

## **ARRIVAL AT SCHOOL**

- Students will report directly to assigned pre-determined areas until the start of the school day.
- Students driving to school must maintain 6 ft distance from other students upon leaving their car.
- If students are carpooling, we strongly request that students wear face coverings while in transport.
- Congregation of groups in the courtyard, locker areas, parking lots, or other open areas will be discouraged.
- Once students have exited their personal vehicle on campus, they are always expected to wear face coverings.
  - A note about face coverings:
    - All face coverings must always cover the nose and mouth area. No partial covering is allowed.
    - Failure to have your face covered in an appropriate manner will result in disciplinary action.
    - Homemade face coverings are permitted and must be school appropriate and not contain political statements/images or questionable language, phrases, or symbols. Approved masks include two-layer 100% cotton weave or three-layered disposable masks.

## **CLASSROOMS**

- While we are unable to fully cohort, students have been grouped as best we can by level to facilitate exposure protocols.
- Hand sanitizer will be available for student use upon entering and exiting each classroom.
- Most classes will have no more than 16 students at a time to allow for proper socially distanced seating.
- When distance between student seats is less than 6 ft, plexiglass barriers have been installed.
- Students are not allowed to move seating without the express consent of teachers.
- All HVAC units will be properly serviced with attention to COVID-19 protocols.
- Students will be expected to use their own individual school supplies (no shared supplies).
- Students and teachers are required to wear face coverings at all times while in the classroom and upon exiting.

## **COURTYARD/TRANSITIONS/RESTROOM**

- Students must wear face coverings during transition periods and are expected to practice social distancing.
- Students are expected to practice social distancing while in the restrooms. When possible, the number of students entering the restroom at one time will be limited.
- Students entering pods are expected to go directly to the door of the room they intend to enter.
- Students are not allowed to congregate inside the pods.
- Students are expected to follow the directional flow of each pod (counterclockwise from room 1 to room 4). We will be dismissing by grade levels in each classroom. The loop around the courtyard will become one-way (same counterclockwise flow as the pods).
- We have determined that students cannot safely distance while using lockers, so students will not be assigned lockers for this school year. Students are encouraged to buy digital versions of their textbooks whenever possible.

- When the bell sounds at the end of each class, students will be released by grade level in a staggered fashion.

#### **LUNCH**

- All Juniors and Seniors will be allowed to eat off campus.
- Students leaving campus for lunch are expected to wear face coverings and maintain social distancing while off campus.
- Students are only permitted to remove their face covering to eat when at least 6 ft from any other person.
- All students with Flex forms are permitted to leave at the beginning of lunch on B day.

#### **CONCURRENT VIRTUAL CLASSROOM (LIVE STREAMING) OPTION**

- We expect students who choose the concurrent virtual classroom (CVC) option to commit to a minimum of two weeks at a time.
- The classes will be live streamed by Microsoft Teams.
- Students will log in to their Teams account each day in real time to view their respective classes.
- Students will be counted tardy if they are not in the concurrent classroom at the official start time. Accumulated tardies will result in disciplinary action.
- Teachers will not reach out to students to remind them to log on if they are not present at the beginning of class.
- Students need to have their microphone and webcam on during roll call and the entire class.
- If students fail to login at all, they will be counted as being absent. School rules concerning absenteeism apply.
- Students who miss a class must initiate communication with their teacher within 24 hours.
- Students must be fully and appropriately dressed and at an appropriate area in their home to join their classes.
- Students are expected to check their Schoology account and email at the start and end of the school day.
- Students must follow all of the same expectations and meet all deadlines as if they were in the physical classroom.
- Students who are in quarantine or affected by COVID-19 should refer to the sick policy on the Health page.

#### **2020-2021 DAILY SCHEDULE**

##### **Standard Schedule A/B Days**

Period	Start	End	Length (min)
Period 1	8:00	9:20	80
Period 2	9:35	10:55	80
Break	10:55	11:10	15
Homeroom	11:10	11:30	20
Period 3	11:40	1:00	80
Lunch	1:00	1:40	40
Period 4/FLEX	1:40	3:00	80

**Standard Wednesday Schedule**

Period	Start	End	Length (min)
Period 1	8:00	9:10	70
Period 2	9:25	10:35	70
Break	10:35	10:55	20
Period 3	10:55	12:05	70
Lunch	12:05	12:50	45
Period 4/FLEX	12:50	2:00	70