

**COVID-19**



# 2020-21 REOPENING THE HIGH

## MI Safe Start Phase 4

University of Detroit Jesuit Preparedness & Response Plan

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# Welcome

Dear Students and Families,

Our mainstay principles of these past months will continue to be operative when school reopens in August:

**A Principle of Health.** The health of each of us is the health of all of us. We must work together to prevent the coronavirus from coming into our school community and to prevent its spread if someone is infected. We will safeguard the health and safety of everyone who is part of the U of D Jesuit community.

**A Principle of Mission.** We will relentlessly focus on our mission, infusing all we do with the 472-year tradition of Jesuit education:

- Men for Others to the Greater Glory of God
- Cura Personalis (Care of the Person)
- Grad at Grad (Open to Growth, Intellectually Competent, Religious, Loving, Committed to Justice)
- Ignatian Leadership
- Jesuit Formation
- The Jesuit Experience. More Than an Education.
- College is Hard. Life is Hard. We Prepare You for Both.

This document presents the protocols and policies U of D Jesuit will implement this coming school year. These protocols and policies follow from our principles of health and mission. They are consistent with the requirements and recommendations of the governor's [Michigan Safe Start Plan for Phase Four](#). Our plan is also consistent with the [reopening guidelines developed by the Archdiocese of Detroit](#).

With our prayers,

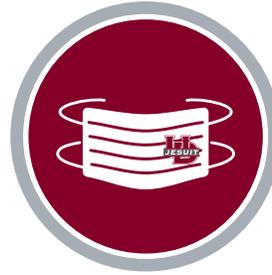
*Ted Munz SJ*  
Theodore G. Munz, S.J., President

*Anthony R. Trudel*  
Anthony R. Trudel, Principal

“Two overarching principles guiding us are a Principle of Health and a Principle of Mission.”

## PERSONAL PROTECTIVE EQUIPMENT

**Use of masks.** All students, faculty, and staff members are required to wear facial coverings inside the building. Students, faculty, and staff are expected to provide their own masks. Extra masks will be available at school. Masks are to be worn in the following areas where social distancing may be difficult: in classrooms, in the parking lot, when utilizing U of D Jesuit transportation, entering and leaving the building, at a locker, in hallways, stairwells, restrooms, elevators, and public spaces such as the Atrium. Education on proper wearing of facial coverings/masks along with their care will be stressed.



Any faculty, staff or student unable to medically tolerate a facial covering must not wear one. Medical documentation regarding the inability to wear a mask must be presented to the school. Any staff or student who is incapacitated or unable to remove the facial covering without assistance, must not wear one. Facial coverings may be homemade or disposable level-one (basic) grade masks.

## HYGIENE

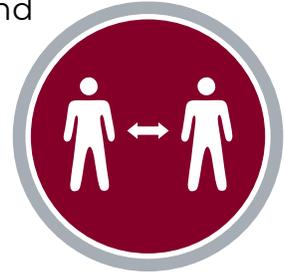
**Frequent hand washing or sanitizing.** Handwashing or sanitizing is particularly recommended after use of a restroom, locker, or elevator, before and after removing a mask, prior to eating, after blowing one's nose, after sneezing, coughing or touching one's face, or touching a frequently touched surface. Appropriate respiratory etiquette, including how to cough and sneeze into one's elbows, or to cover with a tissue, will be reinforced. Sharing of individual items will be limited and discouraged.

Appropriate hygiene and handwashing techniques will be prominently displayed and incorporated throughout the building, including on digital signage. Regular intervals during the school day will be provided for students and staff to wash or sanitize their hands. For convenience of use, students should carry a small bottle of hand sanitizer with them. The bottle can be refilled at home or at school. Hand sanitizer will be available throughout the school as well. Portable hand sanitizing stations will be in place and refilled regularly.



## SPACING, MOVEMENT AND ACCESS

Students will be feasibly spaced and appropriately distanced from one another in the school building. Signage and floor markings will be used as a clear visual reminder of these expectations. Social distancing floor/seating markings will be indicated in waiting and reception areas. Signs will be posted on the doors of restrooms to indicate proper social distancing and hand hygiene techniques. All desks will be arranged facing forward. Teachers should maintain six feet of spacing between themselves and students as much as possible. Family members or other guests are not allowed in the school building except under extenuating circumstances determined by school officials.



Adult guests entering the building will be screened for symptoms, wear a facial covering, and wash/sanitize hands prior to entering. Strict records, including date and time, will be kept of non-school employees or other visitors entering and exiting the building.

## SCREENING STUDENTS AND STAFF

U of D Jesuit will coordinate and consult with the Detroit Department of Public Health regarding implementing protocols for screening students and staff. Positive cases of COVID-19 will be reported to local agencies as required. It will be clearly communicated to families and staff the need to check on a daily basis for a fever or other COVID-19 associated symptoms. Anyone entering the school, including students and staff, will be required to complete a health questionnaire on a daily basis prior to accessing the school building. The U of D Jesuit School Health Professional will evaluate students who become ill. A space in the school is designated for quarantining symptomatic individuals, at which point they will be provided appropriate protective equipment and subsequently sent home until medically cleared to return.

## TESTING PROTOCOLS FOR STUDENTS AND STAFF AND RESPONDING TO POSITIVE CASES

A dedicated plan will be established to report a positive COVID-19 diagnosis or close contact (COVID-19) exposure in a manner that is confidential and without stigma. Communication to the Detroit Department of Public Health will occur with the appropriate follow up as to contact tracing. A U of D Jesuit COVID-19 Response Team has been created to facilitate communication that will take into account privacy considerations, the health and safety of the individual's direct

contacts, and situation specifics. These may not necessarily require a broad community wide communication.



The COVID-19 Response Team will follow up as necessary to a COVID-19 diagnosis or exposure, according to their area: School Health Professional (collaborate with the local Health Department), Human Resources Specialist (handle Human Resource protocols for employees), Director of Facilities (facility needs, cleaning and disinfecting), Communications Director, and Assistant Principal for Student Affairs (school leadership representation).

Students and employees becoming ill at school will be appropriately cared for and given support. General policies regarding the return to school or work after a COVID-19 diagnosis or direct exposure will follow CDC guidelines and be conveyed to the school community. Specific guidance will be provided to individuals commensurate with their situation.

Communications to the school community will reinforce the need to monitor student and employee health prior to their arrival at school and emphasize the importance of reporting a positive COVID-19 diagnosis or exposure.

## **RESPONDING TO POSITIVE TESTS AMONG STAFF AND STUDENTS**

The School Health Professional will be the primary school representative to work with the Detroit Department of Public Health to coordinate and facilitate contact tracing. The COVID-19 Response Team will be engaged as indicated in the above section.

## **FOOD SERVICE, GATHERING, AND EXTRACURRICULAR ACTIVITIES**

Outside of classroom instruction, students will not be assembled in a grouping greater than 50 students in one space within the school building.

When possible, students and staff will be permitted to eat lunch using outdoor areas that promote social distancing. If outdoor seating is not possible, then classrooms, the cafeteria or similar spaces will be utilized. Students and staff will be expected to wash hands before and

# SAFETY PROTOCOLS

after each meal, and food service personnel will utilize appropriate personal protective equipment.

Field trips that require bus transportation to an indoor location will be suspended until further notice.

## ATHLETICS

U of D Jesuit will act in full compliance with all applicable Michigan High School Athletic Association (MHSAA) and National Federation of State High Schools (NFHS) Return to Athletic guidelines, requirements, and recommendations. Specific guidance and requirements will be followed as directed in the [MHSAA/NFHS Guidance For Reopening School Sports](#) document.



Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

Individuals will be instructed to wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in activity with students.

All students shall bring their own water bottle. Water bottles must not be shared.

Phase 4 guidelines allow up to 100 spectators to be in attendance at any interscholastic competition provided spectators wear face coverings and maintain social distancing if not residing in the same household.

## CLEANING

The building has been fogged by a professional company with disinfectant. The chemical used is a “green” chemical registered with the EPA. The company established a baseline test before and after the initial fogging to establish a benchmark of cleanliness. Disinfecting efforts will take place on a daily / nightly based schedule. This process will include fogging and spray wiping as needed with a certified disinfectant per manufacturer guidelines. U of D Jesuit maintenance staff along with a private janitorial company will disinfect “touch points” (e.g. doorknobs, handles, handrails, light switches) throughout

the day. Maintenance / Janitorial crews will spray cafeteria tables with disinfectant prior to lunch periods. The Media Center, computer labs, science labs, art room, and other hands-on classrooms, will be wiped with a disinfectant after each use. Student desks will be wiped with a disinfectant before every class period. Vehicles used for transporting students will be disinfected after each use. Personnel performing cleaning / disinfecting shall wear appropriate personal protective equipment.

## **BUSING AND STUDENT TRANSPORTATION**

Hand sanitizer will be provided on all U of D Jesuit buses. Students and staff will be required to utilize hand sanitizer prior to entering the bus and will be required to wear face coverings. Transportation vehicles



will be cleaned and disinfected before every transit route (by U of D Jesuit personnel or a third-party provider).

Busing providers will clean and disinfect frequently touched surfaces and equipment utilized in the vehicle.

Students who are not permitted to utilize the provided transportation will be returned to the care of their parents and/or guardian. If a student becomes ill during the school day, alternative plans for transit home will be developed.

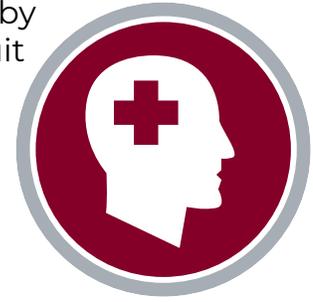
Weather permitting, bus windows will be open while the bus is in motion.

During cleaning, bus doors and windows will be left open, weather permitting, to allow the vehicle to thoroughly air out between trips.

## **MEDICALLY VULNERABLE STUDENTS AND STAFF**

All enrolled students are required to submit a health appraisal and/or updated health form to the School Health Professional. Each is reviewed in order to determine the general healthcare needs of the student body. Attendance policies have been adjusted and remote learning structured to accommodate at-risk students if deemed necessary. N95 masks are available. When faculty or staff self-identify as at-risk, the school will work with the individual to determine next steps.

Health and wellness check ins, which were conducted during the last academic year, will be continued for all students by school counseling staff. As part of the U of D Jesuit school counseling protocol of rapid response, students who identify as at risk will be directed to the appropriate support. School counselors regularly solicit names of at-risk students from faculty and staff.



U of D Jesuit faculty and staff will continue professional training in:

- Social emotional learning
- Trauma-informed best practices
- Identification of students at risk and proper local referral protocols
- Self-care to promote holistic wellness / resilience and to prevent burnout.

The U of D Jesuit School Counseling Department centralizes mental health referrals, communications to families/students, wellness resources for students, families, and staff, and public-facing wellness materials.

U of D Jesuit has a comprehensive crisis management plan and team in place that is regularly reviewed and updated.

The School Counseling Department works across the school, local public health agencies, and community partners to leverage resources for school community mental health and wellness support.

Return to school orientation will include programming to help students transition back to the school environment.

## GOVERNANCE

The following U of D Jesuit administrative group is responsible for governance of the return to school academic and instructional plan: President, Principal, Assistant Principals for the Academy, Student Affairs, and Academic Affairs, Director of Technology, Dean of Instructional Technology, and Director of Diversity and Inclusion.

## INSTRUCTION

Every U of D Jesuit student will start the year with access to grade-level instruction and high quality, standards-aligned instructional materials in each subject. Faculty in academic departments are collaborating and preparing to start the academic year by assessing students on their understanding of prerequisite skills and grade-level proficiencies using formative assessments, screeners, or diagnostics. Faculty will review student data to identify overall trends and gaps in student learning to design systemic supports and interventions. Faculty will provide continuous feedback to students and parents using the U of D Jesuit learning management system, MyUofDJesuit (MUDJ).



The Student Academic Support team is led by the U of D Jesuit Learning Specialist in collaboration with faculty. They will review and revise student learning plans to reflect the student's evolving needs based on assessment data and parent feedback, and design accommodations and match support services accordingly.

The U of D Jesuit daily school schedule will include frequent and real time connectivity between teachers and students. The school schedule will include: 1) time for academic instruction, which incorporates varied teaching and learning experiences, and 2) time for formational and extracurricular experiences, both of which are consistent with the tradition of Jesuit education.

During formational and extracurricular periods students will participate in a menu of key supervised activities outside of academic class periods. This will include:

- Supervised time for academic support programs and teacher office hours
- Supervised time for socially distanced outdoor intramural or physical activity
- Supervised time for student clubs and extracurricular groups to meet

# INSTRUCTION

- Planned school, class or small group liturgies, prayer services, faith sharing, and reflection
- Planned programs on diversity and inclusion
- Planned programs for students let by the School Counseling and College Counseling teams
- Planned programs on social and emotional learning

Remote learning will be available to students who are required to stay home due to quarantine, illness, or being medically at-risk.

## COMMUNICATIONS AND FAMILY SUPPORT

U of D Jesuit will utilize existing communications platforms to reach every family regarding all aspects of reopening and instruction.

This includes weekly email updates to parents and students;

posting of important communications on our public website; MyUofDJesuit (MUDJ) notifications; and SchoolMessenger text and automated phone call system.



Information shared will include:

- Plans for each of the reopening scenarios
- Expectations around their child's return to school
- Clear information about schedules and configurations
- COVID-19 health related issues
- Information about modes of assessment, details on curricula used in each of the core subjects, and grade-level proficiencies
- Resources for families to use at home, such as grade-specific strategies for supporting their son's learning at home, while building their digital literacy
- Virtual Town Halls for parents

## PROFESSIONAL LEARNING

The U of D Jesuit Office of Diversity and Inclusion offers restorative support for teachers and staff by offering professional development opportunities and resources to address equity and implicit bias, social-emotional learning, and culturally responsive education. For the 2020-21 academic year, the Office of Diversity and Inclusion will be leading two daylong professional development series highlighting the significance of Cultural Competency. The first topic is Academically and Socially Supporting African American Males and the second topic will be Developing Culturally Responsive and Inclusive Schools and Classrooms. These professional development series coupled

with yearlong student, family, and community initiatives support the schools commitment to having a diverse and inclusive institution.

The faculty and staff will engage in summer institutes and training, both in school and virtually self-paced, which will provide them with extensive learning opportunities in digital tools for hybrid and remote learning environments. All faculty and staff will complete a tiered professional development plan, which includes best practices for remote and hybrid/blended instruction, video conferencing tools, video editing tools, Google applications, and online tools for student engagement. Additionally, faculty and staff will be required to participate in professional development related to their specific subject/career areas.

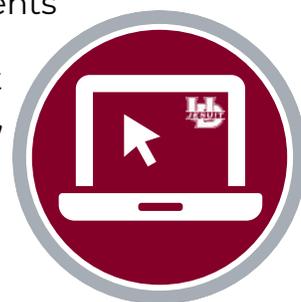


## FACILITIES

The facilities department has been in contact with supply companies to obtain necessary materials for cleaning and disinfecting. On-going training continues to provide guidance for cleaning and disinfecting the building and contents. Frequently touched surfaces will be cleaned several times per day. Maintenance / Janitorial staff will be advised of any changes in cleaning protocol. A study was completed on the size of the classrooms and how many students can be in the classroom and practice social distancing. HVAC equipment has been inspected for correct operation and will be inspected regularly along with filter changing per the preventative maintenance program. School Security staff will wear face covering while performing their duties. Tissues, hand sanitizer and disinfectant are located throughout the building. Hand washing signs have been put up in all restrooms. Anyone cleaning or disinfecting shall wear the appropriate personal protective equipment.

## TECHNOLOGY

U of D Jesuit has a Bring Your Own Device (BYOD) program at the high school level, which ensures high school students have appropriate technology for remote learning. Plans are in place to provide students in the Jesuit Academy with support for their technology needs, including loaner devices.



Our technology support program includes appropriate resources for students, employee, and parent technology support. The U of D Jesuit technology program ensures Wi-Fi access points and network devices are monitored and tested.

Professional development and training program planning is in place and handled jointly by the Director of Technology and the Dean of Instructional Technology.

# CONTACT US

## FOR MORE INFORMATION

[UofDJesuit.org/COVID](https://UofDJesuit.org/COVID)

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# MICHIGAN SAFE START PHASES



	1 Uncontrolled growth	2 Persistent spread	3 Flattening	4 Improving	5 Containing	6 Post-pandemic
<b>What's happening with the disease?</b>	Increasing number of new cases every day, likely to overwhelm the health system	Continue to see high case levels with concern about health system capacity	Case growth is gradually declining	Cases, hospitalizations and deaths are clearly declining	Continued case and death rate improvements and outbreaks can be quickly contained	Community spread not expected to return
<b>What do we need to do to stay safe?</b>	<b>Stay Home, Stay Safe:</b> Strict social distancing, travel restrictions, face coverings, hygiene best practices, remote work	<b>Stay Home, Stay Safe:</b> Strict social distancing, travel reduction, face coverings, hygiene best practices, remote work	<b>Safer at Home:</b> Continued distancing, increased face coverings No gatherings	<b>Safer at Home:</b> Continued distancing, face coverings, safe workplace practices Small gatherings	<b>Stay Safe:</b> Adherence to new guidelines. Continued distancing, coverings, mitigated workplaces Increased size gatherings	Sufficient community immunity and availability of treatment
<b>What work can we do? (Examples)</b>	Critical infrastructure <ul style="list-style-type: none"> <li>• First responders</li> <li>• Health care workers</li> <li>• Critical manufacturing</li> <li>• Food and agriculture</li> <li>• Essential retail (e.g., grocery)</li> <li>• Transportation</li> </ul>	Critical infrastructure Additional types of recreation allowed	Specified lower-risk businesses with strict workplace safety measures <ul style="list-style-type: none"> <li>• Construction</li> <li>• Manufacturing</li> <li>• Real estate</li> <li>• Outdoor work</li> </ul>	Additional lower-risk businesses with strict safety measures <ul style="list-style-type: none"> <li>• Other retail, with capacity limits</li> <li>• Offices, but telework required if possible</li> </ul>	Most businesses, with strict mitigation measures <ul style="list-style-type: none"> <li>• Restaurants / bars</li> <li>• K-12 and higher ed. (live instruction)</li> <li>• Travel</li> </ul>	All businesses Events and gatherings of all sizes with new safety guidance and procedures Social distancing rules are relaxed and large events are permitted
<b>What factors determine progression to next phase?</b>	Analysis shows epidemic growth rates slowing Hospital and treatment capacity built, alternative care facilities established Infrastructure for crisis response and data systems to monitor progression are in place	Cases, deaths decline for extended period Monitor impact on vulnerable populations Sufficient health system capacity in place Improved testing, contact tracing and containment capacity	Cases and deaths decline more sharply, percent positivity decreasing Healthcare system capacity continues to strengthen Robust testing, contact tracing and containment protocols in place	Cases and deaths at low absolute rates per capita Health system capacity is very strong Robust testing, contact tracing and containment protocols in place	High uptake of an effective therapy or vaccine	
<p><i>Note: This framing is being updated and refined as additional guidance from CDC and public health experts becomes available</i></p> <p>It is also possible to move backwards if risk increases and if we stop adhering to safe practices</p>						

SOURCE: [MICHIGAN.GOV](http://MICHIGAN.GOV)



The Jesuit Experience. More than an Education.