

BOARD OF EDUCATION
SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 04/23/20 The regular meeting of April 23, 2020 of the Board of Education, School District 27 was called to order at 6:30 p.m. in a virtual meeting.

Roll Call On call of the roll, the following members were present:

Present: Mrs. Helen Melnick, president
 Mr. Alex Frum, vice president
 Mrs. Laurie Garber-Amram
 Mrs. Martha Carlos
 Mrs. Melissa Copeland
 Mr. Ed Feld
 Mr. Brian Paich

Staff: Dr. David Kroeze, superintendent
 Dr. Kimberly Arakelian, assistant superintendent
 Dr. Theresa Fournier, assistant superintendent
 Dr. Katharine Olson, assistant superintendent

Absent: None

President Melnick called the meeting to order at 6:30 p.m.

Communications
Board

Mr. Frum reported on the Finance Committee Meeting of April 14, 2020. The Board Finance Committee discussed the continuation of contractual payments for the First Student Transportation contract.

As a result of the COVID-19 pandemic, it was necessary for the Administration to review continuation of third party contract payments during the school closure. We currently contract with third party vendors that provide essential and non-essential services for our district.

The following contracts are considered to be "essential job functions" under the Governor's directive for school closure:

- Custodial Contract Cleaning - ABM Services Group - this contract provides our night custodial cleaning crew for our school buildings. These folks are considered to be "essential" as we need our Facilities Department to continue the cleaning and maintenance of our school buildings. Contractual payments will continue for the remainder of the school year.
- Special Education Transportation - Septran - we currently have a contract with Septran for special education transportation through NSSD. NSSD is currently working on a contract amendment with Septran to maintain continuity of service to help mitigate the impact of loss of drivers for next year's contract. Each member district can still apply for State special education

transportation reimbursement for expenses incurred. We consider this to be essential and contractual payments will continue for the remainder of this school year.

When the Governor made the decision to suspend “in-class” instruction through the end of the school year, the conversations regarding the continuation of contractual payments on the contract moved in different directions. Basically, since Districts 225, 28 and 30 have a contract with First Student for the 2020-21 school year, the negotiation for the contract amendment became a conversation about leveraging their next year’s contract and what could be done to reduce contract rates for the future. For Districts 27 and 31, this did not apply as we both move forward with a new vendor for the 2020-21 school year.

At that point, it was prudent for District 27 to remain focused on the following key points:

- We have no obligation to continue payments on the existing contract due to services not being rendered. We have confirmation from the District’s attorney that we have no risk in terms of the existing contract if the Board decides not to pay on the contract passed the date of March 13, 2020.
- The outlay of \$178,000 in continued contractual payments to First Student on a contract we are not receiving services for is simply not financially prudent. We need to remain future focused and concentrate on the potential financial outlay for other COVID-19 related impacts. We also need to be fiscally responsible and allocate the District’s financial resources to prepare for the possibility of doing a contract amendment with North Shore Transit, should school not resume next year or we have a period of time for another shutdown.
- Based on the above, we bring two recommendations forward to the Board. First, we are recommending that the Board not engage in contract amendment negotiations with First Student for this year’s contract. Second, we are recommending that the Board of Education proceed with a refund to parents for a percentage of the transportation fee, in the amount of \$111.65 per registered rider.

We are seeking the Board’s approval on reimbursing a percentage of the the bus transportation fee, per registered rider, for the 2019-20 school year.

March 16, 2020 to June 2, 2020 represents 50 “in-class” instructional days, or 29% of the school calendar, completed on a remote basis due to the school closure. This time period includes no bus service.

The bus transportation fee this year was set at \$385 per registered rider. A 29% refund would equate to \$111.65 per registered rider.

The total dollars allocated for this refund process would not exceed \$73,000.

Mr. Feld reported on the NSSSED Leadership Meeting of April 15, 2020. NSSSED had planned to vote on the NSSSED Financial Plan in May. The Northfield Township Superintendents would like the vote delayed to provide the Boards of Education be able to review and discuss the Plan. Mr. Feld added that staff negotiations are continuing.

Community Comments

None

Staff

Ms. Janowiak forecasted the 2020-2021 Technology Initiatives and Proposed Budget to the Board. She stated that the critical needs and considerations are:

Network Infrastructure

- Upgrade phone lines to SIP Technology
- Improve wireless service within schools
 - Access point locations
 - Upgrade WAP controllers
- Utilize off-site backup service
- Increase capacity for on-site backup storage

Instructional Technology – Wood Oaks

- Upgrade and enhance STEAM Lab Technology
 - Replace 5 year old Student Laptops
 - Replace Tricaster and Green Screen
 - Add a Large Format Printer
- Replace Music Room iMacs
- Upgrade the AV System in the Commons

Instructional Technology – Shabonee/Hickory Point/District-Wide

- A/V Upgrades to Small Gym at Shabonee
- Student iPads
- Staff Laptops
- SMART Panel at Hickory Point

Elizabeth added that District-Wide Operational Technology needs include:

- Secured Color Printing
- Real-time Bus-Rider Tracking
- Attendance Scanning
 - ID Cards, Holders, and Retractable Cords
- Password Manager Service

Ms. Janowiak stated that the 2020-2021 Technology Plan and Budget in the amount of \$770,858 will be on the April 23, 2020 Consent Agenda for the Board's approval.

Dr. Kroeze updated the Board on the planned Virtual Graduation. He stated that Central Office and the principals were working on ideas. They are also working on plans for students transitioning to Shabonee and Wood Oaks.

Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Frum presented the Financial Report. The District is in a stable position. On the revenue side of the budget, the majority of the receipts recorded are for interest earnings. On the expenditure side of the budget, there are no variances to report.

No. 18794 Minutes of the Regular Board of Education Meeting of March 5, 2020

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the minutes of the Regular Board of Education Meeting of March 5, 2020.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18795 Minutes of the Closed Session Meeting #1 of March 5, 2020

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting #1 of March 5, 2020.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18796 Minutes of the Closed Session Meeting #2 of March 5, 2020

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the minutes of the Closed Session Meeting #2 of March 5, 2020.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18797

Minutes of the Regular Board of Education Meeting of March 19, 2020

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the minutes of the Regular Board of Education Meeting of March 19, 2020.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18798

Approval of Hire for Director of Technology

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the employment of Trevor Hope as the Director of Technology for the 2020-2021 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: Melissa Copeland

No. 18799

Approval of Hire of Science Teacher for Wood Oaks

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Leora Kurtz	Science Teacher	Wood Oaks	08/17/20	MA+30 Step 11

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18800 Approval of Additional Sick Leave

Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve one additional sick leave day be allotted to Gella Meyerhoff for use during the 2019-2020 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18801 Statement of Claims for April 2020 Approved

Mr. Paich moved and Mr. Feld seconded the motion that the Statement of Claims for April 2020, in the amount of \$446,060.44, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18802 Statement of Position for March 2020, Approved

Mr. Paich moved and Mr. Feld seconded the motion that the Statement of Position for March, 2020, in the amount of \$28,052,065.77, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

Copies of the Statement of Investments for the period ending March, 2020 were distributed to Board members for their review. This report shows that as of this date, the district has \$27,950,024.80, invested in funds that are earning interest at rates that range from 0.01 to 2.00 percent. This report is to be made part of the official minutes.

No. 18803 Statement of Receipts for March, 2020, Approved

Mr. Paich moved and Mr. Feld seconded the motion that the Statement of Receipts for March, 2020, in the amount of \$10,448,182.11, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18604 Status of Appropriations for March 2020, Approved

Mr. Paich moved and Mr. Feld seconded the motion that Status of Appropriations for March, 2019, in the amount of \$2,035,275.20, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18805 Wood Oaks Activity Account February 2020, Approved

Mr. Paich moved and Mr. Feld seconded the motion that the Wood Oaks Activity Account for February, 2020, in the amount of \$11,986.74, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18806 Wood Oaks Activity Account March 2020, Approved

Mr. Paich moved and Mr. Feld seconded the motion that the Wood Oaks Activity Account for March, 2020, in the amount of \$13,974.24, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18807 Payroll Dated March 20, 2020, Ratified

Mr. Paich moved and Mr. Feld seconded the motion that the payroll dated March 20, 2020 in the amount of \$790,145.20, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18808 Payroll Dated April 9, 2020, Ratified

Mr. Paich moved and Mr. Feld seconded the motion that the payroll dated April 9, 2020 in the amount of \$805,623.21, be ratified, and that this report be made part of the official minutes. Mrs. Garber-Amram

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18809

Approval of Student Fees for 2020-2021

As recommended by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the following student fees for fiscal year 2020-2021:

• Book & Material Fees	K-2	\$ 80.00
	3-5	\$ 55.00
	6	\$ 45.00
	7-8	\$ 45.00
• P.E. Uniform		\$ 20.00
• Milk		\$ 5.00
• Yearbook Fee		\$ 25.00
• Bus Fee		\$385.00
• Field Trips/In-school Performances	K-5	\$ 10.00
	6-8	\$ 20.00
• Technology User Fee	3	\$ 50.00
	4	\$ 50.00
	5	\$ 50.00
	6	\$ 145.00
	7	\$ 145.00
	8	\$ 145.00

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18810**Approval of "Summer Reading Practice" Program Budget**

Upon recommendation by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the following budget for the Summer Reading Practice program:

Position	Number of teachers	Rate	Subtotal	Total
Grade 1 / 2	1	\$40 per hour	\$2,090	
Grade 3 / 4	1	\$40 per hour	\$2,090	
Grade 5 / 6	1	\$40 per hour	\$2,090	
Grade 7 / 8	1	\$40 per hour	\$2,090	
Contingency	2	\$40 per hour	\$4,180	\$12,540

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18811**Approval of the FY21 Technology Plan and Budget**

Upon recommendation by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education the 2020-2021 Technology Plan and Budget in the amount of \$770,858.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18812**Approval of Reimbursement of a Percentage of the Bus Transportation Fee per Registered Rider for the 2019-2020 School Year**

Upon recommendation by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve reimbursement of a percentage of the bus transportation fee in the amount of \$111.65 per registered rider for the 2019-2020 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18813 Approval of Voluntary Student Accident Insurance for FY20

Upon recommendation by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education make available to all families of Northbrook School District 27 the opportunity to purchase student accident insurance as provided by Zevitz-Redfield & Associates, Inc., underwritten by Gerber Life Insurance Company, for the 2020-2021 school year.

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

No. 18814 Approval of Report on Shared Services or Outsourcing for Fiscal Year Ending June 30, 2019

Upon recommendation by the superintendent, Mr. Paich moved and Mr. Feld seconded the motion that the Board of Education approve the Report on Shared Services or Outsourcing as required by School Code, Section 17-1.1 (Public Act 97-0357) for fiscal year ending June 30, 2019

On roll call vote, the members voted as follows:

AYE: Helen Melnick, Laurie Garber-Amram, Martha Carlos, Melissa Copeland, Ed Feld, Alex Frum and Brian Paich

NAY: None

ABSENT: None

Unfinished Business

None

New Business

None

Good and Welfare

Closed Session

None

Adjournment There being no further business to come before the Board at this time Mrs. Garber-Amram moved and Mr. Paich seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 7:25 p.m.

CERTIFIED TO BE CORRECT:



PRESIDENT



SECRETARY