

MORRIS SCHOOL DISTRICT
Minutes of June 22, 2020
VIRTUALLY VIA ZOOM

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held virtually via Zoom on Monday evening, June 22, 2020 at 6:30 p.m.

Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present remotely: Mrs. Nancy Bangiola, Board President, Ms. Linda K. Murphy, Mr. Vij Pawar, Mrs. Susan Pedalino, Ms. Lisa Pollak, Mrs. Ann Rhines, Mr. Alan Smith, and Mrs. Melissa Spiotta, Board Vice-President.

Mrs. Meredith Davidson and Ms. Lucia Galdi, Morris Plains Representative were absent.

Also present virtually were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management, Mr. Marc Gold, Director of Pupil Services, and Mr. Mark Manning, Morristown High School Principal.

The Board moved to go into closed session at 6:32 pm

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on June 22, 2020 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

- ☒ “(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters
- ☐ “(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ “(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ “(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.
- ☐ “(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ “(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:
- ☐ “(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:
- ☒ “(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ☒ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

EXECUTIVE SESSION

Moved by Ms. Pollak, seconded by Mr. Pawar

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

At 7:21 pm, Mr. Pawar moved to go into open session and recess. Mrs. Pedalino seconded the motion which carried unanimously.

Also present, remotely at 7:30, Mrs. Jennifer Adkins, Community School Coordinator, Ms. Kiina Dordoni, Director of Bilingual and ELL Programs, K-12, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent for Curriculum, Mrs. Erica Hartman, Director of Technology, Instruction and Dr. Jennifer van Frank, Communications & Community Relations Coordinator.

Public Session began at 7:30 pm

There were approximately 118 members of the public, staff and local media virtually in attendance.

PLEDGE OF ALLEGIANCE

Mrs. Bangiola led the Board in the pledge.

SUPERINTENDENT'S REPORT

Mr. Pendergrast reported on the following topics:

❖ **Fall Learning Models & Conditions Based School Re-entry Plan**

Mr. Pendergrast also gave an overview of the graduation ceremonies

❖ **Anti Racism, Equity & Inclusion and MSD**

Ms. Janet Kellman, Alfred Vail Principal along with Ms. Nichole Hodge, Ms. Briana Falconer & Ms. Kayla Moffett, all teachers at Alfred Vail, shared their experience of the A Day of Differences workshop that 164 students participated in.

Mr. Pendergrast ended his report recognizing the employees who retired in the 2019-2020 school year.

Questions & comments were taken from the Board.

PRESIDENT REPORT

Mrs. Bangiola expressed that in light of the difficulty in dealing with a global pandemic and in the face of subtle and brutal racism, a lot of credit goes towards the staff and educators to find the words, courage and bravery to help teach the children about equity and inclusion.

PUBLIC COMMENT

Members of the public submitted questions/comments electronically on the following topic(s):

- *Fall re-entry plan: Hybrid models, Financial impact*
- *Free & reduced meals through the summer*
- *Continuation of virtual meetings*
- *Equity & Inclusion plan*
- *Staff race percentages*
- *District wide mentoring*
- *Anti-Racism curriculum*
- *Suspension percentage comparison by race*
- *Race equality in classes & encouragement for success*

COMMITTEE REPORTS

Human Resources

Mr. Smith reported most of their discussions are actions on this evening's agenda

Curriculum

Mrs. Rhines reported the following was discussed:

- *Curriculum revisions 20-21*
- *Structured Learning Experience (SLE) program*
- *VEEP update*
- *CARES Grant*

Finance

Ms. Murphy reported the following was discussed:

- *Summer facility rentals*
- *Resident fence on district property*
- *Providing summer meals*

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

June 8, 2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

June 8, 2020

MINUTES (Motions #1-2)

Moved by Mrs. Spiotta, seconded by Mrs. Pedalino

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

POLICY

MHS GRADUATION 2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve modified in-person outdoor graduation ceremonies to be held on the turf field at Morristown High School on July 8, 2020 at 9AM and 11:30AM and July 9, 2020 at 9AM (rain dates of July 10, 2020 at 9AM and 11:30AM and July 11, 2020 at 9AM). The in-person graduation plans have been developed with the NJDOE COVID-19: Alternatives to Traditional Commencement Ceremonies guidelines as well as collaboration with our local Board of Health. The District is anticipating further guidance from the Governor of New Jersey on July 3, 2020 for further direction on outdoor capacity limits/guidelines.

BOARD COMMITTEES

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve an Ad Hoc Board Committee - Fall Learning Model and Re-Entry.

POLICY (Motions #1-2)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

EDUCATIONAL MATTERS

CURRICULUM DEVELOPMENT 2020-2021

Motion #1 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following curriculum development/revisions for the 2020-21 school year.:

Date	Content	Grade Level	Revisions/Additions	Funding
6/22/20	K-10 ELA Units	K-10	Adjustments to unit organization, resources, assessment and pacing to accommodate virtual learning/2020 re-entry to school.	Local
6/22/20	AP Language	Gr. 10-12	Revision to AP standards, revision to resources and activities for instruction	Local
6/22/20	AP Literature	Gr. 11-12	Revision to AP standards, revision to resources and activities for instruction	Local
6/22/20	British Literature	Gr. 10-12	Course update	Local
6/22/20	K-9 Math	Gr. 9-12	Adjustments to unit organization, resources, assessment and pacing to accommodate virtual learning/2020 re-entry to school.	Local
6/22/20	Principles of Practical Math	Gr. 9-12	New Course at MHS	Local
6/22/20	Earth & Space Science	Gr. 9-12	Bilingual and non-Bilingual sections. This course is being offered in 2020-21 to provide an alternate to “Physics First” in Science course pathway for identified students.	Local
6/22/20	AP Physics I	Gr. 10-12	Revision to AP standards, revision to resources and activities for instruction	Local
6/22/20	Human Biology	Gr. 10-12	Course update	Local
6/22/20	Holocaust/Genocide Studies	Gr. 10-12	Revisions to content, resources, instructional activities to include updated resources and align to goals around inclusion and equity in curriculum.	Local
6/22/20	African American History	Gr. 11-12	Revisions to content, resources, instructional activities to include updated resources and align to goals around inclusion and equity in curriculum.	Local
6/22/20	Structured Learning Experience (SLE)	Gr. 9-12	New Course at MHS SLE is a Special Education department course that offers students supervised activities to assist them to explore and define career goals, build workplace-readiness skills, and gain career area field experience. Students are placed for work at local businesses, MHS staff supervises the students in the workplace.	Local

6/22/20	Latin-All Levels	Gr. 9-12	Course update to standards and update to resources, assessment and pacing.	Local
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COMMUNITY SCHOOL - VIRTUAL SUMMER MUSIC ACADEMY

Motion #2 that, upon recommendation of the Superintendent, the Board of Education approve the development of a tuition based Community School Virtual Summer Music Academy to be held July 20, 2020 - August 14, 2020. This program will be open to all MSD students who have completed grades 4 - 11 in June, 2020 and will be delivered virtually.

Explanation: Expenses to be paid through collected tuitions.

EDUCATIONAL MATTERS (Motions #1-2)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

PUPIL SERVICES

OUT OF DISTRICT ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of June as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

PUPIL SERVICES (Motion #1)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

HUMAN RESOURCES

ESTABLISH POSITION(S) 2020-2021

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2020-2021 school year:

- 1.0 LDT-C, PS
- 1.0 School Nurse, PS
- 1.0 Special Ed Multiple Disabilities Teacher, AH

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Correa, Dora	July 1, 2020
1.0 Bus Driver, Trans.	Resigned

Maline-Kessler, Andrea	September 1, 2020
1.0 Special Ed Teacher, AH	Retired

APPOINTMENT(S) 2019-2020 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Scafati, Scott	\$51,500	05/18/20-06/30/20	<u>In place of:</u>
1.0 Maintenance, B&G	(revised salary)		Law, T. Retired

- * Pending probationary period
- ** Pending completion of paperwork

APPOINTMENT(S) 2020-2021 */**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Bajwa, Tanya	\$58,877	09/01/20-06/30/21	<u>In place of:</u> Heiman, C.
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1.0 CABAS Spec. Ed. Teacher, HC	MA, Step 1		Resigned
Balon, Natalie	\$103,000	TBD	Benson, R. Reassigned
1.0 Super. Spec. Ed. 6-12, PS			
Dress, Josephine	\$58,877	09/01/20-06/30/21	Sun, Y.
1.0 CABAS Spec. Ed. Teacher, FMS	MA, Step 1		
Reassigned			
Faraci, Kathryn	\$75,132	09/01/20-06/30/21	Est. 04/27/20
1.0 PreSchool Teacher, LLC	MA, Step 13		
Gibson, Ruby	\$58,877	09/01/20-06/30/21	Kaczorowska, D. Resigned
1.0 CABAS Grade 4, AH	MA, Step 1		
White, Mary	\$58,877	09/01/20-06/30/21	Verdun, V. Resigned
1.0 CABAS Grade 3, AH	MA, Step 1		

* Pending probationary period

** Pending completion of paperwork

JOB DESCRIPTION(S) 2019-2020

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) 1.0 Summer Counselor Continuity and Outreach (K-12) - Stipend

MORRIS SCHOOL DISTRICT

Job Description

Title: Summer Counselor Continuity and Outreach (K-12) - Stipend

Reports to: Director of Pupil Services, Director of Guidance

Qualifications:

- New Jersey Certification as a School Counselor

Primary Purpose:

The Counselor will ensure continued support and proactive outreach to our students at risk and in need throughout the summer to maintain connection.

Responsibilities:

1. Plan and conduct weekly phone calls or Google Meets with students identified as Tier III / at risk in terms of social, emotional, and mental health needs. Conduct structured, goal oriented counseling sessions in response to their identified needs.
2. Log calls as support notes in Panorama.
3. Facilitate and support connection of families and students with community agencies and supports over the summer.
4. Design a process and plan to transition and re engage / reconnect Tier III students back into school in the fall.
5. Design programs / events to reinforce for ALL students, social awareness, self-awareness/appreciation of self, empathy, and self-efficacy.
6. Prepare programming addressing proper social distancing practices and how to manage associated stressors of being back into school.

Contract Terms

Of Employment: Hourly 1/140th (funded via CARES grant)

JOB DESCRIPTION(S) 2020-2021

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) 1.0 Assistant Superintendent
- (1) 1.0 Supervisor of Curriculum and Instruction

**MORRIS SCHOOL DISTRICT
Job Description**

Title: Assistant Superintendent

Reports To: Superintendent

Qualifications:

- Appropriate NJ School Administrator’s Certificate
- Administrative experience at the district level
- Demonstrated effectiveness in teacher supervision
- Minimum of ten years of successful experience in directing educational programs
- Effective communication skills
- Strong management and organizational skills

Job Goal: To collaborate and assist the superintendent of schools in the effective operation of the district by providing executive leadership and direction over the formulation and implementation of district educational programs and services including instructional and learning programs, finance, resources, and facilities in order to best provide for the educational needs of students and the community.

Responsibilities:

1. Collaborate with the superintendent and provide leadership in the implementation of strategic initiatives, annual district priorities, goals, and new BOE policies.

2. Provide leadership in conflict resolution for schools, parents, students, and faculty/staff.
3. Partner with principals to create multi year goals aligned to district priorities as well as specific components of the NJ Principal Evaluation for Professional Learning. Supervise and evaluate building principals according to protocols and guidelines established by Achieve NJ.
4. Conduct teacher observations and provide feedback to improve instructional practices.
5. Provide direction to the BOE Policy Committee meetings and report to the board on policy related matters. Collaborate with the policy committee chairperson to establish meeting agendas and priorities.
6. Evaluates the operation of schools and makes recommendations to the Superintendent for changes in policy as necessary.
7. Monitors and proactively addresses compliance of district processes and state code.
8. Monitors and oversees QSAC - (Quality, Single Accountability Continuum) related to operations and curriculum.
9. Align program and services with NJ QSAC indicators.
10. Ensure district compliance with federal and state regulations relative to Bilingual Education, ESSA and Early Childhood Education.
11. Assist the Manager of Human Resources with teacher recruitment, orientation, and onboarding.
12. Collaborate with central office administrators and building administrators and faculty on professional development.
13. Collaborate with the School Business Administrator on budget development, financial management, food services, student transportation, and facility utilization;
14. Collaborate with the Director of Technology Integration in the development of online digital content aligned to NJ Student Learning Standards, blended instructional methodologies, digital architecture of curricula and sustained professional development.
15. Collaborate with the Director of Technology Integration in the evaluation of digital content from online providers, the district's Learning Management System (Canvas), and other forms of instruction and learning within digital platforms.
16. Collaborate with the superintendent in the development and sustainment of an interdependent and modular architecture of community organizations as well as an alignment of their resources to district goals, programs, and initiatives. This may include Pre-K programs, tutoring, mentoring, and parent education among other services.
17. Review and approve purchase orders, field trip requests and professional leave requests.

18. Direct and implement summer school programs that align with district priorities.
19. Assumes the responsibilities for administering the district in the absence of the superintendent.
20. Perform such other tasks and assume other responsibilities as assigned.

Contract Terms
Of Employment:

12-Month Position

MORRIS SCHOOL DISTRICT

Job Description

Title: Supervisor of Curriculum and Instruction

Reports To: Superintendent

Qualifications:

- Appropriate NJ Teacher Certificate
- NJ Standard Supervisor Certification
- Proven educational leadership and excellent communication skills required

Job Goal

The Supervisor of Curriculum and Instruction will provide leadership and vision in the ongoing planning, development, implementation, review and evaluation of the district's curriculum, instruction and programs for grades K-12. The Supervisor of Curriculum and Instruction ensures that the district/school education objectives are aligned to state frameworks and to instructional practices that yield the highest standards of student achievement and instructional excellence.

ESSENTIAL FUNCTIONS:

1. Develop, coordinate, supervise and evaluate the district's K-12 curriculum.
2. Assist in the oversight of federal or state aid programs including but not limited to Title I, Title II and Title III programs as they relate to K-12 instruction and programs.
3. Promote, direct and facilitate meetings and professional development opportunities for K-12 staff and administration including special area subjects.
4. Supervise the administration of all state and local testing programs within the district, including the creation of an annual district-wide assessment calendar.
5. Provide leadership in the analysis of NJ Performance reports, NJ State Standardized Assessment scores and district benchmark assessments for all subgroups in the Morris School District.
6. Work collaboratively with administration at all levels to provide input on the development of student achievement goals.
7. Work collaboratively with the Director of Technology Integration to support all aspects of district instructional and curriculum integration of technology.
8. Collaborate with school-based administration to facilitate horizontal and vertical articulation between transitional grades.
9. Provide direction to the BOE Curriculum Committee meetings and report to the board on curriculum, instruction, and assessment matters. Collaborate with the curriculum committee chairperson to establish meeting agendas and priorities.
10. Supervise, observe and evaluate teachers throughout the district.
11. Recommend a budget to meet the objectives of the district and curriculum department goals and operate consistently within the approved budget.
12. Establish an open line of communication with community stakeholders and work collaboratively with principals to facilitate parent and community involvement in school activities.
13. Coordinate and lead workshops for parents that promote academic achievement, health and wellness and college/career readiness.
14. Perform any other duties assigned by the Superintendent

Term Of Employment: 12- Months, full time

SUBSTITUTE REAPPOINTMENTS 2020-2021 (REVISED)*

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes (***revisions in bold***), and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2020-2021 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

ABS

Aquino, Christine
Esposito, Karen
Granato, Cynthia

Athletic Trainer

Caruso, Laura
Geary, Jennifer
Jackson, Jessica

Athletic Volunteer

Chegwidden, James (Basketball – Girls)
Davis, John (Wrestling)
Dorflauer, Brian (Basketball – Boys)
Drake, Christopher (Lacrosse – Boys)
Fallon, Jacob (Baseball – Boys)
Goss, Kyle (Wrestling)
Haddad, Philip (Football)
Lee, Rodney (Football)
MacArthur, Caitlin (Ice Hockey – Girls)
Newman, Kenneth (Basketball – Girls)
Percontino, Angela (Soccer – Girls)
Powell, Jordan (Football)
Ryan, James (Ice Hockey)
Scorsune, Jonathan (Ice Hockey)
Villhauer, Edwin (Cross Country)
Villhauer, Edwin (Indoor Track)
Villhauer, Edwin (Track & Field)
Villegas-Eraza, Alexis (Wrestling)
Vogelsang, Ashton (Softball)
Weller, Michael (Swimming)
Whitten, Christopher (Baseball)
Woodfinlevine, Griffin (Lacrosse – Boys)
Yawger, Andrew (Baseball)

Bedside

Batastini, Bradley

Belmonte, Joanne
Esposito, Michael
Faulkner, Adina
Fielding, Maralyn
Fiorenzo, Caroll
Gibson, Sandra
Guzman, Marcie
Hamfeldt, Tomasina
Iglesias, Daphne
Kraskouskas, Ellen
Milewski, Christopher
Murtha, Kevin
Nagel, Roberta
Omar, Ahlam
Ruggeri, Kristina
Williams, Juanita
Zvaleuskas, Laura

Buildings & Grounds

Aguilar, Gloria
Ajxup, Ericka
Chavez, Edinson
Davis, Treyvaughn
Kolovos, Kalliopi
Long, Conor
Pineros, Carlos
Robinson, Samari
Rudolph, Sekayi
Schulte, Luke
Tecalco-Carbajal, Eleuterio

Bus Aide

Dutton, Sonia
Meredith, Carolyn

Bus Driver

Cardoza, Melissa
DaSilva, Vincent
Henry, Denver
Irving, Margo
McKay, Betty
Quint, Vladimir
Riano, Johanna
Serna, Alejandro
Shiels, Nancy
Watson, John

Guidance

Rainho, Silvia

Lunchroom/Playground Aide

Alberto, Margherita

Angulo, Yamilet

Barry, Nancy

Benitez, Otilia

Buckley, Natalia

Cadavid, Luz

Cardoza, Melissa

Crawford, Jeanne

Curley, Meredith

Denny-Williams, Tracey

Gibson, Phyllis

Granato, Cynthia

Holstein, Barbara

Johnson, Pernita

King, Theresa

Lomazzo, Barbara

Nobles, Alice

Osborne-Rogers, Myra

Ramirez, Cristina

Ramirez, Marisol

Rangel, Teresa

Rios-Vargas, Daniela

Scheer, Judit

Shaw, Maria

Stewart, Elastine

Torres, Tammy

Williams, Candida

Nurse

Barilla-Kay, Diane

Kelly, Kathleen

Lonergan, Caroline

Paul, Abigail

Tuttle, Meaghan

Related Services Long Term

Rajah, Florence

Secretary

Baird, Sandra

Bracewell, Donna

Brown, Stephanie

Casadevall, Samuel

Crawford, Cynthia

Dutton, Sonia
Flores, Miriam
Harvey, Jayme
Hill, Kathleen
Kander, Deborah
Livingston, Lynn
Monahan, Margaret
Regeic, Patricia
Sayre, Pamela
Sharpe, Jeri
Williams, Molly
Woebse, Katelyn

Teacher Assistant

Aquino, Christine
Barry, Nancy
Esposito, Karen
Giammarino, Stacie
Granato, Cynthia
Helmer, Carol
Holstein, Barbara
Ketch, Delores
King, Theresa
Lomazzo, Barbara
Teixeira, Dina
Woebse, Kathryn

Volunteer (Farm)

Ananko, Shawn

Volunteer (Music Marching Band)

Chu, Ross
Quinn, Sydney

Teacher

Abdelshahid, Nermin
Aguilar, Raul
Alleborn, Susan
Angulo, Yamilet
Arakelian, Allison
Babcock, Noel
Babcock, Pamela
Barerro, Erika
Barilla-Kay, Diane
Barnes, Courtney
Baurkot, Elena
Benitez, Otilia
Bergman, Jessica

Berry-Brown, Kendra
Blumstein, Randee
Bonilla, Armida
Bourne, Sara
Bracewell, Donna
Brodhecker, Casandra
Brigante, Marie
Brown, Stephanie
Brubaker, Jill
Bucci, Ralph
Buchner, Stephanie
Caravaglia, Michelle
Cardona-Torres, Alejandro
Carfano, Kristin
Casadevall, Andrew
Casadevall, Samuel
Cavalier, Michael
Cavalier, Vincenza
Chalker, Marcia
Chin, Michelle
Christodoulou, Vasilias
Chu, Ross
Collins, Kathryn
Coven, Hart
Corinaldi, Laurie
Cramer, Irene
Cristao, Pauliana
Curley, Meredith
Curran, John
Davidoff, Paula
Davis, Edgar
Davis, Kiana
DellaCroce, Antoinette
Della Peruti, Carl
DeOliveira, John
DeVito, Lori
DiMella, Nicole
Donegan, Barbara
Dones, Vivien
Donohue, Nicole
Doyle, Bernadette
Dumas, Kamau
Dunham-Thomas, Jennifer
Ernst, Melinda
Escobar-Nunez, Libia
Fennelly, Deborah
Ferrara, Allison
Fiorenzo, Caroll

Flynn, Katharyn

Gaskins, Courtney

Geller, Lynn

Gibbs, Annmarie

Gillespie, Beth Ann

Glynn, Maricela

Goldfield, Denise

Griffith, June

Hadzima, Barbara

Haith, Seynabou

Hamfeldt, Tomasina

Handel, Madeline

Harvey, Jayme

Hayes, Munah

Heher, Kathleen

Hovis, Charles

Hovis, Michael

Hunt, Carolyn

Jackson, Laura

James, Alma

Johnson, Ann

Johnson Sr, Edward

Johnson III, Edward

Jones, Marisa

Jorge, David

Kander, Deborah

Kardaras, Barbara

Koba, Migdonia

Kraskouskas, Ellen

Kratochvill, Carol

Lambert, Frances

Leynor, Neal

Licardi, Christine

Livingston, Lynn

Lopez, Brandon

Lopez, Loredana

Manahan, Ilene

Mang, Christopher

Marcantonio, Melissa

Marum, Scott

Mazo-Cano, Daniela

McCoy, Kathleen

McDonald, Eugene

McIntyre, Alvin

McKeon, Kendal

McKeown, John

McNiff-Carroll, Carolyn

Mead, Linda

Meade, Montgomery
Meeks, Maureen
Memoli, James
Mihalko-Lieto, Cynthia
Miller, Karle
Miller, Michelle
Monahan, Margaret
Morgan, Heather
Moscatelli, Teresa
Murtha, Kevin
Nagidi, Danielle
Niehenke, Ana
Noonan, Susan
Norris-Brown, Lacey
Norton, Tracy
Olivo, Christine
Omar, Ahlam
Opena, Paul
Opipari, Carolyn
Ottaiano, Andrea
Pallis, Betty Paris
Parish, Daniel
Parisi, Kelly
Pateiro, Jennifer
Platt, Rachel
Powell, Jordan
Prevete, Kathleen
Price, Kristen
Provus, Amy
Prudencio, Ulises
Ramirez, Sheryl
Rangel, Teresa
Recarte, Melissa
Restrepo, Fanny Alexandra
Richards, Jena
Riker-Doe, Janice
Ritter, Rachel
Rivera, Kaitlyn
Rivers, Denise
Robertelli, Savina
Rosenfeld, Michelle
Rough, Jamie
Ruggeri, Kristina
Ruiz, Samantha
Salako, Olajuwon
Segelman, Lisa
Semper, Lisa
Shakespeare, Briana

Sharma, Sunita
Sharpe, Jeri
Simpson, Christina
Skibiel, Paulette
Skrod, Christina
Smith, Kathleen
Smith, Rebecca
Specht, Trudy
Stockel, Colleen
Stornetta, Marcia
Stroh, Katherine
Stropnick, Nancy
Sutherland, Barbara
Torres, Jessica
Town, Claire
Unger, Randi
Verma-Arora, Preeti
Vesce, Laureen
Villegas-Erazo, Alexis
Viscarra, Carmen
Waxgiser, Sandra
Weiss, Gloria
Weissman, Susan
Wheeler, Laura
Whitten, Christopher
Wild, Deborah
Williams, Shelly
Williams, Teresa
Wisloff, Erin
Zawacke, Kathryn

*pending completion of paperwork

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

LEAVE(S) OF ABSENCE 2019-2020/2020-2021

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Escobedo, Nicole	05/14/20-06/30/20 * - Maternity
1.0 Art, FMS	09/01/20-11/23/20 ** - FMLA/NJFLA

Wecht, Alysha	09/28/20-10/23/20 * -Maternity
1.0 Language Arts, MHS	10/26/20-01/27/21 ** - FMLA/NJFLA

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and

four weeks after the birth of the baby) – with pay/with benefits

** Without pay/with benefits

*** Without pay/without benefits

NON-REPRESENTED EMPLOYEE CONTRACTS 2020-2021

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the staff below for the 2020-2021 school year. Employment contracts will be submitted to the Executive County Superintendent for approval.

Harte, Kelly- Assistant Superintendent of Curriculum and Instruction
LoFranco, Anthony- School Business Administrator/Board Secretary

EXTRA PAY REVISION 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2019-2020 school year:

FRELINGHUYSEN MIDDLE SCHOOL - CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
National Society of Black Engineers Advisor	Powell, Brad (9/1/2019 – 6/30/2020)	2	\$1,810		\$1,810

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2020-2021

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place Of:
Cedano, Stephany	0.5 Teacher Assistant, PS	1.0 Teacher Assistant, PS	09/01/20	\$24,936 Col B, Step 2	Est. 04/27/20
Korczukowski, Deborah	0.5 Pre-School Consortium School Nurse, LLC	1.0 Pre-School Consortium School Nurse, LLC	09/01/20	\$75,132 MA, Step 13	Est. 06/04/20
Rizzitello, Mary Jo	0.5 Clerk, AH	1.0 Teacher Assistant, PS	09/01/20	\$27,954 Col. B, Step 12	Mazza, M. Retired
Sun, Yifei	1.0 Special Ed Teacher, FMS	1.0 CABAS Grade 5, AH	09/01/20	\$62,277 MA30 Step 4	Chiasson B. Resigned

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2020-2021

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff members that have successfully satisfied the requirements for a change of level of professional preparation:

Employee	School/Dept.	19-20 Level	19-20 Salary	20-21 Level	20-21 Salary
Artiga, Monica	1.0 Bilingual Teacher, WD	BA, Step 7	\$59,077	MA, Step 7	\$62,677
Castro-Yarpaz, Jenniffer	1.0 Bilingual Teacher, AV	BA, Step 8	\$60,012	MA, Step 8	\$63,782
Kolker, Mariel	1.0 Science, MHS	MA30, Step 25	\$107,312	DOC, Step 25	\$110,512

SUMMER 2020

***ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT
SUMMER ACADEMY PROGRAMS***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approve time sheets for the staff who will be involved with the 2019 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION

Posting: #E2
Position: Special Education Extended School Year Program Pre-School Site Leader
Program: PreK-12 Special Education
Dates: July 6, 2020– August 7, 2020
Stipend: \$4,500
Funding Source: Local Funds
Staffing: James Maxton \$15.00/hour

Posting: #E3
Program: PK-12 Extended School Year (ESY) for Special Education
Description: Provide extended school year services to students with significant disabilities.
Dates: July 6, 2020 – August 7, 2020
Funding Source: Local Funds

Teachers – \$34.00/hr
 Bajwa, Tanya
 Bie, Jennifer
 Bisulca, Tracy

Bonilla, Armida
Bruskin, Jennifer
Carolan, Nicole
Dress, Josephine
Eck, Tracey
Eckert, Alyssa
Esteves, Cecilia
Graham, Kristen
Hwang-Nesbit, Francis
Kennedy, Craig
Kersey, Warren
Miller, Kayla
O'Brien, Matthew
Ronay, Scott
Schierer, Laura
Stern, Megan
Sun, Yifei
Verteramo, Vincent
Wilcox-Avalos, Catherine
Young, Kristina

Teachers - \$39.00/hr

Bautista, Adora
Bozzi, Amy
Corona, Stephanie
Mihalik, Monica
Solorzano-Correia, Janet

Substitute Teachers - \$34.00/hr

Clark, Bridget
Clark, Katherine

Assistant Behavior Specialists - \$27.50/hr

Amieva, Lucy
Arakelian, Allison
Baran, Christine
Barry, Nancy
Berry-Brown, Kendra
Buchner, Stephanie
Carfano, Kristin
Casadevall, Andrew
DeLillo, Heather
Ekstroem Knudsen, Jonathan
Escobar, Libia
Facchini, Maria
Gaskins, Courtney
Gaynor, Alison
Granato, Cynthia

Griffith, June
Gupta, Sheela
Haith, Seynabou
Hammond, Aatifa
Handel, Madeline
Kardaras, Barbara
Koba, Migdonia
McDonald, Eugene
McElwee, Jermaine
Mercer, Joshua
Mestell, Jonathan
Meza, Luz
Opipari, Carolyn
Rangel, Teresa
Rios-Vargas, Daniela
Rolfe, Jill
Santiago, Susan
Shaw, Tyronica
Smith, Kathleen
Spallino, Gabrielle
Titus-Thermitus, Carline
Toler, Michelle
Waxgiser, Sandra
Weiss, Gloria
Williams, Nancy B.

Substitute Assistant Behavior Specialists - \$27.50/hr

Clark, Bridget
Clark, Katherine
Opena, Paul
Smith, Kathleen
Vanorskie, Louis

Speech Therapists – 1/140th of monthly salary

Beeck, F. Jean
Bertos, Fani
Corona, Beverly
Lagonigro Fazari, Maria L.
Maloney, Kristy
Silvers, Jessica

Occupational Therapists – 1/140th of monthly salary

Dehn, Karlie
McCann, Michelle

Secretary - \$13/hr

Ahrens, Sandra

Posting: #E11
Positions: Custodial Work Crews
Dates: June 25, 2020 – August 30, 2020
Funding: Local Funds
Staff: Jordan, Robert (Supervisor) \$18.00/hour

Posting: #E12
Positions: Field Maintenance
Dates: April 27, 2020 – June 30, 2020
July 1, 2020 – August 31, 2020
Funding: Local Funds
Staff: Dobbs, Kenshin \$15.00/hour
Maxton, James \$15.00/hour
MacIntyre, Neil \$15.00/hour
Zdroik, Clayton \$15.00/hour

FMS GUIDANCE SUMMER HOURS 2019

Program: Guidance Services - FMS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents as they do this. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 23, 2020-August 31, 2020
Funding: Local funds
Rate: 1/140th of monthly salary (not to exceed 50 hours total)
Staff: Brown, Renee
Campbell-Studer, Kimberly
Hidalgo, Jessica
Phinn, Vincent
Puccio, Carolina

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

MHS SUMMER GUIDANCE HOURS

Program: Guidance Services – MHS
Description: Guidance services are needed during the summer to complete and correct schedules. Counselors will be working with students and parents as they do this. In addition, counselors will be meeting with and scheduling new students. They will also be working on developing new programs to be offered next year to students and parents.
Dates: June 23, 2020-August 31, 2020
Funding: Local
Rate of pay: 1/140th of monthly salary:
not to exceed the allotted number of hours for each counselor.
Staff: Counselors (10):
Barrera, Claudia - 63 hours (9 days)
Caruso, Sandra - 42 hours (6 days)
Cheikes, Ellen - 56 hours (9 days)
Kenny, Kristina - 56 hours (9 days)
Matthews, Craig - 56 hours (8 days)
Miller, Robert - 42 hours (6 days)
Norton, Michael - 56 hours (9 days)
Tate Melendez, Monica - 56 hours (8 days)
Streiff, Cheryl - 56 hours (9 days)
Wolf, Karen - 42 hours (6 days)

EXPLANATION: Upon submission of approved timesheets, employees will be compensated at 1/140th their monthly salary.

Posting:	#E8
Position:	Bus Drivers
Dates:	07/06/20-08/07/20
Funding Source:	Title I & Local Funds
Rate:	Hourly rate of pay

Bus Drivers

Alberto, Margherita
Belalcazar, Maryury
Borda, Maria
Brown, Joanna
Buckley, Natalia
Byron, Adrienne
Cadavid, Luz Mary
Cano, Yamileth
Cardoza, Melissa
Chica Hernandez, Lesly
Clark, George
Cortes, Juan
Cullum, Colleen
Desilva, Vincent
Desir, Jean
Dullys, Denel
Ferrero, Frank
Fortier, Mary Heather
Giraldo, Luz
Griffith, Daivd
Holstein, Barbara
Huerta, Mario
Ivory, Kevin
Jean-Louis, Jean
Jenkins, Melissa
Johnson, Pernita
Jones-Muhammad, Veronica
Kitchens, Ana
McKay, Eugene
O'Grady, Zina
Oakley, Kathleen
Ortiz, Luz
Prudencio, Zulma
Richardson, Elissa
Rodriguez, Nora
Romero-Torres, Liliana
Ramirez, Marisol
Rosa, Brenda
Saied, Hosam
Scharin, Jeffrey
Scherr, Judit

Selek, Handan
Shaw, Maria
Toro, Rosemary
Torres, Tammy
Towns, Hawthorne
Vasquez, Monica
Wilkerson, George
Yeboah, Joseph
Yermak, Irina

Posting: #E9
Position: Bus Aides
Dates: 07/06/20-08/07/20
Funding Source: Title I & Local Funds
Rate: Hourly rate of pay

Bus Aides

Broome, Virginia
Chase, Kathleen
Chavis, Octavia
Forbes, Margaret
Foster, Katrina
Gibson, Phyllis
Guerrero, Afaf Yohari
Nobles, Alice
Osborne Rogers, Myra
Prudencio, Maria
Reid, Barbara
Robinson, Rose
Smalls, Mildred
Terry, Mary
Underhill, Jacqueline
Woods, Bobby

Posting: #E4
Program: CST Evaluations (psychological, educational, social history, speech and occupational therapy)
Description: CST evaluations to be completed by CST case managers in compliance with state and federal regulations.
Dates: June 23, 2020 – June 30, 2020
July 1, 2020-August 31, 2020
Funding: Local Funds
Compensation: Not to exceed 100 evaluations to be paid per contract language
Staff: All MSD CST/evaluation staff

Posting: #E4
Program: CST Services

Description: Child Study Teams are needed during the summer for IEP development, parent conferences, and scheduling in compliance with state and federal regulations. General and special education teachers participate in eligibility and IEP meetings, as required by the state administrative code.
Dates: June 23, 2020 – June 30, 2020
July 1, 2020-August 31, 2020
Funding: Local Funds
Comp.: Not to exceed 750 hours total at 1/140th
Staff: All MSD certificated staff and CST/evaluation staff

Posting: #E5
Program: Summer Nursing Services Project
Description: To complete paperwork for required immunizations and new enrollee records.
Dates: June 23, 2020 – June 30, 2020
July 1, 2020 – August 31, 2020
Funding: Local Funds
Comp.: Not to exceed 665 hours total at 1/140th
Staff: All MSD nursing staff

Program: Summer Nursing Services Project
Description: To complete paperwork for required immunizations and new enrollee records.
Dates: June 23, 2020 – June 30, 2020
July 1, 2020 – August 31, 2020
Funding: Preschool Education Expansion Aid Grant
Comp.: Not to exceed 7 hours total at 1/140th
Staff: Korczukowski, Deborah

Program: Summer Counselor Continuity and Outreach K-12
Description: Counselors will ensure continued support and proactive outreach to our students at risk and in need throughout the summer to maintain connection
Dates: June 23, 2020-August 31, 2020
Funding: CARES Act
Rate of pay: 1/140th of monthly salary:
not to exceed 960 hours in total
Staff: All MSD Staff that hold the appropriate NJ School Counselor Certificate

EXPLANATION: Upon submission of approved timesheets, employees will be compensated as above.

HUMAN RESOURCES (Motions #1-13)

Moved by Mrs. Spiotta, seconded by Mr. Smith

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

BUSINESS MATTERS

Financial Reports

- Motion # 1 **Financial Reports of the Secretary to the Board of Education** that the Board of Education approve the following financial report as on file in the Business Administrator's office for the month of April 2020
 - Fund 10 -- General Fund
 - Fund 20 -- Special Revenue Fund
 - Fund 30 -- Capital Projects Fund
 - Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of April 2020 which are reconciled with the Board Secretary's Reports by fund for that month.

- Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **April 2020** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of April 2020 no budgetary line item account has been over-extended in violation of N.J.A.C. 6A:23-2.11 (b).

	June 22, 2020
Business Administrator/Board Secretary	Date

BUDGET TRANSFERS

- Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the Budget Transfers as on file in the Business Administrator's Office for the 2019-2020 budget through April 2020.

BILLS LIST 2019-2020

- Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2019-2020 bills list for the period ending:

June 15, 2020 (payroll)
June 22, 2020

OUTSTANDING CHECKS

Motion #6 that the following outstanding checks be cancelled and the money be returned to the General Account for 2019-2020:

<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
115346	11/25/2019	\$135.96

STATE CONTRACT VENDORS (2019-2020)

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS
 PURSUANT TO N.J.S.A. 18A:18A-10(A)**

Motion #7 that upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Morris School District Board of Education and the referenced State Contract Vendors shall be for the 2019-2020 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

<u>Vendor</u>	<u>State Contract #</u>	<u>Title</u>
Beyer Bros Corp.	42069	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Bridgestone Americas Inc.	19-FLEET-00708	Bridgestone Tires, Tubes & Service
Bus Parts Warehouse	42088	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Cisco Systems	87720	Data Communications Equipment
Cliffside Body Co.	40822	OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES
Dover Brake & Clutch	42094	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Extel	88737	Communication Wiring Services
Fastenal Company	19-FLEET-00565	Industrial/MRO Supplies & Equip
Fastenal Company	19-FLEET-00678	Industrial/MRO Supplies & Equip – Custom Orders
Genuine Parts Company	42093	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Herc Rentals	19-GNSV2-00854	G4010 - Statewide Equipment and Space Rental
Hewlett Packard Enterprise	40116	NASPO Valuepoint Computer

HP Inc.	89974	COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES
Hon	81641	Furniture: Office, Lounge
Jewel Electric Supply	19-FOOD-00608	ELECTRICAL EQUIPMENT AND SUPPLIES NORTH, CENTRAL AND SOUTH REGIONS
Lakeshore Learning Materials	17-FOOD-00250	Library Supplies, School Supplies & Teaching Aids
Lawson Products Inc.	42111	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Lightspeed Technologies, Inc.	17-FOOD-00261	Library Supplies, School Supplies & Teaching Aids
Mannington Mills Inc	81751	Carpet/Flooring Supply & Install
Mid Atlantic Truck Ctr.	42075	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Mohawk Group	81753	Carpet/Flooring Supply & Install
One Source of New Jersey LLC	42119	AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)
Rich Tree Service Inc.	18-DPP-00645	Tree Trimming, Pruning & Removal Services
Ricoh USA Inc.	40467	Copiers, Maint. & Supplies
Samuels Inc	42071	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
School Specialty	17-FOOD-00242	Library Supplies, School Supplies, Teaching Aids
Steelcase Inc.	81639	Furniture: Office, Lounge
Storr Tractor	43038	Parts and Repairs for Lawn & Grounds Equipment
Trains Towers Inc	17-COMP-00158	Tower Maintenance
Verizon Wireless	82583	Wireless Devices & Services
Wasak Inc.	42247	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide
W W Grainger Inc.	19-FLEET-00566	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies
WURTH USA Inc	42110	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)

EXPLANATION

All contracts are listed under the State Distribution and Support Services State of New Jersey, Division of Purchase and Property.

Each administrator/supervisor who recommends purchases through the referenced State Contract vendors has certified by signing the purchase order that sufficient funds exist to purchase the goods or services.

STATE CONTRACT VENDORS (2020-2021)

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS
PURSUANT TO N.J.S.A. 18A:18A-10(A)**

Motion #8 that upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Morris School District Board of Education and the referenced State Contract Vendors shall be for the 2020-2021 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

Vendor	State Contract #	Title
Ben Shaffer Recreation Inc.	16-FLEET-00135	Park and Playground Equipment
Beyer Bros Corp.	42069	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Bridgestone Americas Inc.	19-FLEET-00708	Bridgestone Tires, Tubes & Service
Bus Parts Warehouse	42088	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Cisco Systems	87720	Data Communications Equipment
Cliffside Body Co.	40822	OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES
Dover Brake & Clutch	42094	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Fastenal Company	19-FLEET-00565	Industrial/MRO Supplies & Equip
Fastenal Company	19-FLEET-00678	Industrial/MRO Supplies & Equip – Custom Orders
Genuine Parts Company	42093	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Herc Rentals	19-GNSV2-00854	G4010 - Statewide Equipment and Space Rental
HP Inc.	89974	COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES
Jewel Electric Supply	19-FOOD-00608	ELECTRICAL EQUIPMENT AND SUPPLIES NORTH, CENTRAL AND SOUTH REGIONS
Lakeshore Learning Materials	17-FOOD-00250	Library Supplies, School Supplies & Teaching Aids
Lawson Products Inc.	42111	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Lightspeed Technologies, Inc.	17-FOOD-00261	Library Supplies, School Supplies & Teaching Aids

Mannington Mills Inc	81751	Carpet/Flooring Supply & Install
Mid Atlantic Truck Ctr.	42075	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
Mohawk Group	81753	Carpet/Flooring Supply & Install
One Source of New Jersey LLC	42119	AUTOMOTIVE PARTS FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)
Rich Tree Service Inc.	18-DPP-00645	Tree Trimming, Pruning & Removal Services
Ricoh USA Inc.	40467	Copiers, Maint. & Supplies
Samuels Inc	42071	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)
School Specialty	17-FOOD-00242	Library Supplies, School Supplies, Teaching Aids
Steelcase Inc.	81639	Furniture: Office, Lounge
Storr Tractor	43038	Parts and Repairs for Lawn & Grounds Equipment
Trains Towers Inc	17-COMP-00158	Tower Maintenance
Wasak Inc.	42247	Water Treatment & Maintenance Services (Heating & Cooling) - Statewide
W W Grainger Inc.	19-FLEET-00566	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies
WURTH USA Inc	42110	Automotive Parts for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 LB GVWR)

EXPLANATION

All contracts are listed under the State Distribution and Support Services State of New Jersey, Division of Purchase and Property.

Each administrator/supervisor who recommends purchases through the referenced State Contract vendors has certified by signing the purchase order that sufficient funds exist to purchase the goods or services.

CONTRACTS

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Pursuant to PL 2015, Chapter 47 the Morris School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education for the 2020-2021 school year. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (A list of these contracts is on file in the Business Administrator’s office)

MEMBERSHIPS

NEW JERSEY SCHOOL BOARDS ASSOCIATION

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the district's membership in the New Jersey School Boards Association for the 2020-2021 school year.

STATEMENT OF ASSURANCE 2019-2020

Lead Testing Program

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the annual submission of the Statement of Assurance for the Lead Testing Program for the 2019-2020 school year.

BIDS

Bid Award # 20-004 Lawncare

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve pursuant to the provisions of N.J.S.A. 18A:18A-42, the bid for Lawncare, Bid #20-004, having been duly advertised and received on June 11, 2020, the award be made to TruGreen Limited Partnership, Randolph, New Jersey, sole bidder for the 2020-2021 school year as set forth below:

	TruGreen Limited Partnership
BASE BID:	
Fertilization	\$10,668.00
Crabgrass Control	\$4,064.00
Broadleaf Weed Control	\$7,748.00
Vegetation Control	\$3,520.00
Total Base Bid	\$26,000.00
OPTIONS, PER ACRE:	
Surface Insect Control	\$110.00
Grub Control (Merit)	\$150.00
Lime (Pelletized)	\$150.00
Drive (for crab grass)	\$160.00

BID REJECTION

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approves the following resolution rejecting the bids submitted for Bus Repairs, Bid #20-009, having been duly advertised and received on June 11, 2020.

WHEREAS, a bid opening was held on June 11, 2020 in connection with obtaining bids in this regard; and

WHEREAS, the bid submitted by the putative lowest responsible bidder for the Bus Repairs, Belair Services, is materially defective because it did not include the bid guarantee (bid bond, cashier's check or certified check), which is a material non waivable defect; and

WHEREAS, the other bids submitted to be rejected due to the bidders are non-responsive; and

NOW, THEREFORE, BE IT RESOLVED BY THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION that in accordance with *N.J.S.A.* 18A:18A-22, the Bids submitted for Bus Repairs, Bid #20-009 be and hereby are rejected.

BE IT FURTHER RESOLVED that the Board hereby authorizes the re-advertisement for bids to be opened on July 7, 2020 in connection therewith.

PROFESSIONAL SERVICES 2020-2021

Motion #14 WHEREAS, there exists a need for professional services for 2020-2021 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Intensive Therapeutics, Inc.	Occupational Services Physical Therapy Services Speech Services	\$65/hour \$65/hour \$65/hour
CL Educational Services, LLC	Direct and Indirect Behavioral Analytic Consultative Services	\$150/hour

Teen Pride “Traditional” 2020-2021

Motion #15 WHEREAS, there exists a need for professional services for 2020-2021 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount as follows:

TEEN PRIDE	Counseling Services as per contract	\$261,080.82
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EXPLANATION

Services to be provided at Morristown High School and Frelinghuysen Middle School. Contract is on file in the Business Administrator’s office.

Teen Pride - “Care” 2020-2021

Motion #16 WHEREAS, there exists a need for professional services for 2020-2021 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount as follows:

TEEN PRIDE	Care Counseling Services as per contract	\$117,670.00
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EXPLANATION

Services to be provided at Frelinghuysen Middle School. Contract is on file in the Business Administrator’s office.

CHANGE ORDERS

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the following Change Orders for Mark Construction:

Current Allowance	\$37,598.12
Change Order (GC-07) <i>Electrical Upgrades</i>	<u>(\$ 4,234.71)</u>
Remaining Allowance	\$33,363.41

EXPLANATION

This was reviewed at the Finance Committee while waiting for close out documents to process Change Orders.

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the following Change Orders for Mark Construction:

Current Contract Amount	\$697,000.00
Change Order (GC-06) <i>Hardware Reimbursement</i>	(\$ 1,253.70)
Change Order (GC-08) <i>Unused Allowance</i>	<u>(\$ 33,363.41)</u>
Revised Contract Amount	\$662,382.89

EXPLANATION

This was reviewed at the Finance Committee while waiting for close out documents to process Change Orders.

PAYMENTS

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve Payment #4 to Mark Construction in the amount of \$12,033.32 for work done on the Morristown High School and Thomas Jefferson Toilet Renovations through January 20, 2020.

EXPLANATION

This was reviewed at the Finance Committee while waiting for close out documents to process Payment Applications.

Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve Payment #5 to Mark Construction in the amount of \$4,023.00 for work done on the Morristown High School and Thomas Jefferson Toilet Renovations through March 5, 2020.

EXPLANATION

This was reviewed at the Finance Committee while waiting for close out documents to process Payment Applications.

Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve Payment #6, Final Payment to Mark Construction in the amount of \$33,119.12 for work done on the Morristown High School and Thomas Jefferson Toilet Renovations through March 5, 2020.

EXPLANATION

This was reviewed at the Finance Committee while waiting for close out documents to process Payment Applications.

CAPITAL RESERVE Transfer of Current Year Surplus to Capital Reserve

Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution concerning transfer of current year surplus to capital reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A7G-31, and NJSA:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit the Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris School District Board of Education wishes to transfer Unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve Account at year end, and

WHEREAS, the Morris School District Board of Education has determined that (a maximum amount of) \$4,000,000.00 is available for such purpose to transfer; (if assumptions are not correct we will reduce proportionally)

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

EXPLANATION

This was discussed with the finance committee.

MAINTENANCE RESERVE Transfer of Current Year Surplus to Maintenance Reserve
Motion #23 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution concerning transfer of current year surplus to maintenance reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A7G-31, and NJSA:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of The Commissioner of Education, which permit the Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris School District Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve Account at year end, and

WHEREAS, the Morris School District Board of Education has determined that (a maximum amount of) \$ 500,000.00 is available for such purpose to transfer; (if assumptions are not correct we will reduce proportionally)

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

EXPLANATION

This was discussed with the finance committee.

BUSINESS MATTERS (Motions #1-23)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

NEW BUSINESS BROUGHT BEFORE THE BOARD

Mrs. Bangiola informed the Board more info will go out regarding the new Ad Hoc Committee, Fall Learning Model and Re-Entry.

Additionally, Mrs. Bangiola requested they decide on a date for the next Board Retreat.

ADJOURNMENT (10:06 PM)

Moved by Ms. Pollak, seconded by Mr. Pawar

AYES: Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Mrs. Davidson, Ms. Galdi

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary