

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
Teleconference- District Office
June 10, 2020

1. Call to Order

The meeting was called to order by Chair Winkels at 6:07 p.m.

2. Roll Call

Present: Winkels, Kreuzer, Hansen, Carbajal, Paulsen, Sand, Pennie

Absent: none

Student Representatives: None

3. Public

Forum N/A

4. Agenda- Additions or Deletions

None

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Paulsen to approve the minutes from the May 13th, 2020 Regular Board Meeting. Supported by all present.

5.2 Cash Flow Reports – April 2020

Motion by Kreuzer, seconded by Sand to approve the April Cash Flow Reports. Supported by all present.

6. Consent Agenda

AFT (2020-2021)

Tim Coleman- 5th grade teacher- Avon

Benny Barnack- 4th grade teacher- Avon

Melissa Johnson- 3rd grade teacher- Albany

AFT Payroll Change Request

Kim Koehn- lane change

Jody Abraham- lane change

Stephanie Sauerer- lane change

Ross Resley- lane change

Nikki Myogeto- lane change

AFT Teacher Genius

Nikki Myogeto

AESP

Amy Notch- Media Specialist- .50

Teri Kalthoff- Media Clerk- additional 1.5 hrs

Community Education

Amy Wilwerding, David Torbert, Adam Patterson, Brian Hines, Kelly Klasen

Resignations (effective 5/29/20)

Sarah Waller- Choir Teacher

Judy Schiffler- cooks helper

Kari Zimmer- head cook

Nancy Schwalbe- cooks helper

Donations:

\$ 50.00 - Anonymous - Family Outreach - R#57697

\$ 500.00 - St. Martin Lions - Scholarship - R#57701

\$ 250.00 - Albany Baseball Association - Baseball Racks

\$1,000.00 - Breitbach - Rental of Lights for Senior Night - R#57703

The following checks were issued in paying claims: Wire transfers and checks 97862- 98058

Expenditures:

01 General Fund \$767,155.24

02 Food Services \$42,067.83

04 Community Services \$37,756.45

06 Building Construction \$13,913.48

07 Debt Redemption \$2,985.00

Motion by Paulsen, seconded by Hansen to approve the June 10th, 2020 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

Purple Pride cards were presented to the school board for recognition.

7.2 Q-Comp Update

An update was provided on the budget, funding sources, and on-going fund balances. The program has 137 teachers involved. The program has well received by teachers according to a recent survey. The presentation covered successes of the program, impacts on PLC's, additional peer coaches, and the plan/additional training going forward.

8. Business

8.1 Enrollment Report

Mr. Johnson provided an update on enrollment, with a larger jump in total students – estimated at 1816 students. A very small senior class graduating was the largest impact to this jump.

8.2. Open Enrollment Resolution

Motion by Hansen, seconded by Paulsen to table the resolution for further refinement. Supported by all present.

8. 3. Resolution Relating to the Election of School Board Members

Member Paulsen entered the motion for the adoption of the foregoing resolution:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November, 2020.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day. 5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and

directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

And the resolution was duly seconded by Member Pennie and upon the vote being taken thereon, the following voted in favor thereof: Winkels, Kreuzer, Hansen, Carbajal, Paulsen, Sand, Pennie
Absent: none

And the following voted against the same: none

8. 4. Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Kreuzer entered the motion for the adoption of the foregoing resolution:

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on July 28, 2020 and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00** o'clock p.m. on August 11, 2020.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 745 ALBANY AREA SCHOOLS STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on July 28, 2020, and shall close at 5:00** o'clock p.m. on August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At that election, four (4) members will be elected to the School Board for terms of four (4) years each. Affidavits of Candidacy are available from the school district clerk, Albany Area Schools, 30 Forest Ave, PO Box 40, Albany, MN 56307. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee

paid prior to 5:00** o'clock p.m. on August 11, 2020.

And the resolution was duly seconded by Member Hansen and upon the vote being taken thereon, the following voted in favor thereof: Winkels, Kreuzer, Hansen, Carbajal, Paulsen, Sand, Pennie

Absent: none

And the following voted against the same: none

8. 5. SRO Agreement

Mr. Johnson reviewed the SRO contract the district engages in with the City of Albany.

Motion by Hansen, seconded by Pennie to approve the SRO contract. Abstaining: Carbajal. Supported by all present.

8. 6. Membership Renewals

Motion by Hansen, seconded by Paulsen to approve SEE membership for the upcoming academic year. Supported by all present.

Motion by Paulsen, seconded by Hansen to approve Resource Training membership for the upcoming academic year. Supported by all present.

8. 7. School Board Policies - Second Read

8. 7. 1. 602 Organization of School Calendar and School Day

8. 7. 2. 605 Alternative Programs

8. 7. 3. 606 Textbooks and Instructional Materials

8. 7. 4. 607 Organization of Grade Levels

8. 7. 5. 608 Instructional Services- Special Ed

8. 7. 6. 609 Religion

8. 7. 7. 610 Field Trips

8. 7. 8. 611 Home Schooling

9. June 24th Work Session

Mr. Johnson will be reviewing all of the progress on Strategic Planning and input from stakeholders. This meeting will be converted to a regular meeting with a work session to follow.

Motion by Kreuzer, seconded by Hansen to change the upcoming Board Work Session as follows:

Regular board meeting 5:00PM followed by a Board Work Session at 5:30 on June 24th, 2020.

Supported by all present.

10. Committee Reports

11. Superintendent Report

Mr. Johnson reviewed expectations/discussion points for the upcoming work session and strategic plan and will share a packet with the board covering input gathered from various meetings. Graduation will move forward with a drive-in parade and ceremony in the school parking lot. Mr. Johnson shared the State's COVID-19 preparedness plan, which also applies to other groups using facilities. A School District "Think Tank" was constructed to think forward and begin planning for the upcoming academic year.

12. Adjournment

Agenda completed at 7:28PM, a motion to adjourn was made by Hansen, seconded by Carbajal Supported by all present.

Matt Kreuzer, Clerk