

TUSTIN UNIFIED SCHOOL DISTRICT

2020-21 SCHOOL OPENING & SAFETY PLAN



Updated: January 20, 2021

This document is subject to change in accordance with state guidelines.

Tustin Unified School District 2020-21

100% ONLINE LEARNING TO START THE SCHOOL YEAR

Due to new state guidelines, all schools in Orange County must open with 100% online learning to start the school year. All schools in TUSD will begin on August 13th. Students will receive instruction from their teacher(s) while remaining at home. The majority of the instruction will take place live with the teacher(s) providing a synchronous learning experience.

At the elementary level the daily schedule will include approximately 2 1/2 hours of live teaching daily with additional independent work assigned. The secondary schedule will follow their traditional bell schedule with teachers instructing period by period live online. Instruction on Wednesdays will be modified to include advisory periods, small group work, and teacher collaboration.

Online Instructional Program



In order to provide increased equity and access as well as accountability, TUSD will be utilizing a new Learning Management System called Schoology. This will enable all students and families to log into the same landing page to access all curriculum and coursework. The Schoology platform will also enable daily attendance and traditional grading practices to be monitored daily through Aeries.

Additionally, most curriculum will be provided via Florida Virtual online curriculum will provide a consistent district-wide curriculum that can be used both during online instruction and in-person as well. Teachers will be able to extend and enhance the curriculum as needed to meet their students unique needs. All course are NCAA and a-g approved.

Tustin Unified School District 2020-21

ONLINE ELEMENTARY SCHEDULE

TUSD Elementary Virtual School Schedule	
AM/PM KINDERGARTEN	GRADES 1-5
7:30-8:30 Teacher Preparation	7:30-8:30 Teacher Preparation
AM GROUP	AM GROUP
8:30-8:40 (10 min) *Morning Meeting	8:30-8:40 (10 min) *Morning Meeting
8:40-9:40 (60 min) *Instructional Block	8:40-10:10 (90 min) *Instructional Block
9:40-9:55 Break	10:10-10:25 Break
9:55-10:55 (60 min) *Instruction/Small groups	10:25-10:55 (30 min) *Instruction/Small Groups
55 mins of student work time: Florida Virtual Science/Social Studies activities, sight word practice, choice boards, storytime, Lexia, PE, etc.	100/110 mins of student work time: Florida Virtual Science/Social Studies activities, reading & writing assignments, independent reading, choice boards, Lexia, ST Math, etc.
10:55-11:50 LUNCH/Transition time	10:55-11:50 LUNCH/Transition time
PM GROUP	PM GROUP
11:50-12:00 (10 min) *Afternoon Mtg	11:50-12:00 (10 min) *Afternoon Meeting
12:00-1:00 (60 min) *Instructional Block	12:00-1:30 (90 min) *Instructional Block
1:00-1:15 Break	1:30-1:45 Break
1:15-2:15 (60 min) *Instruction/Small groups	1:45-2:15 (30 min) *Instruction/Small groups
55 mins of student work time: Florida Virtual Science/Social Studies activities, sight word practice, choice boards, storytime, Lexia, PE, etc.	100/110 mins of student work time: Florida Virtual Science/Social Studies activities, reading & writing assignments, independent reading, choice boards, Lexia, ST Math, PE, etc.
WEDNESDAYS	WEDNESDAYS
7:30-9:00 Banking Minutes Meeting Schedule	7:30-9:00 Banking Minutes Meeting Schedule
9:00-9:45 ALL students in whole class Google Meet/Morning Meeting/SEL	9:00-9:45 All students in whole class Google Meet/Morning Meeting/SEL
9:45-12:00 Student Work Time. Teacher will determine scheduled individual /small groups, assessments, monitor progress in Schoology. Intervention Supports provided as needed.	9:45-12:00 Student Work Time. Teacher will determine scheduled individual /small groups, assessments, monitor progress in Schoology. Intervention supports provided as needed.
12:00-12:45 Lunch	12:00-12:45 Lunch
12:45-3:00 PLC Grade Level Time/Planning Time	12:45-3:00 PLC Grade Level Time/Planning Time
*Live Teaching	Updated 8/3/2020



ONLINE SECONDARY SCHEDULE



M,T,Th, F	Middle School		High School	
	Start	End	Start	End
	7:30 AM		7:30 AM	
1	8:30 AM	9:05 AM	0	7:40 AM 8:20 AM
2	9:15 AM	9:50 AM	1	8:30 AM 9:10 AM
3	10:00 AM	10:35 AM	2	9:20 AM 10:00 AM
Brunch	10:35 AM	11:05 AM	3	10:10 AM 10:55 AM
4	11:15 AM	11:50 AM	Brunch	10:55 AM 11:35 AM
5	12:00 PM	12:35 PM	4	11:45 AM 12:25 PM
6	12:45 PM	1:20 PM	5	12:35 PM 1:15 PM
7	1:30 PM	2:05 PM	6	1:25 PM 2:05 PM
		3:00 PM		3:00 PM
Wednesday	Start	End		
	7:30 AM	9:00 AM		Staff Dev, PD, Dept, etc
	9:00 AM	10:00 AM		Tutorial CCR/Check-In
	10:00 AM	12:00 PM		Individual Teacher Appointments
	12:00 PM	1:00 PM		Lunch
	1:00 PM	3:00 PM		Planning Time

Tustin Unified School District 2020-21

WHAT FAMILIES CAN EXPECT AS SCHOOLS REOPEN

The health and safety of the Tustin Unified School District is of the utmost importance. When the 2020-21 school year begins, on-campus school will look much different than previous years due to new health and safety measures. This plan to reopen schools is based on current guidance from public health officials and state agencies and will likely be updated as the situation evolves.

It is important to note District plans must focus sharply on academic instruction to enhance student performance and address learning loss. At the same time, Tustin Unified is also committed to maintaining the extracurricular programs, clubs, and athletics which are paramount to the physical, mental, and social well-being of TUSD students.

As students return, it will look different.

Screening at Home:

- Families are recommended to take temperatures daily before going to school. Anyone with a fever of 100.4 F or higher should not go to a school site. Personal illness, quarantine, and COVID-19 illness or symptom-related absence will be excused.
- Students and adults are recommended to self-screen for respiratory symptoms such as cough and shortness of breath prior to coming to school each day. Students and adults experiencing those symptoms should not attend school.
- Staff members are required to self-screen and complete a daily temperature check prior to coming to work. If staff members are experiencing symptoms, they should stay home and contact Personnel Services.

Arriving at School:

- Students and staff members will be required to wear masks/shields.
- Parents and visitors will have limited access to the school campus.
- School sites will designate routes for entry and exit in order to limit direct contact with others.
- School sites will have signage throughout campus to remind students and staff about social distancing, hand washing, and spreading germs.
- The District is committed to securing additional safety equipment including but not limited to: hand-washing stations, touch-free thermometers, student partitions, and more.

FACE COVERINGS & PPE

In accordance with the California Department of Public Health's (CDPH) Guidance for Face Coverings updated on July 17, 2020

- Students **Grade Kindergarten and above** are required to wear face coverings.
- Students **Age 2 to TK** are required to wear face coverings anytime they can not maintain six feet social distancing, including:
 - While in the classroom
 - While waiting to enter campus
 - While on school grounds (except when eating or drinking)
 - While leaving school
 - While on the bus

*Staff shall determine when face coverings can be removed.

Students who are required to wear face coverings, and who refuse to do so, shall be excluded from campus and will be offered distance education (see p.13 for exemptions).

- Personal Protective Equipment (PPE) will be provided to staff and students.
 - Students and staff will be provided with reusable cloth face masks.
 - Teachers and identified staff members each will receive a reusable face shield.
 - Workers or other persons handling or serving food must use gloves in addition to face coverings.
- Gloves are not recommended for use by students or staff, with the exception of those conducting cleaning, first aid, or food service.

*For additional face covering information & exemptions, please see Appendix.

OTHER SAFETY CONSIDERATIONS

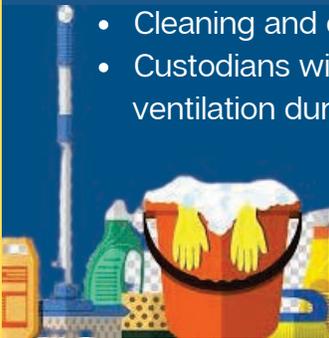


- Staff members will complete mandated COVID-19 online trainings (Hand Washing, Coronavirus Awareness, Use of Face Coverings, Center for Disease Control: Managing Stress and Anxiety).
- Campuses will follow guidelines developed by CDPH for cleaning, disinfection, and ventilation of school campuses.
- Common touch surfaces will be cleaned regularly (counter tops, door handles, restrooms, student desks, student chairs, etc.)
- Physical barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Staff and students will be expected to wash/sanitize their hands regularly.
- Every classroom and employee work area will be provided hand sanitizer to use.
- Schools will limit sharing of supplies between students to the extent possible and encourage students to take home personal items for cleaning daily.
- Signage will promote healthy hygiene practices and reminders to stay home when ill.
- Students will be encouraged to bring refillable water bottles to the water filling stations.
- Playground equipment will be regularly inspected and cleaned for limited student use.

HEALTH & SAFETY

The safety of employees and students is TUSD's first priority. Upon reopening, schools have been completely cleaned and disinfected, and TUSD will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school before employees and students return, the cleaning steps outlined below will be implemented on a routine basis to disinfect:

- High traffic areas on all campuses will be thoroughly cleaned daily.
- Clean and disinfect frequently touched surfaces on campuses such as doorknobs throughout the school and workday.
- Playground equipment and shared objects will be limited.
- Shared equipment transferred between students and/or staff will be regularly cleaned and sanitized.
- Schools will post signs in workplaces and common areas emphasizing basic infection-prevention measures including hand-washing signs in restrooms.
- Schools and workplaces will maintain adequate supplies to support healthy hygiene behaviors.
- Cleaning and disinfectant products align with the Environmental Protection Agency-approved list.
- Custodians will follow product instructions and Cal/OSHA requirements including proper ventilation during cleaning and disinfecting.



Food Delivery

Bringing or sharing refreshments during meetings is prohibited in order to limit the risk of contamination.

We ask that there be no food delivered and that food be kept at assigned spaces or work locations.

Personal deliveries such as packages should not be delivered to TUSD.

Student Arrival & Dismissal

Each school will establish student arrival and dismissal protocols to minimize contact between students, staff, families, and the community as much as practical.

Signage will clearly designate entrances and separate exits, if possible.

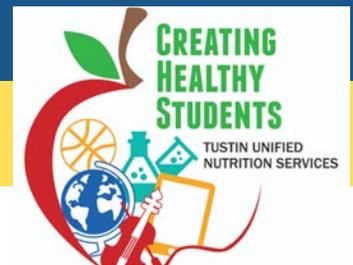
SCHOOL FACILITIES

Social distancing will limit the spread of the virus. Schools will adhere to the following strategies to maintain social distancing as much as possible:



- During regular school hours, school sites will restrict non-essential visitors, volunteers, and activities involving other groups.
- Limit group activities wherever practicable (i.e., assemblies, award ceremonies, athletic competitions).
- Classroom space will be arranged to remove non-essential furniture, allowing maximum space for students and staff.
- Student desks at the secondary level will be arranged to face the same direction (rather than facing each other) and spaced six feet from one another and teachers to the greatest extent possible.
- Routes will be designated for entry and exit to lunch, recess, and other transition times, as feasible.
- Staff will be asked to practice social distancing, including but not limited to, the following:
 - When working indoors or in outdoor areas
 - Before and after the work shift
 - Coming and going from vehicles
 - Entering, working, and exiting physical buildings or other structures
 - During breaks and lunch periods.

FOOD SERVICES



Nutrition Services will continue to provide meals for students during the distance learning and hybrid learning schedules. While students are on the distance learning schedule, grab-and-go meals will be available for pick-up at several TUSD campuses and will consist of pre-packed meals provided to students to take home. Parents/guardians will be provided with a schedule and list school sites serving meals.

Once students transition into the hybrid learning schedule, in-person meal service will comprise of individually wrapped food items chosen by the students during scheduled lunch breaks. Students will be instructed to maintain social distancing while eating lunch in designated areas. In addition, students will have the option of taking home grab-and-go meals after school to accommodate meals during scheduled distance learning days.

EDUCATIONAL OPTIONS

Quality instruction and a commitment to equity for all students continues to be a focus for the TUSD educational programs. Knowing the needs of students and families vary, the District has provided two instructional options for the 2020-21 school year. TUSD hopes the following information will help parents make the best choice for their children.

2020-21 INSTRUCTIONAL PROGRAMS

For the 2020-21 academic year, TUSD will provide families a choice of instructional options including:

- Hybrid Model - blend of in-person and remote learning. Students will have the option of receiving daily instruction via livestream from their classroom teacher.
- Tustin Connect - 100% online virtual school

HYBRID MODEL

IN-PERSON COUPLED WITH REMOTE LEARNING

- On-campus, in-person instruction two days a week for middle and high schools
- Independent remote learning two days a week for middle and high schools
- Live remote learning one day a week for middle and high schools
- On-campus, in person instruction three hours a day in AM or PM, four days a week for elementary schools
- Live remote small group instruction one day a week for elementary schools
- Utilizes Florida Virtual curriculum enhanced with TUSD developed lessons
- Learning schedule is teacher paced
- Coordinated at the site with District support
- Attendance is taken either by classroom teacher or through software
- NCAA, A-G approved
- Traditional grading policies will be in place

TUSTIN CONNECT (K-12)

REMOTE LEARNING WITH OPTIONAL IN-PERSON INSTRUCTION

- Independent learning five days a week (with the option to attend in-person sessions one day a week)
- Utilizes a variety of online curriculums
- Delivered by TUSD teachers
- Learning schedule is flexible
- Coordinated at the site with District support
- Attendance based on work completed
- NCAA, A-G approved
- WASC Accredited
- K-12 (no TK)
- Traditional grading policies will be in place



TUSD schools will work with students and families to ensure equity and access to quality instruction. Accommodations for students with disabilities, students with diverse learning needs, students who are medically vulnerable, and English Learners will be made as needed.

LEARNING ENVIRONMENT CONSIDERATIONS

HYBRID LEARNING ENVIRONMENT - ELEMENTARY SCHOOLS

(Blend of in-person and remote learning)

PROS

- In-person interaction with teachers and peers four days a week for youngest students who have more difficulty online
- Continuity of daily literacy instruction needed for early literacy and students needing additional learning support
- Smaller class sizes can accommodate social distancing guidelines
- Access to food services 4 days a week

CONS

- Schedule is not the same as secondary schools

HYBRID LEARNING ENVIRONMENT - MIDDLE & HIGH SCHOOLS

(Blend of in-person and remote learning)

PROS

- Offers structured learning environment in a familiar face-to-face setting
- Allows for student collaboration and social interaction
- Students & staff will be familiar with remote learning platforms if an outbreak requires school or classroom closure

CONS

- Requires social distancing and PPE

TUSTIN CONNECT (K-12)

(Remote Learning with optional in-person instruction)

PROS

- Students can work at their own pace
- Students can work at any time of day
- Individualized learning plan developed for all high school students
- Each high school student is assigned a credentialed teacher for weekly one-on-one check-ins and academic counseling
- Low safety risk
- All K-8 students are assigned one teacher to organize and manage their learning experience
- Five years of successful experience as an online school

CONS

- Limited face-to-face interaction with other students
- Parent support needed
- Requires self-discipline and self-motivation on the part of the student
- Special programs such as dual language, magnet programs, middle school electives, etc., are not available



TECHNOLOGY INFORMATION

1:1 Learning Devices Available For All K-12 Students In TUSD

TUSD has acquired additional iPads for grades K-4 and will provide a device for all K-12 students.



- K-8 students currently without an iPad (including incoming 6th graders and kindergarteners) will be contacted by their school with directions on how to pick up a device.
- Incoming 9th Grade students will also be contacted by their school site with directions on how to pick up a Surface Pro device.
- All students will be expected to bring their device fully charged to and from school each day. This will allow for greater continuity between in-school and distance learning experiences.
- Insurance for issued devices is available for all students. Purchasing insurance is encouraged to protect families against damage, loss or theft. Insurance information will be available at device pick-up and distributed via email prior to the start of the school year.
- While not encouraged (especially in grades K-8), students may use their own device for instruction. All "Bring Your Own Devices" (BYOD) must meet the minimum technology requirements for TUSD. It is important to note that Chromebooks will not function on the TUSD network and are therefore not allowed. iPads should be Generation 6 or newer, and laptop computers should have i5 processors with a minimum of 8GB of RAM and on-board cameras. It is important to note that BYOD devices may also have software limitations due to District licensing requirements.

At-Home Internet

- At home internet will be needed for all students to utilize the online platform and curriculum.
- Local Telecoms (Charter, Cox, Spectrum, etc.) have offered discounted internet for students during the COVID-19 pandemic. Families should exhaust these resources before calling IT for assistance. The following website will help identify a local Telecom offering discounts in your area: www.everyoneon.org.
- In the event a family is unable to secure at home internet through a local Telecom and/or does not qualify for discounted internet, IT and your school Library Media Technician will assist families in securing a Wi-Fi hot spot for instructional use only.

Families needing assistance in securing at-home internet are encouraged to call the IT Help Desk at (714) 430-2251.

ATTENDING TO THE SOCIAL EMOTIONAL WELL-BEING OF OUR STUDENTS WILL BE TOP PRIORITY AS THEY RETURN TO SCHOOL.



District and school staff are committed to supporting students' social emotional wellness and offering resources to ensure students transition back to school smoothly. Support may include social-emotional learning, building relationships, virtual community-building activities, and increased access to mental health/wellness services. Families and schools will need to work together to evaluate how students are feeling and assess their individual needs to provide the support students need during these challenging times.

Families and staff can access the free tele-health and virtual therapy resources made available through our partner, Care Solace. Those in need of support may contact Care Solace 24/7 at 888-515-0595 or email weserve@caresolace.org.

SAFETY CONSIDERATIONS FOR STUDENTS WITH DISABILITIES

- IEP teams will consider safety requirements for students with disabilities on an individual basis.
- The District will accommodate students with hearing impairments through an IEP or 504 Plan meeting to address the impact of student and/or teacher(s) masks.
- IEP or 504 Plan teams will address individual challenges related to compliance with face coverings for students with disabilities.
- IEP or 504 Plan teams will address the individual needs of students who have intensive medical needs or are part of a high-risk group. Teams will determine the appropriate alternative instructional program which may include virtual learning.
- See Appendix for more information.

TRANSPORTATION

- Face masks/PPE will be worn by all drivers and District employees.
- All buses will be disinfected after each route.
- Unless a student has an IEP or health plan directing otherwise, students will be required to use their face shield or mask while traveling on the bus.
- Bus routes will allow for social distancing on the bus.
- Seating configurations on the bus will be staggered.
- Parents should take temperatures prior to student entering the bus.



ATHLETICS AND EXTRACURRICULAR ACTIVITIES

The California Interscholastic Federation (CIF) Sports Medicine Advisory Committee has developed a comprehensive document to help school districts prepare for their student athletes to return to athletic activities. TUSD resumed athletics in June adhering to the CIF guidelines. With guidance from the California Department of Health (CDHP), California Department of Education (CDE), and CIF, TUSD determines the level and duration of each phase for a gradual full physical return to athletics. As of August 10th youth sports athletics may resume according to CDPH guidelines.

LOW-RISK ACTIVITIES

- Cross Country
- Golf
- Color Guard
- Swimming & Diving
- Sideline Cheer/Dance
- Tennis
- Track-Specific Events

MODERATE-RISK ACTIVITIES

- Baseball
- Basketball
- Lacrosse (girls)
- Soccer
- Softball
- Track - Specific Events
- Volleyball
- Water Polo

HIGH-RISK ACTIVITIES

- Choir
- Competitive Cheer/Dance
- Football
- Marching Band
- Wrestling
- Lacrosse (boys)

PHASE 1

- 10 people > indoors
- 10 people > outdoors
- No locker rooms
- Six feet distance
- No athlete contact
- No shared equipment
- Pods of 5-10 students
- No vulnerable individuals involved

PHASE 2

- 10 people > indoors
- 50 people < outdoors
- No locker rooms
- Six feet distance
- No athlete contact
- Shared equipment
- No vulnerable individuals involved

PHASE 3

- 50 people < indoors/outdoors
- Locker room open (six feet apart)
- Three to six feet distance
- Vulnerable individuals social distance
- Athlete contact

Field trips are not currently recommended. Consider virtual field trips when possible. Assemblies, dances, athletic competitions, and rallies are not recommended at this time.



Center for Disease Control (CDC) COVID-19 Prevention

Everyone should

- Wash your hands often with soap and water for at least 20 seconds, especially after you've been in a public space, after blowing your nose, coughing, or sneezing.
 - If soap and water are not available, use hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay at least six feet from other people. Keeping distance from others is especially important for people who are at higher risk of getting very sick.
- Cover your mouth and nose with a cloth face mask.

Face Coverings

Staff members are required to wear face coverings including:

- Interacting in person with any member of the public.
- Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time.
- Working in any space where food is prepared or packaged for sale or distribution to others.
- Working in or walking through common areas, such as hallways, courtyards, and stairways.

Clear masks are not face shields. CDC does not recommend use of face shields for normal everyday activities or as a substitute for masks because of a lack of evidence of their effectiveness for source control.

CDC does not recommend using masks with exhalation valves or single-layer gaiters because this type of mask may not prevent you from spreading COVID-19 to others.

The following individuals are exempt from wearing a face covering:

- Babies or toddlers under 2 years old.
- Persons with a verified medical condition, mental health condition, or disability that prevents wearing a face covering.
- Persons who are hearing impaired or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- In limited situations where face coverings cannot be used for pedagogical or developmental reasons, such as communicating or assisting young children or those with special needs, a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.

It is important to maintain privacy and prevent discrimination for those who may have COVID-19, while ensuring wellness for other students and staff.

Students who present symptoms while at school

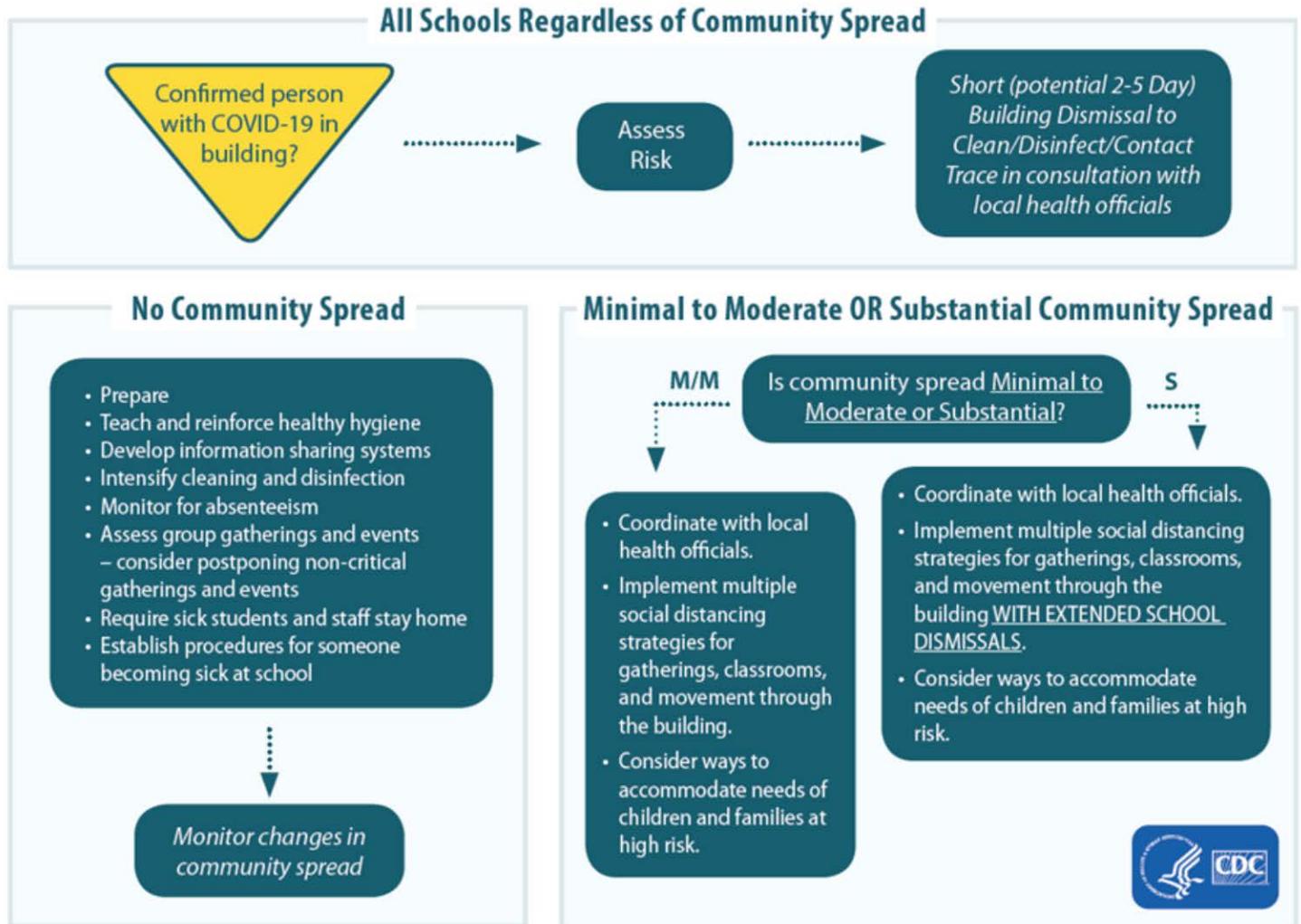
- Students will go to a designated isolation area until they can be picked up by a parent or guardian.
- The Student Services designee will coordinate with the Orange County Health Care Agency (OCHCA) regarding suspected and confirmed cases.
- OCHCA will be responsible for working directly with the individual and families for notification and contact tracing.
- OCHCA will assist the District to determine a course of action should a student or staff member test positive for COVID-19 on a case-by-case basis. This may include dismissal of students and staff for a short period of one to three days.
- **Note: Parents should be prepared to pick up their student(s) immediately in the instance they develop COVID-19 symptoms while at school. Please be sure to have updated emergency contact information in Aeries.**

COVID-19 Protocol & Notification

Should a positive COVID-19 case occur at a school site, the following protocols will be followed:

- In accordance with state and local laws and regulations, school administrators will notify District Office designee with the following information:
 - Name of person confirmed.
 - If known, date of potential exposure.
 - Date of test.
 - Last date of contact in TUSD facility.
 - Names of individuals who had physical contact with an infected person or spent 15 minutes or more within a six feet distance.
- The Student Services designee will contact OCHCA for guidance. **Per the direction of OCHCA, the Student Services designee will only notify students, staff, and families who have been potentially exposed to COVID-19 to self-monitor for symptoms, and follow state and local guidance if symptoms develop.**
- In addition, positive COVID-19 cases may lead to the temporary closure of a classroom, multiple classrooms, or even a school. This will be determined by District administration with direction from OCHCA (see Decision Tree on next page).

School Decision Tree



<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

COVID-19 Protocol & Notification

- **Orange County Health Care Agency (OCHCA)** is responsible for clearance of individuals infected with COVID-19, including students. After a positive diagnosis is made, students are expected to be in isolation for at least 14 days after the test, and potentially longer if they continue to remain symptomatic. **If students/staff test negative, they may return three days after symptoms have resolved.** Students may not return to school until they have been cleared by OCHCA; school health clerks will work directly with families when they are cleared by OCHCA and ready to return to school

Employee Screening

Employees must complete a health screening and be symptom-free prior to work. Employees who are symptomatic for COVID-19 must stay at home and contact Personnel Services. Symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Employee Exposure and/or Confirmed Case Scenarios

Since the Governor's Order to close schools began in March, the District has taken measures to ensure the safety of staff working on-site and has monitored possible exposures and positive cases of COVID-19 among employees.

Close contact exposure to COVID-19 is defined as being closer than six feet for 15 minutes or longer.

For staff who have a confirmed case or believe they have been exposed to a confirmed case of COVID-19, notify the appropriate staff member in Personnel Services as follows:

- Classified - Cynthia Ramirez in Personnel Services at 714-730-7301 or email at cramirez@tustin.k12.ca.us.
- Certificated - Maurita De La Torre in Personnel Services at 714-730-7301 or email mdelatorre@tustin.k12.ca.us

Positive tests:

When a student or a staff member tests positive, Personnel Services works to contact employees associated with specific locations and persons in the District who may have had an exposure (Student Services will contact families of students who may have been exposed).

Notifications:

- Employees who may have had exposure (closer than six feet for 15 minutes or longer) are contacted and given guidance on current recommendations for quarantine and options for testing/leaves.
- District sites that are determined to be a risk for contact exposure will receive an extensive cleaning in coordination with the M&O Department.
- Depending on the location and exposure circumstances, and with guidance from the OCHCA, there may be general notifications provided to the impacted departments or school sites.
- In all notifications, guidelines for privacy of staff under HIPAA will be followed.

It is imperative that we take all expected precautions—wearing face coverings, frequent hand hygiene, self-isolation away from others if you are experiencing symptoms, using the utmost care when encountering other people—especially in high risk respiratory activities such as eating and talking.

Hybrid Sample Schedules - Middle Schools

Each student will be assigned to a cohort of classmates. Depending on the school, cohorts may be developed by last name alphabetical split and/or by grade level. School administrators will aim to schedule students from the same family in the same cohort. Specific bell schedules may vary between school sites.

Hybrid A/B Sample Schedule - Grades 6-8

	M/T/TH/F			M/T/TH/F		
Period	Start	End		Period	Start	End
Gates Open	8:00			Gates Open	8:00	
Warning Bell	8:20			Warning Bell	8:20	
1	8:30	9:07		1	8:30	9:07
2	9:15	9:52		2	9:15	9:52
3	10:00	10:37		3	10:00	10:37
Brunch 1	10:37	11:07		4	10:45	11:22
4	11:15	11:52		Brunch 2	11:22	11:52
5	12:00	12:37		5	12:00	12:37
6	12:45	1:22		6	12:45	1:22
7	1:30	2:07		7	1:30	2:07

Wednesday		
Period	Start	End
Tutoria 8	9:00	10:00
Office Hours	10:00	12:00

Minimum		
Period	Start	End
1	8:30	8:50
2	9:00	9:20
3	9:30	9:50
4	10:00	10:20
5	10:30	10:50
6	11:00	11:20
7	11:30	11:50

Hybrid Sample Schedules - High Schools

Each student will be assigned to a cohort of classmates. Depending on the school, cohorts may be developed by last name alphabetical split and/or by grade level. School administrators will aim to schedule students from the same family in the same cohort. Specific bell schedules may vary between school sites.

Hybrid A/B Sample Schedule - Grades 9 -12

M, T, Th, F			
	Start	End	
0	7:05 AM	7:50 AM	
1	8:00 AM	8:45 AM	
2	8:55 AM	9:55 AM	Snack Rotations
3	10:05 AM	10:45 AM	
4	10:55 AM	11:35 AM	
5	11:45 AM	12:25 PM	
6	12:35 PM	1:15 PM	
Lunch	1:15 PM	1:45 PM	"Grab and Go" lunch

Wednesday		
Period	Start	End
Tutoria 8	9:00	10:00
Office Hours	10:00	12:00

Students Requiring Special Education Services

- Special Day Class (SDC) - To the extent possible, students who require a special day class for the majority of their day will attend school with their SDC teacher five days per week.
- Students will participate in general education inclusion time (PE, electives, other classes) either in person or online (from their SDC class).
- Students who receive Specialized Academic Instruction (SAI) from a Resource Specialist (RSP) will follow the general education schedule.
- SAI services will be provided in a push-in or pull-out model according to student's IEP.
- Students attending SDC Pre-School or a TUSD general education program will attend five days per week.
- Speech, Occupational Therapy, Physical Therapy, Behavior Support, Counseling, Adaptive PE, and Low Incidence Disability Services to the extent possible will be provided when students are on campus.
- Private school students on an Individual Service Plan (ISP) and preschoolers with disabilities who receive Occupational Therapy and/or Speech Therapy will receive in-person services at their assigned campus.



tustin
Unified School District

FREQUENTLY ASKED QUESTIONS

Can a student move from the Tustin Connect program to the hybrid model at any time?

Tustin Connect is intended to be a full-year program. Your selection will be in place until the District changes the options based on updated guidance.

If my child is on a school transfer and opts to attend Tustin Connect, will he/she be guaranteed space to return?

Yes, your child will return to the school where they have an approved transfer.

If my child is enrolled at a Magnet school and opts to attend Tustin Connect, will he/she be guaranteed space to return?

Yes, your child will be returned to their Magnet school.

Where can I find more resources for technology support?

The website listed below will take both students and parents to the TUSD Distance Learning Support Page. Shortcuts to learning management systems, helpful videos, and directions for connecting devices to Wi-Fi are located on this site: <https://www.tustin.k12.ca.us/distance-learning>

Once we reopen in a hybrid model will schools be forced to close if Orange County goes back on the monitoring list?

No, the CDPH will advise on a case-by-case basis in consultation with OCHCA.

When to Close a Class



With public health, consider closing if one or more students or staff members is confirmed to have COVID-19

When to Close a School



With public health, consider closing if multiple "cohorts" or classes have confirmed cases OR 5% of all students/staff have confirmed cases

When to Close the District



25% or more of schools in a district have closed due to COVID-19.



When to Reopen

Schools may typically reopen after 14 days and the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the local public health department