

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, July 22, 2020

HESD District Office Board Room
714 N. White Street, Hanford, CA

In accordance with Governor Newsom's Executive Order N-29-20 Paragraph 3, the HESD Board Meeting will have teleconferencing and video conferencing available.

For members of the public interested in remotely viewing the HESD Board Meeting please visit the following link to access the live video stream:

<https://www.hanfordesd.org/hesdtv>

Individuals who wish to address the Board may do so by

- Submitting an email to public-comment@hanfordesd.org
- Leaving a voice message by calling 559-585-3604 (voice message will be transcribed).

Please include your name, agenda item number or subject matter being addressed, along with a 250-word description of the subject matter being addressed.

Voice message public comments must be received no later than 3:30 p.m. on the day of the meeting in order to be part of the record for the Board's information and/or discussion.

Public comments submitted by e-mail or voice message will be included in the minutes.

Please note that consistent with Board Bylaw 9323, any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening or substantially disruptive to school operations, will either be redacted, or will not be posted.

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

CLOSED SESSION

- **Conference with Labor Negotiators** (GC 54957.6)
Agency Representatives: J. Gabler & J. Martinez, Employee Organization: HETA & CSEA

OPEN SESSION

6:15 p.m.

Take action on closed session items

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated June 19, 2020; June 26, 2020; June 30, 2020 and July 10, 2020.
- b) Approve minutes of the Regular Meeting held on June 24, 2020.
- c) Approve donation of 50 cases of hand sanitizer from Kings County.
- d) Approve donation of 60 cases of hand sanitizer and 24 cases of plastic face shields from State Council on Developmental Disabilities.
- e) Approve donation of cases of a of (variety) face masks, thermometers and hand sanitizer from Cal OES.
- f) Approve donations of 500 disposables N95 face masks from Lowe's.

3. INFORMATION ITEMS

- a) Receive for information an update on HESD's Plan for Reopening 2020-2021 (Gabler)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider adoption of the revised 2020-2021 School Calendar (Strickland)

5. PERSONNEL (Martinez)

- a) Employment

Certificated Management

- Steven Mueller, Vice Principal, Kennedy, effective 7/28/20

Certificated Teachers, effective 8/6/2020

- Scott Baldwin, Teacher, Probationary
- Elizabeth Mederos, Teacher, Intern
- Victor Sanchez, Teacher, Probationary

Classified

- Chandler Contente, Bus Driver – 4.5 hrs., Transportation/DSF, effective 8/11/20
- Amy Garcia, Yard Supervisor – 2.5 hrs., Jefferson, effective 8/13/20
- Alyssa Null, Food Service Worker I – 3.25 hrs., Hamilton, effective 8/12/20

Temporary Employees/Substitutes

- Gerry Mulligan, Short-term Director of facilities and Operations, Facilities & Operations/DO, effective 8/31/20 to 6/30/21

- b) Resignations

- Christina Gonzales, Teacher, Monroe, effective 6/5/20

- c) Retirement

- Sandy Perez, Bus Driver – 6.0 hrs., Transportation/DSF, effective 6/5/20

- d) Promotion/Transfer
 - Evan Cano, from Bilingual Clerk Typist II – 5.0 hrs., Wilson to School Operations Officer – 8.0 hrs., Kennedy, effective 10/12/20
- e) More Hours
 - Abel Aguilar, Bus Driver, from 4.5 hrs. to 6.0 hrs., Transportation/DSF, effective 8/11/20
- f) More Hours/Transfer
 - Stephanie Llamas, Bilingual Clerk Typist II, from 5.0 hrs., Monroe to 8.0 hrs., Kennedy, effective 7/28/20
- g) Reclassification
 - Nancy Gonzales, from Account Technician II – 8.0 hrs., (Range 15) to Account Technician III, Payroll – 8.0 hrs., (Range 16), Fiscal Services, retroactive to 7/1/19
- h) Job Description
 - Account Technician III – Accounts Payable/Payroll to Account Technician III – Payroll (title change and revised job description)
- i) Provisional Internship Permit (PIP)

The following employee will be employed on the basis of a Provisional Internship Permit for the 2020-21 school year:

 - Cecily Perez, 4th Grade, Martin Luther King, Jr. School

6. FINANCIAL (Endo)

- a) Consider adoption of Resolution #29-20: that will allow the District to use cooperative agreements for procurement purposes
- b) Consider approval of the Kings County Treasurer's Quarterly Compliance Report

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 07/13/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 07/22/2020

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 06/19/20, 06/26/20, 06/30/20, 07/02/20 and 07/10/20.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 06/19/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12639518	6431	AMAZON.COM HR Supplies/READY Matls/Instl Matls	\$2,559.87
12639519	6253	AT&T Telephone	\$2,274.37
12639520	3947	ATKINSON ANDELSON LOYA RUUD & ROMO Legal	\$2,215.50
12639521	91	AUTOMATED OFFICE SYSTEMS Equipment	\$6,429.64
12639522	3258	BANK OF AMERICA Office Supplies-Supt	\$62.14
12639523	7588	KRISTIN BRIENO Other Services	\$30.00
12639524	3611	CONSCIOUS TEACHING LLC Books	\$1,391.64
12639525	4925	LINDA CRUZ Transportation Matls	\$36.25
12639526	7518	LARRY DIAS Other Services	\$14.00
12639527	6956	DT CUSTOMS Maintenance Services	\$6,982.50
12639528	2290	ROBERT A. GARCIA Travel & Conf	\$157.62
12639529	1393	GAS COMPANY Gas	\$146.68
12639530	6963	GONZALEZ ARCHITECTS Repairs	\$356.73
12639531	5342	INNOVATION COMMERCIAL FLOORING Repairs	\$1,923.65
12639532	5828	KINGS COUNTY DEPT OF PUBLIC WORKS Fuel	\$101.44
12639533	6309	KINGS COUNTY ELECTIONS Election Expense	\$28,129.30
12639534	801	KINGS COUNTY MOBILE LOCKSMITH Repairs	\$532.71
12639535	796	KINGS COUNTY OFFICE OF ED Other County Costs	\$2,671.85
12639536	7439	MANUEL GARCIA CARTS Custodial Supplies	\$68.53
12639537	6436	MATCO TOOLS Transportation Supplies	\$148.59
12639538	977	ORAL E. MICHAM INC. Buildings & Improvements	\$376,034.96
12639539	994	MOBILE MODULAR MGMT. CORP. Rentals	\$10,349.81
12639540	1058	OFFICE DEPOT Office Supplies	\$316.54
12639541	3726	SHELBY POOLE Other Services	\$85.00
12639542	2592	PRINCETON HEALTH PRESS Instl Matls	\$23,089.00
12639543	7584	SERVPRO OF CLOVIS Repairs	\$2,050.00
12639544	1374	SMART & FINAL STORES (HFD DO) DSF Supplies	\$116.68
12639545	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$10,792.68
12639546	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$13,213.60
12639547	4114	TULARE COUNTY OFFICE OF EDUCATION Other Services	\$163.00
12639548	1504	TURF STAR INC. Grounds Supplies	\$710.13
Total Amount of All Warrants:			\$493,154.41

Credit Card Register For Payments
Dated 06/19/2020

Document Number	Vendor Number	Vendor Name	Amount
14028768	934	MASTER TEACHER HR Supplies	\$203.90
14028769	1350	SIGN WORKS Maintenance Matls	\$1,088.22
Total Amount of All Credit Card Payments:			\$1,292.12

Warrant Register For Warrants

Dated 06/26/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12639862	7578	ABSOLUTE SPORTS CONSTRUCTION Repairs	\$10,193.63
12639863	6431	AMAZON.COM Maintenance Supplies/HR Supplies	\$260.27
12639864	2352	AMS.NET Repairs/IT Matls	\$50,077.07
12639865	4390	JOHN ARNETT Health & Welfare	\$42.50
12639866	6253	AT&T Telephone	\$40.41
12639867	6399	BEYONDTRUST CORPORATION Software License	\$3,862.84
12639868	653	BRAD'S HANFORD SMOG-N-TUNE INC Repairs	\$292.25
12639869	1667	CDW GOVERNMENT INC. Equipment/Tech Matls	\$2,627.06
12639870	303	CHAFFEE ZOO Field Trip	\$260.00
12639871	5786	DOCUMENT TRACKING SERVICES Other Services	\$311.31
12639872	3567	E.L. ACHIEVE Travel & Conf	\$2,000.00
12639873	5360	EDUPOINT EDUCATIONAL SYSTEMS Software License	\$14,604.00
12639874	1769	FRESNO PRODUCE Food	\$10,883.16
12639875	2749	GARDA CL WEST INC. Kitchen Services	\$71.61
12639876	1393	GAS COMPANY Gas	\$19.31
12639877	591	GOLD STAR FOODS Food	\$10,426.38
12639878	640	HANFORD ELEM. PETTY CASH Petty Cash Replenishment	\$11.00
12639879	641	HANFORD ELEM. REVOLVING FUND Books/Fuel/HR Services	\$169.11
12639880	2188	THE HOME DEPOT PRO Warehouse/Custodial Supplies	\$428.06
12639881	796	KINGS COUNTY OFFICE OF ED Other Services	\$367.10
12639882	7386	MARIO LOPEZ Inst'l Consultant	\$2,512.50
12639883	5018	WAIVE MAZE Mileage	\$46.46
12639884	1074	OUTDOOR CREATIONS INC. Equipment	\$3,501.71
12639885	5111	P & R PAPER SUPPLY COMPANY INC Kitchen Supplies	\$343.20
12639886	1151	PRECISION PLASTICS Facilities Matl's	\$178.16
12639887	1168	PRODUCERS DAIRY PRODUCTS Food	\$4,007.22
12639888	7449	JAMIE REYES-CAMARGO Mileage	\$53.54
12639889	6826	SITELOGIQ Land Improvements	\$19,553.80
12639890	6324	AMANDA SMITH Mileage	\$52.56
12639891	7405	SOFTCHOICE CORPORATION Software License	\$102.00
12639892	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$71,090.58
12639893	5586	SUPERIOR SOIL SUPPLEMENTS Grounds Supplies	\$321.75
12639894	1444	SYSCO FOODSERVICES OF MODESTO Food	\$11,926.41
12639895	1558	VERIZON WIRELESS Telephone	\$849.69
12639896	1575	WALMART COMMUNITY RFCSLLC Homeless Needs	\$54.91

Total Amount of All Warrants:

\$221,541.56

Credit Card Register For Payments
Dated 06/26/2020

Document Number	Vendor Number	Vendor Name	Amount
14028805	2321	GRAPHIC ENTERPRISES INC. Facilities Matls	\$3,699.71
14028806	652	HANFORD SENTINEL Buildings & Improvements/Other Services	\$1,400.68
14028807	1466	TERMINIX INTERNATIONAL Pest Control	\$40.00
14028808	6100	TULARE POLARIS Custodial Supplies	\$115.82
Total Amount of All Credit Card Payments:			\$5,256.21

Warrant Register For Warrants

Dated 06/30/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12640482	4787	AKJ WHOLESALE LLC BOOKS OTHER THAN TEXTBOOKS	\$692.06
12640483	7230	ARDENT GENERAL INC BUILDINGS & IMPROVEMENTS	\$10,000.00
12640484	91	AUTOMATED OFFICE SYSTEMS RENTALS	\$706.81
12640485	3258	BANK OF AMERICA SOFTWARE LICENSE	\$105.85
12640486	2913	BIO-D PRODUCTS WAREHOUSE	\$608.30
12640487	1667	CDW GOVERNMENT INC. MATERIALS AND SUPPLIES	\$27,664.22
12640488	414	DELL COMPUTER CORPORATION SOFTWARE LICENSE	\$6,658.30
12640489	1948	DOWNING PLANETARIUM CSUF OTHER SERVICES & OPERATING EXPENDITURES	\$117.00
12640490	6956	DT CUSTOMS REPAIRS	\$2,135.03
12640491	6232	FOLLETT LIBRARY RESOURCES TRAVEL & CONFERENCES	\$297.00
12640492	561	ALICE GARCIA COMMUNICATIONS (POSTAGE)	\$198.11
12640493	1393	GAS COMPANY GAS	\$45.25
12640494	2188	THE HOME DEPOT PRO WAREHOUSE & MATERIALS & SUPPLIES	\$30,677.24
12640495	2528	INDUSTRIAL PLUMBING SUPPLY MATERIALS & SUPPLIES	\$634.49
12640496	4655	KINGS COUNTY DEPT. OF AG MATERIALS & SUPPLIES	\$85.59
12640497	3962	KINGS COUNTY GLASS REPAIRS	\$600.00
12640498	796	KINGS COUNTY OFFICE OF ED OTHER SERVICES & OPERATING EXPENDITURES	\$6,748.40
12640499	802	KINGS COUNTY PIPE & SUPPLY MATERIALS & SUPPLIES	\$2.07
12640500	912	MANGINI ASSOCIATES INC. BUILDING AND LAND IMPROVEMENTS	\$3,477.50
12640501	6436	MATCO TOOLS MATERIALS & SUPPLIES	\$102.91
12640502	977	ORAL E. MICHAM INC. BUILDING AND BUILDING IMPROVEMENTS	\$352,926.66
12640503	1058	OFFICE DEPOT MATERIALS & SUPPLIES	\$290.50
12640504	7203	PARADIGM HEALTHCARE SERVICES LLC. OTHER SERVICES & OPERATING EXPENDITURES	\$65.23
12640505	5934	PEARSON - CLINICAL ASSESSMENT SOFTWARE LICENSE	\$50.00
12640506	1151	PRECISION PLASTICS MATERIALS & SUPPLIES	\$1,738.40
12640507	1285	SAFETY-KLEEN SYSTEMS INC. OTHER SERVICES & OPERATING EXPENDITURES	\$153.02
12640508	1374	SMART & FINAL STORES (HFD DO) MATERIALS & SUPPLIES	\$46.18
12640509	1392	SOUTHERN CALIFORNIA EDISON CO. ELECTRICITY	\$28,710.29
12640510	2031	SOUTHWEST SCH & OFFICE SUPPLY WAREHOUSE	\$3,639.10
12640511	1404	STANISLAUS FOUNDATION – ADMIN OTHER SERVICES & OPERATING EXPENDITURES	\$2,641.00
12640512	1403	STANISLAUS FOUNDATION – DENTAL OTHER SERVICES & OPERATING EXPENDITURES	\$12,835.80
12640513	7127	SUNCO DESIGNS MATERIALS & SUPPLIES	\$3,643.82
12640514	7092	SUNCREST BANK BUILDINGS & BUILDING IMPROVEMENTS	\$38,366.44
12640515	1508	U.S. POSTAL SERVICE (CMRS-POP) COMMUNICATIONS - POSTAGE	\$4,000.00
12640516	1873	ZEE MEDICAL SERVICE CO. MATERIALS AND SUPPLIES	\$203.99

Total Amount of All Warrants:

\$540,866.56

Credit Card Register For Payments
Dated 06/30/2020

Document Number	Vendor Number	Vendor Name	Amount
14028838	297	CENTRAL SANITARY SUPPLY WAREHOUSE	\$857.09
14028839	2297	FRESNO ROOFING CO. INC. BUILDINGS & BUILDING IMPROVEMENTS	\$66,975.00
14028840	6100	TULARE POLARIS MATERIALS & SUPPLIES	\$54.67
Total Amount of All Credit Card Payments:			\$67,886.76

Warrant Register For Warrants

Dated 07/06/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12640763	1690	BATTERY SYSTEMS Transportation/Maint Matls	\$677.68
12640764	7585	BOB MCCLOSKEY INSURANCE Insurance	\$11,856.00
12640765	405	DASSEL'S PETROLEUM INC. Fuel	\$2,259.05
12640766	7476	DAVID ESTRELLA DOT Exam	\$100.00
12640767	7317	FORENSIC ANALYTICAL SERVICES INC. Buildings & Improvements	\$1,210.00
12640768	1393	GAS COMPANY Gas	\$102.71
12640769	2188	THE HOME DEPOT PRO Equipment	\$1,201.20
12640770	6749	LIVESCHOOL Software License	\$3,560.00
12640771	5605	NORTHERN CALIFORNIA RELIEF Insurance	\$443,086.00
12640772	1915	POSTMASTER US POSTAL SERVICE Other Services	\$1,458.00
12640773	7201	REMIND101 INC. Software License	\$18,732.48
12640774	3800	SONITROL OF FRESNO Leases	\$7,596.00
12640775	1521	UNITED REFRIGERATION INC. Maint Matls	\$1,213.92
Total Amount of All Warrants:			\$493,053.04

Credit Card Register For Payments
Dated 07/06/2020

Document Number	Vendor Number	Vendor Name	Amount
14028858	273	CASBO Dues/Conference	\$6,300.00
14028859	1802	MEDALLION SUPPLY Maintenance Matls	\$50.63
Total Amount of All Credit Card Payments:			\$6,350.63

Warrant Register For Warrants

Dated 07/10/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12640981	5849	ALAN LAIRD PLUMBING Maint Matls/Repairs	\$3,600.00
12640982	130	ALL WAYS MOVING Buildings & Improvements	\$6,480.00
12640983	236	STATE OF CALIFORNIA Other Services	\$96.00
12640984	331	CLASSIC CHARTER INC. Transportation Services	\$300.00
12640985	6414	CONSOLIDATED TESTING LABORATORY Buildings & Improvements	\$1,085.00
12640986	405	DASSEL'S PETROLEUM INC. Fuel-Kitchen	\$34.73
12640987	4815	DIGITECH INTEGRATIONS INC Repairs	\$120.00
12640988	5360	EDUPOINT EDUCATIONAL SYSTEMS Software License	\$28,594.64
12640989	3682	FASTENAL Maintenance Supplies	\$11.78
12640990	4092	FITNESS FINDERS INC Inst'l Matls	\$980.23
12640991	7317	FORENSIC ANALYTICAL SERVICES INC. Buildings & Improvements	\$7,217.50
12640992	1769	FRESNO PRODUCE Food	\$1,157.52
12640993	7392	FRONTLINE PLASTERING Maintenance Services	\$2,375.00
12640994	5314	THE GARLAND COMPANY INC Buildings & Improvements	\$36,632.85
12640995	1393	GAS COMPANY Gas	\$127.67
12640996	6963	GONZALEZ ARCHITECTS Buildings & Improvements/Repairs	\$52,879.00
12640997	3656	HANFORD AUTO & TRUCK PARTS DSF Supplies	\$657.15
12640998	632	CITY OF HANFORD Water/Sewer	\$31,910.40
12640999	2427	HOME DEPOT CREDIT SERVICES Buildings & Improvements	\$692.48
12641000	7593	INCIDENT IQ LLC Software License	\$12,514.16
12641001	2528	INDUSTRIAL PLUMBING SUPPLY Maint Supplies	\$341.84
12641002	7457	KG COMMUNICATIONS INC. Transportation Services	\$1,178.44
12641003	3760	KINGS COUNTY AIR Repairs	\$7,465.00
12641004	5828	KINGS COUNTY DEPT OF PUBLIC WORKS Fuel	\$95.44
12641005	3962	KINGS COUNTY GLASS Repairs	\$272.69
12641006	986	LAWNMOWER MAN Grounds Matls	\$96.82
12641007	838	LAWRENCE TRACTOR COMPANY Grounds Matls	\$741.14
12641008	977	ORAL E. MICHAM INC. Buildings & Improvements	\$450,182.07
12641009	994	MOBILE MODULAR MGMT. CORP. Rentals	\$19,035.00
12641010	3716	NELSON'S PAINTING INC. Repairs	\$40,635.00
12641011	5510	NEWEGG.COM Tech Supplies	\$94.63
12641012	1151	PRECISION PLASTICS COVID Precautions	\$3,833.11
12641013	7445	PRO-PT Other Services	\$55.00
12641014	1168	PRODUCERS DAIRY PRODUCTS Food	\$1,705.20
12641015	7346	RMA GEOSCIENCE INC. Buildings & Land Improvements	\$8,555.91
12641016	1325	SCHOOL NURSE SUPPLY Medical Supplies	\$24.80
12641017	3131	SHERWIN-WILLIAMS CO Maint Matls	\$538.70
12641018	1356	SILVAS OIL COMPANY INC. Fuel	\$459.38
12641019	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$5,915.35
12641020	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$28,834.90
12641021	7092	SUNCREST BANK Buildings & Improvements	\$23,693.83
12641022	6823	TCG GROUP HOLDINGS Other Services	\$256.00
12641023	6944	TETER LLP Buildings & Improvements	\$22,243.16
12641024	6850	THE LITTLE SIGN COMPANY Bus Signs	\$400.00
12641025	6421	TREBRON COMPANY INC Software License	\$24,420.00
12641026	1506	TWB INSPECTIONS Buildings & Improvements	\$9,000.00
12641027	1544	VALLEY OAK CABINET MFG. Buildings & Improvements	\$8,615.00
12641028	6681	VOIP SUPPLY LLC Routine Maintenance Matls	\$845.78

**Warrant Register For Warrants
Dated 07/10/2020**

Warrant Number	Vendor Number	Vendor Name	Amount
12641029	6943	WEST VALLEY SUPPLY Grounds Supplies	\$568.65
Total Amount of All Warrants:			\$847,568.95

Credit Card Register For Payments
Dated 07/10/2020

Document Number	Vendor Number	Vendor Name	Amount
14028883	2	A-Z BUS SALES INC Transportation Supplies	\$2,156.89
14028884	509	EWING IRRIGATION PRODUCTS Grounds Supplies	\$2,926.17
14028885	1071	ORIENTAL TRADING CO. INC. Instl Matls	\$346.75
14028886	5120	SAFETY DEPOT Office Matls	\$88.70
14028887	3849	SCHOLASTIC BOOK CLUBS Books	\$960.42
14028888	1326	SCHOOL SERVICES OF CALIF. INC. Other Services	\$3,900.00
14028889	1350	SIGN WORKS Equipment	\$706.98

Total Amount of All Credit Card Payments:**\$11,085.91**

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 24, 2020

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 24, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Revious were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: David Endo, Jaime Martinez, Karen McConnell, Jill Rubalcava and Jay Strickland.

Closed Session Trustees adjourned to closed session for the purpose of:

- Public Employee Performance Evaluation (GC 54957) – Superintendent

Open Session Trustees returned to open session at 6:42 p.m.

Employee Evaluation No action taken by the board.

Public Comments None

Board and Staff Comments April Silva, HETA President, stated she is looking forward to having a conversation with Superintendent and Executive Council about reopening and the safety of our students and staff. She also asked that closed session be moved to the end of the meeting because they waited for an hour for the open session to start.

Requests to Address the Board None

Dates to Remember President Strickland reviewed dates to remember: Tentative Regular Board Meeting – July 22nd; First Day of School – August 11th; Regular Board Meeting – August 12th.

CONSENT ITEMS

Trustee Garner made a motion to take consent items “a” through “e” together. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "e".
Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated May 27, 2020; June 5, 2020; June 10, 2020 and June 12, 2020.
- b) Minutes of the Regular Meeting held on June 10, 2020.
- c) Donation of \$1,670.00 from Washington PTC.
- d) Donation of \$1,999.34 from Monroe PTC.
- e) Donation of \$2,000.00 from Walmart, Inc.

INFORMATION ITEMS

Wellness Policy Karen McConnell, Assistant Superintendent to Special Services, presented for information the Executive Summary for the Wellness Policy. She reviewed seven items the District did for 2019-2020 school year with the Wellness Committee.

Planning for 2020-2021 Joy Gabler, Superintendent, presented for information the planning for 2020-2021 school year. She presented a PowerPoint presentation. She stated all of our work and what we do is for the students. Joy reviewed things to take into consideration as we plan to reopen schools. She stated some programs will be on hold and we have to prepare for outbreaks and act accordingly and quickly. She reviewed the parent survey results: 20% distance learning, 33% modified schedule and 47% traditional. She added the survey conducted by HETA shows similar percentages for the teachers. Joy then reviewed what the District will need to plan for and consider in moving toward reopening and distance learning which includes the detailed guidance provided by the California Department of Public Health and the California Department of Education. Superintendent Gabler ended by recommending the District move forward to plan for a traditional reopening and distance learning by giving parents a choice between the two.

BOARD POLICIES AND ADMINISTRATION

2020-21 LCAP Federal Addendum Trustee Garcia made a motion to approve the 2020-2021 LCAP Federal Addendum Annual Update, Federal Addendum and Spending Plan for Title I, II, III and IV. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- MOU – Family HealthCare Network** Trustee Garcia made a motion to approve the Memorandum of Understanding with Family HealthCare Network – Elementary. Trustee Revious seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes
- MOU – Family HealthCare Network** Trustee Garcia made a motion to approve the Memorandum of Understanding with Family HealthCare Network – JR High Schools. Trustee Hernandez seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes
- MOU – TCOE/Migrant** Trustee Garcia made a motion to approve the Memorandum of Understanding with Tulare County Office of Education/Migrant Program Region VIII Model B district. Trustee Hernandez seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes
- Notice of Completion - Simas** Trustee Revious made a motion to approve the Notice of Completion for the Simas Campus Paint Project. Trustee Garner seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes
- COVID-19 Written Report** The Executive Order N-56-20 was established on April 22, 2020. It required a local educational agency adopt a written report explaining the actions they have taken to support student. Dough reviews a brief report on what the District has done since closure on March 20th. The report is posed on the District website.
- Trustee Revious made a motion to approve the COVID-19 Operations Written Report. Trustee Garcia seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

E 3553

Trustee Revious made a motion to approve the revised Exhibit 3553 – Free and Reduced Meals. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items “a” through “g” together. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Trustee Garner then made a motion to approve Personnel items “a” through “g”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

***Item "a" –
 Short-term
 Employment***

The following items were approved:

Seamless Summer Meal Program

Mondays only, effective 6/8/20 to 6/29/20

- Daisy Maya Gaona, Food Service Worker I – 3.75 hrs., Lincoln (rescind)
- Maribel Garcia, Food Service Worker I – 3.0 hrs., King, (rescind)
- KeAura Muldrow, Food Service Worker I – 3.0 hrs., Monroe, (rescind)
- Amanda Smith, Food Service Utility Worker – 3.75 hrs., Monroe (rescind)

***Item "b" –
 Resignations***

- Heidi Augusto, Substitute Yard Supervisor, effective 6/7/19
- Julius Rojas, Substitute READY Program Tutor and Yard Supervisor, effective 4/3/20
- Liz Ibarra, Personnel Specialist – 8.0 hrs., Human Resources, effective 6/5/20
- George Velasco, Substitute Custodian I, effective 1/24/20

***Item "c" –
 Retirement***

- Gerry Mulligan, Director of Facilities and Operations, District Office, effective 8/28/20 (date revised)

***Item "d" –
 Promotion/
 Transfer***

- Yadira Castrejon, from Bilingual Clerk Typist II – 8.0 hrs., Kennedy to School Operations Officer – 8.0 hrs., King, effective 7/28/20

***Item "e" –
Voluntary
Decrease in
Hours***

- Veronica Leach, Yard Supervisor, from 3.5 hrs. to 2.5 hrs., Hamilton, effective 8/11/20

***Item "f" –
Salary/Wage
Schedules for
2020-2021***

- Management/Professional Specialist/Confidential Salary Schedule (Interim)
- Credentialed Teacher Salary Schedule "A"
- Non-Credentialed Teacher and Intern Salary Schedule "B"
- School Nurse Salary Schedule "C"
- Classified Salary Schedule (Interim)
- Non-Represented Part-Time Employee Wage Schedule (Interim)
- Classified, Substitute/Temporary Wage Schedule (Interim)

***Item "g" –
Ratify
Employment
Contracts for
2020-2021***

Ratify Assistant Superintendents/CBO Employment Contracts for 2020-2021 (Gov. Code Section 53262)

- David Endo, Chief Business Official, Fiscal Services
- Jaime Martinez, Human Resources
- Karen McConnell, Special Services
- Jill Rubalcava, Curriculum, Instruction, and Professional Development

FINANCIAL

**2020-2021
Budget
Adoption**

Trustee Garcia made a motion to adoption of the 2020-2021 Hanford Elementary School District Budget. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #24-20 Trustee Revious made a motion to adoption of Resolution #24-20: Education Protection Account Spending Determination. Trustee Garcia seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #25-20 Trustee Revious made a motion to adoption of Resolution #25-20: Budget Revisions – Budget Adoption. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #26-20 Trustee Garcia made a motion to adoption of Resolution #26-20: Board Delegation of Powers. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Bond Counsel Agreement Trustee Garcia made a motion to approval of the Bond Counsel Agreement. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

SitelogIG Trustee Garcia made a motion to approval of the Solar Operations and Maintenance Agreement with SitelogIG. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

SCE Agreement Trustee Garcia made a motion to approval of the approval of the Charge Ready Transport Program participation agreement with Southern California Edison (SCE). Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Surplus Trustee Garcia made a motion to approval declaring item surplus. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Citizen's Oversight Committee Trustee Garcia made a motion to approval of the appointment of the Citizens' Oversight Committee. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Adjournment There being no further business, President Strickland adjourned the meeting at 7:36 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Greg Strickland, President

Tim Revious, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: July 14, 2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: July 22, 2020

ITEM:

Consider approval of donation of 50 cases (1,000 bottles of 16oz) Fresh Water Hand Sanitizer from Kings County.

PURPOSE:

Kings County has donated 50 cases (1,000 bottles of 16oz) of Fresh Water Hand Sanitize to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: July 14, 2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: July 22, 2020

ITEM:

Consider approval of donation of 60 cases, (1,440 bottles) hand sanitizer and 24 cases (5,184) plastic face shields from State Council on Developmental Disabilities.

PURPOSE:

State Council on Developmental Disabilities has donated 60 cases (1,440 bottles) hand sanitizer and 24 cases (5,184) plastic face shields to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: July 14, 2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: July 22, 2020

ITEM:

Consider approval of donation of 4 cases adult disposable face masks, 3 cases child disposable face masks, 14 cases adult cloth masks, 15 cases cloth child cloth face masks, 151 N95 face masks, 6 cartons face shields, 52 thermometers, and 104 boxes of hand sanitizer from Cal OES.

PURPOSE:

Cal OES has donated 4 cases adult disposable face masks, 3 cases child disposable face masks, 14 cases adult cloth masks, 15 cases cloth child cloth face masks, 151 N95 face masks, 6 cartons face shields, 52 thermometers, and 104 boxes of hand sanitizer to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 07/14/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 07/22/20

ITEM: Consider approval of a donation of 500 disposable N95 face masks from Lowe's.

PURPOSE: Lowe's donated 500 adult non-medical N95 face masks to Hanford Elementary School District

FISCAL IMPACT: None

RECOMMENDATIONS: Accept donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 07/10/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 07/22/20

ITEM: Update on HESD's Plan for Reopening 2020-2021**PURPOSE:** Provide an update on the reopening planning for the 2020-2021 school year.**FISCAL IMPACT:****RECOMMENDATIONS:**

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jay Strickland
DATE: July 13 2020

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: July 22, 2020

ITEM: For possible adoption: 2020-2021 school calendar

PURPOSE: Presented school calendar reflects the starting and ending dates agreed upon by HESD administration and HETA. The calendar also includes student non-school days, minimum days and holidays.

FISCAL IMPACT (if any): none

RECOMMENDATION (if any): adopt 2020-2021 school calendar

Hanford Elementary School District - Final 2020-2021 School Calendar

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July 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1st Reg. Month: 08/13-09/04 Days Taught: 17

October 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2nd Reg. Month: 09/08-10/02 Days Taught: 19

November 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3rd Reg. Month: 10/05-10/30 Days Taught: 20

December 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4th Reg. Month: 11/02-11/27 Days Taught: 14

Important Dates						
School Starts: August 13						
School Ends: June 4						
End of 1 st Trimester: November 6						
End of 2 nd Trimester: March 5						
End of 3 rd Trimester: June 4						
Parent Conferences: November 23-24						
<i>(Non-Workday for 10-Month Classified)</i>						
<u>Minimum Days:</u>						
Every Wednesday						
<i>(except one Wednesday in May for Employee Recognition)</i>						
December 18						
March 26						
May 27: JR High Only						
May 28						
June 4						

Holidays						
Labor Day: September 7						
Veteran's Day: November 11 (observed)						
Thanksgiving Break: November 25-27						
<i>(Non-Workday for 10/11 Month Certificated and Classified)</i>						
Winter Break: December 21-January 8						
<i>(Non-Workday for 10/11 Month Certificated and Classified)</i>						
Martin Luther King Jr.: January 18						
No School: February 8						
<i>(Non-Workday for 10/11 Month Certificated and Classified)</i>						
President's Day: February 15						
Spring Break: March 29- April 5						
<i>(Non-Workday for 10/11 Month Certificated and Classified)</i>						
Memorial Day: May 31						
Non-workday – All employees						

Teacher Workday						
Welcome Back/Site Meeting: August 7						
Teacher Preparation Day: August 10						

Professional Development (District Wide)						
August 6						
August 11						
August 12						
<i>(no school for all students)</i>						

January 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

5th Reg. Month: 11/30-01/15 Days Taught: 20

February 2021						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

6th Reg. Month: 01/18-02/12 Days Taught: 18

March 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

7th Reg. Month: 02/15-03/12 Days Taught: 19

April 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

8th Reg. Month: 03/15-04/09 Days Taught: 14

May 2021						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					


9th Reg. Month: 04/12-05/07 Days Taught: 20

June 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

10th Reg. Month: 05/10-06/04 Days Taught: 19

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: July 13, 2020

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **July 22, 2020**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated Management

- Steven Mueller, Vice Principal, Kennedy, effective 7/28/20

Certificated Teachers, effective 8/6/2020

- Scott Baldwin, Teacher, Probationary
- Elizabeth Mederos, Teacher, Intern
- Victor Sanchez, Teacher, Probationary

Classified

- Chandler Contente, Bus Driver – 4.5 hrs., Transportation/DSF, effective 8/11/20
- Amy Garcia, Yard Supervisor – 2.5 hrs., Jefferson, effective 8/13/20
- Alyssa Null, Food Service Worker I – 3.25 hrs., Hamilton, effective 8/12/20

Temporary Employees/Substitutes

- Gerry Mulligan, Short-term Director of facilities and Operations, Facilities & Operations/DO, effective 8/31/20 to 6/30/21

b. Resignations

- Christina Gonzales, Teacher, Monroe, effective 6/5/20

c. Retirement

- Sandy Perez, Bus Driver – 6.0 hrs., Transportation/DSF, effective 6/5/20

d. Promotion/Transfer

- Evan Cano, from Bilingual Clerk Typist II – 5.0 hrs., Wilson to School Operations Officer – 8.0 hrs., Kennedy, effective 10/12/20

e. More Hours

- Abel Aguilar, Bus Driver, from 4.5 hrs. to 6.0 hrs., Transportation/DSF, effective 8/11/20

f. More Hours/Transfer

- Stephanie Llamas, Bilingual Clerk Typist II, from 5.0 hrs., Monroe to 8.0 hrs., Kennedy, effective 7/28/20

g. Reclassification

- Nancy Gonzales, from Account Technician II – 8.0 hrs., (Range 15) to Account Technician III, Payroll – 8.0 hrs., (Range 16), Fiscal Services, retroactive to 7/1/19

h. Job Description

- Account Technician III – Accounts Payable/Payroll to Account Technician III – Payroll (title change and revised job description)

i. Provisional Internship Permit (PIP)

The following employee will be employed on the basis of a Provisional Internship Permit for the 2020-21 school year:

- Cecily Perez, 4th Grade, Martin Luther King, Jr. School

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT
Job Description

ACCOUNT TECHNICIAN III - ~~ACCOUNTS PAYABLE/PAYROLL~~

DEFINITION

Performs a variety of complex technical accounting and financial record-keeping work involving the processing and maintenance of the District payroll systems, complex accounting transactions, statistical recordkeeping and related functions. ~~Provides lead direction and guidance within assigned functions.~~

DISTINGUISHING CHARACTERISTICS

~~This is the advanced level in the Account Technician series. Incumbents are expected to perform assigned duties with limited general supervision and exercise limited independent judgment within established accounting and financial record-keeping systems and procedures.~~

SUPERVISION RECEIVED AND EXERCISED

Incumbents receive limited general supervision from management. ~~Incumbents may provide technical supervision to lower level Account Technicians.~~

ESSENTIAL FUNCTIONS

Incumbents may perform any or all of these functions:

- Verify, prepare and/or process a variety of documents including requests for payment; State, local and District reports; statements; journal entries, transfers; voided warrants; and year-end adjustments.
- Verify labor and payroll charges; process timecards; prepare payroll reports; post, key, verify, and maintain records of employee wages, payroll deductions, adjustments, and leave records. Audit initial certificated and classified payroll contracts.
- Overall responsibility to balance monthly payroll and communicate with the County Office Business Department.

Hanford Elementary School District
Job Description - **ACCOUNT TECHNICIAN III** ~~ACCOUNTS PAYABLE/PAYROLL~~
Page 2

ESSENTIAL FUNCTIONS (Continued)

- Direct knowledge of and confirmation of the completion and accuracy of all tasks, duties, and procedures completed by other less senior account tech staff responsible for payroll functions. These tasks include but are not limited to voluntary deductions and health and benefit payments.
- Support provided for both Classified and Certificated payroll.
- Verify classified work schedules, ensuring for accuracy of information and contacting school sites and other departments for corrections, clarifications.
- Implement relevant provisions of collective bargaining agreements.
- Collect data and audit professional development sign-in sheets for state reimbursement.
- Use the County financial system for such duties as: keying payroll, entering journal entries, running reports.
- Provide data, prepare or assist with preparation of a variety of District reports.
- Regularly correspond (verbally and in writing) with schools, departments, county office of education business department, and vendors, as necessary.
- Maintain and update files of correspondence, records and other related documents.

OTHER FUNCTIONS

- Audit mandated cost material received from sites. Prepares Mandated Cost reports as required. Implements recordkeeping on new mandates as necessary, including determining information to be collected, manager designation and devising forms for information collection.

Hanford Elementary School District
Job Description - **ACCOUNT TECHNICIAN III** ~~ACCOUNTS PAYABLE/PAYROLL~~
Page 3

OTHER FUNCTIONS (continued)

- Monitor the receipt of developer fees, including verifying proper collection and dollars received and maintaining statistical data and current street maps.
- Receive, sort and distribute incoming and outgoing mail applicable to desk, function or department.
- Perform related duties as assigned.

NECESSARY EMPLOYMENT STANDARDS

Knowledge of:

Principles, methods and practices of financial record keep including uses of common record-keeping systems.

Generally accepted accounting and payroll principles and business arithmetic.

District bargaining unit agreements and their implications on payroll preparation.

The interrelation of payroll with other functions and operations of the District.

Office methods, procedures, and equipment, including the operation of current computer technology ~~terminals and personal computers~~.

Skills/Ability to:

Prepare volume payrolls in accordance with contracts, employment agreements and established timelines.

Verify and prepare complete and accurate data for entry and reports

Post, enter, and retrieve financial data and make mathematical calculations.

Hanford Elementary School District

Job Description - ~~ACCOUNT TECHNICIAN III ACCOUNTS PAYABLE/PAYROLL~~

Page 4

~~Operate and use current technology and office equipment including ten-key adding machine, computer terminal, and personal computer, to generate spreadsheets, forms and reports with speed and accuracy.~~

Type at a speed of 40 words per minute.

~~Provide lead technical supervision and direction to lower level Account Technicians.~~

Establish and maintain cooperative-working relationships with those contacted in the course of work. Communicating effectively and clearly with same.

Maintain timelines and guidelines for meeting deadlines and responsibilities.

Education and Experience: Any combination of education and experience that could likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Education: Equivalent to completion of the twelfth grade.

Experience: Three years of increasingly responsible experience in financial record-keeping assignments.

DESIRABLE EMPLOYMENT STANDARDS

Previous experience in budgeting and financial record keeping in a school system.

Completion of supplemental courses in record keeping and/or accounting.

WORKING CONDITIONS:

Environment: Office environment.

Hanford Elementary School District

Job Description - **ACCOUNT TECHNICIAN III ACCOUNTS PAYABLE/PAYROLL**

Page 5

Physical Abilities:

Seeing to inspect financial or statistical records; hearing and speaking to communicate with District staff and the public; sitting for extended periods of time; bending, kneeling, and reaching to retrieve and file records; dexterity of hands and fingers to file and operate a computer terminal and other office equipment.

Adopted: 04/22/92

Revised: 12/06/95

Revised: 02/05/99

Revised: 06/19/02

Revised: / /

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 07/13/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 07/22/2019

ITEM:

Consider approval of Resolution #29-20 that will allow the District to use cooperative agreements for procurement purposes.

PURPOSE:

There are a variety of competitively bid contracts, master agreements, and other arrangements that will allow the District to access certain pricing without the need for competitive bidding. The District feels that the various statewide solicitations will allow for better pricing and a saving of time that is needed to advertise for a variety of items.

FISCAL IMPACT:

There should be savings associated with the purchasing arrangement.

RECOMMENDATIONS:

Approve Resolution #29-20 that will allow the District to use cooperative agreements for procurement purposes.

**BEFORE THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
COUNTY OF KINGS, STATE OF CALIFORNIA**

**RESOLUTION TO APPROVE CONTRACTS, LEASES, REQUISITIONS OR
PURCHASE ORDERS PROCURED PURSUANT TO PUBLIC CONTRACT
CODE SECTIONS 10290 ET SEQ. AND 12100 ET SEQ.
AND PUBLIC CONTRACT CODE SECTION 20118**

RESOLUTION NO. 29-20

WHEREAS, the governing board of a school district under Public Contract Code section 10290 et seq. may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code; and

WHEREAS, the governing board of a school district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases; and

WHEREAS, the governing board of a district is required to make a determination that a purchase through a public corporation or agency is in the best interests of the district to take advantage of the exceptions to competitive bidding noted above; and

WHEREAS, the Governing Board of the Hanford Elementary School District ("District") has determined that it is in the best interest of the District to authorize procurement of goods, services, or technology goods and services in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding; and

WHEREAS, the Governing Board of the District has determined that it is in the best interest of the District to authorize by contract, lease, requisition, or purchase order, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property in accordance with Public Contract Code section 20118 (also known as "Piggyback Bids"); and

WHEREAS, the District desires by a majority of the vote of the Governing Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the

District's Superintendent and his designee to execute, deliver or otherwise negotiate contracts, requisitions, or purchase orders under cooperative purchase networks, as well as to execute, deliver or otherwise negotiate contracts, leases, requisitions, or purchase orders in accordance with Public Contract Code section 20118 for Piggyback Bids, or to otherwise carry out the intent of this Resolution, all subject to the following conditions:

- a. Confirmation that the goods, services, or technology goods and services being procured by the District from the vendor are specifically set forth in a current and valid cooperative purchase contract, and that the prices paid by the District are equal to or lower than the prices set forth in the current and valid cooperative purchase contract, and meets any other applicable requirements under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;
- b. Confirmation that the underlying Piggyback Bid is valid and was properly procured by the public corporation or agency in a manner that the public corporation or agency is authorized by law to make such leases or purchases, and confirmation that all materials, supplies or equipment to be procured by the District are specifically set forth in the original underlying Piggyback Bid;
- c. Any contract, requisition, or purchase order procured pursuant to this Resolution shall be approved or ratified by the Governing Board, with said approval or ratification to be evidenced by a motion of the Governing Board duly passed and adopted.

NOW, THEREFORE, the District hereby finds, determines, declares and resolves as follows:

Section 1. Determination of Recitals. All of the recitals set forth above are true and correct, and the District Governing Board so finds and determines.

Section 2. Determination of Purchase Through Cooperative Purchase Networks. The Governing Board of the District hereby finds and determines that it is in the best interest of the District to authorize procurement of goods, services, or technology goods and services in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding.

Section 3. Determination of Purchase Through Piggyback Bids. The Governing Board of the District hereby finds and determines that it is in the best interest of the District to authorize by contract, lease, requisition, or purchase order, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, field turf and other personal property in accordance with Public Contract Code section 20118.

Section 4. Delegation of Authority. The Governing Board of the District desires by a majority of the vote of the Governing Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the District's Superintendent and his designee to execute, deliver or otherwise negotiate contracts, requisitions, or purchase orders under cooperative purchase contracts, as well as to execute, deliver or otherwise negotiate contracts, leases, requisitions, or purchase orders in accordance with Public Contract Code section 20118 for Piggyback Bids, or to otherwise carry out the intent of this Resolution, subject to the conditions

set forth herein.

Section 5. Effective Date. This resolution shall be effective as of date of its adoption until otherwise rescinded by the Governing Board.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Hanford Elementary School District this 22nd day of July, 2020, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Greg Strickland, President of Governing Board of the Hanford Elementary School District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Education
Hanford Elementary School District

I, Tim Revious, Clerk of the Governing Board of the Hanford Elementary School District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 22nd day of July, 2020, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Hanford Elementary School District Governing Board this 22nd day of July, 2020.

Clerk of the Board of Education
Hanford Elementary School District

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 07/13/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 07/22/2020

ITEM:

Consider approval of the Kings County Treasurer's Quarterly Compliance Report.

PURPOSE:

Enclosed is the Kings County Investment Pool compliance report for the quarter ending 03/31/2020. The interest rate for the quarter was 1.9336%.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Kings County Treasurer's Quarterly Compliance Report.



COUNTY OF KINGS
DEPARTMENT OF FINANCE

JAMES P. ERB, CPA • DIRECTOR OF FINANCE
1400 W. LACEY BLVD • HANFORD, CA 93230

ACCOUNTING DIVISION
(559) 852-2455 • FAX: (559) 587-9935

TAX COLLECTOR • TREASURER DIVISION
TAX: (559) 852-2479 • TREASURER (559) 852-2477
FAX: (559) 582-1236

DATE: July 8, 2020

TO: Treasury Depositors
Board of Supervisors
County Treasury Oversight Committee

FROM: James P. Erb, CPA, Director of Finance *J. P. Erb*

SUBJECT: Quarterly Portfolio Compliance Report

Enclosed is the Kings County Treasurer's - Quarterly Compliance Report for the period January 1 – March 31, 2020. The interest rate for the quarter for funds held by the Treasury was 1.9336%.

If you have any questions on the report or the portfolio, please feel free to call Tammy Phelps, Assistant Director of Finance - Treasury, at 852-2462.

Encl. 1

Kings County Treasurer's Statement of Interest Earnings

For the Period January 1, 2020 - March 31, 2020	
POOLED INVESTMENT ACCOUNT:	
Gross Interest Earnings (on Accrual Basis)	\$2,139,141
Less: Administrative Expenses	(91,199)
Banking Expenses	(4,568)
Prior Qtr int applied to Dir Inv in error	28,684
Net Interest Earnings Apportioned	\$2,072,059
Portfolio Return of Investment:	
Average Pooled Funds Invested	\$413,502,474
Gross Yield on Investments	2.0807%
Net Yield on Investments	2.0154%
Treasury Return on Investment:	
Average Pooled Funds In Treasury	\$430,996,097
Gross Yield Pooled Treas Funds	1.9962%
Net Yield on Pooled Treasury Funds	1.9336%
DIRECT INVESTMENT ACCOUNT:	
Average Direct Funds Invested	\$5,188,954
TOTAL AVERAGE FUNDS INVESTED:	\$418,691,427

YIELD TRENDS Gross Yield History*		
Quarter	Pool	LAIF
Mar-20	2.0807%	2.0260%
Dec-19	2.1773%	2.2813%
Sep-19	2.1504%	2.4462%
Jun-19	2.2076%	2.5655%
Mar-19	2.1971%	2.5464%
Dec-18	1.9793%	2.3994%
Sep-18	1.8644%	2.1570%
Jun-18	1.7292%	1.9042%
Mar-18	1.4226%	1.5095%
Dec-17	1.3133%	1.2049%
Sep-17	1.2618%	1.0741%
Jun-17	1.2309%	0.9239%
Mar-17	1.1653%	0.7761%
Dec-16	1.1055%	0.6778%
Sep-16	0.9785%	0.6046%
Jun-16	1.0600%	0.5473%
Mar-16	0.8967%	0.4643%
Dec-15	1.0016%	0.3672%

*The yield history represents gross portfolio yields; costs have not been deducted.

Kings County Treasurer's Liquidity Projections for the Period April 1, 2020 - March 31, 2021 (In Thousands)

ACTUAL MONTH/ YEAR	A	B	C	D			E	F	G
	TREASURER'S RECEIPTS ACTUAL	TREASURER'S DISBURSEMENTS ACTUAL	TREASURER'S SURPLUS or (DEFICIT) (A-B)	INVESTMENTS			LAIF	TOTAL (D+E)	ESTIMATE SURPLUS (F+C)
Jul-19	48,759	84,570	(35,811)	Jul-20	0		75,000	75,000	39,189
Aug-19	45,358	72,342	(26,984)	Aug-20	2,000		39,189	41,189	14,205
Sep-19	66,993	67,937	(944)	Sep-20	6,000		14,205	20,205	19,261
Oct-19	74,451	66,683	7,768	Oct-20	12,000		19,261	31,261	39,029
Nov-19	77,089	69,746	7,343	Nov-20	3,000		39,029	42,029	49,372
Dec-19	125,915	72,839	53,076	Dec-20	8,000		49,372	57,372	110,448
Jan-20	87,562	95,590	(8,028)	Jan-21	6,000		75,000	81,000	72,972
Feb-20	55,148	67,286	(12,138)	Feb-21	12,000		72,972	84,972	72,834
Mar-20	83,362	72,356	11,006	Mar-21	7,000		72,834	79,834	90,840
Apr-19	100,806	79,715	21,091	Apr-20	4,000		75,000	79,000	100,091
May-19	53,584	76,013	(22,429)	May-20	9,000		75,000	84,000	61,571
Jun-19	83,685	67,105	16,580	Jun-20	2,000		61,571	63,571	80,151
TOTALS	902,712	892,182	10,530		71,000				

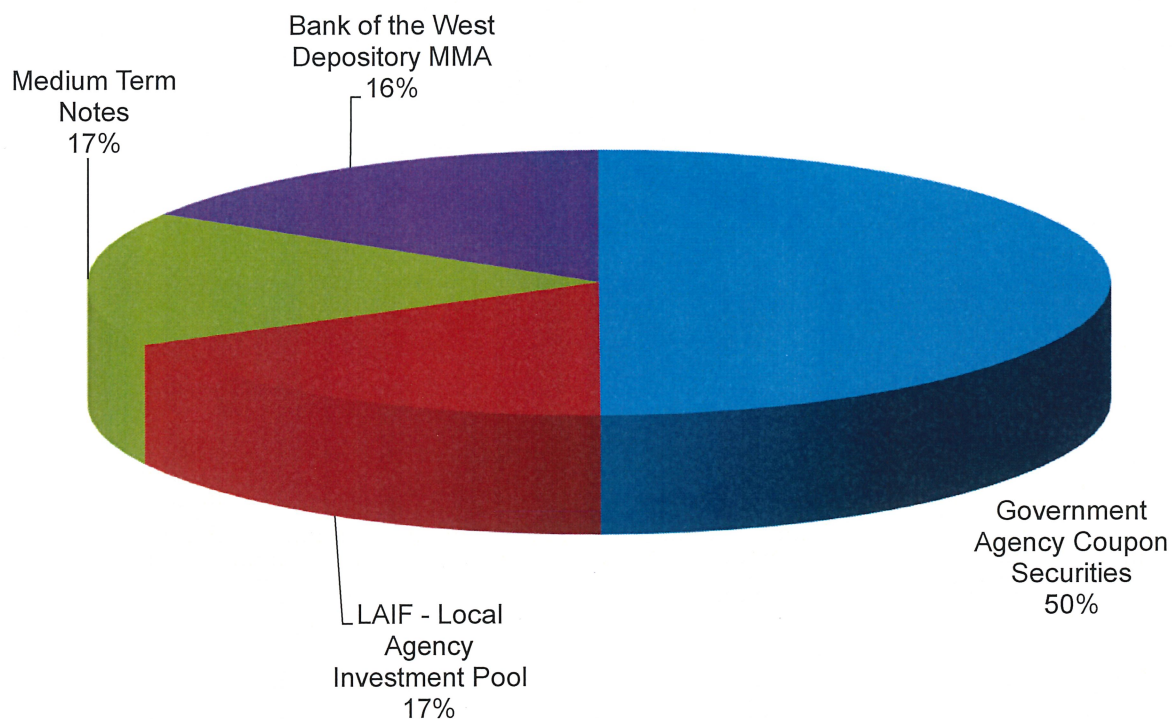
NOTE: Maximum LAIF balance was increased on January 1, 2016 from \$50,000,000 to \$65,000,000.

Sufficient liquidity exists to meet the mandated six months cash flow expenditure requirements. The historical receipts have been adjusted for expected non-re-occurring participant activity.

KINGS COUNTY POOLED INVESTMENTS
PORTFOLIO STATISTICS

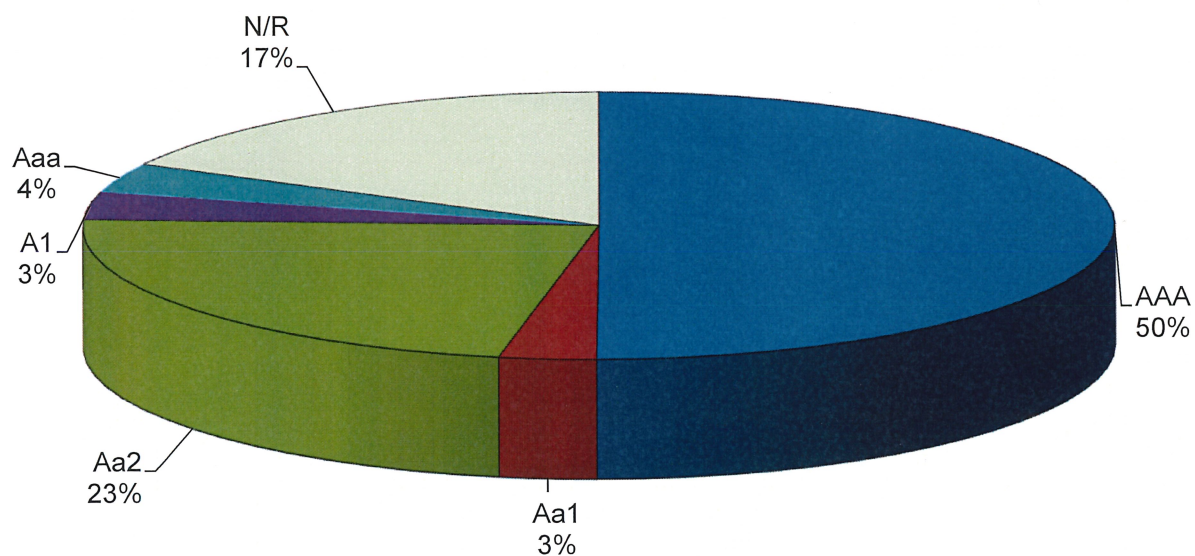
Book Value by Investment Type

as of March 31, 2020



Market Value Quality Allocation

as of March 31, 2020





**Kings County Investment Pool
Portfolio Management
Portfolio Summary
March 31, 2020**

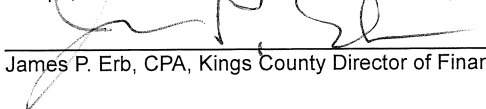
Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	YTM 365 Equiv.	YTM 360 Equiv.
Government Agency Coupon Securities	215,000,000.00	217,765,050.00	215,296,345.33	49.95	1,064	1.987	1.960
LAIF - Local Agency Investment Pool	74,999,998.94	74,999,998.94	74,999,998.94	17.40	1	1.890	1.864
Medium Term Notes	71,000,000.00	71,941,370.00	70,731,607.78	16.41	673	2.526	2.491
BoW MMA Deposit Account	70,034,723.24	70,034,723.24	70,034,723.24	16.25	1	0.950	0.937
	431,034,722.18	434,741,142.18	431,062,675.29	100.00%	642	1.890	1.864
Investments							
Cash and Accrued Interest							
Passbook/Checking (not included in yield calculations)	8,172,978.90	8,172,978.90	8,172,978.90		1	1.000	0.986
Accrued Interest at Purchase *		0.00	0.00				
Ending Accrued Interest		1,758,113.96	1,758,113.96				
Subtotal		9,931,092.86	9,931,092.86				
	439,207,701.08	444,672,235.04	440,993,768.15		642	1.890	1.864
Total Cash and Investments							

Total Earnings	March 31	Month Ending	Fiscal Year To Date	
Current Year		696,441.14	6,375,500.00	* 26,018.75 Accrued at Purchase is Included in Book Value.

Average Daily Balance	410,518,687.33	373,703,127.60
Effective Rate of Return	2.00%	2.26%

The Pooled Portfolio was in compliance during the quarter ending March 31, 2020, with California Government Code Sections 53601 et.seq. and 53635, and the Director of Finance's Statement of Investment Policy dated January 1, 2020. Market prices are provided by Union Bank of California and are as of the last business day of the month. Ratings listed in the Portfolio Reports are issued by Moody's Rating Agency. Moody's downgraded Toyota Motor Credit Corp from Aa3 to A1 on March 26, 2020. If you have any questions about the Pooled Investment Fund, please call Tammy Phelps, Assistant Director of Finance - Treasury, at (559) 852-2462.


James P. Erb, CPA, Kings County Director of Finance

7-10-2020

Reporting period 03/01/2020-03/31/2020

Run Date: 05/15/2020 - 08:49

Portfolio POOL
RC
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2020

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3130AB4C7	160060	Federal Home Loan Banks		04/24/2017	2,000,000.00	2,001,660.00	2,000,000.00	1.700	AAA	1.677	23	04/24/2020
3136G4FG3	160014	Federal Nat'l Mortgage Assoc.		10/27/2016	2,000,000.00	2,001,660.00	2,000,000.00	1.375	AAA	1.356	26	04/27/2020
3137EADR7	160030	Federal Home Loan Mort. Co.		11/17/2016	2,000,000.00	2,001,820.00	1,999,950.80	1.375	AAA	1.361	30	05/01/2020
3130A9VT5	160016	Federal Home Loan Banks		11/22/2016	2,000,000.00	2,002,580.00	2,000,000.00	1.250	AAA	1.233	51	05/22/2020
3134GAYM0	160022	Federal Home Loan Mort. Co.		11/28/2016	2,000,000.00	2,003,620.00	2,000,000.00	1.400	AAA	1.381	57	05/28/2020
313383HU8	160034	Federal Home Loan Banks		11/30/2016	2,000,000.00	2,005,520.00	2,002,600.94	1.750	AAA	1.462	72	06/12/2020
3136G4LG6	160055	Federal Nat'l Mortgage Assoc.		02/28/2017	2,000,000.00	2,011,680.00	2,000,000.00	1.800	AAA	1.775	149	08/28/2020
313370US5	180013	Federal Home Loan Banks		12/10/2018	3,000,000.00	3,034,860.00	3,001,352.14	2.875	AAA	2.742	163	09/11/2020
3130ACE26	180041	Federal Home Loan Banks		04/15/2019	3,000,000.00	3,016,260.00	2,984,533.08	1.375	AAA	2.397	180	09/28/2020
3135G0U84	180042	Federal Nat'l Mortgage Assoc.		04/15/2019	3,000,000.00	3,045,270.00	3,013,290.81	2.875	AAA	2.387	212	10/30/2020
3134GB6C1	170010	Federal Home Loan Mort. Co.		12/18/2017	3,000,000.00	3,031,530.00	3,000,000.00	2.000	AAA	1.973	261	12/18/2020
3134GBSW3	160067	Federal Home Loan Mort. Co.		06/28/2017	2,000,000.00	2,017,780.00	1,999,885.17	1.750	AAA	1.732	265	12/22/2020
3134GB5E8	170009	Federal Home Loan Mort. Co.		12/28/2017	3,000,000.00	3,032,970.00	3,000,000.00	2.000	AAA	1.973	271	12/28/2020
3137EAEI9	190039	Federal Home Loan Mort. Co.		12/13/2019	3,000,000.00	3,050,220.00	3,021,421.28	2.375	AAA	1.628	321	02/16/2021
3133EKCS3	180043	Federal Farm Credit Bank		04/15/2019	3,000,000.00	3,063,840.00	3,004,061.81	2.550	AAA	2.377	344	03/11/2021
3133EJ2S7	180014	Federal Farm Credit Bank		12/12/2018	3,000,000.00	3,068,460.00	2,998,306.67	2.770	AAA	2.791	345	03/12/2021
3133EKEN2	180029	Federal Farm Credit Bank		03/26/2019	3,000,000.00	3,000,000.00	3,000,000.00	2.520	AAA	2.485	359	03/26/2021
3133EKEN2	180030	Federal Farm Credit Bank		03/26/2019	3,000,000.00	3,000,000.00	3,000,000.00	2.520	AAA	2.485	359	03/26/2021
3130A1W95	190035	Federal Home Loan Banks		12/11/2019	3,000,000.00	3,066,090.00	3,026,100.00	2.250	AAA	1.638	436	06/11/2021
313383ZU8	190034	Federal Home Loan Banks		12/06/2019	3,000,000.00	3,113,820.00	3,061,835.96	3.000	AAA	1.578	527	09/10/2021
3130AHJY0	190036	Federal Home Loan Banks		12/11/2019	3,000,000.00	3,058,590.00	3,003,028.75	1.625	AAA	1.627	597	11/19/2021
313378WG2	180044	Federal Home Loan Banks		04/15/2019	3,000,000.00	3,124,560.00	3,006,603.90	2.500	AAA	2.352	709	03/11/2022
3133EKGW0	180040	Federal Farm Credit Bank		04/22/2019	3,000,000.00	3,003,420.00	3,000,000.00	2.530	AAA	2.495	751	04/22/2022
3133EKTA4	190001	Federal Farm Credit Bank		07/01/2019	3,000,000.00	3,012,240.00	3,000,000.00	2.090	AAA	2.061	821	07/01/2022
3133ELAE4	190037	Federal Farm Credit Bank		12/11/2019	3,000,000.00	3,073,110.00	2,997,469.62	1.625	AAA	1.637	873	08/22/2022
3135G0W33	190038	Federal Nat'l Mortgage Assoc.		12/11/2019	3,000,000.00	3,072,300.00	2,979,167.51	1.375	AAA	1.637	888	09/06/2022
3133EKQ90	190013	Federal Farm Credit Bank		09/23/2019	3,000,000.00	3,016,020.00	3,000,000.00	2.000	AAA	1.973	905	09/23/2022
3134GUR93	190040	Federal Home Loan Mort. Co.		01/13/2020	3,000,000.00	3,019,170.00	3,000,000.00	1.720	AAA	1.697	925	10/13/2022
3134GUS27	190041	Federal Home Loan Mort. Co.		01/17/2020	3,000,000.00	3,011,340.00	3,000,000.00	1.750	AAA	1.726	929	10/17/2022
3134GU5N6	190045	Federal Home Loan Mort. Co.		01/27/2020	3,000,000.00	3,011,910.00	3,000,000.00	1.700	AAA	1.677	939	10/27/2022
3133ELHC1	190042	Federal Farm Credit Bank		01/13/2020	3,000,000.00	3,004,260.00	3,000,000.00	1.670	AAA	1.647	1,017	01/13/2023
3133ELJN5	190043	Federal Farm Credit Bank		01/24/2020	3,000,000.00	3,053,130.00	3,000,000.00	1.640	AAA	1.618	1,028	01/24/2023
3134GU5S5	190044	Federal Home Loan Mort. Co.		01/27/2020	3,000,000.00	3,011,550.00	3,000,000.00	1.750	AAA	1.726	1,031	01/27/2023
3135G0X73	190046	Federal Nat'l Mortgage Assoc.		01/30/2020	3,000,000.00	3,008,100.00	3,000,000.00	1.750	AAA	1.726	1,034	01/30/2023
3134GVAK4	190053	Federal Home Loan Mort. Co.		02/10/2020	3,000,000.00	3,011,520.00	3,000,425.00	1.700	AAA	1.677	1,042	02/07/2023
3133ELMD3	190051	Federal Farm Credit Bank		02/10/2020	3,000,000.00	3,020,610.00	3,000,000.00	1.600	AAA	1.578	1,045	02/10/2023

Portfolio POOL
RC

PM (PRF_PM2) 7.3.0

Report Ver. 7.3.6.1

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2020

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3130AJ3B3	190052	Federal Home Loan Banks		02/24/2020	3,000,000.00	3,022,440.00	3,000,000.00	1.600	AAA	1.578	1,059	02/24/2023
3133ELUJ1	190055	Federal Farm Credit Bank		03/24/2020	3,000,000.00	3,010,710.00	3,000,000.00	1.000	AAA	0.986	1,087	03/24/2023
3134GTBX0	180039	Federal Home Loan Mort. Co.		04/17/2019	3,000,000.00	3,002,700.00	3,000,000.00	2.500	AAA	2.466	1,111	04/17/2023
3134GTC68	190008	Federal Home Loan Mort. Co.		07/17/2019	3,000,000.00	3,012,930.00	3,000,000.00	2.220	AAA	2.190	1,202	07/17/2023
3134GTFW8	180038	Federal Home Loan Mort. Co.		04/24/2019	3,000,000.00	3,018,210.00	3,000,000.00	2.560	AAA	2.525	1,209	07/24/2023
3134GS6U4	180026	Federal Home Loan Mort. Co.		03/22/2019	2,000,000.00	2,019,580.00	2,000,000.00	2.750	AAA	2.712	1,269	09/22/2023
3134GVCL0	190054	Federal Home Loan Mort. Co.		02/20/2020	3,000,000.00	3,019,410.00	3,000,000.00	1.700	AAA	1.677	1,328	11/20/2023
3133ELAN4	190026	Federal Farm Credit Bank		11/22/2019	3,000,000.00	3,061,140.00	3,000,000.00	1.680	AAA	1.657	1,330	11/22/2023
3134GTXA6	190004	Federal Home Loan Mort. Co.		07/08/2019	3,000,000.00	3,031,080.00	3,000,000.00	2.000	AAA	1.973	1,377	01/08/2024
3134GTS61	190011	Federal Home Loan Mort. Co.		08/05/2019	3,000,000.00	3,036,570.00	3,000,000.00	2.100	AAA	2.071	1,405	02/05/2024
3130AFW94	190030	Federal Home Loan Banks		12/03/2019	3,000,000.00	3,231,180.00	3,094,582.25	2.500	AAA	1.657	1,413	02/13/2024
3130AHZT3	190048	Federal Home Loan Banks		02/26/2020	3,000,000.00	3,023,040.00	3,000,000.00	1.700	AAA	1.677	1,426	02/26/2024
3134GS7D1	180027	Federal Home Loan Mort. Co.		03/26/2019	3,000,000.00	3,060,690.00	3,000,000.00	2.700	AAA	2.663	1,455	03/26/2024
3134GTEC3	180035	Federal Home Loan Mort. Co.		04/03/2019	3,000,000.00	3,000,330.00	3,000,000.00	2.750	AAA	2.712	1,463	04/03/2024
3134GTCD3	180034	Federal Home Loan Mort. Co.		04/15/2019	3,000,000.00	3,002,490.00	3,000,000.00	2.650	AAA	2.614	1,475	04/15/2024
3134GTCQ4	180036	Federal Home Loan Mort. Co.		04/30/2019	3,000,000.00	3,004,560.00	3,000,000.00	2.700	AAA	2.663	1,490	04/30/2024
3130AHH71	190023	Federal Home Loan Banks		11/07/2019	3,000,000.00	3,041,160.00	3,000,000.00	1.850	AAA	1.825	1,497	05/07/2024
3130AGKB0	180049	Federal Home Loan Banks		06/05/2019	5,000,000.00	5,015,650.00	5,000,000.00	2.550	AAA	2.515	1,526	06/05/2024
3130AGL45	180050	Federal Home Loan Banks		06/21/2019	3,000,000.00	3,053,460.00	3,000,000.00	2.250	AAA	2.219	1,542	06/21/2024
3135G0V75	190029	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	3,137,820.00	3,009,048.03	1.750	AAA	1.657	1,553	07/02/2024
3133EKT73	190005	Federal Farm Credit Bank		07/08/2019	3,000,000.00	3,011,820.00	3,000,000.00	2.230	AAA	2.199	1,559	07/08/2024
3134GTB51	190007	Federal Home Loan Mort. Co.		07/15/2019	3,000,000.00	3,014,490.00	3,000,000.00	2.300	AAA	2.268	1,566	07/15/2024
3134GULJ7	190018	Federal Home Loan Mort. Co.		10/30/2019	3,000,000.00	3,012,030.00	3,000,000.00	2.000	AAA	1.973	1,581	07/30/2024
3134GTS20	190010	Federal Home Loan Mort. Co.		08/02/2019	3,000,000.00	3,056,490.00	3,000,000.00	2.070	AAA	2.042	1,584	08/02/2024
3134GTQ30	190009	Federal Home Loan Mort. Co.		08/05/2019	3,000,000.00	3,044,700.00	3,000,000.00	2.250	AAA	2.219	1,587	08/05/2024
3134GU6G0	190047	Federal Home Loan Mort. Co.		02/05/2020	3,000,000.00	3,015,180.00	3,000,000.00	1.700	AAA	1.677	1,587	08/05/2024
3130AGWU5	190012	Federal Home Loan Banks		08/21/2019	3,000,000.00	3,012,660.00	3,000,000.00	2.000	AAA	1.973	1,603	08/21/2024
3135G0ZR7	190028	Federal Nat'l Mortgage Assoc.		12/03/2019	3,000,000.00	3,271,950.00	3,122,081.61	2.625	AAA	1.657	1,619	09/06/2024
3134GUEG1	190014	Federal Home Loan Mort. Co.		09/30/2019	3,000,000.00	3,017,580.00	3,000,000.00	2.000	AAA	1.973	1,643	09/30/2024
3133EK4B9	190017	Federal Farm Credit Bank		10/28/2019	3,000,000.00	3,042,720.00	3,000,000.00	1.820	AAA	1.795	1,671	10/28/2024
3130AHGL1	190021	Federal Home Loan Banks		11/04/2019	3,000,000.00	3,055,170.00	3,000,000.00	1.875	AAA	1.849	1,678	11/04/2024
3133EK5M4	190022	Federal Farm Credit Bank		11/05/2019	3,000,000.00	3,022,380.00	3,000,000.00	2.000	AAA	1.973	1,679	11/05/2024
3133EK6J0	190025	Federal Farm Credit Bank		11/08/2019	3,000,000.00	3,135,900.00	2,970,600.00	1.625	AAA	1.806	1,682	11/08/2024
3134GUQT0	190024	Federal Home Loan Mort. Co.		11/18/2019	3,000,000.00	3,015,480.00	3,000,000.00	2.000	AAA	1.973	1,692	11/18/2024
3133ELBF0	190027	Federal Farm Credit Bank		11/27/2019	3,000,000.00	3,026,790.00	3,000,000.00	1.890	AAA	1.864	1,701	11/27/2024
3130AHN33	190032	Federal Home Loan Banks		12/04/2019	3,000,000.00	3,044,940.00	3,000,000.00	1.800	AAA	1.775	1,708	12/04/2024

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3130AJ2C2	190049	Federal Home Loan Banks		02/03/2020	3,000,000.00	3,055,530.00	3,000,000.00	1.625	AAA	1.603	1,769	02/03/2025
3130AHZZ9	190050	Federal Home Loan Banks		02/12/2020	3,000,000.00	3,022,620.00	3,000,000.00	1.820	AAA	1.795	1,778	02/12/2025
Subtotal and Average			221,299,812.42		215,000,000.00	217,765,050.00	215,296,345.33			1.960	1,064	
LAIF - Local Agency Investment Pool												
SYS990001	990001	Local Agency Investment Fund			74,999,998.94	74,999,998.94	74,999,998.94	1.890	N/R	1.864	1	
Subtotal and Average			74,999,999.76		74,999,998.94	74,999,998.94	74,999,998.94			1.864	1	
Medium Term Notes												
037833CS7	170006	Apple Inc		11/16/2017	3,000,000.00	3,002,190.00	2,996,711.73	1.800	Aa1	1.998	40	05/11/2020
594918AH7	180016	Microsoft Corp		12/12/2018	3,000,000.00	3,026,790.00	3,002,662.56	3.000	Aaa	2.867	183	10/01/2020
931142CZ4	190031	Wal-Mart Stores		12/04/2019	6,000,000.00	6,045,600.00	6,103,925.00	3.250	Aa2	1.660	207	10/25/2020
594918BG8	170008	Microsoft Corp		11/21/2017	3,000,000.00	3,006,600.00	2,998,169.49	2.000	Aaa	2.035	216	11/03/2020
89236TFQ3	180023	Toyota Motor Credit Corp.		03/18/2019	3,000,000.00	3,012,120.00	3,012,827.08	3.050	A1	2.572	282	01/08/2021
037833BS8	170012	Apple Inc		12/21/2017	3,000,000.00	3,030,240.00	2,998,770.58	2.250	Aa1	2.261	328	02/23/2021
084670BQ0	170022	Berkshire Hathaway		04/09/2018	3,000,000.00	3,014,340.00	2,987,338.64	2.200	Aa2	2.605	348	03/15/2021
89236TEU5	180025	Toyota Motor Credit Corp.		03/18/2019	2,000,000.00	2,007,580.00	2,008,973.42	2.950	A1	2.604	377	04/13/2021
594918BP8	190033	Microsoft Corp		12/05/2019	6,000,000.00	6,041,760.00	5,994,626.87	1.550	Aaa	1.588	494	08/08/2021
89236TDP7	180021	Toyota Motor Credit Corp.		01/22/2019	4,000,000.00	4,020,600.00	3,969,583.54	2.600	A1	2.959	650	01/11/2022
084670BF4	180007	Berkshire Hathaway		11/13/2018	4,000,000.00	4,175,960.00	4,008,961.11	3.400	Aa2	3.232	670	01/31/2022
037833AY6	180005	Apple Inc		08/01/2018	2,000,000.00	2,045,820.00	1,966,839.12	2.150	Aa1	2.989	679	02/09/2022
478160CD4	180046	JOHNSON & JOHNSON		05/07/2019	3,000,000.00	3,108,120.00	2,985,330.71	2.250	Aaa	2.470	701	03/03/2022
037833CQ1	180024	Apple Inc		03/18/2019	3,000,000.00	3,075,180.00	2,976,288.61	2.300	Aa1	2.595	770	05/11/2022
931142DU4	180006	Wal-Mart Stores		08/02/2018	3,000,000.00	3,077,670.00	2,933,922.95	2.350	Aa2	3.098	988	12/15/2022
931142DU4	180031	Wal-Mart Stores		04/01/2019	3,000,000.00	3,077,670.00	2,994,802.40	2.350	Aa2	2.377	988	12/15/2022
084670BJ6	170036	Berkshire Hathaway		06/29/2018	3,000,000.00	3,130,200.00	2,989,141.52	3.000	Aa2	3.087	1,046	02/11/2023
084670BR8	170030	Berkshire Hathaway		04/23/2018	3,000,000.00	3,104,100.00	2,962,745.52	2.750	Aa2	3.156	1,078	03/15/2023
931142DH3	180045	Wal-Mart Stores		05/07/2019	3,000,000.00	3,098,970.00	2,990,055.45	2.550	Aa2	2.614	1,105	04/11/2023
89236TDK8	180011	Toyota Motor Credit Corp.		12/04/2018	3,000,000.00	2,941,110.00	2,852,519.04	2.250	A1	3.551	1,295	10/18/2023
037833DM9	190020	Apple Inc		10/28/2019	2,000,000.00	2,036,180.00	1,997,412.44	1.800	Aa1	1.805	1,624	09/11/2024
89236TGN9	190015	Toyota Motor Credit Corp.		10/22/2019	3,000,000.00	2,862,570.00	3,000,000.00	2.125	A1	2.096	1,665	10/22/2024
Subtotal and Average			70,726,751.15		71,000,000.00	71,941,370.00	70,731,607.78			2.491	673	
BofW MMA Deposit Account												
SYS999993	999993	Bank of the West		07/01/2019	70,034,723.24	70,034,723.24	70,034,723.24	0.950	Aa2	0.937	1	

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**Kings County Investment Pool
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity
Subtotal and Average			43,228,479.52		70,034,723.24	70,034,723.24	70,034,723.24			0.937	1
Total and Average			410,255,042.85		431,034,722.18	434,741,142.18	431,062,675.29			1.864	642



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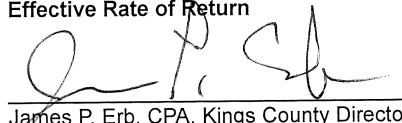
**KC Direct Investments 2019
Portfolio Management
Portfolio Summary
March 31, 2020**

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Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Managed Pool Accounts	5,176,446.27	5,176,446.27	5,176,446.27	100.00	1	1	1.940	1.967
Investments	5,176,446.27	5,176,446.27	5,176,446.27	100.00%	1	1	1.940	1.967

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	8,882.75	100,004.67
Average Daily Balance	5,176,446.34	5,578,152.70
Effective Rate of Return	2.02%	2.38%


James P. Erb, CPA, Kings County Director of Finance

7-10-2020

Reporting period 03/01/2020-03/31/2020

Run Date: 05/15/2020 - 08:53

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KC Direct Investments 2019
Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Managed Pool Accounts												
SYS10001	10001	LAIF - LUHS 2016 GO, Series B			5,176,446.27	5,176,446.27	5,176,446.27	1.967		1.967	1	
		Subtotal and Average	5,176,446.34		5,176,446.27	5,176,446.27	5,176,446.27			1.967	1	
		Total and Average	5,176,446.34		5,176,446.27	5,176,446.27	5,176,446.27			1.967	1	