

St. Anthony-New Brighton School District 282  
Organizational Meeting  
Tuesday, January 7, 2020– 7:00 p.m.  
St. Anthony Village City Council Chambers  
3301 Silver Lake Road – St. Anthony, MN 55418

**MINUTES**

**1. Call to Order 7:00 pm**

Presenter: Leah Slye, Board Chair

**2. Approval of Agenda**

Recommended Motion: “to approve the agenda for the January 7, 2020, Organizational Meeting of the School Board, as presented.”

**A motion was made by Laura Oksnevad and seconded by Cassandra Palmer.**

The motion carries 6-0.

Presenter: Leah Slye, Board Chair

**3. Election of Officers**

*The Chair will call for nominations from the floor for the office of Chair. No second is required. After a call for further nominations, if none are stated, the Chair will declare the nominations closed. A vote is called in the following manner: “Those in favor of ‘candidate’s name’ signify by saying ‘aye’. Those opposed? The ayes have it, (Candidate) is elected Chair.*

At this time, the gavel is passed to the newly elected Chair. The same procedure is then followed for the offices of Vice Chair, Clerk and Treasurer.

Presenter: Board Chair

**A. Chair Leah Slye**

Made by: Barry Kinsey; Approval: 6-0 motion carries.

**B. Vice Chair Laura Oksnevad**

Made by: Cassandra Palmer Approval: 6-0 motion carries.

**C. Clerk Lynne Penke Valdes**

Made by: Laura Oksnevad Approval: 6-0 motion carries.

**D. Treasurer Barry Kinsey**

Made by Cassandra Palmer Approval: 6-0 motion carries.

**4. Re-Affirmation of School Board Ethics:**

Recommended Motion: “...to reaffirm our role as school board members in the St. Anthony-New Brighton School District as it pertains to the ISD #282 Code of Ethics Policy 209” (Policy was included for review.)

**A motion was made by Barry Kinsey and seconded by Laura Oksnevad.**

The motion carries 6-0.

**5. Organizational Business:**

**A. Regular Meetings**

Recommended Motion: “...to set regular business meetings on the first Tuesday of each month when school is in session. As much as possible and practical, these meetings will be held in the St. Anthony Village City Council Chambers. Additional regular business meetings may be set as needed or as warranted by items requiring board action that surface throughout the fiscal year. These additional regular meetings will be formally set at a regular

meeting and held in the HS/MS Media Center or other location as announced. All regular meetings will begin at 7:00 p.m. and are time-certain until 10:30 p.m. (*no new action item may be discussed after 10 p.m. unless the time-certain meeting ruling is suspended*). All routine items will be included in the *Consent Agenda*. There may be a 10-minute *Communications Break* following recognitions. All items requiring action by the School Board shall, when at all possible, be placed at the beginning of the agenda.

**A motion was made by Laura Oksnevad and seconded by Cassandra Palmer.**

The motion carries 6-0.

B. Work Sessions

Recommended Motion: "...to hold work sessions on the third Tuesday of each month when school is in session and at other times as needed. Work sessions will be held in the HS/MS Media Center unless otherwise announced and will begin at 7:00 p.m./ or at a time of day as arranged that best suits the topics planned for discussion."

**A motion was made by Cassandra Palmer and seconded by Laura Oksnevad.**

The motion carries 6-0.

C. Payment of Bills

Recommended Motion: "...that *Payment of Bills* will be approved by the board as part of the *Consent Agenda* at School Board Meetings. The *Consent Agenda* will consist of payment of bills, personnel, and acceptance of gifts. At times when *Payment of Bills* is not timely or practical, *Payment of Bills* and other routine business actions may be authorized by the Superintendent of Schools, Controller, School Board Chair, or Treasurer. *Payment of Bills* made prior to board approval will require board ratification at the next School Board Meeting. "

**A motion was made by Laura Oksnevad and seconded by Barry Kinsey.**

The motion carries 6-0.

D. Meeting Minutes

Recommended Motion "...that the School Board Secretary shall keep an accurate record of all minutes on file in the District Office. Minutes must be posted on the District website and in the newspaper designated by the School District."

**A motion was made by Cassandra Palmer and seconded by Ben Phillip.**

The motion carries 6-0.

E. Official Newspaper

Recommended Motion: "...to designate the Northeaster as the official newspaper of the School District."

**A motion was made by Laura Oksnevad and seconded by Cassandra Palmer.**

The motion carries 6-0.

F. Bank Depositories

Recommended Motion: "...to designate M.S.D.L.A.F., U.S. Bank Minneapolis, N.A., MN Trust, Wells Fargo, N.A., PMA Financial Network, and Associated Bank, as bank depositories for the School District."

**A motion was made by Barry Kinsey and seconded by Laura Oksnevad.**

The motion carries 6-0.

G. Electronic Transfers:

Recommended Motion: "...to authorize the Superintendent and/or Controller to make electronic transfers."

**A motion was made by Ben Phillip and seconded by Cassandra Palmer.**

The motion carries 6-0.

H. Authorization to Invest Funds:

Recommended Motion: "...to authorize the Superintendent and/or Controller to invest funds."

**A motion was made by Laura Oksnevad and seconded by Lynne Penke Valdes.**

The motion carries 6-0.

I. Committee Appointments

Recommended Motion: "...to designate the Chairperson of the Board to review all member appointments in January and identify positions which require new appointments prior to the first February board meeting.

**A motion was made by Cassandra Palmer and seconded by Ben Phillip.**

The motion carries 6-0.

J. Mileage Reimbursement

Recommended Motion: "...to authorize mileage reimbursement paid at the current Internal Revenue Service rate."

**A motion was made by Laura Oksnevad and seconded by Cassandra Palmer.**

The motion carries 6-0.

K. Member Compensation

Recommended Motion: "...to authorize Board Member compensation as follows: Chair \$6,437; Vice Chair \$5,900; Treasurer \$5,900; and Directors \$5,364. All members of the Board may receive expense reimbursement over the salaries established by the Board of Education."

**A motion was made by Barry Kinsey and seconded by Laura Oksnevad.**

The motion carries 6-0.

L. Listening Sessions

Recommended Motion: "...to approve regular Listening Sessions for Members of the School Board to meet with the public in advance of regular board meetings 30 minutes prior to each Regular Board meeting, as defined in 5A, for a period of time not to exceed 20 minutes in length."

**A motion was made by Ben Phillip and seconded by Laura Oksnevad.**

The motion carries 6-0.

6. Authorization to Use Current Check Signer Plate

Recommended Motion: "...to authorize the business office to continue the use of the current electronic signatures in Skyward for salary and accounts payable checks until new signatures are updated in Skyward".

**A motion was made by Cassandra Palmer and seconded by Laura Oksnevad.**

The motion carries 6-0.

7. Resolution Authorizing the Superintendent or School Board Chair to Hire Legal Counsel

Recommended Motion: "...to designate Knutson, Flynn and Deans, P.A. as the official legal counsel of the School District."

**A motion was made by Cassandra Palmer and seconded by Laura Oksnevad.**

The motion carries 6-0.

8. New School Board Member Oath of Office

Board Members Lynne Penke Valdes and Ben Phillip signed the acceptance of office and oath of office as well as publically affirming their commitment to the oath of office.

9. Next Regular Meeting

- January 7, 2020, immediately followed this Organizational Meeting.

10. Adjournment 7:14 pm.

1 St. Anthony – New Brighton  
2 Independent School District 282  
3 St. Anthony Community Services  
4 City Council Chambers  
5 3301 Silver Lake Road  
6 St. Anthony, MN 55418

7  
8 **REGULAR MEETING –Tuesday, January 7, 2020**

9  
10 **MINUTES**

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12 **Members Present:** Board Chair Leah Slye; Vice Chair Laura Oksnevad; Treasurer Barry Kinsey;  
13 Clerk Lynne Penke Valdes; Director Cassandra Palmer; and Director Ben Phillip

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16 **Staff Present:** Superintendent Dr. Renee Corneille; Director of Community Services and  
17 Communication Wendy Webster; and Instructional Coaches Jody Pollnow, Heidi Haagenson, and  
18 Kari Bodurtha

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20 The Regular School Board Meeting was called to order at 7:21 p.m. by Board Chair, Leah Slye,  
21 in the City Council Chambers.

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23 **APPROVAL OF THE AGENDA**

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25 **A motion was made by Cassandra Palmer and seconded by Laura Oksnevad to approve**  
26 **the January 7, 2020 Regular Meeting Agenda, as presented. The motion carries 6-0.**

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28 **APPROVAL OF MINUTES**

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30 **A motion was made by Lynne Penke Valdes and seconded by Ben Phillip to approve the**  
31 **Minutes from the December 17, 2019 Regular Meeting, as presented.**  
32 **The motion carries 6-0.**

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34 **DISCUSSION**

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36 **1. Instructional Coaching & Curriculum Update**

37 Jody Pollnow, Heidi Haagenson, and Kari Bodurtha, instructional coaches, presented an update  
38 on the instructional leadership, curriculum review cycle process, and the new teacher mentor  
39 program they are providing at Wilshire Park Elementary School, St. Anthony Middle School, and  
40 St. Anthony Village High School.

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42 **ACTION**

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44 **1. Policy 202.1 – Board Member Compensation**

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46 This is the final reading of Policy 202.1 – Board Member Compensation.

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48 **A motion was made by Laura Oksnevad and seconded by Cassandra Palmer to approve**  
49 **Policy 202.1 – Board Member Compensation, as presented.**  
50 **The motion carries 6-0.**

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**2. 2020-2021 School Calendar**

Superintendent Dr. Renee Corneille presented the 2020-2021 School Calendar for approval.

**A motion was made by Cassandra Palmer and seconded by Ben Phillip to approve the 2020-2021 School Calendar, as presented.**

**The motion carries 6-0.**

**3. Community Services Employee Compensation Plan**

This was the second reading of the 2018-2019 and 2019-2020 Community Services Employee Compensation - Defined Contribution Plan and Rates of Pay Plan.

**A motion was made by Laura Oksenevad and seconded by Cassandra Palmer to approve the Community Services Employee Compensation Plan, as presented.**

**The motion carries 6-0.**

**4. World's Best Workforce**

The 2019-2020 World's Best Workforce goals, which focus on ensuring all kids are ready for kindergarten and reading by third grade, all achievement gaps are closed, all students graduate and are college and career ready, was presented for Board approval.

**A motion was made by Cassandra Palmer and seconded by Barry Kinsey to approve the 2019-2020 World's Best Workforce Goals, with a year/date correction, as presented.**

**The motion carries 6-0.**

**REPORTS**

Superintendent Dr. Renee Corneille shared her excitement of having students back in the buildings after break, thanked the instructional coaches for the work they do, and welcomed the new Board members.

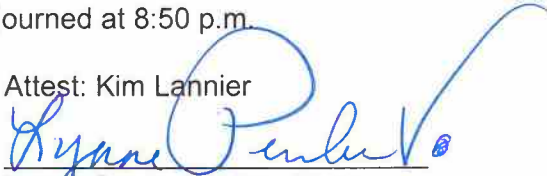
School Board Members attended the following meetings and events: MSBA Coffee & Conversation and new Board Member on boarding meetings.

**Adjourn**

The regular meeting of January 7, 2020 was adjourned at 8:50 p.m.

Respectfully submitted,

Attest: Kim Lannier

  
Lynne Penke Valdes, Clerk