

LINCOLN SCHOOL

P R O V I D E N C E

Long-Term Substitute Grade 4 Assistant Teacher

Lincoln School, an all-girls, Quaker, Pre-K-12 school on the East Side of Providence, RI, is seeking a Long-Term Substitute Assistant Teacher for Grade 4 (end of October through the end of the school year - June 7, 2021).

In conjunction with the Lead Teacher, the Assistant Teacher will:

- Contribute to the creation of a joyful and respectful classroom environment that celebrates the uniqueness, perspective and cultural background of each individual and that is actively anti-racist
- Prepare units and lesson plans
 - Teach in all core academic subjects (reading, writing, grammar, mathematics, social studies), including lesson preparation, delivery, and assessment.
 - Plan, prepare, and develop teaching aids.
 - Incorporate technology into teaching
- Contribute to the maintenance of a clean, safe, exciting, and organized learning environment for the students
- Build strong relationships with parents and respond to parents' comments and concerns with sensitivity, interest, and respect while maintaining confidentiality
 - Participate in parent-teacher conferences
 - Write progress reports in conjunction with the Lead Teacher
- Have weekly duties including recess, lunch, Extended Morning, and Extended Afternoon
- Be an active member of the Lower School community
 - Attend faculty meetings and serve on committees
- Be prepared and able to teach in-person and remotely

Qualifications:

- Degree in Elementary Education required
- Elementary teaching experience preferred
- Strong oral and written communication skills
- Strength in use of educational technology
- Continuing interest in professional growth
- Excellent interpersonal and collaborative skills
- An understanding of and appreciation for the developmental range of the age group
- Strong work ethic, sense of humor and a kind spirit

How to Apply:

Interested candidates should send a resume and a list of 3-5 references with contact information to careers@lincolnschool.org. It is important to reference **Grade4AssistantTeacher** in the subject line of the email.

Lincoln School is an Equal Opportunity/Affirmative Action Employer. Members of underrepresented groups and all persons committed to culturally responsive teaching are strongly encouraged to apply. Lincoln School values having diverse faculty and staff and strongly encourages applications from people of color, women, and people who are multilingual and share our commitment to educating girls to fearlessly embrace the opportunities and responsibilities of full citizenship in a complex world.