

**Return to School Planning Team 2020 - Meeting Minutes
GREENWICH PUBLIC SCHOOLS**

DATE: 7-9-2020

LOCATION: Virtual - Zoom

ATTENDANCE: ***Return to School Planning Team 2020 Members***

Dr. Toni Jones, Superintendent

Ms. Karen Hirsh, Board of Education

Ms. Mary Keller, GPS Head of Nursing, State of CT Task Force Member

Dr. Katherine Noble, GPS Medical Doctor Consultant

Cabinet

Dr. Ann Carabillo, Deputy Superintendent

Mr. Sean O'Keefe, Chief Operating Officer

Ms. Mary Forde, Chief Pupil Personnel Services Officer

Ms. Shamain Johnson, Chief Human Resources Officer

Mr. Michael Ting, Chief Technology Officer

Mr. Marc D'Amico, Director K-8 Curriculum

Ms. Sasha Houlihan, Director of Communications

1. Meeting Opening/Call to Order

The meeting was called to order at 10:02AM.

2. Share Focus Group Work

Task Force:

Dr. Jones reviewed the planning task force members and all the various departments which provide feedback to assist in the decision-making process. The focus is on Prek-12 curriculum and assessment for ALL students. The committee discussed different curricular models being developed for returning back to school in the fall. Dr. Jones advised the committee that GPS will be introducing a new assessment tool, **Link It**, to help us determine the needs of students when they return to school.

Survey Update:

The administration advised that the Return to School survey has closed and that the parent and staff response was very large. The administration reviewed the responses with the Planning Team. The team discussed how to address families and staff members who are not comfortable with returning to classroom teaching and what actions / tools may be used to alleviate concerns and issues.

Summer School Face to Face:

The administration provided an overview of the summer school "Face to Face" program at Cos Cob School, noting the use of Nurse check-ins, PPE, sneeze dividers and thorough cleaning and disinfection of learning materials and the school environment. The administration advised that the program has been successful.

Planning Document

Dr. Jones reviewed the draft Greenwich Public Schools priorities checklist for Greenwich Public Schools Re-opening which is being developed to present to the CSDE.

Return to School Planning Team 2020 - Meeting Minutes GREENWICH PUBLIC SCHOOLS

Priorities are:

Expectations for teachers and staff regarding monitoring their health, wearing their masks inside, washing hands often, not congregating with colleagues in groups. Cohort organization.

Expectations for students and families, e.g. parent checklist before child goes to school, wearing a mask, social distancing, washing hands, official mask breaks, enter and exit protocols, moving in the hallways following the directions.

Transportation protocols. There will be training for the bus drivers to ensure they know the protocols and safety issues. Masks will be provided for drivers to give out if students forget their mask.

Food Service

Where students eat will be determined by the building administration; allergy free zones in classrooms and/or socially distanced cafeterias will be maintained.

Outside Recess and Playgrounds

Stagger outside times. Limit cohort use. Wash/sanitize hands before and after recess/outside exposure.

Facilities and Security

Multiple doors and staggered entrances to ensure social distancing. Floor guidance for mapping for directionality. Tissue grabs, no touch paper towels dispensers. Buildings disinfected every evening with a safe product. Buildings sanitized throughout the day on high touch surfaces. Hand sanitizing at entry/exit points.

Classrooms set up to maximize social distancing. Minimize the need for sharing hi-touch supplies and materials. Floor mapping for a 6 foot "teacher zone". Plexiglass or clear blocker for tabletops as needed.

Building Use:

Still discussing rentals of buildings.

Visitors to building:

Phase 1 and 2 limits visitors and volunteers to essential needs.

Lockdown Drills:

Still discussing the best way to be prepared.

Arrival and dismissal:

Each school will notify students and families what it will look like.

Health Monitoring:

There is a COVID 19 Daily Self Checklist for parents to use each day. There are many videos and resources on the CDC website and we also will have some on our website.

**Return to School Planning Team 2020 - Meeting Minutes
GREENWICH PUBLIC SCHOOLS**

Professional Learning:

Dr. Jones will be asking the BOE to approve a revised 2020-21 calendar which will add additional professional learning and training days for COVID protocols as well as teaching and learning professional development regarding new tools (microphones, assessment platform, etc.).

3. Adjournment

The meeting was adjourned at 11:12AM.

The next meeting of the Return to School Planning Team 2020 will be on Tuesday, July 14, 2020 at 10AM.