



15 July 2020

Students Returning to School in September

Dear Parents/Carers

I am writing with further details about arrangements for when your child returns to school in September. I would like to start by thanking you for your patience and understanding whilst we worked out the details of the school's reopening. This letter is for all parents and explains the details about how school reopening will work.

The Government has confirmed that all schools are to reopen in September for all students and that is what will be happening at Slough and Eton. We usually stagger the start of term and will be doing the same thing again in September. Students will return to school on the following days:

- Wednesday 2nd September – Year 12 enrolment in the afternoon
- Thursday 3rd September – Years 7, 10 and 12
- Friday 4th September – All year groups.

Please note these details refer to the year group your child will be in for September, not today.

School will be organized differently in September as we are required to keep year groups separate and to minimize the opportunities for students to mix outside of those groups as much as possible. This means we have divided the school up into zones per year group and the majority of their lessons will take place within their year group's zone. We will also be following the usual school timetable which means that students will continue to study the full range of subjects and be taught by their specialist teachers. The main difference is that it will be the teachers doing most of the moving around school not the students.

What are the arrival and departure arrangements?

As we are required to keep the student groups apart as much as we can once they arrive in school we have set arrival windows for each year group. They are as follows:

- Years 7, 8 and 9 must arrive between 8am and 8.15am
- Years 10, 11, 12 and 13 must arrive between 8.15am and 8.30am

All students must be in school by 8.30am and should not arrive before 8am. We are having a new gate installed on the field over the summer to make a new entrance to the site so we can further separate out the students. This entrance will be for students in Years 8, 12 and 13 and they will need to enter through the Masonic Centre car park which is at the end of Ragstone Road, opposite McDonald's. All other students should enter via the main entrance as usual. Staff will be on hand to direct students to the correct entrance on their first few days and help them get used to it. Once students arrive in school they will be directed to their year group zones.

We will be closing the gates onto the site at 8am and using the road as an additional entrance so please ensure you drop your child off elsewhere as parents will not be able to drive onto the school site.

Dismissal at the end of the day will be between 2.55pm and 3.15pm and students will leave the same way they came in. The main gates will be closed again whilst this happens and parents will not be able to arrive or leave the site. We will not be finishing early on a Friday until school returns to normal. Siblings who need to meet up



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to walk home should arrange a meeting place outside the school gates.

When travelling to school your children should avoid using public transport if at all possible and not gather in groups. Cycling is encouraged and we have allocated separate bike sheds for each year group.

When students first arrive at a classroom they will sanitise their hands then take their designated seat and get their equipment out. Between 8am and 8.30am all classrooms will be showing BBC Breakfast. All classrooms will be organised with tables in rows and facing the front. There will be markings at the front to indicate where a teacher can go to maintain social distancing. We will be giving all students a named plastic folder which they can leave school equipment in and a lanyard with the colour allocated to their year group. Students' lanyards will also have an ID card with the times of the school day on it and other relevant key information. Students will be expected to wear their lanyard all the time in school and to leave it at school at the end of each day.

What do students need to bring with them?

Students should bring with them any exercise books they have at home and any other work materials they have been using. They must also bring their own pens and pencils and a filled water bottle (students will not be able to drink from fountains but will be able to fill up their bottles). Students are expected to wear their usual school uniform in full. All their exercise books will be kept in school. On days when students have a double PE lesson they should come to school wearing their PE kit and additional sports clothing not their usual school uniform.

What are the breakfast, break and lunch arrangements?

Breakfast: Initially we will not be offering a breakfast service for students. We will restart this as soon as we can.

Break: This will be 10 minutes long and students will all get the chance to go outside to stretch their legs and use the toilet. They will have an allocated area for their year group to use. Students should bring their own healthy snack as we are not in a position to serve food at break time.

Lunch: We will have a slightly reduced menu available and all students will have the opportunity to buy a hot meal. Year groups will be allocated either the Main Restaurant or Sixth Form Restaurant. Outdoor playing space will also be available.

Both break and lunch will be split to reduce student contact and allow us to make maximum use of the site. Students will need to top up their accounts before buying lunch as food will only be free for students who are eligible for Free School Meals. Parents will need to do this online via ParentPay as much as possible. If a student does have to bring cash into school this will be collected at the start of the day and added to their account for them – they will not be able to do this themselves. We are purchasing more table tennis tables to spread around the site to encourage student interaction during social time. Each year group will have their own sets of table tennis equipment.










What other measures have we put in place in school?

Throughout the day students will be encouraged to wash their hands regularly. Each classroom will have hand sanitiser, tissues and bins with lids as well as seating to reflect social distancing. We will do everything possible to enforce social distancing at all times and will expect students to do the same. There will be signage around school and in all classrooms to remind students of this. Whenever a student returns to a classroom or leaves one they will have to use hand sanitizer.

What about facemasks?

Based on current guidance, students and staff do not need to, and are not recommended to wear a facemask during the day. If someone does choose to wear one in school it must be a different one to the one they wore on the way to school and they will need multiple facemasks for when they remove them during the day. Any facemask that is removed will need to be disposed of or stored away in a bag and if another one is being worn it **must be** a fresh one.

Other important information:

-  We have built daily catchup time into the school day as a result of the lockdown. This is called *Recovery Curriculum Time* and will focus on English, Maths, Science and RE with the whole school having the same focus each day. In the Sixth Form this will be a supervised study session using resources provided by subject teachers in lessons.
-  After school clubs will be year group specific and will start in the week beginning 21st September.
-  Students will come in PE kit/sports wear on the day of their double PE lesson. In KS4 PE will be optional with students selecting from PE (in which case they wear their kit) or supervised study. There will be no sport in Year 12 initially.
-  Assemblies will all be delivered virtually with students watching from classrooms.
-  I will be recording welcome back films in August which will walk all students through their year group's planned experience. These will be shared before the start of term to help everyone know what to do.
-  All Independent Study (homework) will be set online. Sheets to complete at home cannot be issued and collected in.
-  After school provision for students who want help with Independent Learning, or where parents need some after school childcare will take place until 4pm This will be by prior arrangement only and supervised by support staff with contracts to work after school.
-  Sixth Form students will have all periods that are not lessons allocated to study rooms except for afternoons when they have no lessons periods 5 or 6, in which case they can go at the end of their lunch activities, or period 6 where they leave after their period 5 lesson. In these cases they will sign out and leave through Main Reception.
-  Attendance is expected for all students and the usual procedures for non-attendance (including the issuing of fines) will be followed where required.

What do I do if I have any questions?

If you have queries after reading this information then you can either email us on reception@slougheton.com or call the school on 01753 520824. **It will remain the case that if your child is unwell you should not send them into school and if they display Covid-19 symptoms and have been in school you must inform us straight away.**

I will write to all parents and students again on Tuesday 1st September with further details including the specific rooms students should report to on their first morning and any updates to our plans following new guidance.

Thank you for your support during this challenging time. We are really looking forward to seeing your children in school again in September and bringing our school back to life.

Best wishes



Peter Collins

Headteacher