

AVID Binder Check-Off Sheet

Required Contents:

- Good quality 3-ring binder—2", 2½", or 3" with pocket inserts
- 5–6 colored tab subject dividers to separate classes, including AVID Elective
- Zipper pouch to store supplies (A 3-hole-punched, heavy-duty, re-sealable plastic bag will also work.)
- 2 or more pens
- 2 or more pencils
- Notebook paper (Some notebook paper is available in Cornell note style.)
- Agenda/daily planner/calendar
- Tutorial Request Forms (TRF)
- Learning logs

Suggested Contents:

- 1–2 zipper pouches (for supplies)
- 1 or more colored highlighter pens
- Notebook dictionary and/or thesaurus
- Calculator
- Six-inch ruler
- Tips on note-taking and test-taking skills/tutorial guidelines/other AVID strategy sheets
- Samples of note-taking in specific subject areas

Binder Organization (Order of Materials):

- Zipper pouch with supplies
- Agenda/daily planner/calendar
- Notebook paper
- Divider for each class

Divider Organization (Behind Each Divider):

- Cornell notes
- Handouts/worksheets/classwork
- Tests/quizzes
- Returned assignments

Additional Supplies Required for My AVID Binder

1. _____
2. _____
3. _____
4. _____

AVID Binder Grade Sheet

Student's Name: _____

Tutor's Name: _____ Date: _____

Agenda/Daily Planner/Calendar _____ (30 pts. possible)

Notes (labeled with dates) _____ (30 pts. possible)

Organization _____ (15 pts. possible)

Neatness _____ (15 pts. possible)

No Loose Papers _____ (5 pts. possible)

Supplies (zipper pouch) _____ (5 pts. possible)

Total: _____

Comments

Agenda/Daily Planner/Calendar: _____

Notes: _____

Organization: _____

Neatness: _____

Loose Pages: _____

Supplies: _____

Daws, T., & Schiro, P. (2012). *AVID Tutorial Guide*. San Diego, CA: AVID Press.

AVID Binder Rubric

Name: _____ Date: _____

| | Advanced | Satisfactory | Developing | Unsatisfactory |
|--|----------|--------------|------------|----------------|
| Binder/Contents <ul style="list-style-type: none"> • 3-ring binder • Tabbed subject dividers • Zipper pouch • Pens and pencils • Notebook paper • Agenda/daily planner/ calendar • Tutorial Request Forms • Learning logs | | | | |
| Binder Organization <ul style="list-style-type: none"> • Zipper pouch • Agenda/daily planner/ calendar • Notebook paper • Academic sections | | | | |
| Academic Sections <ul style="list-style-type: none"> • Divider • Cornell notes for each class • Handouts/worksheets/ classwork • Tests/quizzes • Returned assignments | | | | |

Advanced: All supplies, notes, and student work are included and well-organized.
Satisfactory: Most supplies, notes, and student work are included and organized.
Developing: Some supplies, notes, and student work are included.
Unsatisfactory: Few supplies, notes, and student work are included.

Daws, T., & Schiro, P. (2012). *AVID Tutorial Guide*. San Diego, CA: AVID Press.

Binder Check (Form A) (For Acceptable Evaluation)

Name: _____ Date: _____

This week, you did a wonderful job in:

- Taking Cornell notes/learning logs
- Organizing subject area work in dividers
- Recording assignments, homework, projects, and tests in agenda/daily planner/calendar
- Having no loose papers
- Keeping a neat and organized binder
- Maintaining all required supplies
- Checking off completed assignments in agenda/daily planner/calendar
- Being prepared and ready for binder check

One area you might focus on when setting your binder check goal is . . .

Thank you for your hard work, neatness, and organization!

Tutor Signature: _____

Student Reflection and Goal Setting

This week, I feel most proud of my binder because . . .

My binder check goal for next week is . . .

Daws, T., & Schiro, P. (2012). *AVID Tutorial Guide*. San Diego, CA: AVID Press.

Binder Check (Form B) (For Unacceptable Evaluation)

Name: _____ Date: _____

This week, you had an unsatisfactory binder check grade. Next week, you need to focus on the following areas to improve your grade:

- Taking Cornell notes/learning logs
- Organizing subject area work in dividers
- Recording assignments, homework, projects, and tests in agenda/daily planner/calendar
- Having no loose papers
- Keeping a neat and organized binder
- Maintaining all required supplies
- Checking off completed assignments in agenda/daily planner/calendar
- Being prepared and ready for binder check

The most important area of focus to keep in mind when setting your binder check goal is . . .

Please let me know how I can support you in improving your binder.

Tutor Signature: _____

Student Reflection and Goal Setting

My binder check goal for next week is . . .

Parent/Guardian Signature: _____