) and Jennifer May (AP of C&I/Int).
- D. Dr. Faulkner recommended a 1 year, 11 month counselor contract for Becca Bilz and Megan O'Neal (Elem counselors) and an 11.5 month contract for Brooke Bartee (MS Counselor).

For Item A above, Bubba Galvan moved and Holly Dunham seconded the motion to approve recommendations in Item A as read by Dr. Faulkner. Rick Hines, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. Jeff Bradburn abstained. The motion carried 6 for – 0 against – 1 abstain.

For Items B-D, Chris Gerick moved and Trey Oakley seconded the motion to approve all of the above recommendations B-D as read by Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

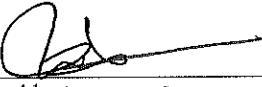
20. Discussion of future agenda items for June's regular board meeting (Information Item)

Approve the 2020-2021 Operating Budget
Budget Amendments for the 2019-2020 Budget
Hire/Finalize Teaching Staff for the 2020-2021 School Year
Approve proposed raises for 2020-2021


21. Adjourn (Action Item)

Bubba Galvan moved and Jeff Bradburn seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:59 p.m.



President



Secretary