

Lower School Carpool Procedures for 2020-2021

Student safety is our top priority during carpool. The following expectations will help us conduct carpool as safely and efficiently as possible:

1. Students should enter and exit the vehicle on the passenger side.
2. Families are highly encouraged to teach students to buckle and unbuckle their own restraints.
3. Drivers should not exit the car at any time. If a driver needs to exit the car, he or she should do so in the parking lot (rather than in the carpool lane).
4. Children must always be accompanied by an adult when using the crosswalk to cross the carpool lane.
5. Drivers should refrain from cell phone use once traffic begins to move.
6. There are times when a family member, babysitter, or friend may pick up your child(ren) from school. In an effort to keep traffic running smoothly, parents should brief any additional drivers on our carpool procedures prior to pickup.

Morning Procedure

Students may arrive at school as early as 7:30. Incoming cars pull into a numbered space along the porch. In the event that all spaces are occupied, the flow for afternoon carpool should be used in order to prevent traffic from backing up onto Perry Hill Road.

A faculty or staff member will take each child's temperature using a contactless thermometer before the child exits the car. If a child's temperature doesn't pass the initial screening, the family will be asked to park in a visitor space so that another screening can be conducted.

Students in Kindergarten and third grade will enter through the blue doors, students in first and second grades will enter the yellow doors, and students in fourth and fifth grades will enter the red doors. We will be able to accommodate a limited number of early arrivals beginning at 7:15, and those students will be directed to enter through the blue doors.

Afternoon Procedure

All cars should display a sign with its carpool listed (each child's name and grade level). Signs should remain up until the child(ren) enter(s) the car.

The first car to arrive for pickup begins the line behind the parking spaces reserved for gala winners along the porch in front of the red doors, and subsequent cars fill in the remaining loading spaces. When all spaces are full, all other cars form a line in the pick-up lane around the circle, then form three lanes down the center of the parking lot. The three lanes will alternately merge into a single lane once traffic begins moving.

Students in Grades 1-5 will remain in their classrooms during dismissal. Kindergartners will sit physically distanced on the porch. As traffic begins to move, the faculty caller announces the student's grade and name over the intercom so that students know to exit to the porch. Students will wear a mask on the porch. Younger siblings should meet the older sibling at his or her designated waiting area (Grades 1-2 will wait outside of the yellow hall, Grade 3 will wait between the yellow and red hall, and Grades 4-5 will wait outside of the red hall.) For example, a Kindergartner who has a fourth grade sibling would walk the length of the porch to wait with her fourth grade sibling outside of the red hall. Cars may carefully pull out of the line to exit when all passengers are in the car.

