

**Return to School Planning Team 2020 - Meeting Minutes
GREENWICH PUBLIC SCHOOLS**

DATE: 7-14-2020

LOCATION: Virtual - Zoom

ATTENDANCE: **Return to School Planning Team 2020 Members**
Dr. Toni Jones, Superintendent
Ms. Karen Hirsh, Board of Education
Ms. Mary Keller, GPS Head of Nursing, State of CT Task Force Member
Dr. Katherine Noble, GPS Medical Doctor Consultant
Cabinet
Dr. Ann Carabillo, Deputy Superintendent
Mr. Sean O'Keefe, Chief Operating Officer
Ms. Mary Forde, Chief Pupil Personnel Services Officer
Ms. Shamain Johnson, Chief Human Resources Officer
Mr. Michael Ting, Chief Technology Officer
Mr. Marc D'Amico, Director K-8 Curriculum
Ms. Sasha Houlihan, Director of Communications

1. Meeting Opening/Call to Order

Dr. Jones called the meeting to order at 10:02AM.

2. Share Focus Group Work

Overview:

Dr. Jones reshared the District Task Force's subgroups and priorities that will address the necessary items required in the plan that will be submitted to the CT State Department of Education by July 24, 2020.

Focus Groups:

Dr. Jones shared the Focus Groups that have met including: a Q&A for Spanish speakers, Specials Teachers, Special Education, Elementary School and Secondary School. PTAC's Focus Group will meet tomorrow. Additionally, she said that the District continues to receive questions through the form that went out to District families. Discussion included the potential to add additional parent focus groups to gather more information and to better understand levels of comfort and discomfort.

Survey Discussion:

Dr. Jones shared results from the staff and family surveys. Discussion included staff and family comfort levels in returning to school, staff willingness to join a digital learning team should they not return to school, staff ability to provide digital learning should schools be closed, family transportation considerations (taking the bus vs. driving their students), family's desired instructional enhancements, and which health and safety protocols are considered most important to families.

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Remote Learning:

Dr. Jones shared the District's commitment to remote learning, including: more live teaching, succinct scheduling, better sound quality for instruction, teacher access to tools and enhancing the Google platform. Dr. Jones also shared that there will be an option for students to do remote learning should they not want to return to school.

School Calendar Adjustment:

Dr. Jones shared that the District is working to adjust the school calendar to create additional time for staff professional development and preparation.

Health Practices and Protocols:

Dr. Jones shared that the District is still waiting for additional guidance on decision trees in regards to health and safety protocols. Discussion included current proposed protocols for students and staff if either group is exposed to positive COVID cases and creating a Q&A document of school protocols for families.

Upcoming Meetings:

Dr. Jones shared the dates of upcoming meetings. Discussion also included the possibility of creating a Town Hall session. Dr. Jones shared that there is a substantial amount of outreach happening to try and educate our families and staff, and that there is a possibility to do a Town Hall session.

3. Adjournment

Dr. Jones adjourned the meeting at 10:57AM.