

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
June 22, 2020

The board meeting was called to order on June 22, 2020 by President Siri Bliesner at 5:10 p.m.

CALL TO ORDER

Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). Viewers could call (425) 936-2805 or (425) 936-2809, Conference ID: 471683, to listen to the meeting in alignment with the Governor's proclamation.

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to [djenkins@lwsd.org](mailto:djenkins@lwsd.org) by 3:00 p.m. on the day of the board meeting.

Members present remotely: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem.

Chris Carlson moved to approve the June 22 agenda. Seconded by Eric Laliberte.

APPROVAL OF AGENDA

Motion carried.

Dr. Stavem opened the nominations for president.

BOARD  
REORGANIZATION

Mark Stuart moved to nominate Eric Laliberte. Eric Laliberte accepted the nomination. No other nominations were submitted. Nominations were closed.

Motion carried.

Eric Laliberte opened nominations for vice president.

Chris Carlson moved to nominate Mark Stuart for vice president. Mark Stuart accepted the nomination. No other nominations were submitted. Nominations were closed.

Motion carried.

Eric Laliberte opened nominations for legislative representative.

Chris Carlson moved to nominate Cassandra Sage for legislative representative. Cassandra Sage accepted the nomination. Nominations were closed.

Motion carried.

There were 38-pages of public comments compiled on three topics: Inclusion/Support of Black Staff and Students, Juanita High School Mascot, and Transcripts. Board members read a few of the comments from each of the topics for the 30-minutes set aside for public comment.

PUBLIC COMMENT

Inclusion/Support of Black Staff and Students

- **Katie Badger**, letter from the Washington Education Association, Executive Committee
- **Dana Hsim**, LWSD Teacher and Parent
- **Katie White**, Redmond High School Teacher
- **Leann Clawson**, Library Media Specialist

Juanita High School Mascot

- **Libby Finerty**, former LWSD student and community member
- **Theresa Harrington**, JHS Class of 1988 & Parent of a JHS Class of 2018, 2020 and 2022; JHS PTSA Secretary
- **Grace Harrington**
- **Jennifer Loy**
- **Megan Wong**, graduating Senior JHS, submittal of collective letter from JHS Students

Transcripts

- **Diana Lafornera**, parent

Mark Stuart moved to approve the consent agenda. Seconded by Chris Carlson.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

Approves the minutes of the June 1 board meeting and June 8 study session.

APPROVAL OF MINUTES

Approves June 22, 2020 Human Resources Report and salary schedules.

APPROVAL OF HUMAN RESOURCES REPORT

Approval of the following instructional materials for use in the Lake Washington schools –

INSTRUCTIONAL  
MATERIALS ADOPTION

**Title:** Marine Science The Dynamic Ocean  
**Author:** Meghan E. Marrero, Ed.D & Glen Schuster, M.S  
**Publisher:** Pearson & Satellite Laboratory Inc.  
**Copyright:** 2012  
**No. of Copies:** 35  
**Price:** \$94.97  
**School Requesting:** Eastlake High School  
**Classification:** Grades 10-12

**Title:** Marketing Essentials  
**Author:** Schneider Fares, Kimbrell, Woloszyk  
**Publisher:** Glencoe/McGraw Hill  
**Copyright:** 2019  
**No. of Copies:** 573 Licenses (digital only)  
**Price:** \$18.51 per License  
**School Requesting:** CTE Department  
**Classification:** Grade 9-12

**Title:** MindTap Century 21 Accounting: General Journal  
**Author:** Gilbertson & Lehman  
**Publisher:** Cengage  
**Copyright:** 2019  
**No. of Copies:** 52 Licenses (digital only)  
**Price:** \$119 per License  
**School Requesting:** CTE Department  
**Classification:** Grades 10-12

**Title:** Skillstreaming – A Guide for Teaching Prosocial Skills  
**Author:** Dr. Arnold P. Goldstein and Associates  
**Publisher:** Research Press  
**Copyright:** 2005 - 2020  
**No. of Copies:** Various books and paper resources  
**Price:** \$25,000  
**School Requesting:** Special Services  
**Classification:** Grades K-12

**Title:** Psychology  
**Author:** Spencer Rathus  
**Publisher:** Holt McDougal  
**Copyright:** 2018  
**No. of Copies:** 58 copies and one classroom resource pkg  
**Price:** \$75 per copy (text and license); \$5,900 classroom resource pkg  
**School Requesting:** Eastlake High School  
**Classification:** Grades 11-12

**Title:** Amplify ELA  
**Author:** Amplify  
**Publisher:** Amplify  
**Copyright:** 2019  
**No. of Copies:** 8,600 Student and 210 Teacher Licenses (digital only)  
10-year term  
**Price:** \$817,700  
**School Requesting:** District ELA Adoption Committee  
**Classification:** Grades 6-8

Approves the 2020-21 board meeting schedule as presented.

2020-21 BOARD MEETING  
SCHEDULE

Approves the monitoring report for OE-10, Learning Environment/Treatment of Students, as presented.

APPROVAL OF  
MONITORING REPORT  
OE-10, LEARNING  
ENVIRONMENT/  
TREATMENT OF STUDENTS

Approves the monitoring report for OE-11, Learning Environment/Treatment of Students, as presented.

APPROVAL OF  
MONITORING REPORT  
OE-11, INSTRUCTIONAL  
PROGRAM

Adopts Resolution No. 2293 authorizing the superintendent or her designee to approve contract modifications with BNBuilders, Inc. to proceed with the initial site construction and structural items as identified in Amendment No. 1 for the Mark Twain Elementary School Addition project in the amount of \$3,677,590, plus sales tax.

AUTHORIZATION TO  
PROCEED WITH INITIAL  
CONSTRUCTION  
MARK TWAIN  
ELEMENTARY SCHOOL  
ADDITION (SITE 14)  
RESOLUTION NO. 2293

Adopts Resolution No. 2293 authorizing the superintendent or her designee to approve contract modifications with BNBuilders, Inc. to proceed with the initial site construction and structural items as identified in Amendment No. 1 for the Rose Hill Elementary School Addition project in the amount of \$3,389,043 plus sales tax.

AUTHORIZATION TO  
PROCEED WITH INTIAL  
CONSTRUCTION  
ROSE HILL ELEMENTARY  
SCHOOL ADDITION (SITE 15)  
RESOLUTION NO. 2294

Adopts Resolution No. 2295 authorizing the superintendent or her designee to approve contract modifications with BNBuilders, Inc. to proceed with the initial site construction and structural items as identified in Amendment No. 1 for the Benjamin Franklin Elementary School Addition project in the amount of \$3,618,702, plus sales tax.

AUTHORIZATION TO  
PROCEED WITH INTIAL  
CONSTRUCTION  
BENJAMIN FRANKLIN  
ELEMENTARY SCHOOL  
ADDITION (SITE 16)  
RESOLUTION NO. 2295

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Authorizes the superintendent or her designee to approve construction Change Order No. 5 with Lydig Construction, Inc. for the Ella Baker Elementary School project in the amount of \$(380,505) plus sales tax. Approval of this change order results in a revised GMP of \$34,912,249.

GC/CM CONSTRUCTION  
CHANGE ORDER NO. 5  
ELLA BAKER ELEMENTARY  
SCHOOL (SITE 31)

Approves Resolution No. 2296 to accept the work of Lydig Construction, Inc. on the Ella Baker Elementary School project.

FINAL ACCEPTANCE  
ELLA BAKER ELEMENTARY  
SCHOOL (SITE 31)  
RESOLUTION NO. 2296

Authorizes the superintendent or her designee to approve construction Change Order No. 4 with BNBuilders, Inc. for the Clara Barton Elementary School project in the amount of \$0. Approval of this change order results in a GMP of \$39,532,550.

GC/CM CONSTRUCTION  
CHANGE ORDER NO. 4  
CLARA BARTON  
ELEMENTARY SCHOOL  
(SITE 28)

Approves Resolution No. 2297 to accept the work of BNBuilders, Inc. on the Clara Barton Elementary School project.

FINAL ACCEPTANCE  
CLARA BARTON  
ELEMENTARY SCHOOL  
(SITE 28)  
RESOLUTION NO. 2297

Authorizes the superintendent or her designee to approve contract modifications with Lydig Construction, Inc. to proceed Amendment No. 6 for the Lake Washington High School Addition project in the amount of \$12,415,095 plus sales tax.

GC/CM CONTRACT  
AMENDMENT NO. 6  
LAKE WASHINGTON HIGH  
SCHOOL ADDITION  
PROJECT (SITE 84)

Accepts the constructability review report for the Lake Washington High School Gym & Commons Addition project.

CONSTRUCTABILITY  
REVIEW REPORT  
LAKE WASHINGTON HIGH  
SCHOOL ADDITION  
PROJECT (SITE 84)

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Ben Franklin PTA to Franklin Elementary School in the amount of \$6,836.73 to provide stipends for talent show and Watch DOGS (\$3,699.23); and support field trips (\$1,600.00) and extracurricular activities (\$1,537.50).

Acceptance from Redmond Elementary PTSA to Redmond Elementary School in the amount of \$1,500.00 to support building activities.

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Acceptance from Rosa Parks PTSA to Rosa Parks Elementary School in the amount of \$1,017.95 to support field trips.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary School in the amount of \$2,096.24 to support field trips.

Acceptance from Samantha Smith PTSA to Smith Elementary School in the amount of \$1,945.00 to purchase classroom supplies.

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$2,597.61 to provide stipend for Math Olympiad (\$2,466.15); and purchase library books (\$131.46).

Acceptance from Finn Hill Middle School PTSA to Finn Hill Middle School in the amount of \$1,233.08 to provide stipend for spring play.

Acceptance from Redmond Middle School PTSA for Redmond Middle School in the amount of \$1,500.00 to purchase library books.

Acceptance from Tesla STEM PTSA to Tesla STEM High School in the amount of \$21,508.23 to purchase classroom equipment.

**TOTAL \$40,234.84**

NON-CONSENT AGENDA

Mark Stuart proposed the following amendment to OE-10, Learning Environment/Treatment of Students, and add 10.8 as shown below.

The Superintendent may not

10.8 Allow any current or future building names, mascots, nicknames, logos, activities, or events to reference or portray bias, derogatory connotations, or prejudice associated with race, creed, color, income, ability, national origin, gender, sexual orientation, or sexual identity.

Siri Bliesner appreciated the comments submitted by students, parents, staff, and community members regarding the Juanita High School mascot. She felt it was important to have a review of policy so that the issues raised can be addressed. This would then be followed by a process to select a new mascot. This process needs to involve student-voice. She was reluctant to change policy at this meeting without further discussion/review and recommended providing direction to the superintendent and have it brought back to the board to be considered at the

DISCUSSION AND  
DIRECTION TO THE  
SUPERINTENDENT  
JUANITA HIGH SCHOOL  
MASCOT  
OE-10, LEARNING  
ENVIRONMENT/  
TREATMENT OF STUDENTS

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July 13 board meeting to ensure that we are creating a welcoming and inclusive environment at all of our schools.

Chris Carlson noted it was important for the board to direct the administration while at the same time to be responsible for the decisions that had been made in the past. He thanked the numerous people that took time to submit thoughtful comments to the board to advocate for a change. It no longer matters the original intent of the Juanita High School mascot but to find ways to improve the system to provide a welcoming environment for all students.

Cassandra Sage agreed that a change needs to be made systemwide. She thought that additional time would be beneficial to be able to create a systematic change that can be built upon.

Eric Laliberte also supported the language brought forward to adopt policy that would make it explicit that no mascots or buildings can be named that are derogatory. He supported a policy change. The Juanita High School mascot would be a violation of that policy and apologized that this was not addressed sooner.

Mark Stuart felt it was important to address this tonight to help to heal the deep and gaping wound in the community. He conveyed he grew up in a racist and segregated state and didn't like what he experienced which propelled him to work in media/public relations. He was shocked when he moved into the area to see Rebel mascot. This change would still provide the administration to develop the process to implement the change. Due to the seriousness of this situation, he felt that tradition needs to be changed and didn't want to delay it.

Cassandra Sage related that her children are alumni from Juanita High School. In 2018, when the process was implemented to change or affirm the mascot, she did not understand the pain and feelings surrounding the mascot. Policy can be drafted to create systemwide changes and address equity issues so that it will permeate the system and create effective change.

Siri Bliesner conveyed that this is only one step of a bigger issue to build on. There will be deeper conversations with student

groups, students of color, and community/stakeholders to bring everyone together to talk about this issue. She supported writing an equity policy under the current structure. Delaying this would not prohibit moving forward.

Chris Carlson felt that delaying it would ensure that the language can be reviewed.

Jane Stavem shared that there are two types of policy - administrative/operational policies and board governance policies which are available on the district website. The board governance policies enable the administrative/operational policies to carry out the expectations of the board.

Mark Stuart noted that the first step is the hardest when trying to right a wrong, but it is time to make those changes and build upon it. This can be a starting place and we can improve on it later.

Eric Laliberte summarized there is consensus of the board that they want the superintendent to come back with a recommendation regarding the Juanita High School mascot at the July 13 board meeting. There is no disagreement that the policy needs to be changed but whether to look at a comprehensive review.

Mark Stuart moved to amend OE-10 to add "10.8, Allow any current or future building names, mascots, nicknames, logos, activities, or events to reference or portray bias, derogatory connotations, or prejudice associated with race, creed, color, income, ability, national origin, gender, sexual orientation, or sexual identity."

Motion failed for lack of a second.

Chris Carlson noted that policy is presented for first reading and second reading/approval and was concerned with changing the procedures that are in place.

Eric Laliberte reiterated that staff will make a recommendation at the July 13 board meeting regarding the Juanita High School mascot.



Jane Stavem noted that Dr. Holmen will be the superintendent, starting July 1. She heard that the board request staff members to take action and submit a draft of OE 10.

Dr. Holmen conveyed that the board has expressed the value to redefine OE-10 and to add language to make sure that practices are in alignment with the values expressed by the board tonight. Two board meetings have been scheduled for July 13 and 27. Information will be presented at the July 13 board meeting.

Mark Stuart felt it was important to have students, parents, and staff of color know that their voices were heard.

Mark Stuart moved that the board discuss OE-10, 10.8, at the July 13 board meeting for discussion and action. Motion seconded by Chris Carlson.

Mark Stuart clarified that he was asking for an agenda item to be on the July 13 board meeting.

Siri Bliesner asked if this would require the board to adopt it at the July 13 board meeting.

Mark Stuart noted that an agenda item does not need a motion but should have the possibility of discussion.

Siri Bliesner moved to amend the motion to consider a revised OE-10, including the language proposed by Mark Stuart, on July 13. Seconded by Cassandra Sage.

Motion carried.

Jane Stavem related that this is ongoing work in the district, regional, and at the State level to plan for the reopening of schools in the fall.

UPDATE TO FALL  
PLANNING FOR  
REOPENING SCHOOLS

Jon Holmen, Deputy Superintendent, and Mike Van Orden, Associate Superintendent, Teaching and Learning Services, presented information on Return to School 2020. The district continues to review and monitor current conditions and official guidance from Office of Superintendent of Public Instruction, Public Health, and the Center for Disease Control (CDC) to determine appropriate measures for re-opening school in the fall

of 2020. Regular updates will be provided to the Board of Directors and the community as plans take shape, noting the possible scenarios and precautions that may be required for the health and safety of staff and students. A Return to School Task Force and workgroups have been formed and their purpose is:

- Mitigate and minimize the spread of Coronavirus in accordance with Department of Health guidance;
- Keep staff and students safe and support social-emotional well-being and interactions;
- Prioritize inclusive access to learning for each student;
- Enable staff and students to return to learning in ways that are significantly better than during our closures this year; and
- Support families.

The guiding principles and commitments at the center of work:

GP-01: Protect the health and well-being of students, staff, and families.

GP-02: Educate each student.

GP-03: Ensure active, consistent and meaningful connections with each student.

GP-04: Proactively address inequities related to race, ability, socio-economic status, and language that have been exacerbated by the pandemic.

GP-05: Engage our families.

Dr. Holmen indicated that the options are being narrowed for the reopening of schools in the fall. In a letter sent to community and staff, the district is thinking about providing services for the youngest students to the greatest degree possible.

Mike Van Orden reviewed the tasks of each of the workgroups: Scenario Planning Workgroup, Instructional Planning Workgroup, and Unique Needs Workgroup. He highlighted the guidance provided from OSPI on hours/days and attendance and physical distancing. He shared the models (in-person, hybrid, and remote) being considered. The district is working with the Lake Washington Education Association. In addition, Return to School Planning Groups have been formed to address a multitude of issues (e.g., facilities, finance, nutrition, communications, athletics and activities, health and safety, special needs, early learning, professional development, curriculum, racial equity, student supports, staffing, substitutes,

technology services, etc.) Parent/student and staff feedback will be solicited. Updates will be shared each week through the summer. He shared the Return to School Planning Timeline.

Siri Bliesner related that she has met with neighboring board meetings and understand that the district has also been meeting with neighboring school districts. Mike Van Orden noted that each school district has unique needs and resources.

The board meeting was recessed at 7:10 p.m. and reconvened at 7:20 p.m.

BREAK

Barbara Posthumus, Associate Superintendent, Business and Support Services, presented the proposed 2020-21 Draft Budget and reviewed budget policies, processes, and timelines. She provided an overview of the revenues and expenditures for each of the funds: General Fund, Associated Student Body Fund, Debt Service, Capital Projects Fund, and Transportation Vehicle Fund. She reviewed enrollment, staffing and fixed costs.

2020-21 BUDGET,  
FIRST READING

The proposed budget for 2020-21 has been prepared in accordance with state laws, rules, and regulations. It provides a four-year outlook. She highlighted the beginning and ending fund balance. Funds have been set aside to mitigate any revenue shortfalls.

Dr. Holmen reviewed the strategic work alignment: academic success, well-being, community engagement excellent staff, and effective use of resources. The budget process began before COVID-19 and had to intentionally consider how to align a budget knowing the economic future is unknown. The district is in good financial condition and is in alignment with the values of the board. He responded to board member questions.

Chris Brenengen, Director, Business Services, noted that the district budget document is presented in both the official F-195 state format and district summary format. The district summary document follows the Association of School Business Officials International (ASBO) Meritorious Budget Award criteria. Feedback can also be provided via the website or e-mail. A public hearing of the 2020-21 budget is scheduled at the next board meeting on August 10, 2020; the budget is scheduled to be adopted at the August 24, 2020 board meeting. The budget must be adopted by August 31.

DISTRICT TEXTBOOK  
ADOPTION ENGLISH  
LANGUAGE ARTS – GR. 6-8

Jen Rose, Director, Teaching and Learning, reported that during the 2018-2019 school year, the 6-12 English Language Arts (ELA) Adoption Committee reviewed research regarding effective practices and standards in ELA and developed rubrics to use for the evaluation of various ELA curricula. These rubrics included: Effective Practice Alignment, Standards Alignment, Assessment Alignment, Organization and Design, and Digital Resources.

During the 2019-2020 school year, the Committee heard presentations from publishers, evaluated curricula for English Language Arts using rubrics, piloted materials in classrooms, and narrowed options to a final recommendation for grades 6-8. When schools closed because of COVID-19, teachers in grades 6-8 successfully proceeded with the pilot remotely and unanimously recommended Amplify ELA for adoption. The district's Instructional Materials Committee reviewed the grade 6-8 materials and recommended them for adoption at its June 4 meeting.

Alice Humphres, Martha Daman, Kristi Young, and Paul Neet, demonstrated the curriculum, provided an overview of the committee, and highlighted next steps.

Middle school teachers will have multiple opportunities to participate in professional development in English Language Arts standards and curriculum materials. Training through professional learning sessions will occur through the summer and in August during the week prior to our LEAP days. Training in the ELA standards and collaboration time to learn and implement the new materials will be provided throughout the 2020-21 school year.

Teacher and student materials will be accessible and online the first week of August 2020. The curriculum materials will be implemented in the 2020-21 school year.

|                           |  |
|---------------------------|--|
| <b>Title:</b>             | <b>Amplify ELA</b>                                     |
| <b>Author:</b>            | <b>Amplify</b>   |
| <b>Publisher:</b>         | <b>Amplify</b>   |
| <b>Copyright:</b>         | <b>2019</b>  |
| <b>No. of Copies:</b>     | <b>8,600 Licenses (10 years)</b>                       |
| <b>Price:</b>             | <b>\$85.25 Teacher License/\$93.00 Student License</b> |
| <b>School Requesting:</b> | <b>District 6-12 ELA Adoption Committee</b>            |
| <b>Classification:</b>    | <b>Grades 6-8</b>                                      |

Jen Rose thanked the members of the committee for their hard work.

Siri Bliesner moved that the Board approves the recommendation from the Instructional Materials Committee to adopt Amplify ELA for use in the district. Seconded by Chris Carlson.

Motion carried.

Matt Gillingham, Associate Superintendent, Student and Community Services, presented for Results 3, Life Skills and Citizenship, for approval and responded to board members' questions.

APPROVAL OF  
MONITORING REPORT  
RESULT-3, LIFE SKILLS AND  
CITIZENSHIP

Eric Laliberte noted that there are a lot of indicators that are being used which will not be available for next year. The board will need to review the indicators and put together a plan.

Chris Carlson moved that the Board approve the monitoring report for Results-1, Mission of Lake Washington School District, as presented. Seconded by Cassandra Sage.

Motion carried.

Jane Stavem conveyed that there were numerous milestones that were not recognized because of COVID-19 restrictions. She wanted to recognize the 66 staff members who retired and provided over 1,500 years of service. A recognition to those staff members has been posted online.

SUPERINTENDENT REPORT

Jane Stavem expressed her appreciation to the board as she steps down and begins her new position in South Dakota. She conveyed that it was a privilege to serve in this district.

The board members thanked Dr. Stavem for her leadership over the last two years and wished her the best in her new position.

BOARD MEMBER  
COMMENTS

Chris Carlson reiterated that the board is reading the comments that have been submitted and the board will take action and responsibility to address racism in our institution.

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Siri Bliesner conveyed that the board is excited to work with Dr. Holmen as our superintendent.

Jon Holmen thanked Dr. Stavem for her leadership and legacy that she has left behind. He looked forward to working with the board.

Eric Laliberte reviewed the July board meeting schedule, July 13 and 27. These board meetings will be posted on the district website. It is not known if the August board meetings will be held in person or remotely.

Cassandra Sage moved to adjourn at 9:30 p.m. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:30 p.m.

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Eric Laliberte, President

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Jon Holmen, Superintendent

Diane Jenkins  
Recording Secretary