

MORE THAN  
CONQUERORS

**ELEMENTARY  
HEALTH AND SAFETY PLAN**

# Elementary Health & Safety Plans

## ORANGE

**Strict** Physical Distancing | No Large Gatherings

### *Daily Schedules*

**Operating Hours:** 8:00am - 3:00pm

#### **Before School:**

- Parents will administer temperature checks prior to their child coming to school.
- If a student has a fever (99.6+), the parent will notify the office by phone or email and make arrangements for their child to stay at home.
- Students must be fever free for 72 hours before returning to school.

#### **Arrival:**

- Entrances:
  - 3A (Southeast) - 1st and 2nd grade
  - 3B (Southwest) - PreK 3, PreK 4 and Kindergarten
  - 3C (Northwest) - 4th grade
  - 3D (Northeast) - 3rd grade
- Assistants and/or teachers greeting and monitoring children entering the building 6ft apart
- If wearing a mask, parents of 3 year olds and 4 year olds may drop off their child inside the building
- A mask is required for all students 1st grade thru 4th grade entering

## YELLOW

**Modest** Physical Distancing | Limited Large Gatherings

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- If wearing a mask, parents of 3 year olds and 4 year olds may drop off their child inside the building
- A mask is required for all students 1st grade thru 4th entering the

the building

- No parent is permitted inside a classroom
- No parent is permitted inside the building after drop-off
- Children will report directly to the classroom
- Children will sanitize their hands before entering the classroom
- Children will immediately hang up their backpacks on hooks
- Children will disinfect their own desk area.

**Lunch:**

- Children will clean their hands before lunch
- Children will disinfect their own desk area before lunch
- Classes will eat in their own classrooms
- Considering schedule for one class to eat in the cafeteria each day
- Classes may eat outside
- No microwave will be available to students
- Lunch will be prepared in the high school and delivered to the Elementary teacher's lounge. Food services will plate and deliver food to each class.
- Lunch drop-off in bin outside elementary - name must be on it
- Parents are not permitted to eat lunch with their child.
- Children will disinfect their own desk area after lunch

building

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- No microwave will be available to students
- Lunch will be prepared in the high school and delivered to the Elementary teacher's lounge. Food services will plate and deliver food to each class.
- Lunch drop-off in bin outside elementary - name must be on it
- After calling into the office, parents may eat with their own child outside
- Children will disinfect their own

desk area after lunch

**Recess:**

- TBD: Each class will have their own bag of playground equipment
- Each class will have their own designated zone to play in
- Upper playground equipment will be off-limits.
- Pre-K playground is permitted for the use of one class at a time. The equipment will be disinfected after use.
- No physical contact sports (i.e. football, soccer, basketball, tag, etc.) - jumprope, kickball, hopscotch, knockout, shooting basketball around allowed
- Classroom playground equipment will be disinfected daily
- Indoor recess will be in the classrooms.
- Students must clean hands upon returning to class.

**Dismissal:**

- Students that are part of an elementary-only family will be dismissed at 2:40pm.
- Students with siblings in other buildings will be dismissed at 3:00pm.
- Classes will dismiss out of designated doors (see arrival).
- Social distancing will be implemented by having students sit on painted circles around the carpool pickup line.

**Recess:**

- Each grade level will have their own bag of playground equipment
- Each grade level will have their own designated zone to play in
- Playground equipment will be available on both playgrounds
- Classroom playground equipment will be disinfected daily
- Indoor recess will be in the classrooms.
- Students must clean hands upon returning to class.

**Dismissal:**

- Students that are part of an elementary-only family will be dismissed at 2:40pm.
- Students with siblings in other buildings will be dismissed at 3:00pm.
- Social distancing will be implemented by having students sit on painted squares around the carpool pickup line.
- All students attending aftercare will be dismissed at 3:00pm

- ❑ All students attending aftercare will be dismissed at 3:00pm
- ❑ Masks are to be worn by parents who exit their vehicle for pickup.

### ***Motion and Movement***

#### **Hallways:**

- ❑ The building will be divided into three zones. Students must remain in their zone.
- ❑ Entire classes must not pass one another walking opposite directions.
- ❑ There will be 5-6ft markers in the hallways to create distance between students.

### ***Classroom Design and Management***

#### **Physical Classroom Design:**

- ❑ 5 - 6 ft. separation
- ❑ 4th Grade teachers will rotate classrooms to teach. Students will remain in their homeroom classes.
- ❑ Higher-level education lessons will be available to students via video (ex. If a 3rd grade student is in a 4th grade math class, he or she may watch the video lesson, but will not be permitted to attend the class live).

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**Classroom Libraries:**

- Teachers may pass out books to students from the classroom library.
- All returned books will be disinfected by the teacher.

**Supplies:**

- Students will have their own supplies.
- Water bottles are allowed in the classroom, but they cannot touch.

**Forgotten Supplies:**

- Parents may bring forgotten supplies, textbooks, etc. and place these items in the bin outside EL for delivery to students.

***Student Life*****Enrichment:**

- Enrichment teachers will record video lessons for classes. Students will watch videos in their own classrooms.

**Chapel:**

- One class may attend chapel, following social distancing procedures.
- The service will be streamed for others.

**Clubs and Activities:****Classroom Libraries:**

- Students may borrow books to read from the classroom library.
- All returned books will be disinfected by the teacher.

**Supplies:**

- Students will have their own supplies.
- Water bottles are allowed in the classroom, but they cannot touch.

**Forgotten Supplies:**

- Parents may bring forgotten supplies, textbooks, etc. and place these items in the bin outside EL for delivery to students.

***Student Life*****Enrichment:**

- Enrichment teachers will be mobile and will visit individual classrooms.

**Chapel:**

- One grade level may attend chapel, following social distancing procedures.
- The service will be streamed for the others.

**Clubs and Activities:**

- No clubs (during school or after school)
- No 4th grade flag duty
- No Pledge & Prayer by whole classes - individual students allowed
- No Warrior pals
- No High School Student Aids

**Field Trips:**

- No field trips may be taken.

**After School Care:**

- Located in the EL Gym
- See After School Care plan

***Preventative Measures***

**Bathroom & Handwashing:**

- One student at a time is allowed to leave the classroom.
- Strict distancing in the restroom - No middle sink usage.
- Hand washing procedures must be followed.
- Bathrooms will be cleaned 2x a day, wiping counters and door handles, and mopping if necessary; also sanitizing bottle fillers and all hallway classroom door handles when available.

**Daily Cleaning Procedures:**

- All hallway classroom door handles and bathroom handles will be disinfected after Prayer & Pledge by Elementary support.

- Clubs permitted within the same grade
- 4th grade flag duty permitted
- No Pledge & Prayer by whole classes - individual students allowed
- No Warrior pals
- No High School Student Aids

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- Bathrooms will be cleaned 2x a day, wiping counters and door handles, and mopping if necessary; also sanitizing bottle fillers and all hallway classroom door handles when available.

**Daily Cleaning Procedures:**

- All hallway classroom door handles and bathroom handles will be disinfected after Prayer & Pledge by Elementary support.

- Office Staff will wipe exterior door handles periodically.

**Drinking Fountains:**

- No drinking fountain usage
- Refillable container dispenser permitted

**PPE:**

- Face coverings are to be worn at all times for teachers, staff, visitors and students 1st thru 4th grade.

**Sanitation Stations:**

- Sanitation Stations will be installed outside each classroom.

**Procedures**

**Student Check Out:**

- Parents must call the office to check out their student. The office attendant signs out in lieu of the parent.
- No parents allowed in the building.
- Parents will wait outside the EL for their child.

**Teacher Shared Spaces:**

- The workroom coordinator is the

- Office Staff will wipe exterior door handles periodically.

**Drinking Fountains:**

- No drinking fountain usage
- Refillable container dispenser permitted

**PPE:**

- Recommended* face coverings for teachers
- Recommended* face coverings for students
- Faculty & Staff are required to wear masks while in movement (hallways, between buildings, bathrooms, etc.)

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- No parents allowed in the building.
- Parents will wait outside the EL for their child.

**Teacher Shared Spaces:**

- The workroom coordinator is the

only one permitted to work in the workroom. Following distancing guidelines, teachers may enter into the workroom to collect supplies and make copies.

- The teacher lounge will be closed
- No children are permitted in the teacher's lounge, workroom, or reading room under any circumstance.
- Social distancing will be implemented for teacher planning and group meetings
- Teachers will disinfect common space after use

**Visitors/Therapists:**

- Visitors, volunteers and therapists will receive a questionnaire at the guard house or specific building office.
- Visitors and volunteers are not permitted in the elementary building.
- Therapists must check into the office upon arrival.
- Therapists will receive a temperature check upon arrival in the elementary office.
- Therapists are not permitted to work in the hallways
- All therapists are required to follow social distancing procedures and must wear a mask at all times.

**Nurse's Office Visit:**

- 317B will be designated as the

only one permitted to work in the workroom. Following distancing guidelines, teachers may enter into the workroom to collect supplies and make copies.

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- Visitors, volunteers and therapists will receive a temperature check upon arrival in the elementary office.
- All therapists must check into the office upon arrival
- Therapists are not permitted to work in the hallways
- All therapists are required to follow social distancing procedures and must wear a mask at all times.

**Nurse's Office Visit:**

- 317B will be designated as the

yellow room or holding area.

- ❑ Extra caution will be taken to isolate anyone with a fever or symptoms without violating privacy.
- ❑ Anyone with a temperature of 100.4° or above will be sent home.
- ❑ Students returning to school must be fever free for 72 hours.
- ❑ When a student returns to school, he or she should go to the nurse first.

yellow room or holding area.

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# EL DROP OFF & PICK UP

**IMPORTANT**

The following plan has been **designed with your child's safety in mind**. There will be traffic personnel to direct you. Please follow their instructions and be "safety-minded." Use turn signals when entering parking areas.

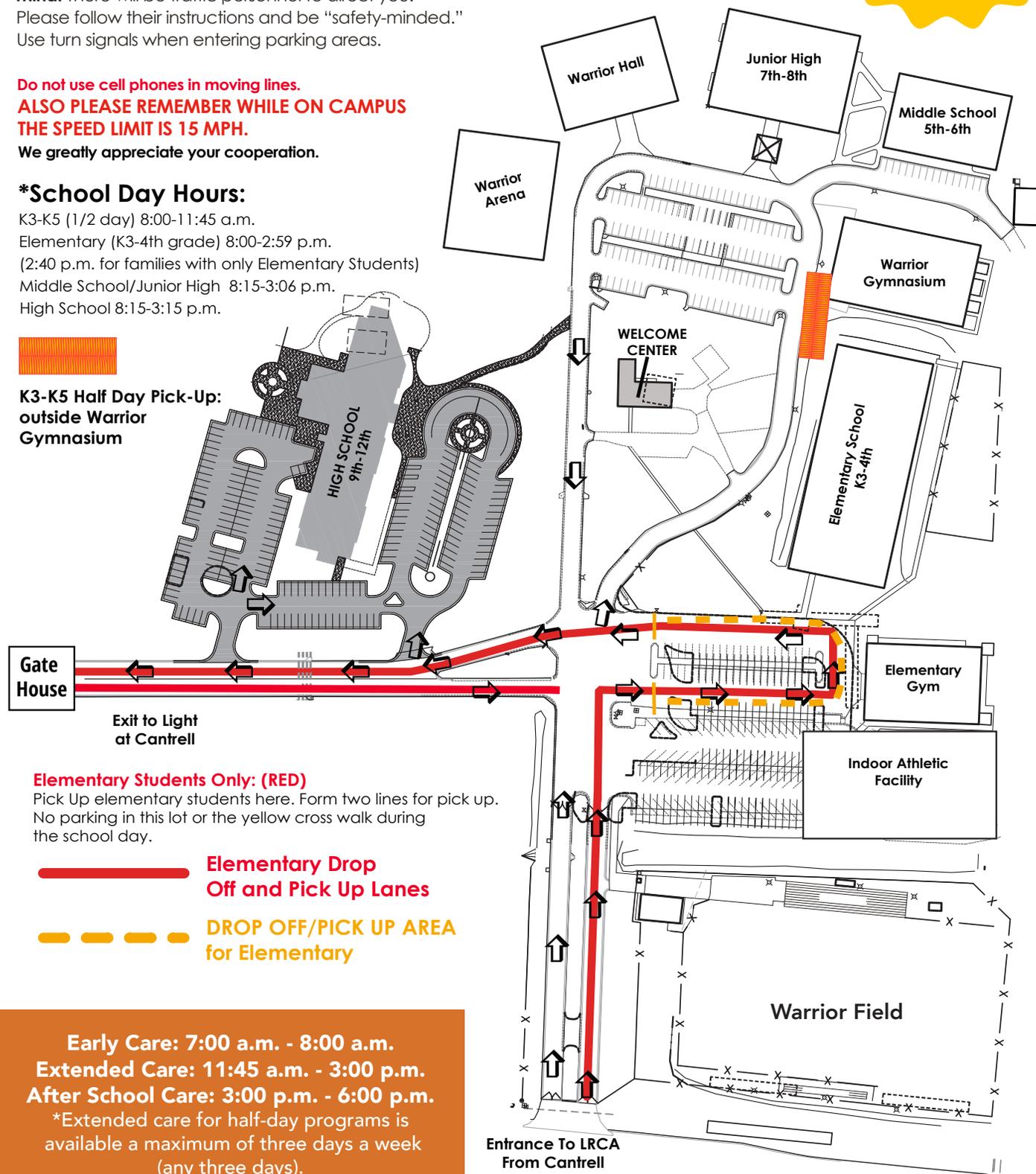
**Do not use cell phones in moving lines.**  
**ALSO PLEASE REMEMBER WHILE ON CAMPUS THE SPEED LIMIT IS 15 MPH.**

**We greatly appreciate your cooperation.**

## \*School Day Hours:

K3-K5 (1/2 day) 8:00-11:45 a.m.  
 Elementary (K3-4th grade) 8:00-2:59 p.m.  
 (2:40 p.m. for families with only Elementary Students)  
 Middle School/Junior High 8:15-3:06 p.m.  
 High School 8:15-3:15 p.m.

**K3-K5 Half Day Pick-Up: outside Warrior Gymnasium**



### Elementary Students Only: (RED)

Pick Up elementary students here. Form two lines for pick up. No parking in this lot or the yellow cross walk during the school day.

- Elementary Drop Off and Pick Up Lanes**
- DROP OFF/PICK UP AREA for Elementary**

**Early Care: 7:00 a.m. - 8:00 a.m.**  
**Extended Care: 11:45 a.m. - 3:00 p.m.**  
**After School Care: 3:00 p.m. - 6:00 p.m.**  
 \*Extended care for half-day programs is available a maximum of three days a week (any three days).

Entrance To LRCA From Cantrell  
 (right entrance lanes)