

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Approved Minutes of the Regular Meeting of May 14, 2020**  
**Virtual Meeting via Zoom**

**CALL TO ORDER** President Debbie Palumbo-Sanders called the meeting to order at 6:31 PM.  
**Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott,  
Christopher Parks, Debbie Palumbo-Sanders

**ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by K. Ballard, to enter executive session at 6:31 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no

**REGULAR SESSION** A motion was made by K. Elliott, seconded by K. Ballard, to return to regular session at 7:09 PM. The motion was carried. 6 yes 0 no

President Debbie Palumbo-Sanders started the meeting by thanking Mike Vistocco for serving on the Board of Education. She said he has stepped away from the Board of Education, which has opened up a third seat. On behalf of the Board she thanked Mike for his valuable input over the last two years and wished him well.

**APPROVE AGENDA** A motion was made by C. Eckhardt, seconded by K. Elliott, to approve the revised agenda. The motion was carried. 6 yes 0 no

**RECOGNITIONS** None at this time.

**PUBLIC PARTICIPATION** Due to the virtual meeting there was no live participation. Community members were asked to email thoughts or comments related to the budget to [VCSbudget@victorschools.org](mailto:VCSbudget@victorschools.org) anything other than budget related items to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org).

**CONSENT ITEMS**

A motion was made by C. Parks, seconded by K. Ballard, to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES** Minutes of the regular Board Meeting on April 16, 2020, the special Board Meetings on April 22, 2020 May 7, 2020, and May 12, 2020;

**FINANCIAL STATEMENTS** Treasurer's Report for the month ending March 31, 2020;

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## PERSONNEL

The following personnel items:

*All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

## Instructional Probationary Appointments:

The probationary appointment of **Anna Atwater**, who has Certification in Music Education, to a probationary position as a Music Teacher, effective September 1, 2020, at an annual salary of \$47,700 (Step 6M+10), leading towards tenure in Music Education.

The probationary appointment of **Angela Affronti**, who has Certifications in School District Leader, School Building Leader, Literacy Grades 5-12, and Social Studies Grades 7-12, to a probationary position as Director of Technology, effective August 1, 2020, at an annual salary of \$98,000, leading towards tenure as Director of Technology.

The probationary appointment of **Ashlee VanKouwenberg**, who has Certification in Family and Consumer Science, to a probationary position as a Family and Consumer Science Teacher, effective September 1, 2020, at an annual salary of \$51,210 (Step 9M+10), leading towards tenure in Family and Consumer Science Education.

The probationary appointment of **Jessica D'Ambrosio**, who holds Certification as a School Counselor, to a probationary position as a School Counselor effective July 1, 2020, at an annual salary of \$55,088 (Step 3M+30 and Counselor's Index), leading toward tenure as a School Counselor.

The probationary appointment of **Peter Pouliot**, who has Certification in Technology Education, to a probationary position as a Technology Teacher, effective September 1, 2020, at an annual salary of \$66,010 (Step 9M+232), leading towards tenure in Technology Education.

The appointment of **Leanne Gmeindl**, who holds NYS certification in Speech and Language Disabilities, pending certification as School District Leader, and Connecticut certifications as Intermediate Level Administrator and Supervision and Special Education Grades K-12, to a probationary position as the Director of Special Education, beginning July 1, 2020, at an annual salary of \$103,000.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Appointments:**

The appointment of **James Mauro**, Elementary Teacher, to an unpaid Administrative Internship for the Extended School Year Program, effective July 1, 2020 through approximately August 14, 2020.

The appointment of the following as Extended School Year Teachers at a rate of 1/200<sup>th</sup> of 2020/2021 salary: **Tom Cheevers, Kaitlyn Cooper, Charles Loray, and Jeffrey Pistritto.**

The appointment of the following as Extended School Year Teachers at an hourly rate of \$39.75: **Katie McCarthy and Erin Lamborn.**

The appointment of the following as Extended School Year Related Service Providers at an hourly rate of \$39.75: **Kaitlyn O'Brien.**

The appointment of the following as Extended School Year Nurse (shared position), at an hourly rate of \$21.64: **Christine Berardino and Lori Pownell.**

**Tenure  
Appointments:**

The appointment to tenure of **Brittany Gordon**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as a Elementary Teacher, effective June 30, 2020.

The appointment to tenure of **Hannah Knight**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective June 30, 2020.

The appointment to tenure of **Katelyn Carrozzi**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective August 31, 2020.

The appointment to tenure of **Kristin Amato**, who is certified in the areas of Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Literacy Birth-Grade 6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Chelsey Arcangeli**, who is certified in the areas of Social Studies Grades 7-12, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as a Social Studies Teacher, effective August 31, 2020.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

The appointment to tenure of **Timothy Caughlin**, who is certified in the areas of English Grades 7-12 and English Grades 5-6 extension, upon the successful completion of his probationary period as an English Teacher, effective August 31, 2020.

The appointment to tenure of **Krista Cooper**, who is certified in the areas of Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Kimberly Dieter** who is certified in the area of Speech and Language Disabilities, upon the successful completion of her probationary period as a Speech and Language Teacher, effective August 31, 2020.

The appointment to tenure of **Ashley Fotopoulos**, who is certified in the areas of Students with Disabilities Grades 7-12, English Grades 7-12, and English Grades 5-6 extension, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2020.

The appointment to tenure of **Jennifer Hall**, who is certified in the areas of Students with Disabilities Grades 1-6 and Pre-Kindergarten, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Karen Harrison**, who is certified in the area of Technology Education, upon the successful completion of her probationary period as a Technology Education Teacher, effective August 31, 2020.

The appointment to tenure of **Stephanie Leyburn**, who is certified in the area of Speech and Language Disabilities, upon the successful completion of her probationary period as a Speech and Language Teacher, effective August 31, 2020.

The appointment to tenure of **Jessica Palmer**, who is certified in the areas of Mathematics Grades 7-12, Mathematics Grades 5-9, Students with Disabilities Grades 1-6, Students with Disabilities Grades 7-12, and Childhood Education Grades 1-6, upon the successful completion of her probationary period as a Mathematics Teacher, effective August 31, 2020.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The appointment to tenure of **Amy Rotoli**, who is certified in the areas of Earth Science Grades 7-12, Physics Grades 7-12, General Science Grades 7-12, Biology Grades 7-12 and Chemistry Grades 7-12, upon the successful completion of her probationary period as a Science Teacher, effective August 31, 2020.

The appointment to tenure of **Heidi Searing-Post**, who is certified in the area of Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2020.

The appointment to tenure of **Todd Thompson**, who is certified in the areas of Chemistry Grades 7-12, Chemistry Grades 5-6 extension, and Students with Disabilities Grades 7-12, upon the successful completion of his probationary period as a Science Teacher, effective August 31, 2020.

**Leaves of Absence:** The granting of an extension of childcare leave of absence for **Maura Rovinsky**, Elementary Teacher, effective July 1, 2020, and extending to February 21, 2021.

The granting of a maternity leave and subsequent childcare leave of absence for **Gina Peterson**, Reading and Elementary Teacher, effective approximately September 1, 2020, and extending to February 8, 2021.

The granting of a maternity leave and subsequent childcare leave of absence for **Jessica Sapp**, Elementary Teacher, effective approximately June 6, 2020, and extending to November 10, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Keeley Sprague**, Special Education Teacher, effective approximately September 22, 2020, and extending to December 15, 2020.

**Resignations:** The resignation of **Megan Mancini**, ELL Teacher, effective June 30, 2020.

**Non-Instructional  
Deceased:**

The passing of **Jeffrey Hyland**, School Bus Driver Substitute, April 20, 2020.

**Resignations:** The resignation of **Curtis Pound**, Teacher Aide, effective May 11, 2020.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

<b>CSE/CPSE RECOMMENDATIONS</b>	Recommendations of the Committee on Special Education from the meetings of February 3, 11, 2020, March 30, 31, 2020, April 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 30, 2020, May 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 2020 and from the Committee on Preschool Special Education from the meetings of April 14, 21, 28, 2020;
<b>BOARD MEMBER COMMITTEE MEETINGS</b>	Board members to attend standing committee meetings;
<b>DONATIONS</b>	Approve the following donation: <ul style="list-style-type: none"><li>• \$1,500 from PTSA to the Victor Central School District in support of the Inquiry Program;</li></ul>
<b>ELECTION INSPECTORS</b>	Approve the Election Inspectors for the June 9, 2020 Victor Central School District Annual Vote and Election and the Victor Farmington Library Funding Vote;
<b>CONSTRUCTION CONTRACT AGREEMENT WITH SWBR</b>	Approve the agreement between the Victor Central School District and SWBR Architecture, Engineering, and Landscape Architecture D.P.C. for the Victor Central School District 2021 Capital Improvement Project as submitted;
<b>CONSTRUCTION CONTRACT AGREEMENT WITH CAMPUS CONSTRUCTION</b>	Approve the agreement between the Victor Central School District and Campus Construction for the Victor Central School District 2021 Capital Improvement Project as submitted;  Mrs. Palumbo-Sanders said the construction contract agreements were reviewed by legal counsel.
<b>RESOLUTION TO PARTICIPATE IN COOPERATIVE BIDDING PROGRAM</b>	Adopt the resolution for the purpose of participating in a Cooperative Bid, coordinated by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates counties for various commodities and/or services as submitted;
<b>2020-2021 SCHOOL CALENDAR</b>	Approve the revised school calendar for the 2020-2021 School Year as submitted;
<b>DISTRICT COUNCIL</b>	Appoint Lauri Boone as the Community Member for District Council for a two-year term (2020-2021 and 2021-2022);

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### RESCIND LEGAL NOTICES

Rescind the following legal notices:

- Annual Vote and Election Legal Notice for the May 19, 2020 District meeting, which was approved by the Board of Education on March 11, 2020;
- Victor Farmington Library Vote on June 22, 2020, which was approved by the Board of Education on April 16, 2020; and

### PROPERTY TAX REPORT CARD

Approve the property Tax Report Card for the 2020-2021 School Year.

The motion to accept the foregoing consent items was carried.

6 yes 0 no (*end of consent items*)

### CAMPUS NEWS

Dr. Terranova talked about the eight town hall meetings he has held so far. He said there is much to talk about. He focused on the four themes community, giving thanks, students and communication.

Due to technical difficulties the Board took a recess from 7:26 PM – 7:29 PM. No official business was discussed during that time and the Board proceeded where they left off.

### BUDGET UPDATE

Dr. Terranova started out by reminding everyone of the significant amount of work that has already been done by the Board of Education to really refine a budget. The District has a significant revenue challenge, which has led to having the lowest per pupil expenditure of any school district in New York State. Dr. Terranova said the District, before his arrival, has done incredible things in terms of student achievement and accomplishment and providing a comprehensive education. The challenge is the District will not be able to sustain the type of programs and comprehensive education without overriding the tax cap. We need to figure out a way to keep existing staff and support existing programs, with a small number of mandated increases. The District needs to protect the critically low savings, or reserves as they are called. They are significantly lower than most, if not all districts in the area. We will eventually need to support more fully the understaffed areas including technology integration, safety and security, cleaning and mental health. Jay Schickling, Assistant Superintendent for Business, said the District is looking at a budget to budget increase of \$4.5 million. That represents an increase of about 6.14%, which is actually a smaller increase than the year to year from last year's budget and was tax cap compliant. That includes a tax levy of \$50 million, which is an increase of 9.34%, which would mean a projected tax rate of \$17.14 per \$1,000. Victor would remain the lowest tax rate of any large suburban

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

school in the Rochester area. A projected tax rate increase would be roughly 7.8%. He said it is difficult to project forward, especially in this economic climate. It is largely dependent upon the assessed values of properties. There are also commercial entities that are impacted by revenue loss during the pandemic. Mr. Schickling went over the expenditure side of the budget. Any purchase of equipment or supplies are being held nearly flat or increased minimally due to inflation. He said in terms of contractual services there is some growth. There are some additional students who have manifested a need for special education services or accommodations. There has also been a real rise in high cost claimants through the healthcare consortium where the District purchases health insurance. For a while this region has been insulated from large premium increases. There is a reduction in costs of debt service. There has also been a budget/cost shift to Districts as part of the state budget this year. Some of the cost of supporting students with certain needs the state had supported. Those costs have now been shifted to the schools. Mr. Schickling talked about the state requiring the budget being broken down in three components administrative, program and capital. He then explained each of those component areas. Primarily the District's budget is being spent on providing the services that must be provided. Dr. Terranova then spoke about the consequences of a failed budget. He said the District is exceeding the tax cap and the budget has to be approved by 60% or more. The vast majority of the budget is spent on mandated items. If the District went out at the tax cap, which is 1.9% there would have to be between \$3.2 and \$3.4 million in cuts. There would be significantly larger class sizes K-12 and athletic offerings would be reduced. There would be a reduction in secondary course offerings. Curriculum and instruction development oversight would be significantly reduced. Dr. Terranova said the if the vote is successful the tax rate will still be significantly lower than Ontario County, Monroe County and Wayne County averages. Mr. Shickling said this tax rate would still represent a rate that is less than what was paid by the Victor Central School District Community from 2003 – 2008. He then went over the process for the vote. Anyone who is not registered voter and meets voter qualifications can visit the Department of Motor Vehicles website to register. There will be three propositions on the ballot. The school budget proposition that approves the expenditure, the bus bond proposition which is a routine refreshment of the bus fleet and the Victor Farmington Library funding. Ballots have to be back by 5:00 PM on Tuesday, June 9<sup>th</sup> to be counted. There are three open Board of Education seats.

Chris Eckhardt thanked Dr. Terranova and the administration for all of their hard work and tireless efforts in preparing the budget. The proposed budget maintains program quality and excellence, while not



## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

asking the Victor Farmington residents to pay for additional or increased programming or staffing at this time of unparalleled economic stress for individuals and families. This is a budget that allows the community to decide. If the budget is not successful in passing there will be program cuts that will take place when kids return to school next year for the first time since March. Mr. Eckhardt said a year ago he ran for the Board and said his goal was to serve the entire Victor educational community and be a part of a collaborative effort that ensures the children of the school would have the opportunity to maximize their potential. That goal hasn't changed. He said he would not be able to support a budget that stays at the cap and makes dramatic program cuts at a time when kids will need more support on all levels when they return. He said he would also not be able to support the budget that was reviewed at the March meeting that added additional programming during a time of economic stress. It is necessary to put forth a budget that overrides the tax cap and requires a super majority vote. Mr. Eckhardt said it is up to the community to cast their vote, however he wants them to have an understanding of his thought process. Again, he thanked the administration for their efforts on the proposed budget and his fellow Board of Education members for their collaboration and passion during the painstaking work. He thanked the community for the support of the Victor schools.

Kristin Elliot thanked Mr. Eckhardt for speaking on behalf of the Board. She said this has not been taken lightly. The Board is passionate and has spent countless hours as everything has been so fluid. She said the Board is presenting the community with the best they can do for the kids during this time. She said this is an opportunity to easily cast a vote because ballots are being sent directly to the homes. She thanked the community for their support. She also thanked the administration, under the leadership of Dr. Terranova. She said the Board has been well schooled on how to prepare a budget. Mr. Schickling has done a tremendous job, among all the others, that have contributed to this. The Board wishes to maintain the excellence in the District.

Karen Ballard said she agrees with her fellow Board members. They have worked really hard over the past three or four months trying to come up with a reasonable decision. The Board is looking for the residents of the District to support the budget going forward and for years to come.

Tim DeLucia said he has been on the Board for a while and he has never seen the District having to face such challenges as this year.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### BUDGET UPDATE Continued

He said it's a perfect storm. There is the potential for additional loss of funding from the state because of the economic stress that we are all under. He said he is proud of the Board as they have worked very hard, along with the administration of the District, to plan a budget that does and will maintain what Victor has been able to provide for years and will continue to provide if the budget is successful. It is going to take everyone in the community to help. If you are registered, and you are able to, cast your vote.

Christopher Parks said the statement that Victor is the lowest per pupil expenditure in the state is not a badge of honor, however it does cause for celebration of what the faculty, staff and administration can do with so little. He asked for clarification on the comment about the tax rate still being less than it was years ago. Mr. Schickling said at one point in the early 2000's the tax rate of the District was approaching \$21 per \$1,000. Over the course of about 10 years the tax rate has made it down to \$16 per \$1,000. The residents have been paying a substantially lower rate and this rate would represent an increase. Dr. Parks said from an educational standpoint larger class sizes K-12 does matter. We have great teachers and they would make it work, however it is still not educationally sound to put them in a position where they are trying to squeeze more kids into their class. He said Mr. Eckhardt spoke so eloquently about another budget that was proposed in March, but due to the sensitivity and care for the community during this economic time financially that was a larger ask. He thanked Dr. Terranova and Mr. Schickling as well as Mr. Ford who started to look at this. Dr. Parks said he has not experienced this level of community involvement in the past and finds it is very helpful. It is a very positive thing as the District moves forward and hopes it continues. As we have an ability to see things collectively and collaboratively, know it is not just an individual struggle or challenge, we get to face it together. He said the idea of what would be lost is a great drive for him.

Debbie Palumbo-Sanders said she has been a life-long resident of Victor. Public education is community driven and community supported. She said it is up to us to support our youth who don't have an opportunity to vote. They are our future. As a small business owner and first year in the business she said she can talk about the impacts of COVID-19, but through it all she will always support public education. Mrs. Palumbo-Sanders said she believes in being a life-long learner and as a member of the Board of Education she was brought on by the public to make the best decision for students and to be fiscally responsible for the community. She asked the community to please get out and vote.

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## **ADOPT 2020-2021 PROPOSED BUDGET**

A motion was made by K. Ballard, seconded by C. Parks, that the following resolution be adopted:

**RESOLVED**, that, upon recommendation of the Superintendent, the proposed budget for the 2020-2021 school year be approved as submitted, for a total of \$78,256,890, subject to approval by the qualified voters of the District at the Annual Vote and Election on June 9, 2020.

District Clerk, Maureen Goodberlet, asked for a roll call vote.  
Karen Ballard – yes, Tim DeLucia – yes, Chris Eckhardt – yes,  
Kristin Elliott – yes, Debbie Palumbo-Sanders – yes  
Christopher Parks – yes  
The motion was carried. 6 yes 0 no

## **POLICY REVIEW First Reading**

The following policies were brought to the Board of Education as a first read:

- Information, Security Breach and Notification; Policy 8635
- Data Security and Privacy Policy, Policy 8636

## **MEETING REPORTS Monroe County School Boards Association**

Mr. DeLucia said there are no meetings taking place right now. He continues to receive email updates.

## **Standing Committee Updates**

Mrs. Palumbo-Sanders said Inquiry Program Advisory Committee continues to meet virtually. She said it is great to see they are continuing on.

## **PUBLIC COMMENT**

Due to the virtual meeting there was no live participation. Community members were asked to email thoughts or comments related to the budget to [VCSbudget@victorschools.org](mailto:VCSbudget@victorschools.org) anything other than budget related items to the Superintendent at [terranovat@victorschools.org](mailto:terranovat@victorschools.org).

## **UPCOMING EVENTS Annual Vote and Election**

Victor Central School District Annual Vote and Election and Victor Farmington Library Funding Vote to be held on Tuesday, June 9, 2020 by Absentee Ballot. Absentee Ballots will be mailed to every registered voter in the Victor Central School District no later than May 27, 2020.

## **Regular Board Meeting**

The next regular Board meeting will take place on Thursday June 11, 2020, virtually on YouTube Live.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**ADJOURN**

A motion was made by K. Elliott, seconded by C. Eckhardt, to adjourn the meeting at 8:17 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk